



Credition Town Council



Minutes of the Meeting of the General Purposes Committee held on 11 May 2010

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| Present: | Councillors | Miss J Harris (Chairman) Mr W Brown Mrs A Hughes Mr F Letch Mr P Finnegan Mr B Wright |
| In Attendance: | Councillors | Mr R Adams (part meeting) |
| In Attendance: | Clerk MDDC Officer Public Press | Mr M Maggs Mr G Cleaver Mr A Stewart (Allotment Association) 1 |

AGENDA ITEMS *(for discussion and determination)*

129. Apologies

Apologies were received from Councillors Brookes-Hocking (personal) and Connell (ill health).

130. Declarations of Interest

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| Code of Conduct | Councillor Wright | As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority. |
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131. Public Question Time

None.

It was agreed that the MDDC Economic Development Manager would make an immediate brief presentation and answer questions from members concerning agenda item 9. It was further agreed that the member of the Boniface Allotments Association would be allowed to participate in the discussion on agenda item 7 which would also be brought forward.

Councillor Adams joined the meeting.

132. Finance – Tourist Information Point

The Chairman invited the Economic Development Manager to update the committee and answer questions in relation to the creation of a Tourist Information Point at the Bookshop, High Street, Credition. He explained that MDDC had agreed to fund the capital costs of refitting and signage together with a contribution towards revenue costs. He emphasised the need for the Town Council to provide additional revenue support.

Following a question from a member requesting specific details of funding, it was agreed that, in view of the sensitive and confidential nature of the business to be transacted, it was advisable, in the public interest, that the press and public be excluded and instructed to withdraw.

PART TWO

Having received details of MDDC funding, it was agreed that the Council would contribute £500 towards the creation of a Tourist Information Point at the Bookshop. Payment of a joint grant would be managed by MDDC and be subject to a formal agreement with the proprietor of the Bookshop. Funding would be provided, in advance, on a quarterly basis.

The press and public were re-admitted.

133. Allotments (Brought Forward from agenda item 7)

a) Clerk's Report

There were no further details to report.

b) Barnfield Entrance Ramp.

The Chairman asked Councillor Adams to deliver his report following a site inspection. Councillor Adams thanked the member of the allotments association for his help in providing a detailed drawing of the proposed works. He acknowledged that most of his concerns had been satisfactorily addressed but pointed out that the quotations did not cover the cost of the reinstatement of the gate.

Mr Stewart agreed to carry out this work, provided the cost of new posts and gate furniture were provided by the Council.

It was agreed to accept Quotation 1 also to advance sufficient funding to cover the cost of replacement posts and associated furniture.

Mr Stewart was thanked for his contribution and offer of assistance.

c) Matters raised by Tenants and Boniface Allotment Association

None.

134. Chairman's & Clerk's Announcements

The Chairman had nothing to announce.

The Clerk reported that, following his return to work, he had carried out a necessarily brief review of outstanding issues and the following important items would need the Council's consideration:

- A comprehensive review of Standing Orders and Law for Local Councils (replacing the current document on Chairmanship) had been received from the National Association. As soon as time allowed, he would carry out a review of the Council's existing regulations (Standing Orders) and suggest a course of action to comply with NALC's recommendations. Unfortunately, the revised documentation was available partly in electronic and partly in paper format. The paper copy would cost £25 per councillor/clerk. In anticipation of the Council's comments, the Clerk had registered his dissatisfaction at the not insubstantial cost of providing each member with a paper copy.
- Revised accounting and auditing procedures had been received – Governance & Accountability in Local Councils 2010. Again, the Clerk would need time to review existing procedures and ensure that the recommendations are put into place. He reported that the Internal Audit would take place on Thursday this week following the successful completion of the end of year accounting process despite the short timetable and pre-existing difficulties.
- Revised guidance on aspects of the Code of Conduct had also been received from the Monitoring Officer and Standards for England. The Clerk had circulated, by email, some of the details but would advise the Council about any additional recommendations as soon as possible.

