



# Credition Town Council



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**Minutes of the Credition Town Council Meeting, held on  
Tuesday, 16<sup>th</sup> June 2015, at 7pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Mr F Letch, Mr B Dixon, Mr M Szabo, Mr A Wyer, Mr D Webb, Mrs L Brookes-Hocking, Mrs A Hughes, Miss J Harris, Mr J Downes, Miss J Walters (part meeting) and Mrs H Sansom (part meeting)

**In Attendance:** Mrs Clare Dalley, Town Clerk  
2 member of the press  
3 members of the public

**1506/51 To receive and accept apologies**  
It was **resolved** to receive and accept apologies from Cllr Way. (Proposed by Cllr Letch)

**1506/52 Declarations of Interest**  
Cllrs Letch and Downes declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Webb declared a personal interest in agenda item 9 'Councillor Co-option – To consider the applications received for the Lawrence Ward councillor vacancies and to co-opt two Councillors to Lawrence Ward', as he is related to one of the applicants.

**1506/53 Public Question Time**  
There were no questions.

**1506/54 Order of Business**  
There were no changes to the order of business.

**1506/55 Chairman's and Clerk's Announcements**  
The Clerk announced

- Credition Dairy had invited all Councillors to attend a guided tour of the Dairy and she would be arranging this shortly.
- A volunteer was required to take the Junior Town Crier competition posters to QE Lower School.

Cllr Letch announced

- He had led the Boniface Parade held on St Boniface day (5<sup>th</sup> June).
- He had spent a very enjoyable weekend with visitors, including civic guests, from Avranches, Dokkum and Fulda.

**1506/56 Town Council Minutes** – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 12<sup>th</sup> May 2015, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Town Council meeting held on 12<sup>th</sup> May 2015, as a correct record. (Proposed by Cllr Hughes)

**1506/57 Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 12<sup>th</sup> May 2015, for information only.**  
There were no matters arising.

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Initials.....

**1506/58** To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:

- Policy & Forward Planning Committee Meeting held on 19th May 2015
- Christmas in Crediton Committee Meeting held on 19th May 2015
- Property & Allotments Committee Meeting held on 9th June 2015

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee Meeting held on 19th May 2015. (Proposed by Cllr Brookes-Hocking)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee Meeting held on 19th May 2015. (Proposed by Cllr Brookes-Hocking)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee Meeting held on 9th June 2015. (Proposed by Cllr Harris)

**1506/59** **Councillor Co-option – To consider the applications received for the Lawrence Ward councillor vacancies and to co-opt two Councillors to Lawrence Ward.**

There were four applicants and copies of their application forms had been issued with the agenda. Three of the applicants were present at the meeting and Cllr Letch thanked them for their interest in the vacancy. All applicants were given two minutes to expand on their application.

Following a paper ballot, it was resolved to co-opt Miss Jade Walters and Mrs Heather Sansom to Crediton Town Council (Lawrence Ward).

Cllr Letch advised all applicants of the Council's resolution.

Miss Walter and Mrs Sansom completed their 'Declaration of Acceptance of Office' forms and joined the Council meeting.

**1506/60** To receive nominations for the appointment of members to the following Committees:

It was **resolved** to appoint the following Councillors to the following committees (Proposed by Cllr Dixon):

- Floral Crediton Committee – Cllr Sansom
- Peoples Park Wildlife Area Committee – Cllrs Letch and Walters
- Policy & Forward Planning Committee – Cllr Dixon
- Grants Committee – Cllr Walters
- Parish Paths Partnership Committee – Cllrs Sansom and Downes

**1506/61** **Mid Devon District Council – Planning Applications**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 15/00752/CAT

Description: Notification of intention to fell 1 Ornamental Plum tree within the Conservation Area

Location: 1 Searle Street, Crediton, EX17 2AT

Applicant: Mr S Newman, Grindelwald, 1 Searle Street, Crediton, EX17 2AT



It was **resolved** to recommend NO OBJECTION to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Brookes-Hocking)

