

# Crediton Town Council



# Minutes of the Meeting of the General Purposes Committee held on 2 September 2008

Present: Councillors Miss J Harris (Chairman)

Mr F Letch (Council Chairman)
Mr W Brown (part meeting)
Mrs E Brookes-Hocking
Mr R Adams (part meeting)

Mr P Finnegan

In Attendance: Councillor Mr N Way (part meeting)

Clerk Mr M Maggs

Press '

Public Mrs M Stewart (Boniface Allotments Association)

# **GENERAL PURPOSES** (items for discussion and determination)

#### 47. Apologies

Apologies were received from Councillors Hughes, Scarbrough and Wright (personal commitments).

Councillors Brown and Way (non-member) had informed the Clerk, in advance, of their late arrival due to other commitments.

#### 48. Declarations of Interest

Prejudicial	Councillor Adams	Minute 55
Code of Conduct	Councillor Way	As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

#### 49. Public Question Time

There were no questions.

#### 50. Chairman's Announcements

The Chairman of the Council reported that he would be unable to attend certain civic functions; the Vice Chairman and other members were unable to substitute. The Clerk to tender apologies.

An invitation to attend the Mid Devon Citizens Advice AGM had been received. Councillor Brookes-Hocking agreed to attend pending confirmation of her availability.

The Chairman of the Council announced the winners of the Town Council's Allotment Competition. The presentation of trophies and certificates would take place mid to late October. The Chairman thanked the judge for his continued support and the Boniface Allotments Association for helping to maintain a high standard.

Councillor Adams arrived.

#### 51. General Purposes Committee Minutes

The Minutes of the General Purposes Committee Meeting of 8 July 2008 were approved and signed as a correct record with the following amendments:

Minute 36: third sentence, replace "....timetable leaflets on buses themselves and" with "on-bus leaflets and improved timetable displays for the Crediton town bus service, addressing the problem with out of date, missing and inaccurate timetables on other routes."

Minute 37: first sentence, replace "...print run" with "submission of the final copy".

Minute 38: end of last sentence, add "and also National Lottery 'Awards for All'".

# **Planning**

- a) Town Council Planning Decisions for the Recess Period, 22 July to 20 August 2008. Received and Noted. Documents appended.
- b) Notification of Decisions Made by Planning Authority. None received.
- c) Planning Applications

None received.

d) Planning Applications and Items for Determination week ending Tuesday 2 September 2008.

None received.

#### 52. Allotments

a) Current Status

The Clerk reported that:

- The waiting list now exceeded 30 people. Demand was increasing.
- One plot was vacant at Exhibition Road due to be allocated shortly.
- Approximately 10 sq m at plot 3b Exhibition Road had been retained for delivery/unloading space (in accordance with Boniface Allotment Association committee's recommendation).
- Entrance gate to Barnfield (Cherry Gardens) needed repair/replacement (as suggested by BAA committee and confirmed on inspection).

The Chairman of the Council noticed, during the recent allotment judging, that a small number of plots remained uncultivated and asked the BAA to investigate.

Councillor Adams agreed to inspect the Barnfield gate and recommend a course of action at the next meeting (GP).

b) Matters Raised by Tenants

The Clerk had circulated details of a complaint involving damage and trespass at the Barnfield site. The Clerk had reported the matter to the West Country Housing Association for action. The Clerk and Chairman of the Council had investigated and spoken to the parties concerned. It was hoped that the problem would be resolved during the next few days. The Chairman agreed to make a further inspection and report at the next meeting, if necessary.

c) Tree Planting Proposal for Barnfield

It was agreed to accept, with thanks, the BAA committee's proposals on condition that strimmer guards were provided for all trees.

Councillor Brown arrived.

d) Tenancy Agreement.

The Clerk's suggested amendments were approved for implementation. The changes were necessary to incorporate the agreed alteration to the annual billing date. Tenants would be informed by a covering letter attached to the allotment bills to be sent out at the end of September. The Council and the BAA committee to consider further changes in preparation for next year (September 2009).

#### 53. Peoples Park Tree Assessment

The Clerk had circulated a copy of the consultant arboriculturalist's report. The consultant would make a presentation to members and answer questions at the next meeting (GP). It was, consequently, agreed that members would examine the proposals more closely in preparation for the next meeting (GP) and the forthcoming property inspection. It was further suggested that particular attention should be paid to any memorial or donated trees which may be affected by the recommendations outlined in the consultant's report.

