



**Christmas in Crediton Sub-Committee Minutes
Tuesday, 9th February 2021 at 11.00 held via Zoom**

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Present: Cllr Liz Brookes-Hocking, Cllr Louise Martin, Paul Fallon, Alan Quick, Jack Robson, Steph Jones, Rachel Avery (Town Clerk) and Lisa Blake (Projects Officer)

Apologies: There were no apologies.

71. To receive and accept apologies

The meeting was opened at 11.10.

72. Declarations of Interest

There were no declarations of interest.

73. Christmas in Crediton Sub-Committee Minutes

It was resolved to agree and sign, as a correct record, the minutes of the meeting held on 8th December 2020. (Proposed by Jack Robson).

74. To review Christmas in Crediton 2020

It was noted to extend thanks to those involved in the project for 2020 during difficult circumstances. The virtual switch on and the social media elements were successful and it was agreed that this would provide a good platform to continue in future events. The usage of the High Street windows for decoration was successful and this would be something to look at continuing for next year, although availability maybe a potential issue. The Arts Centre production of the Baba Yaga was very successful and it was felt that similar entertainment would be good to incorporate into the plans for 2021.

75. To receive an update on the finances of the 2020 Christmas in Crediton project

This would be circulated in due course, but it was noted that there would be a surplus of funds from the 2020 event.

Action: Rachel to circulate Christmas budget.

76. To receive an update on the removal of the Christmas lights, trees and stars and agree any actions

The Projects Officer advised that Jo Ward was completing the disconnections of the remaining trees and stars in the High Street and had been liaising with Paul Fallon from Rotary regarding the storage and removal. The removal of the trees had been discussed with Rachel and Lisa regarding the safety of the volunteers and the national lockdown restrictions currently in place. Jo will be removing the spheres and stars at St Lawrence green and disconnecting the festoon lighting along with removing the festoon and spheres in the Market Square.

Action: Lisa to schedule and confirm with Paul and Jo a date for the removal of the Christmas trees and stars.

77. To discuss plans and ideas for Christmas in Crediton 2021 and agree a date a date for the event

It was agreed that to support the High Street businesses, they should be invited to a meeting between May and July to discuss their potential involvement and ideas for the 2021 event. Pending the outcome of this, there could be scope to look at supporting late night shopping events, a Christmas market with stalls and a craft fair. It was noted that Jo Ward would like to step down some of his involvement and that he had been contacted by another electrician who may be willing to take on the works involved. There were some new lighting suggestions for the railings along Union Road, illuminating the tree at the Charlotte St/East St junction and a photo opportunity illuminated feature in the Square/Green. Jack raised some feedback that he had received about ensuring that all business's are included especially towards the West side of the town and Paul suggested to assist this that approaching QE for their involvement may support this. Steph has offered to support the office in making arrangements, artwork or any other tasks required.

The date for this years event was agreed to be Saturday 27th November 2021 and for the theme to be Santas Superheroes, where capes, masks or superhero outfits could be designed and brought to life at the fancy dress competition.

Action: Lisa to contact Tesco Express, High Street regarding the addition of Christmas Trees to the building.

Action: Jack to contact Bindy Saywood regarding the idea of a Craft market for the Christmas event.

Action: Lisa to research and contact Princesshay Exeter regarding their Christmas lighting photo fixtures.

Action: Rachel to liaise with MDDC & DCC regarding the tree at East St/Charlotte St junction.

Action: Lisa to discuss with Jo any thoughts on enhancing the lighting plan along with a meeting with the interested electrician.

Action: Lisa to start contacting local High Street business's on their involvement and the ideas for Christmas 2021.

78. To agree the date of the next meeting. The next meeting was **agreed** for Tuesday 23rd March 2021 at 11:00.

79. Close

The meeting closed at 12.36.

Signed

Date:..... (Chairman)