Reference: 15/00730/FULL  
Description: Formation of new vehicular access  
Location: Land at NGR 284533 99710 (Downes Home Farm), CREDITON, Devon  
Applicant: The Trustees of The Downes Estate Settlement, C/o Mr S Talling, Smiths Gore, York House, Blackbrook Business Park, Taunton, TA1 2PX

It was noted that this application did not fall within the CREDITON Town boundary. It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

Reference: 15/00751/TPO  
Description: Application to fell 1 Hornbeam and carry out works to 5 Hornbeams protected by Tree Preservation Order 99/00007/TPO  
Location: Southfield, Southfield Drive, CREDITON, EX17 2ET  
Applicant: Mr I Blanchford, 2 Jocelyn Mead, CREDITON, EX17 2EN

It was **resolved** to recommend NO OBJECTION to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

Reference: 15/00763/FULL  
Description: Erection of single storey extension and replacement terrace  
Location: 4 Okefield Road, CREDITON, Devon, EX17 2DN  
Applicant: Mrs R Hurst Smith, 4 Okefield Road, CREDITON, EX17 2DN

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

Reference: 15/00546/FULL REVISED DRAWINGS  
Description: Erection of a dwelling  
Location: Arden House, Union Road, CREDITON  
Applicant: Mr J & Mrs L Jones, Arden House, Union Road, CREDITON, EX17 3AL

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Wyer)

Reference: 15/00847/CAT  
Description: Notification of intention to fell 1 Ash and 1 Scots Pine within the Conservation Area  
Location: Wreylands, 2 The Maltings, CREDITON, EX17 1HT  
Applicant: Mr P Crossman, 2 The Maltings, Penton Lane, CREDITON, EX17 1HT

It was **resolved** to recommend NO OBJECTION to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

1506/62

**Mid Devon District Council – Planning Decisions**

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed (Proposed by Cllr Harris):

Reference: 15/00423/ADVERT  
Description: Advertisement consent for 1 externally illuminated fascia sign and 1 externally illuminated heritage projecting sign  
Location: 135 High Street CREDITON Devon EX17 3DU  
Applicant: Mr David Bowels, Co-operative Food Group, 4th Floor, Dantzic Street, Manchester, M60 0AF



Reference: 15/00388/FULL  
 Description: Erection of two storey extension with balcony at first floor level  
 Location: 2 Meadowside Crediton Devon EX17 3DF  
 Applicant: Mr K Wheeler, Homeleigh, 2 Meadowside, Crediton, Devon, EX17 3DF

Reference: 15/00443/FULL  
 Description: Variation of condition (2) of planning permisison 13/00932/FULL for changes to north and west elevation of dwelling  
 Location: Land at NGR 282937 100306 St Saviours Way Crediton Devon  
 Applicant: Mr P Collier, 52 High Street, Crediton, EX17 3JX

Reference: 15/00449/FULL  
 Description: Installation of new plant. air-conditioning, acoustic screens and doors.  
 Location: Co-Op Store 135 High Street Crediton Devon EX17 3DU  
 Applicant: The Co-Op Group, C/O Mr David Reade, Wellsfield Associates, 80 High Street, Hadleigh Essex, SS7 2PB

It was resolved to note that Mid Devon District Council, the determining Authority, has PART GRANTED the following applications with conditions as filed (Proposed by Cllr Harris):

Reference: 15/00439/TPO  
 Description: Application to carry out works to trees protected by Tree Preservation Order No. 99/00007/TPO  
 Location: Southfield, Southfield Drive, Crediton, EX17 2ET  
 Applicant: Ms R Skinner, Southfield House, Southfield Drive, Crediton, EX17 2ET

It was resolved to note that Mid Devon District Council, the determining Authority, has REFUSED the following applications with conditions as filed (Proposed by Cllr Hughes):

Reference: 15/00425/OUT  
 Description: Outline for the erection of a dwelling  
 Location: Orchard Villa 4 Threshers Crediton Devon EX17 3NR  
 Applicant: Mr G Vanstone, HCD Southwest Ltd, 37 Longmeadows, Crediton, EX17 1DX

It was resolved to note that Mid Devon District Council, the determining Authority, has WITHDRAWN the following applications with conditions as filed (Proposed by Cllr Harris):

