



# Credition Town Council

Market Street, Credition, Devon, EX17 2BN

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## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday, 17<sup>th</sup> March 2015**, at the **Council Chamber**, Market Street, Credition, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**  
**Town Clerk**

11<sup>th</sup> March 2015

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## AGENDA

- To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda. Members are reminded that all interests:
  - Should be declared at the beginning of the meeting
  - Should be declared prior to the item being discussed
  - Must be declared on the 'Declaration of Interests' form, at the meeting, when making a declaration.
- Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
- Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- Town Council Minutes** – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 17<sup>th</sup> February 2015, as a correct record.
- Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 17<sup>th</sup> February 2015, for information only.
- To receive, and to ratify the decisions therein, the minutes of the following committee meetings:**

- Policy & Forward Planning Committee Meeting held on 24<sup>th</sup> February 2015
- Peoples Park Wildlife Area Committee Meeting held on 4<sup>th</sup> March 2015
- Christmas in Crediton Committee Meeting held on 10<sup>th</sup> March 2015
- Property & Allotment Committee Meeting held on 10<sup>th</sup> March 2015

**9. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**  
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

- Reference: [15/00106/FULL](#) **REVISED DRAWINGS**  
 Proposal: Erection of a dwelling  
 Location: 11 Okefield Avenue, Crediton, EX17 2DJ  
 Applicant: Mrs B Rendell, 36B Argyle Road, West Ealing, London, W13 8AA
- Reference: [15/00305/CAT](#)  
 Proposal: Notification of intention to fell 1 Western Red Cedar within the Conservation Area  
 Location: Three Corners, Pounds Hill, Crediton, EX17 1DT  
 Applicant: Mr K Jeram, Three Corners, Pounds Hill, Crediton, EX17 1DT
- Reference: [15/00288/FULL](#)  
 Proposal: Construction of single parking bay, retaining wall and wrought iron railings  
 Location: 4 Hawthorn Road, Crediton, EX17 2DF  
 Applicant: Mr J Ilsley, 4 Hawthorn Road, Crediton, EX17 2DF
- Reference: [15/00242/FULL](#)  
 Proposal: Installation of 3 replacement windows on front elevation  
 Location: 10 Market Street, Crediton, EX17 2AJ  
 Applicant: Mr E Rodd For Rodd Bros, The Old Mill, Upton Hellions, Crediton, EX17 4AE
- Reference: [15/00254/LBC](#)  
 Proposal: Listed Building Consent for the installation of external shop front signage following removal of existing  
 Location: National Westminster Bank Plc, 133 High Street, Crediton, EX17 3DT  
 Applicant: Mrs J Thomson, RBS, PO Box 1000, Second Floor, Business House D, Gogarburn, Edinburgh, EH12 1HQ
- Reference: [15/00255/ADVERT](#)  
 Proposal: Advertisement Consent to display 1 internally illuminated fascia sign, 1 externally illuminated hanging sign, and 1 replacement internally illuminated ATM surround  
 Location: National Westminster Bank Plc, 133 High Street, Crediton, EX17 3DT  
 Applicant: Mrs J Thomson, RBS, PO Box 1000, Second Floor, Business House D, Gogarburn, Edinburgh, EH12 1HQ
- Reference: [15/00216/FULL](#)  
 Proposal: Erection of 2 B1/B2 use light industrial units  
 Location: Land at NGR 284260 100124 (Plot 3) Commonmarsh Lane, Lords Meadow Industrial Estate, Crediton  
 Applicant: Mr S Nightingale, Plot 3, Commonmarsh Lane, Lords Meadow Industrial Estate, Crediton, EX17 1HJ
- Reference: [15/00222/FULL](#)  
 Proposal: Erection of two storey extension with balcony at first floor level, entrance lobby and installation of dormer window to rear elevation  
 Location: Roydon, Alexandra Road, Crediton, EX17 2DZ  
 Applicant: Mr A Box, Roydon, Alexandra Road, Crediton, EX17 2DZ

## 10. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: [14/01454/FULL](#)

Proposal: Installation of ground-mounted photovoltaic solar panel array to generate 4kW of power

Location: Land at Stairhill Farm, Moorlake, Crediton, EX17 5EL

Applicant: Mr G Wright, Stairhill Farm, Moorlake, Crediton, EX17 5EL

Reference: [15/00039/FULL](#)

Proposal: Erection of an extension

Location: Graphic Plc, Down End, Lords Meadow Industrial Estate, Crediton, EX17 1HN

Applicant: Mr R Holland, C/o Mr N Maud, XL Planning and Design Ltd, 1A Fore Street, Cullompton, EX15 1JW