A member suggested that remedial works needed to be carried out on the eastern boundary hedge. The Clerk acknowledged that work needed to be done but the current budget provided insufficient funding during this financial year. The eastern boundary wall would also require the Council's consideration, once responsibility/ownership had been resolved. It was agreed to refer the matter to the Finance Committee for its consideration.

#### 54. Public Seating - Union Terrace

The Chairman explained that, following the March meeting, members had agreed to investigate the costs of installing a new seat at Union Terrace. The Clerk had, subsequently, investigated and provided costings. It was agreed that the committee's preference would be for a plain bench (as detailed by the Clerk) pending clarification on available funding (next TC meeting) or when a specific allocation was made by the Council.

# 55. Parking Restrictions – Butt Parks

The Clerk had circulated a letter, with photographs, from DCC requesting the Council's views on a parking problem at Butt Parks.

Councillor Adams declared a prejudicial interest and left the meeting for the remainder of the debate on this item.

It was generally felt that the road in question was not suitable for parking due its narrow width. It was agreed that the Clerk should reply explaining that, in the view of members, the issue was a matter of obstruction and should be referred to the local Police for action.

**AGENDA ITEMS** (for discussion and recommendation)

#### 56. Community Safety & Crime Reduction Guide

The Chairman provided details on the request for advertising support from the Crime Services Agency. Due to the recess, the Clerk had responded and his comment, that the Council had insufficient funding to provide support of this nature, was supported.

It was, consequently, agreed to recommend that the Council should not provide an advertising subsidy.

#### 57. 1<sup>st</sup> Crediton Scout Group

The Clerk had responded, during the recess, to a request for support from the Vice Chairman of the 1<sup>st</sup> Crediton Scouts. The Clerk's comments were supported and it was agreed to recommend that, if possible, an article be included in the next Town Council newsletter and a poster placed on the Council noticeboard.

#### 58. Police Liaison

The notes of the Police Liaison meeting held on 11 August were agreed as a correct record by those members who had attended.

The long-standing problem at Fordton caused by young drivers was discussed. Local residents had also asked a ward member to present a petition on their behalf detailing their grievances.

It was unanimously agreed to recommend that the Council supports the petition; the Clerk to send to DCC, with copies to MDDC and the Police. The Clerk was also asked to enquire

what progress the Police had made on setting up the proposed meeting with local residents.

#### 59. Dog Litter Bin Request

A request had been received via MDDC for a dog litter bin at Winswood. Due to the recess the Clerk had replied, apologising for the confusion over responsibilities and explaining that the Council did not have the funding to purchase a bin.

Members emphasised that the duty to provide dog litter bins was, primarily, with the District Council and that the responsibility should not be passed to the Town Council in this way, resulting in the resident's confusion and dissatisfaction. The Clerk to write to MDDC.

#### **60.** Unitary Status Update

The Chairman of the Council updated members on the current position. A meeting with the Crediton Hub parishes was arranged for 9 September and all members were urged to attend. The purpose of the meeting was to cascade information, to local parishes, provided by DAPC/DCC at the hub towns meeting held on 11 August.

#### **61. Sandford Bus Service** (for discussion and determination)

Councillor Brown outlined the problem with the local bus service and the proposed timetable changes.

Members felt that the changes provided an inadequate service and offered little improvement, particularly for the Chiddenbrook area. Members were also concerned about the lack of proper consultation. Councillor Brown's comments and suggestions were supported.

It was agreed that Councillor Brown should provide a draft reply for the Clerk to send to DCC, copied to Stagecoach.

It was further agreed to recommend that, due the continued reversing of buses at the Green, DCC should consider the feasibility of creating a bus terminus at Queen Elizabeth Drive. This would help provide a better service to the hospital, QE Drive and, more importantly, reduce the risk to pedestrians caused by reversing buses at the Green.

