



Minutes of Crediton Town Council's Council Affairs and Finance Committee held on Tuesday, 8 June 2021 at 19.00, at Old Landscore School, Greenway, Crediton

Present: Cllrs J Harris (Chairman), F Letch, E Brookes-Hocking, H Zorlu, S Huxtable, J Cairney and L Martin

Apologies: Cllr J Ross

In Attendance: Rachel Avery, Town Clerk

1 To elect a Chairman for the year 2021-22

It was **resolved** to elect Cllr Harris as Chairman. (Proposed by Cllr Martin).

2 To elect a Deputy Chairman for the year 2021-22 (Proposed by Cllr)

It was **resolved** to elect Cllr Martin as Deputy Chairman. (Proposed by Cllr Letch).

3 To receive and accept apologies.

The meeting was opened at 19.43. It was **resolved** to receive and accept apologies from Cllr Ross. (Proposed by Cllr Harris).

4 Declarations of Interest

Cllrs Letch and Cairney declared that as members of more than one authority, any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

5 Public Question Time

There were no members of the public present.

6 Order of Business

There were no changes.

7 Chairman's and Clerk's Announcements

There were no announcements.

8 Council Affairs Committee Minutes

It was **resolved** to approve the minutes of the Council Affairs Committee meeting held on 26 April 2021, as a correct record. (Proposed by Cllr Brookes-Hocking).

9 To consider the adoption of the following policies (Policies had been issued with the agenda): - Vexatious Complaints

It was **resolved** to approve the policy. (Proposed by Cllr Letch).

10 To receive an update regarding the implementation of Rialtas finance software

It was **noted** that the Town Clerk would receive full training on Wednesday 09 June 2021.

11 To approve the payment of the following grants, as recommended by the Grants Sub-Committee:

- The Bookery - £1361.00
- Poetic Licence - £150.00

It was **resolved** to approve the grants for payment. (Proposed by Cllr Brookes-Hocking).

12 To agree the date of the next meeting – Tuesday 13 July 2021 at 19.00

The meeting date was noted.

PART TWO

13 It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Harris).

14 To receive the report regarding staffing requirements to March 2022 and consider the recommendations therein

It was **resolved** to note the report and approve the recommendations therein. (Proposed by Cllr Letch).

15 Close

The meeting was closed at 19.49.

SignedChairman

Dated.....