



**Minutes of Crediton Town Council's Community & Environment Committee Meeting  
held on Tuesday 29 November 2022, at 19.00 at Old Lanscote School, Greenway, Crediton.**

**Present:** Cllrs E Brookes-Hocking, J Harris, G Cochran, D Ross, M Szabo and S Chenore

**In Attendance:** Emma Anderson, Assistant Clerk  
Penni Tearle, Chairman of the Boniface Allotment Association

**102 Public Question Time**

There were no questions.

**103 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllr N Letch (Proposed by Cllr Harris)

**104 Declarations of Interest**

None.

**105 To note that decisions will be made with the climate emergency at the forefront of decision and policy making**

This was **noted**.

**106 Order of Business**

There were no changes.

**107 Chairman's and Clerk's Announcements**

None.

**108 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Community & Environment Committee meeting held on 25 October 2022**

It was **resolved** to approve and sign the minutes. (Proposed by Cllr Harris)

**109 Allotments:**

- **To receive a report from the BAA Core Group and agree any actions**  
The Assistant Clerk will investigate costings for a more permanent path to be installed at the top of Exhibition Road as well as looking into potential grant funding opportunities.  
The Assistant Clerk will investigate the installation of water troughs on the allotment sites and associated costs.
- **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**  
No issues raised.
- **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**  
No issues raised.

*Penni Tearle left the meeting at 19.08*

**110 To consider and agree/amend the tender documents for the grounds maintenance contract 2023-2026 including:**

- **References to the use of pesticides**

The following was **resolved**:

- Weeds must be controlled by methods other than herbicides, strimming is acceptable
- Herbicide will no longer be used at the base of trees at Peoples Park. New trees must be planted with a planting circle deep enough to fill with bark.
- A grass cutting plan will be devised for Peoples Park using measured limits and specific areas will be identified to leave uncut.

(Proposed by Cllr Brookes-Hocking)

Cllrs Cochran, Szabo and Ross will carry out a site visit on 1 Dec to devise a grass cutting plan for Peoples Park and report back to the Assistant Clerk.

**111 To receive an update on the request for the installation of a dog poo bin at Downeshead Lane**

The member of the public who submitted the initial request has advised the Assistant Clerk that a formal complaint will be sent in relation to the decision made at the previous meeting.

**112 To receive an update on the floral arrangements for 2023**

Additional quotations for the plants and planting services are still being obtained and a full report will be provided at the January meeting.

**113 To discuss the continued increase in graffiti around the town and agree any actions**

Item requested by Cllr Szabo. Photographs of the graffiti in the town were circulated to members. It was **resolved** for a letter to be sent to the Police along with the photos of the graffiti (Proposed by Cllr Szabo). A copy of this letter will be circulated to the Chamber of Commerce. It was also agreed for the Assistant Clerk to contact property owners to advise them to report the criminal damage directly to the police to ensure it is officially logged.

**114 To discuss having a new sign created by the youth club and displayed on the toilet block and agree any actions**

Item requested by Cllr Szabo. It was agreed that the signs on the closed toilet cubicles on the back of Newcombes Meadow toilet block need removing to avoid confusion and a new sign created at the front to promote when the toilet is open.

**115 To receive a report on the future plans for BIB enhancements to the High St and agree any actions**

Item requested by Cllr Szabo. It was agreed for the Assistant Clerk to investigate the proposals and establish the costs involved as well as the permissions required.

**116 To consider the installation of clothes washing facilities at Newcombes Meadow toilet block and agree any actions**

Item requested by Cllr Cochran. Members of the committee agreed this is an important issue to explore. Cllr Cochran agreed to research other areas with similar projects and investigate further.

**117 To receive an update on open spaces**

- **Liquidambar to be planted at Peoples Park**

The tree has been purchased, the Assistant Clerk is awaiting a date for planting.

**118 To note the date of the next meeting – 17 January 2023**

The date of the next meeting was **noted**. The meeting was closed at 19.53

Signed .....

Chairman

Dated.....