



Christmas in Crediton Sub-Committee Minutes
Tuesday, 8th December 2020 at 11.00 am held via Zoom

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Present: Liz Brookes-Hocking, Alan Quick, Jack Robson, Rachel Avery (Town Clerk) and Lisa Blake (Special Projects Officer)

Apologies: Louise Martin and Stephanie Jones

Abesnt: Jim Cairney

71. To receive and accept apologies

The meeting was opened at 11.00 am.

72. Declarations of Interest

There were no declarations of interest.

73. Christmas in Crediton Sub-Committee Minutes. It was resolved to agree and sign, as a correct record, the minutes of the meeting held on 24th November 2020. (Proposed by Jack Robson).

74. To receive an update on the Christmas lighting.

It was noted that the Christmas Trees had now been put into place by the Rotary Club and that Jo would be completing the electrics in the High Street through the week.

Action: Lisa to email thanks to those involved this year.

75. To receive an update on the Baba Yaga performance update and agree any actions.

Rehearsals continue, and puppets are being built. Jack advised that he had collected the gazebos. The 2pm performance was fully booked and 3 tables are available for the 4pm performance. Additional musical performances were scheduled between the performances. There will be standing room available which will be controlled by the marshalls in place, and a list of names for tables bookings would be provided by Jack. 7 volunteers had been arranged to act as stewards for the event.

Action: Lisa to contact all volunteers to inform of start time of 1pm until approx 4.30pm.

Action: Jack to provide list of bookings for both performances.

Action: Lisa to put up Advance Notices in the square regarding the reservation of the benches for the performances.

Action: Jack, Lisa and Liz to move the benches into the square in preparation on Thursday 10th December at 1pm.

CODS would be providing entertainment on Sunday 13th December.

76. To review the finances for the 2020 Christmas in Crediton project.

The finances were reviewed and there is a healthy budget to be carried over to next year.

Action: Lisa to chase Crediton Dairy regarding sponsorship monies for this year.

77. **To agree the date of the next meeting.**
Agreed: 9th February 2021 at 11.00 am.

78. **Close**
The meeting closed at 11.37 am.

Signed

Date:..... (Chairman)