Councillor Way arrived and declared that, as a member of more than one authority, any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

#### 62. Correspondence Received

- 1. BAA (Boniface Allotments Association) agenda and minutes for 18 August meeting.
- 2. Crediton Church Corporation request for funding agenda item at next Council.
- 3. MDDC invitation to attend litter picking event in Tiverton.
- 4. Blackrock Peoples Park investment interim report.
- 5. MDDC invitation to attend State of District debate 10 September in Tiverton.
- 6. Vitalise regular request for funding. Clerk to respond.
- 7. Mid Devon CAB update on welfare benefit take-up.
- 8. Climate Change Newsletter Edition 18.
- 9. Devon Link details and invitation to join network dealing with health and social care issues. Agenda item at next Council.
- 10. Mr P Collier letter about improvement works at FP1 St Saviour's to Landscore.
- 11. DCC P3 Newsletter and details on "drop-in" days.
- 12. MDDC letter and final decision (formal response) on removal of BT payphones.
- 13. Macmillan Cancer Support letter asking for support for "World's Biggest Coffee Morning".
- 14. Audit Commission letter with change of contact details and guidance on limited assurance audit process.
- 15. DAPC invitation to AGM and supporting papers 27 September in Exeter. Details of annual subscription rates for 2009 4.5% increase. <u>Councillor Brookes-Hocking only to attend</u>.
- 16. DAPC nomination details for Councillor Achievement Award 2008.
- 17. SLCC details on Continuity Management courses for Clerks Reading & Huddersfield.
- 18. DAPC details on Lifelong Learning Network Conference Newton Abbot 11 September.

- 19. DAPC details on Health & Safety manuals and support for local councils.
- 20. DCC update on Unitary arrangements with letter from DCC Leader.
- 21. SLCC/DAPC agenda and minutes of Devon Group 5 September Exminster.
- 22. MDDC Summons and Agenda for Council meeting 3 September.
- 23. DCC announcement and invitation to attend Public Exhibition on proposals for Crediton link road. Members to inform Clerk if attending.
- 24. DCC Temporary Prohibition of Through Traffic:

Pounds Hill – 22 to 26 September inclusive – Highway works Old Tiverton Road - 22 to 26 September inclusive – Highway works

- 25. Involve (Voluntary Action in Mid Devon) details on annual conference 17 September.
- 26. Mr Bill Jerman Crediton Town Trail Update email.

# **Business Brought Forward**

#### 63. Town Guide

A member requested that comments on the draft Town Guide would be appreciated before the next meeting of the Working Group (8 September).

# 64. Jockey Hill Footpath

The Clerk agreed to follow-up the Council's previous requests for improvements.

# 65. Bus Services

The DCC ward member had spoken to officers about the problem with reversing buses at the Green. Councillor Brown would send him a copy of the draft letter and the Clerk would keep him informed of developments.

Meeting closed at 08.45 pm.	
Signed:	(Chairman)
Dated:	

# **CREDITON TOWN COUNCIL RECESS ARRANGEMENTS 2008**

# PLANNING DECISIONS AND APPLICATIONS FOR DETERMINATION BY DELEGATION 05 AUGUST 2008

<u>Planning Decisions</u> – as notified by the Planning Authority:

Type - No Objection	n				
Number	Applicant	Agent	Location	Proposal	Officer
08/00231/CAT (07/02/2008)	Mrs J Stewart Garth Searle Street Crediton EX17 2DB	Mr H Enderson Greygarth Buller Road Crediton	Garth Searle Street Crediton EX17 2DB	Notification of intention to carry out works to 2 Eucalyptus and 1 Magnolia within the Conservation Area	Miss Tina Maryan
Type - Application	Granted				
Number	Applicant	Agent	Location	Proposal	Officer
08/00558/FULL (02/04/2008)	Mr G R Lineker 117b High Street Crediton EX17 3LG		The Mews Deep Lane Crediton Devon EX17 2BY	Erection of a dwelling (Revised scheme)	Mr Delwyr Matthews
Type - Application	Granted				
Number	Applicant	Agent	Location	Proposal	Officer
08/00605/FULL (28/05/2008)	M J Swanton 3 Belle Parade Crediton Devon EX17 2AA		3 Belle Parade Crediton Devon EX17 2AA	Formation of pedestrian access to parking area	Mr Keith Garside