Reference: [15/00059/FULL](#)

Proposal: Change of levels and surface finish of driveway

Location: Cobweb, Barnfield, Crediton, Devon,

Applicant: Mr J Foxford, Foxfords Ltd, Eden House, Jericho Street, Thorverton, Exeter EX5 5NY

11. **To consider a time limited premises licence application for the Enchanted Garden Ball 2015 at Shobrooke Park, Crediton, Devon, EX17 1DG.** (A copy of the application and supporting documents will be issued with the agenda)
12. **To consider a premises licence application for The Cider Works, Commonmarsh Lane, Crediton, Devon, EX17 1JY.** (A copy of the application and supporting documents will be issued with the agenda)
13. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 18<sup>th</sup> February 2015 to 17<sup>th</sup> March 2015 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
14. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
15. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
16. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the reports will be issued with the agenda.)
17. **To resolve to allocate the grant budget underspend of £715 in financial year 2014-2015 as a Grants earmarked reserve.**
18. **To consider the Interim Internal Audit Report from the Council's internal auditor Mr Ken Abraham.** (A copy of the report will be issued with the agenda.)
19. **To review the Council's risk assessments, prepared by the Clerk, and agree to carry out the action plan with immediate effect.** (A copy of the risk assessments and action plans will be issued with the agenda.)
20. **To review and approve the Council's Statement of Internal Control for the Financial Year 2014-2015.** (A copy of the Statement will be issued with the agenda)

21. To receive a recommendation from the Grants Committee for full Council to consider granting an additional £500, sourced from an alternative budget/reserve, to Crediton & Tiverton Community Transport Association.
22. To receive a report from the Neighbourhood Plan Steering Group regarding Mid Devon District Council's Local Plan Review Proposed Submission and agree a course of action.
23. To receive advice from the Town Clerk regarding the Council providing grant funding for the maintenance/upkeep of religious buildings.
24. Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
25. Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below (Copies of the correspondence and matters to note will be issued with the agenda.)

**Correspondence:**

1. Locality - new contract
2. MDDC - TAP Fund 14-15 Summary Report
3. Mr Brown - DCC Bus Consultation
4. Mr Cann - 7 Nov 14 Road Closure
5. Press Release - Lords Meadow Leisure Centre Red Nose Day Challenge
6. Scrutiny Task Group - Survey
7. Involve Mid Devon - Changes in Involve
8. Sustainable Crediton - February Update
9. Crediton Area History & Museum Society - Entertainment in Crediton Area
10. Crediton Hamlets Parish Council - February 2015 News
11. Crediton Youth Collection - Community Pancake Brunch
12. E-mail to Mr Norey - Public transport budget cuts
13. Community News Roundup - February 2015
14. MDDC - Notice of Planning Committee Meeting
15. Mr Mossman & Mr Shadrake - Presentation & Follow-up
16. Western Power Distribution - Proposed Road Closure, Charlotte St.
17. Big Top Cafe Opening
18. Western Power Distribution - Proposed Road Closure, Mill St.
19. MDDC - Crediton Public Conveniences Update
20. MDDC - Open Spaces & Play Area Strategy Parish Profiles
21. Crediton Area Children's Centre - LDG Minutes
22. Devon County Council - Temporary Traffic Notice, Landscore
23. Crediton Rugby Football Club & The Rugby World Cup 2015
24. Internal Audit Report 5th March 2015
25. Sustainable Crediton - Newsletter Issue 56
26. Healthwatch Devon - Latest news March 2015
27. Southwest Highways - Road Closure, Joseph Locke Way
28. Devon County Council - Temporary Traffic Order, Park Street
29. Devon County Council - Temporary Traffic Order, Charlotte Street
30. MDDC - Parish Council Elections
31. TNMWD Citizens Advice Bureau - Letter re: Town Council Grant
32. Devon & Cornwall Police - Monthly Report
33. MDDC - Press release
34. Report from Cllr Hughes
35. Devon County Council - Temporary Traffic Order, Charlotte Street
36. Mid Devon District Council - Parish Matters

**Matters To Note:**

1. *MDDC – Summons & Agenda Council Meeting 25<sup>th</sup> February 2015*
2. *Tarka Rail Association Magazine – Spring 2015*
3. *Devon Communities Together – Village Green Winter 2014*
4. *Devon Together – Achievements 2013-14*

**26. Business brought forward**

At the direction of the Chairman, to report on matters not on the agenda and for information only.

**PART TWO**

27. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
28. **To discuss the Administrative Assistant's appraisal and to consider any recommendations by the Town Council Chairman, the Town Clerk and the Administration & Personnel Committee.**
29. **To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree a course of action.**
30. **Close**