



Minutes of Crediton Town Council's Council Affairs and Finance Committee held on Tuesday 14 February 2023 at 19.00, at The Bungalow, 8a North Street, Crediton.

Present: Cllrs J Harris, G Cochran, S Huxtable and G Fawssett

Apologies: Cllrs J Cairney, F Letch and E Brookes-Hocking

In Attendance: Rachel Avery, Town Clerk

94. Public Question Time

There were no members of the public present.

95. To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllrs J Cairney, F Letch and E Brookes-Hocking. (Proposed by Cllr Cochran).

96. To note that decisions will be made with the climate emergency at the forefront of decision and policy making

This was **noted**.

97. Declarations of Interest

There were no declarations of interest.

98. Order of Business

There were no changes.

99. Chairman's and Clerk's Announcements

There were no announcements.

100. Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 31 January 2023, as a correct record

It was **resolved** to approve the minutes of the Council Affairs and Finance Committee meeting held on 31 January 2023. (Proposed by Cllr Cochran).

101. Finance:

- To receive and approve transactions between 01 January 2023 – 31 January 2023

It was **resolved** to approve the transactions between 01 January – 31 January 2023. (Proposed by Cllr Cochran).

- To receive and approve the bank reconciliation to 31 January 2023

It was **resolved** to receive and approve the bank reconciliation to 31 January 2023. (Proposed by Cllr Cochran).

- To note bank account balances to 31 January 2023

It was **resolved** to note the bank account balances to 31 January 2023. (Proposed by Cllr Cochran).

- 102. To consider and approve the grant applications, as proposed by the Grants Sub-Committee**
 Cllr Huxtable highlighted concerns regarding levels of value to Crediton through the grants process. Cllr Harris highlighted that not all grant applications are awarded. Cllr Cochran suggested that it may be useful for applications to be highly scrutinised in terms of level of support and amount of people reached or helped through the process.
 It was **noted** that it was integral for spends to be spent appropriately and that grants should be provided in line with current council policy.
 It was **resolved** to approve the grant applications proposed by the Grants Sub-Committee. (Proposed by Cllr Huxtable).
- 103. To receive the email from MDDC regarding the lease of car parking spaces and to agree a course of action**
 It was **resolved** that without sufficient evidence, Crediton Town Council would not take on the lease or to provide financial support to MDDC. (Proposed by Cllr Huxtable).
- 104. To consider council involvement in a Twinners’ Mayoral Reception**
 It was **resolved** that the council would be willing to be involved in the Twinners’ visit and a Mayoral Reception. The Town Clerk would obtain further information from the Twinners’ Association for further consideration. (Proposed by Cllr Harris).
- 105. To agree the date of the next meeting – Tuesday 14 March 2023 at 19.00**
 The date of the next meeting was **noted**. The meeting was closed at 20.00.

PART TWO

- 106. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**
 It was **resolved** to move to Part Two. (Proposed by Cllr Harris).
- 107. To receive the staff contracts report and consider and approve the proposals therein**
 It was **resolved** to approve the proposals therein. (Proposed by Cllr Huxtable).
- 108. To receive the staff holiday report and consider and approve the proposals therein**
 It was **resolved** to approve proposal B. (Proposed by Cllr Huxtable).

SignedChairman

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