Type - Application \	<b>Withdrawn</b>				
Number	Applicant	Agent	Location	Proposal	Officer
08/00892./FULL (01/06/2008)	Ms F Dale 22 Fernworthy Park Copplestone Crediton EX17 5LX	Mr S Orrell Dartmoor View Queen Street Winkleigh EX19 8JB	19 - 21 High Street Crediton Devon EX17 3AH	Conversion of stable block into 1 dwelling	Mr Delwyn Matthews
Type - Application \	Withdrawn				
Number	Applicant	Agent	Location	Proposal	Officer
08/00894/LBC (01/06/2008)	Ms F Dale 22 Fernworthy Park Copplestone Crediton EX17 5LX	Mr S Orrell Dartmoor View Queen Street Winkleigh EX19 8JB	19 - 21 High Street Crediton Devon EX17 3AH	Listed Building Consent for conversion of stable block into 1 dwelling	Mr Delwyn Matthews
Type - Application I	Refused				
Number	Applicant	Agent	Location	Proposal	Officer
08/00940/LBC (01/06/2008)	Miss C Fox 2 Bellmont Sandford Crediton EX17 4NH		Arabesque Soft Furnishings 49 High Street Crediton Devon EX17 3JX	Listed Building Consent for erection of external awning	Mr Delwyn Matthews
Type - Application (			-		
Number	Applicant	Agent	Location	Proposal	Officer
08/01003/FULL (01/06/2008)	Mr N. Johnson Belair Western Road Crediton Devon EX17 3NB	Randell Burton Architects Ltd The Studio 7 William Street Tiverton EX16 6BJ	Belair Western Road Crediton Devon EX17 3NB	Erection of extension following removal of lean-to	Miss Tina Maryan

# **Planning Applications**

Type - Application					
Number	Applicant	Agent	Location	Proposal	Officer
08/01274/FULL (23/07/2008)	Mr Alan Stoyle Stones Park Westwood Road Westwood Crediton Devon EX17 3LR	Stephen Hargreaves Architecture and Design Ltd Beggars Roost Fore Street Morchard Bishop Crediton EX17 6NX	Stones Park Westwood Road Westwood Crediton Devon EX17 3LR	Erection of garage with first floor recreation area	Mr Delwyn Matthews
No Objection -					
Type - Application					
Number	Applicant	Agent	Location	Proposal	Officer
08/01335/FULL (23/07/2008)	The Management Committee Masonic Hall Union Road Crediton Devon EX17 3AW	Mr W Badger Corner House Searle St Crediton Devon EX17 2DB	Masonic Hall Union Road Crediton Devon EX17 3AW	Construction of fire escape to first floor meeting room	Mr Delwyn Matthews
No Objection -					
Type - Application					
Number	Applicant	Agent	Location	Proposal	Officer
08/01251/FULL (30/07/2008)	Midas Homes Ltd Homeside Lodge Silverhills Road Newton Abbot TQ12 5YZ	Mr D Jones Midas Homes Ltd Homeside House Silverhills Road Newton Abbot TQ12 5YZ	Land at NGR 283 714 99715 Exeter Road Crediton Devon	Revised design for Plot 77 of previously approved scheme 06/01031/FULL	Mr Keith Garside

Number	Applicant	Agent	Location	Proposal	Officer
Number 08/01318/LBC (30/07/2008)	Mr & Mrs K Payne 1 Bowden Hill Crediton EX17 3EJ		1 Bowden Hill Crediton Devon EX17 3EJ	Listed Building Consent for replacement roof tiles	Miss Tina Maryan
No Objection -					
Type - Application					
Number	Applicant	Agent	Location	Proposal	Officer
08/01320/FULL (30/07/2008)	Trustees of Crediton Community Church C/o 6 Popes Close Crediton EX17 2AD		Crediton & District Conservative Club Searle Street Crediton Devon EX17 2AT	Change of use from club (Sui generis) to place of worship (D1)	Mr Keith Garside

# **CREDITON TOWN COUNCIL RECESS ARRANGEMENTS 2008**

# PLANNING DECISIONS AND APPLICATIONS FOR DETERMINATION BY DELEGATION 26 AUGUST 2008

<u>Planning Decisions</u> – as notified by the Planning Authority:

Number	Applicant	Agent	Location	Proposal	Officer
08/00760/FULL (30/04/2008)	Tesco Stores Ltd C/O Burnett Planning and Development Ltd Golden Cross House 8 Duncannon Street London WC2N 4JF		Land at NGR 284419 99506 Exeter Road Crediton Devon	Formation of temporary access (additional Conditions: The temporary access shall be stopped up with a Devon hedgebank in accordance with the requirements of planning permission 06/02670/OUT (Conditions 5 and 7).)	Mr Keith Garside
Type - Application	Granted				
Number	Applicant	Agent	Location	Proposal	Officer
08/00885/FULL (22/05/2008)	Mr C Reed The Linhay Nymet Tracey Bow Crediton EX17 6DB		Rear of 35 East Street Crediton Devon EX17 3AY	Erection of 11 flats.	Mr Keith Garside