135. General Purposes Committee Minutes

The minutes of the General Purposes Committee meeting held on 6 April 2010 were received and approved as a correct record.

136. Planning

a) Planning Decisions

Noted.

b) Planning Applications

Comments made in respect of planning applications considered at this meeting are appended.

- c) *Planning Applications/Items for Determination week ending 6 April 2010*
None.

137. Property

- a) *Fingerposts*

The Clerk had circulated supporting documents together with an estimate of costs. In order to reduce costs and minimise disruption, the Clerk advised working closely with MDDC, who would be responsible for installing new Tourist Information signage. The Council could save up to £600 through working in partnership with the district council. Further savings could be made through the placement of a joint order.

The committee agreed to fund the installation of a new finger post and associated directional fingers to a maximum of £2200. The Clerk was delegated with authority to action all issues and liaise with MDDC.

It was further agreed that, if possible (dependent on the physical restrictions of the posts), the following signage would be installed:

Fingerpost 1 (High Street/St Saviour's Way)

Tourist Information (to be provided by MDDC)

Toilets (existing)

CAB (existing)

Museum (new)

Shopmobility (new)

Fingerpost 2 (High Street/Silbury Place)

MDDC responsibility

Fingerpost 3 (High Street/Market Street)

Tourist Information (to be provided by MDDC)

Toilets (existing)

CAB (existing)

Parish Church (existing)

Arts Centre (new)

Museum (new)

Library (new)

Shopmobility (new)

Fingerpost 4 (East Street/Dean Street)

St Boniface Birthplace (existing)

Boniface Centre (existing)

Town Centre (existing)

St Boniface Statue (existing)

St Boniface RC Church (existing)

Parish Church (existing)

Fingerpost 5 (Union Road/Toilets)

St Boniface Birthplace (existing)

St Boniface RC Church (existing)

Tourist Information (to be provided by MDDC)

Arts Centre (new)

Fingerpost 6 (Town Square) – new post

Library (new)

St Boniface Statue (existing – to be moved from 3)

Tourist Information (to be provided by MDDC)

Shopmobility (new)

Toilets (existing – to be moved from 5)

- b) *Teen Shelter*

No further information was available. Deferred to next meeting.

AGENDA (*items for discussion and recommendation*)

138. Jockey Hill Traffic

The Chairman invited Councillor Wright to brief members on the long standing problem associated with pedestrian safety at this location.

Following a suggestion from the Clerk, it was agreed to recommend that a site meeting be arranged to look at the issues in greater detail. Councillors Wright, Brown and Hughes agreed to attend. The Clerk to make the arrangements and inform the county ward member.

139. Devon County Council

a) *Four Mills Lane Zoning*

The Clerk informed the committee that no further progress had been made. Following his suggestion, largely to avoid time consuming exchanges, it was agreed to recommend a site meeting with officers and interested members. The Clerk to action and inform the county ward member.

b) *Town Bus Services*

The Chairman invited Councillor Brown to update members on the present situation. Councillor Brown explained that he had agreed to draft a letter about the town bus services. Unfortunately, for several reasons, he had been unable to do this and apologised for not bringing this back to Council.

It was agreed to recommend that a meeting be arranged with the DCC Transport Coordination manager. The Clerk to action and inform the county ward member.

c) *Street Lighting*

It was explained that all the appropriate authorities had refused to accept responsibility for the street light at Belle Court which, in the past, appeared to have been maintained largely by accident. It was also unclear whether the light was on an unadopted section of footpath in which case the light and the footpath were the responsibility of local residents.

It was agreed to recommend that the residents should be contacted with a view to facilitating a solution. Councillor Wright agreed to make the initial contact with residents.

140. Correspondence Received

In addition to the following list of correspondence, a late arriving letter had been received from a member of the public concerning the possible closure of the MDDC office. The letter would be included as an agenda item at the next meeting (Council).

