



**Minutes of Credition Town Council's Community & Environment Committee held on  
Tuesday 30 May 2023 at 19.00, at Old Landscore School, Greenway, Credition**

**Present:** Cllrs E Brookes-Hocking, J Harris, N Letch, G Cochran and P Perriman

**Apologies:** Cllr J Downes, G Fawssett and G Stone

**In Attendance:** Emma Anderson – Deputy Clerk  
Dr Penni Tearle, Boniface Allotments Association

**1. Election of Chair for 2023/24:**

- **To seek nominations and elect the Chair for the ensuing year**

It was **resolved** to elect Cllr Cochran as Chair (Proposed by Cllr Brookes-Hocking)

**2. Election of Deputy Chair for 2023/24:**

- **To elect the Deputy Chair for the ensuing year**

It was **resolved** to elect Cllr Brookes-Hocking as Deputy Chair (Proposed by Cllr Cochran)

**3. Public Question Time:**

- **To receive questions from members of the public relevant to the work of the council**

None received.

**4. Apologies:**

- **To receive and accept Town Councillor apologies**

It was **resolved** to receive and accept apologies from Cllrs J Downes, G Fawssett and G Stone (Proposed by Cllr Brookes-Hocking)

**5. Declarations of Interest and Requests for Dispensations**

- **To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

Cllrs G Cochran and N Letch declared that as members of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

- **To consider any dispensation requests**

There were no dispensation requests.

## 6. Order of Business:

- **At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**

There were no changes to the order of business.

## 7. Chair's and Clerk's Announcements:

- **To receive any announcements which the Chair and Town Clerk may wish to make**

The Deputy Clerk advised that a request had been put forward for the town council to take part in No Mow May. As this could not be considered by the committee in time for 2023, it would be included on the agenda in the Spring for consideration next year.

## 8. Community & Environment Committee Minutes:

- **To approve and sign the minutes of the meeting held on Tuesday 25 April 2023, as a correct record**

It was **resolved** to approve and sign the minutes from the meeting held on 25 April 2023 (Proposed by Cllr Harris)

## 9. Allotments:

- **To receive an update on the installation of water troughs at Exhibition Road**

The Deputy Clerk informed members that the water troughs were due to be installed this week.

- **To discuss the vegetation growing on the boundary of Barnfield allotment site and Spinning Path Gardens**

Photos had been issued prior to the meeting showing the fly tipping and overgrown vegetation at the bottom of Spinning Path Gardens. This is on the boundary of the allotment site, but the land registry map shows that the area of land in question is the responsibility of Westward Housing. The issue has been reported to Westward Housing who advised the local housing team would conduct a site visit.

- **To receive a report and consider the quotations therein to purchase new plot numbers for Barnfield and Exhibition Road**

Members agreed that purchasing new numbers had a significant cost implication. Initially, it was agreed to contact plot holders and ask they check the condition of their plot number, if they have one, and report any issues to Penni.

- **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**

The Deputy Clerk announced that 7 non-cultivation notices had been issued since the last meeting and 1 notice to quit.

- **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**

None raised.

Penni left the meeting at 7.20 pm

**10. Litter bins:**

- **To receive an update on the installation of litter bins on the paths linking Downeshead Lane and Tarka View and agree any actions**

The Deputy Clerk reported that no further progress had been made with locating a bin on Downeshead Lane. It was **resolved** to ask Mid Devon District Council to relocate the bin at the junction of East St/Mill St and move it to the opposite side of the road at the Tolleys Junction. (Proposed by Cllr Cochran)

**11. Benches:**

- **To receive an update on the bench installed behind the flats at Alexander Court**  
Devonshire Homes have agreed to move the bench.

**12. Howards Court retaining wall:**

- **To receive an update on the retaining wall at Howards Court**

Information has been received from MDDC relating to the investigations in 2015. These documents state that the wall is on unregistered land and is not the responsibility of the District Council. The Committee agreed that this is a matter for the private residents to address and is not the responsibility of the Town Council.

**13. Quantified Tree Risk Assessment:**

- **To receive the report and consider the quotations therein to carry out a QTRA on all town council sites**

It was **resolved** to defer this item to the next meeting. (Proposed by Cllr Brookes-Hocking)

**14. Crediton Town Guide**

- **To receive the report and consider the recommendations therein to publish a Crediton Town Guide for 2023-25**

It was **resolved** to approve the recommendation to produce a new town guide. (Proposed by Cllr Brookes-Hocking)

**15. Date of next meeting:**

- **To note that the date of the next meeting will be Tuesday 25 July 2023 at 19.00**

The date of the next meeting was **noted**. The meeting was closed at 19.53

Signed .....

Dated.....