Reference: 15/00528/CAT  
 Description: Notification of intention to fell 1 Ash, 1 Pine and 1 Beech tree within the Conservation Area  
 Location: 2 The Maltings, Crediton, EX17 1HT  
 Applicant: Mr P & Mrs J Crossman, 2 The Maltings, Penton Lane, Crediton, EX17 1HT

**1506/63** **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 13<sup>th</sup> May 2015 to 16<sup>th</sup> June 2015 inclusive and to receive the bank reconciliation.** The schedules of payments and receipts were issued prior to the meeting. It was resolved to approve the payments totaling £16,061.40, the receipts totaling £2,333.85, the internal transfers totaling £50,092.50, and to accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Hughes)

**1506/64** **To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting. It was

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resolved to note the outstanding debts of £34.14, a copy of which is attached to these minutes as Appendix Two and to write off the unrecoverable debt of £5.82. (Proposed by Cllr Dixon)

**1506/65 To discuss the uncashed grant cheque provided to The Incredible Town Square Garden in December 2014 and agree a course of action.**

The Clerk explained that the grant cheque issued had not been able to be cashed as the group did not have a bank account. Their numbers had dwindled since the original application had been made, however two to three members still wished to maintain the garden and would require funding in order to do this. It was resolved to ring fence the money allocated to this project in ear marked reserves, which will be spent on the project through the paying of invoices as and when required until the funds are spent. (Proposed by Cllr Letch)

**1506/66 Budget Review – To review the budget for the year to date.** The Clerk circulated the budget sheet. It was resolved to note the budget sheet and the information contained therein, a copy of which is attached as Appendix Three. (Proposed by Cllr Webb)

**1506/67 To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** A copy of the report had been issued with the agenda. It was resolved to note the report with no further actions. (Proposed by Cllr Harris)

**1506/68 To discuss the closure of Crediton hospital beds and to consider a course of action.** Information regarding bed occupancy had been issued with the agenda. Cllr Letch advised that a new group is being set up by Dr Christopher Maycock called 'Save Our Hospital Beds' the first meeting will be held on 3<sup>rd</sup> July 2015 at the Leisure Centre.

There was lengthy discussion regarding the implications of the bed closures on the Crediton community and the services that do and will operate from the hospital. It was also noted that Devon County Council are auctioning the contents of St Lawrence Care Home and the building is currently available for the community to bid for.

It was resolved to write to the Managing Director of the Royal Devon and Exeter Hospital to ascertain whether it intends to take over the management of Crediton Hospital and to write to both Crediton GP practices asking the doctors to elaborate on their own feelings regarding hospital beds in Crediton. (Proposed by Cllr Dixon)

It was further resolved to write to Devon County Councillor Barry Parsons advising him that the Town Council is interested in exploring St Lawrence Care Home as a community asset. (Proposed by Brookes-Hocking)

The Clerk was also requested to attend meetings of the Crediton Hospital Steering Group and report back information to Councillors.

Cllrs Brookes-Hocking, Dixon and Hughes agreed to form a short term think tank aimed at fact finding the health issues faced in Crediton, in order that the Council can be as fully informed as possible.

**1506/69 To discuss whether St Lawrence Green toilets should be re-opened, following requests from the public.**

Cllr Letch reported that he had received three or four requests from members of the public to re-open St Lawrence Green toilets. After further consideration, it was resolved for St Lawrence Green toilets to remain closed at the present time.



