



Credition Town Council

Market Street, Credition, Devon, EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday, 21st April 2015**, at the **Council Chamber**, Market Street, Credition, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

15th April 2015

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting
 - Should be declared prior to the item being discussed
 - Must be declared on the 'Declaration of Interests' form, at the meeting, when making a declaration.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
6. **Town Council Minutes** – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 17th March 2015, as a correct record.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 17th March 2015, for information only.
8. **To receive, and to ratify the decisions therein, the minutes of the following committee meetings:**

- Christmas in Crediton Committee Meeting held on 17th February 2015
- Administration & Personnel Committee Meeting 17th March 2014
- Christmas in Crediton Committee Meeting held on 14th April 2015
- Peoples Park Wildlife Area Committee Meeting held on 15th April 2015

9. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

- Reference: [15/00367/FULL](#)
Proposal: Erection of extension to form garage and lounge following removal of existing garage
Location: 2 Victoria Crescent, Crediton, EX17 1DZ
Applicant: Mr E Haggar, 2 Victoria Crescent, Crediton, EX17 1DZ
- Reference: [15/00423/ADVERT](#)
Proposal: Advertisement consent for 1 externally illuminated fascia sign and 1 externally illuminated heritage projecting sign
Location: 135 High Street, Crediton, EX17 3DU
Applicant: Mr David Bowels, Co-operative Food Group, 4th Floor, Dantzic Street, Manchester, M60 0AF
- Reference: [15/00438/TPO](#)
Proposal: Application to crown lift 2 Red Cedar trees and remove one Red Cedar tree protected by Tree Preservation Order no. 99/00007/TPO
Location: Land Adjacent to 16 Jocelyn Mead, Crediton, EX17 2EN
Applicant: Mrs J Cookson, 16 Jocelyn Mead, Crediton, EX17 2EN
- Reference: [15/00439/TPO](#)
Proposal: Application to carry out works to trees protected by Tree Preservation Order No. 99/00007/TPO
Location: Southfield, Southfield Drive, Crediton, EX17 2ET
Applicant: Ms R Skinner, Southfield House, Southfield Drive, Crediton, EX17 2ET
- Reference: [15/00443/FULL](#)
Proposal: Variation of condition (2) of planning permission 13/00932/FULL for changes to north and west elevation of dwelling
Location: Land at NGR 282937 100306 St Saviours Way, Crediton, EX17 3NY
Applicant: Mr P Collier, 52 High Street, Crediton, EX17 3JX
- Reference: [15/00449/FULL](#)
Proposal: Installation of new plant. air-conditioning, acoustic screens and doors.
Location: Co-Op Store, 135 High Street, Crediton, EX17 3DU
Applicant: The Co-Op Group, C/O Mr David Reade, Wellsfield Associates, 80 High Street, Hadleigh Essex, SS7 2PB
- Reference: [15/00388/FULL](#)
Proposal: Erection of two storey extension with balcony at first floor level
Location: 2 Meadowside, Crediton, EX17 3DF
Applicant: Mr K Wheeler, Homeleigh, 2 Meadowside, Crediton, EX17 3DF
- Reference: [15/00528/CAT](#)
Proposal: Notification of intention to fell 1 Ash, 1 Pine and 1 Beech tree within the Conservation Area
Location: 2 The Maltings, Crediton, EX17 1HT
Applicant: Mr P & Mrs J Crossman, 2 The Maltings, Penton Lane, Crediton, EX17 1HT

Reference: [15/00425/OUT](#)
Proposal: Outline for the erection of a dwelling
Location: Orchard Villa, 4 Threshers, CREDITON, EX17 3NR
Applicant: Mr G Vanstone, HCD Southwest Ltd, 37 Longmeadows, CREDITON, EX17 1DX

10. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: [14/02044/MFUL](#)
Proposal: Erection of new head office comprising offices, warehouse, country store, external storage area, parking, new access and associated works
Location: Land at NGR 284608 99421 (Wellparks) Joseph Locke Way, CREDITON, EX17 3PJ
Applicant: Mole Avon Trading Limited, C/o Mr A Hughes, Mango Planning & Development Ltd, Number One Waterton Park, Waterton, Bridgend, CF31 3PH

Reference: [15/00106/FULL](#)
Proposal: Erection of a dwelling
Location: 11 Okefield Avenue, CREDITON, Devon, EX17 2DJ
Applicant: Mrs Barbara Rendell, 36B Argyle Road, West Ealing, London, W13 8AA

Reference: [14/02130/MFUL](#)
Proposal: Erection of 10 flats following demolition of existing building (Revised scheme)
Location: 47 Mill Street, CREDITON, Devon, EX17 3AA
Applicant: Reed Construction & Developments Ltd, 3A Parliament House, Parliament Street, CREDITON, EX17 2EY

Reference: [15/00216/FULL](#)
Proposal: Erection of 2 B1/B2 use light industrial units
Location: Land at NGR 284260 100124 (Plot 3) Commonmarsh Lane, Lords Meadow Industrial Estate, CREDITON, EX17 1HJ
Applicant: Mr S Nightingale, Plot 3, Commonmarsh Lane, Lords Meadow Industrial Estate, CREDITON, EX17 1HJ

Reference: [15/00305/CAT](#)
Proposal: Notification of intention to fell 1 Western Red Cedar within the Conservation Area
Location: Three Corners, Pounds Hill, CREDITON, EX17 1DT
Applicant: Mr K Jeram, Three Corners, Pounds Hill, CREDITON, EX17 1DT

Reference: [15/00255/ADVERT](#)
Proposal: Advertisement Consent to display 1 internally illuminated fascia sign, 1 externally illuminated hanging sign, and 1 replacement internally illuminated ATM surround
Location: National Westminster Bank Plc, 133 High Street, CREDITON, EX17 3DT
Applicant: Mrs J Thomson, RBS, PO Box 1000, Second Floor, Business House D, Gogarburn, Edinburgh, EH12 1HQ

Reference: [15/00254/LBC](#)
Proposal: Listed Building Consent for the installation of external shopfront signage following removal of existing
Location: National Westminster Bank Plc 133 High Street, CREDITON, EX17 3DT
Applicant: Mrs J Thomson, RBS, PO Box 1000, Second Floor, Business House D, Gogarburn, Edinburgh, EH12 1HQ

Reference: [15/00222/FULL](#)
Proposal: Erection of two storey extension with balcony at first floor level, entrance lobby and installation of dormer window to rear elevation
Location: Roydon, Alexandra Road, Crediton, EX17 2DZ
Applicant: Mr A Box, Roydon, Alexandra Road, Crediton, EX17 2DZ

11. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 18th March 2015 to 21st April 2015 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
12. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
13. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
14. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
15. **To receive a report from the Neighbourhood Plan Steering Group regarding Mid Devon District Council’s Local Plan Review Proposed Submission and agree a course of action.**
16. **To consider celebrating the 100th Anniversary of Upper Deck.**
17. **To receive a recommendation from the Administration & Personnel Committee to adopt a Town Council Seating Policy with immediate effect.** (A copy of the policy approved by the Administration & Personnel Committee will be issued with the agenda.)
18. **To consider a request from Crediton Rugby Club for funding of £1,125 to purchase 500 copies of the childrens book My First Rugby Ball, which they would like to distribute free of charge to children at Hayward’s and Landscore Primary Schools.** (A copy of the request will be issued with the agenda.)
19. **To consider the Town Council re-introducing the honorary position of Town Crier, agreeing a recruitment process and setting aside a sum of money to purchase the necessary livery and bell.** (Councillors may wish to consider appointing a Senior and Junior Town Crier)
20. **To consider appointing a representative to attend a working party set up by Newton St Cyres Parish Council to look at the possibility of a cycle/pathway between Exeter and Crediton.** (A copy of the invitation will be issued with the agenda.)
21. **To receive an update from the Clerk regarding the future of public conveniences in Crediton following her negotiations with Mid Devon District Council and agree a course of action.**
22. **To consider the new limitations on the use of planning obligations (i.e. Section 106 agreements) that came into force on 6th April 2015 and the need for Crediton Town Council and/or the Crediton Neighbourhood Plan Steering Group to identify and collate information on public open space projects required within Crediton Town.** (The documentation relating to this item will be issued with the agenda.)
23. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**

24. Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence:

1. *Mr Mortimer - Concerns regarding allotment bonfires*
2. *Jacobs - Installation of Real Time Information displays on High St*
3. *DCC - Devon LGPS Governance Opportunities & 2015 Employers Meeting*
4. *Pensions Line Special March 2015*
5. *BT - Adopt a kiosk*
6. *Devon Communities Together - Village Green, Spring Issue*
7. *DCC - Temporary Traffic Notice, Joseph Locke Way*
8. *Recovery Devon - Open Meeting 25th March*
9. *Healthwatch Devon - Reflective Audit 2015*
10. *DCC - Temporary Traffic Order, Mill Street*
11. *DCC - Temporary Traffic Order, Mill Street - Amended Plan*
12. *DCC - Temporary Traffic Order, A3072 Bickleigh Castle Junction*
13. *NHS - Blood donation sessions*
14. *Crediton Hospital - Response to FOI request*
15. *Tesco - Response to email re 341 & 342 bus service*
16. *MDDC - Local Plan Review and CIL Consultation Extension*
17. *SLCC - News bulletin*
18. *Email to Ms Logan - Crediton station car park*
19. *DCC - Temporary Traffic Order - Exeter Rd & Mill St*
20. *SWH - Crediton Roadworks 30 March - 2 April*
21. *Email from Cllr Hughes to Cllr Way – Threshers*
22. *DCC - Revised Diversion Route - Temporary Traffic Order, A3072 Bickleigh Castle Junction*
23. *NHS - Perception & Reputation Survey 2015*
24. *DCC - Community news roundup March 2015*
25. *Mr Ashley - Thank you to Town Council*
26. *DCC - Temporary Traffic Notice, Winswood*
27. *SWH - Road Closure, Winswood Butt Parks*
28. *DCC - Temporary Traffic Order, Road from Fordton Cross to Station Cross*
29. *Crediton Courier - New award for Outstanding Young Person*
30. *NHS - Blood donation sessions*
31. *Crediton & District Lions Club - TAP Funding thank you letter*
32. *MDDC - Section 106 Agreement Pooling Restrictions*
33. *Email from Cllr Brookes-Hocking - Locality, Keep it Local Campaign*
34. *Save our Hospital Beds Meeting - Notice of Meeting*
35. *DCC - Temporary Traffic Order, Market Street*
36. *Crediton Area History & Museum Society - Exhibition Preview*
37. *Letter from resident - Save our Buses Campaign*
38. *Planning Application 14-00766-FULL - Appeal Decision*

Matters To Note:

1. *Healthwatch Devon Voices – Spring Issue*
2. *Devon Senior Voice – Spring Newsletter*
3. *Northern Devon Healthcare - Pulse, Spring 2015*
4. *Senior Siren - Latest Magazine*
5. *Sustainable Crediton - Newsletter Issue 57*
6. *Crediton Children's Centre - Summer Term Programme*
7. *Public Rights of Way - P3 Spring Update*
8. *Devon Communities Together - Members Bulletin, Spring 2015*
9. *Northern, Eastern & Western Devon CCG - Healthy People April 2015*

25. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

26. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.

27. To receive an update from Cllr Letch on the Clerk's annual appraisal.

28. To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree a course of action.

29. Close