DECISION	Number 08/01091/FULL (18/06/2008)	Applicant Mrs L Hernandez Normandy Alexandra Road Crediton Devon EX17 2DP	Agent Mr S Orrell Dartmoor View Queen Street Winkleigh EX19 8JB	Location Normandy Alexandra Road Crediton Devon EX17 2DP	Proposal Erection of dwelling and garage and construction of new vehicular access (Revised Scheme)	Officer Mr Delwyn Matthews
	Type - Application Gr	anted				
	Number	Applicant	Agent	Location	Proposal	Officer
DECISION	08/01100/FULL (18/06/2008)	Mr W F Mitchell Forches Corner Higher Road Crediton EX17 2ES	Mr Ben Gay, Heighway Field Associates Bradninch Court Castle Street Exeter EX4 3PL	Land at NGR 282995 100820 (Forhes Corner) Alexandra Road Crediton Devon	Erection of two detached dwellings following demolition of garage: erection of new garage and vehicular access for Forches Corner	Mr Delwyn Matthews
	Type - Application Gr	anted				
	Number	Applicant	Agent	Location	Proposal	Officer
DECISION	08/01131/FULL (25/06/2008)	Andrew Muir National Grid Wireless Wireless House Warwick Technology Park Heathcote Lane Warwick CV34 6DD		Land at NGR 282864 100978 Long Plantation Stonewall Lane Crediton	Installation of antenna	Miss Tina Maryan

**Type - Application Refused** 

Number	Applicant	Agent	Location	Proposal	Officer
08/01102/LBC (02/07/2008)	Mr R Mason Bradleys Group Head Office 7 Stevenstone Road Exmouth EX8 2EP	Mr B Melhuish Kensington Taylor Ltd Kensington Court Woodwater Park Pynes Hill Exeter EX2 5TY	118 High Street Crediton EX17 3LG	Listed Building Consent for internal alterations	Miss Tina Maryan

# **Planning Applications**

Number	Applicant	Agent	Location	Proposal	Officer
08/00894/LBC (05/08/2008)	Ms F Dale 22 Fernworthy Park Copplestone Crediton EX17 5LX	Mr S Orrell Dartmoor View Queen Street Winkleigh EX19 8JB	19 - 21 High Street Crediton Devon EX17 3AH	Listed Building Consent for conversion of stable block into 1 dwelling	Mr Delwyr Matthews
NO OBJECTION					
Type - Application Number	Applicant	Agent	Location	Proposal	Officer
08/01345/FULL (06/08/2008)	Mr P Huda 45 Threshers Crediton EX17 3JJ	Agont	45 Threshers Crediton EX17 3JJ	Erection of ground floor extension and first floor extension over garage	Miss Tina Maryan

Number	Applicant	Agent	Location	Proposal	Officer
08/01372/ARM	<b>CIR Development</b>	Randell Burton	Land and	Reserved Matters for the	Mr Keith
	Ltd	Architects Ltd	Buildings at NGR	landscaping of 2	Garside
(06/08/2008)	19 Highacres	The Studio	283409 100132	dwellings following	
	Loders	7 William Street	(Rear of Clouds)	Outline Approval	
	Bridport	Tiverton	Barnfield	05/00939/OUT	
	DT6 <sup>'</sup> 3UJ	EX16 6BJ	Crediton		
			Devon		

the height/type of fencing.

Number	Applicant	Agent	Location	Proposal	Officer
08/01392/FULL (06/08/2008)	Ms L Findlay Yule Cottage Parliament Street Crediton EX17 2BP	Mr I Cornwall Yule Cottage Parliament Street Crediton EX17 2BP	Yule Cottage Parliament Street Crediton EX17 2BP	Retention of garden shed	Miss Tina Maryan

Number	Applicant	Agent	Location	Proposal	Officer
08/01457/FULL (13/08/2008)	Mr & Mrs Beer Fairmount Barnfield Crediton Devon EX17 3HY	Coastal Windows and Conservatories 8 Silverhills Buildings Silverhills Road Decoy Industrial Estate Newton Abbot TQ12 5LZ	Fairmount Barnfield Crediton Devon EX17 3HY	Erection of a conservatory	Mr Delwyn Matthews

Number	Applicant	Agent	Location	Proposal	Officer
08/01480/FULL (13/08/2008)	Mr & Mrs Oldland Penrose Park Road Crediton Devon EX17 3ET	Apple Conservatories UK Ltd Unit 29B Apple Lane Sidmouth Road Sowton Exeter EX2 7HA	Penrose Park Road Crediton Devon EX17 3ET	Erection of a conservatory	Miss Tina Maryan