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- 1506/70 To consider and amend/agree a Town Council Safeguarding Policy.**  
A copy of the policy prepared by the Town Clerk had been issued with the agenda. It was **resolved** to agree and adopt with immediate effect the Town Council Safeguarding Policy. (Proposed by Letch)
- 1506/71 To review the Town Council's Equal Opportunities Policy, which has been amended and updated by the Town Clerk.**  
A copy of the amended policy had been issued with the agenda. It was **resolved** to agree and adopt with immediate effect the Town Council's amended and updated Equal Opportunities Policy. (Proposed by Cllr Harris)
- 1506/72 To consider the draft recommendations on the future electoral arrangements for Devon County Council.**  
Information had been issued with the agenda. It was **resolved** to note the draft recommendations. (Proposed by Cllr Letch)
- 1506/73 To consider whether Crediton Town Council should pursue the Local Council Award Scheme and choose which level of award should be applied for.**  
A guide to the Local Council Award Scheme had been issued with the agenda. It was **resolved** to pursue the Quality Award of the Local Council Award Scheme with the Administration & Personnel Committee responsible for the application, documentation and information required. (Proposed by Cllr Wyer)
- 1506/74 To consider memorials for Jamie Fleming and Samuel Crocker.**  
The Clerk advised that Councillors, members of the public and community organisations have asked about memorials for Jamie Fleming and Samuel Crocker. It was **resolved** for the Council to support and contribute to any tribute to be made in the Town and where possible to help facilitate this. (Proposed by Cllr Downes)
- 1506/75 Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
- Cllr Szabo reported:
- He had attended the Tarka Rail Association AGM. A copy of his report had been circulated to all Councillors by the Clerk.
- Cllr Wyer reported:
- The Newcombes Meadow Community Group is still in discussion with Mid Devon District Council regarding the Newcombes Meadow climbing frame.
  - The Exeter University Flooding Project has gained funding for a display and open day at Crediton Bookshop to raise awareness of the project.
- Cllr Downes reported:
- The Crediton Energy Project has a real possibility of becoming a viable project.
- Cllr Brookes-Hocking reported:
- Had attended the DALC Larger Councils Sub Committee.
  - The DALC AGM and Conference will be held on Thursday 13<sup>th</sup> October 2015 and will focus on looking at how we can work better with Devon County Council. Devon County Councillor Barry Parsons will be a keynote speaker.
- 1506/76 Correspondence and Matters To Note - To receive Council correspondence and matters to note.** Copies of the correspondence and matters to note had been issued with the agenda.

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**Correspondence**

1. DCC - Parish Paths Partnership Scheme 2015/16
2. Tarka Rail Association – AGM
3. Crediton Town Band - Thank you letter
4. St Boniface Concert Society - Thank you letter
5. Kier - Notification of Road Closure, Fordton Cross
6. DCC - Temporary Traffic Notice, Station access road South
7. BBC - Eat Well for Less Casting
8. Crediton Parish Church - Thank you letter
9. SWH - Road Closure A3072 Bickleigh Castle Junction
10. DALC - National Park & DALC County Committee Nominations
11. Mr Cann - 7th November 2014 Road Closure Update
12. Crediton Children's Centre - Relocation update
13. DCC - Invitation to Tiverton Child Protection Team Roadshow
14. NALC - Letter to all Councillors
15. Mr Guru - Complaint of slipping hazard
16. Local Government Boundary Commission - Electoral Review of Devon

**Matters To Note:**

1. MDDC – Summons and agenda 20th May 2015
2. MDDC - Parish Matters May 2015
3. DCC - Community News Roundup May 2015
4. MDDC - Press Releases
5. Crediton Children's Centre - Meeting Minutes
6. N, E & W Devon CCG – Eastern Locality Board Meeting 27th May
7. MDDC - Plastic fantastic press release
8. Sustainable Crediton - Newsletter Issue 59
9. DALC - June Newsletter
10. Healthwatch Devon - Latest news June 2015
11. Tony Hogg - Monthly Report June 2015
12. Devon Communities Together - News & Events

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Harris)

Cllr Brookes-Hocking drew member's attention to item 3 of 'Matters To Note' and Devon County Council's consultation on transport, commenting that strategic thinking was required to avoid the loss of services in the future.

**1506/77 Business brought forward**

Cllr Webb

- Commented that he witnessed a member of the Crediton Courier photographing a new bus at Tesco's last week and wondered who the bus belonged to.

Cllr Downes

- Advised that the Food Festival had been a huge success and the Council needs to start thinking about how it deals with these events as they grow ever bigger each year.

**PART TWO**

**1506/78** It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

**1506/79** To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree a course of action.  
The Clerk provided Councillors with an update. Due to the confidential nature of this item no further information can be disclosed.



1506/80

**Close**

The meeting closed at 9.05 pm.

Signed.....



Date:.....

21/07/15