



**Minutes of Crediton Town Council's Council Affairs and Finance Committee held on Tuesday 13 December 2022 at 19.00, at Old Lanscore School, Greenway, Crediton.**

**Present:** Cllrs J Harris (Chairman), G Cochran, E Brookes-Hocking, S Huxtable, F Letch and G Fawssett

**Apologies:** Cllr Cairney

**In Attendance:** Rachel Avery, Town Clerk

**55. Public Question Time**

There were no members of the public present.

**56. To receive and accept apologies**

It was **resolved** to accept apologies from Cllr Cairney. (Proposed by Cllr Fawssett).

**57. To note that decisions will be made with the climate emergency at the forefront of decision and policy making**

This was **noted**.

**58. Declarations of Interest**

Cllr F Letch declared that as a member of more than one authority, any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**59. Order of Business**

There were no changes.

**60. Chairman's and Clerk's Announcements**

There were no announcements

**61. Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 08 November 2022, as a correct record**

It was **resolved** to approve the minutes of the Council Affairs and Finance Committee meeting held on 08 November 2022. (Proposed by Cllr Cochran).

**62. Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 01 November 2022 – 30 November 2022 and to receive the bank reconciliation**

It was **resolved** to approve the payments, receipts, bank transfers and the bank reconciliations up to 30 November 2022. (Proposed by Cllr)

It was **resolved** to remove the word 'due' from the agenda item, as payments have been made. (Proposed by Cllr Huxtable).

63. **To consider and approve the Eye Test Policy document had been issued prior to the meeting**  
It was **resolved** to defer this item to the next meeting. (Proposed by Cllr Harris).
64. **To receive information regarding the meeting held between the Town Clerk and Mid Devon District Council regarding 2023/24 budgets**  
The Town Clerk reported that she had attended a meeting with the Chief Executive Officer and Chief Finance Officer on Wednesday 07 December regarding the financial constraints and possible service cuts unless CTC can financially support services or take on additional maintenance responsibilities. It was **resolved** that they would be invited to a future Council Affairs and Finance Committee meeting. (Proposed by Cllr Huxtable).
65. **To receive a presentation on the recent budget and precept 2023/24 questionnaire**  
The presentation was **noted**.
66. **To discuss the 2023/24 budget**  
It was agreed that an additional informal budget meeting would take place on Friday 06 January at 13.00.
67. **To resolve that the Crediton Town Council seal will not be used for identification purposes and pension signing in line with NALC advice**  
It was **resolved** to no longer use the seal for identification purposes and pension signing in line with NALC advice. (Proposed by Cllr Brookes-Hocking).
68. **To receive an update on the Warm Spaces initiative**  
The following small grants had been paid towards the Warm Spaces initiative:  
The Turning Tides Project: £149.00  
St Boniface Church: £100.00  
Crediton Methodist Church: £100.00  
Crediton Congregational Church: £175.00.  
All warm spaces have been advertised through the council's website, social media platforms and in the Crediton Courier.
68. **To agree the date of the next meeting – Tuesday 10 January 2023 at 19.00**  
The date of the next meeting was **noted**. The meeting was closed at 19.36.

## PART TWO

69. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**  
It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Harris).
70. **To receive the staffing report and consider the recommendations therein**  
It was **resolved** to approve the recommendations therein. (Proposed by Cllr Brookes-Hocking).

Signed .....

Chairman

Dated.....