



**Minutes of Credition Town Council's Community & Environment Committee held on
Tuesday 25 July 2023 at 19.00, at Old Landscore School, Greenway, Credition**

Present: Cllrs, G Cochran, E Brookes-Hocking, J Harris, G Fawssett, N Letch and P Perriman

Absent: Cllr J Downes

In Attendance: Emma Anderson, Deputy Clerk
Dr Penni Tearle, Boniface Allotments Association

16. Public Question Time:

- **To receive questions from members of the public relevant to the work of the council**
None received.

17. Apologies:

- **To receive and accept Town Councillor apologies**
It was **resolved** to receive and accept apologies from Cllr G Stone (Proposed by Cllr Cochran)

18. Declarations of Interest and Requests for Dispensations

- **To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
Cllrs G Cochran and N Letch declared that as members of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
- **To consider any dispensation requests**
There were no dispensation requests.

19. Order of Business:

- **At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**
There were no changes to the order of business.

20. Chair's and Clerk's Announcements:

- **To receive any announcements which the Chair and Town Clerk may wish to make**
None

21. Community & Environment Committee Minutes:

- **To approve and sign the minutes of the meeting held on Tuesday 30 May 2023, as a correct record**

It was **resolved** to approve and sign the minutes from the meeting held on 30 May 2023 (Proposed by Cllr Brookes-Hocking, Cllr N Letch abstained)

22. Allotments:

- **To receive an update on the newly installed water troughs at Exhibition Road**
Penni Tearle confirmed the feedback had been brilliant. It was agreed to include this in the next town council newsletter.
- **To receive an update on the excessive vegetation growing between Barnfield allotment site and Spinning Path Gardens**

Westward Housing have been contacted and chased by the Town Council but no response received. A request for the vegetation to be cleared has now been sent to Westward Housing by Steve Scriven, Parks and Open Spaces Officer at Mid Devon District Council (MDDC). It was agreed for this issue to be discussed as a separate agenda item at the next meeting, as it is not related to the allotments.

- **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**

The Deputy Clerk announced that 4 non-cultivation notices had been issued since the last meeting.

- **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**

Penni Tearle confirmed that every allotment plot should now have a number post and when a new tenant is allocated, they will be made aware that they are responsible for maintaining the number post or replacing it.

Penni Tearle left the meeting at 19.13

23. Litter bins:

- **To receive an update on the installation of litter bins on the paths linking Downeshead Lane and Tarka View and agree any actions**

The Deputy Clerk advised members that a letter had been sent to residents on Downeshead Lane to consult on the new bin location, at the junction of Downeshead Lane and Tolleys. Three responses had been received from residents objecting to the proposed location.

It was **resolved** for Cllr Cochran to arrange a site visit with MDDC's Street Scene team to assess the issue and consider feasible solutions. An update will be provided at the next meeting. (Proposed by Cllr Cochran)

24. Quantified Tree Risk Assessment:

- **To receive the report and consider the quotations therein to carry out a QTRA on all town council sites**

It was **resolved** to approve the quote from Contractor A. (Proposed by Cllr Harris)

25. Property Inspection

- **To receive the property inspection report and consider the recommendations therein**
It was **resolved** to approve the report and the recommendations therein. (Proposed by Cllr Harris)

- **To receive a report and consider the quotations therein to carry out a structural survey on the war memorial bus shelter**

It was **resolved** to approve contractor B. (Proposed by Cllr Harris)

- **To receive a report and consider the quotations therein to clean and treat the Jamie Fleming memorial bench**

It was **resolved** to approve contractor A. (Proposed by Cllr Harris)

- **To receive a report and consider the quotations therein to treat the oak lectern next to the Boniface Statue**

It was **resolved** to approve contractor A. (Proposed by Cllr Brookes-Hocking)

- **To receive a report and consider the quotations therein to replace the roof tiles on the bandstand**

It was **resolved** to obtain further quotations and defer this to the next meeting. (Proposed by Cllr Cochran)

- **To receive a report and consider the quotations therein to repair the unstable slabs at the Scout Memorial Garden**

It was **resolved** to obtain further quotations and delegate responsibility to the Deputy Clerk, in conjunction with Cllr Cochran, to instruct a contractor to stabilise the slabs. (Proposed by Cllr Brookes-Hocking)

- **To receive a report and consider the quotations therein to treat the wooden benches, bin, holly planter and noticeboard at the Scout Memorial Garden**

It was **resolved** to approve contractor A. (Proposed by Cllr Harris)

- **To receive a report and consider the quotations therein to repair the gate at Spinning Path Gardens play area**

It was **resolved** to obtain further quotations and delegate responsibility to the Deputy Clerk, in conjunction with Cllr Cochran, to instruct a contractor to carry out the repairs. (Proposed by Cllr Cochran)

- **To receive a report and consider the quotations therein to pressure wash areas identified in the property inspection**

It was **resolved** to approve contractor B. (Proposed by Cllr Harris)

- **To receive a report and consider the quotations therein to repaint the handrail at Upper Deck**

It was **resolved** to obtain further quotations and defer this to the next meeting. (Proposed by Cllr Cochran)

26. Peoples Park Wildlife Area

- **To discuss future maintenance of the Peoples Park Wildlife Area and agree any actions**

The Deputy Clerk advised members that activity at the wildlife area had reduced in the last 6 months as the lead of the volunteer group stood down in November. During the property inspection, it was noted that the area requires attention and maintenance.

It was agreed to publicise this position in the next newsletter, on social media and in the Courier, as well as asking for any volunteers who might be interested in getting involved in a tidy up day twice per year. Cllr Fawssett agreed to contact a friend with relevant experience.

27. Date of next meeting:

- **To note that the date of the next meeting will be Tuesday 26 September 2023 at 19.00**

The date of the next meeting was **noted**. The meeting was closed at 19.42.

Signed

Dated.....