1. Chamber of Commerce – email update on Chamber floral displays.
2. Crediton Parish Church – letter of thanks for Council sponsorship of Flower Festival display.
3. Environment Agency – invitation to attend Emergency Planning Support Session on 24 May at Tiverton.
4. Mid Devon community Safety Partnership – Completed permission form to use Town Seal
5. Women's running network – Letter regarding run on Sunday 23rd May
6. Crediton Courier – Email regarding welcoming party at Crediton Hospital for Army Engineers run to Land's End
7. Sustainable Crediton Transport Group – Letter about QECC School buses and air quality – agenda item at next meeting (Council)
8. Devon and Cornwall Police – email thank you from Sgt Gareth Twigg
9. High Sheriff of Devon – Invitation to Garden Party 26th June 2010
10. Wessex Reserve Forces & Cadets Association – Letter invite to Devon Joint Cadet Parade

11. Creedy Local Action Group Meeting – Agenda for 20th May and minutes from last meeting 16 March 2010
12. Boniface Allotments – Drawings of Barnfield Site entrance improvements
13. Devon County Council – Highways - email for repair to gas main on Exeter Road. The Clerk to take up with DCC the issue of unsatisfactory manning of traffic lights

Information

1. South Western Ambulance Service Spring Newsletter.
2. Mid Devon Transport Group Forum – programme of events – 18 May at Tiverton.
3. E & M Devon Community Safety Partnership Spring Newsletter
4. Crediton Area Children's Centre Leaflet – drop in 1st Saturday of each month
5. Clerks & Councils Direct – May edition.
6. DCC/CAB – benefits leaflet.
7. MDDC – Big Litter Pick Spring Newsletter.
8. DALC – Newsletter May/June 2010
9. The Clerk – Magazine May 2010
10. Community Action Day – Leaflet Wednesday 9th June
11. Did You Know? – Leaflet about services available in your area

Business Brought Forward

141. Town Council Property

Following a question from Councillor Finnegan, the Clerk would make arrangements for the councillor to examine documents held by the Council's solicitors.

142. Lords Meadow Road

Problems were reported with parked/abandoned vehicles and the general poor state of the surroundings at Commonmarsh Lane (junction with Downeshead Lane). This was a largely historical problem associated with the private ownership of the road and despite repeated attempts to resolve the problem, no long-term solution has been found.

Meeting closed at approximately 21:05.

Signed:

(J Harris, Chairman)

Date:

PLANNING DECISIONS AND APPLICATIONS FOR GENERAL PURPOSES COMMITTEE MEETING 11 MAY 2010

Planning Decisions – The Committee noted the following decisions, as notified by the Planning Authority:

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| DECISION | Type – Granted |
| | Reference: 10/00342/OUT Outline Application |
| | Address: Land at NGR 282362 100434 R/O Shangri La Broad Close Crediton Devon |
| | Description: Outline for the erection of a dwelling |
| | Web link: 10/00342/OUT |

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|-----------------|---|
| DECISION | Type – Application Deleted |
| | Reference: 10/00681/PREAPP Pre-Application |
| | Address: 7 Market Street Crediton Devon EX17 2BN |
| | Description: Conversion of first floor to flats |
| | Web link: 10/00681/PREAPP |

Planning Applications

The Committee considered the following applications:

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|---|---|
| APPLICATION | Type – Application |
| | Reference: 10/00611/ARM Approval of Reserved Matters, registered 21/04/2010 |
| | Address: Land to The R/O South View Western Road Crediton Devon EX17 3NF |
| | Description: Reserved Matters for the erection of 2 dwellings and associated works following outline approval 09/01100/OUT |
| | Web link: 10/00611/ARM |
| NO OBJECTION – on condition that no additional windows are inserted – to preserve the privacy of adjacent dwellings. | |

APPLICATION**Type – Application**

Reference: **10/00628/LBC** Listed Building Consent, registered 26/04/2010
Address: 18 High Street Crediton Devon EX17 3AH
Description: Listed Building Consent for internal alterations

Web link: 10/00628/LBC

APPROVED

APPLICATION**Type – Application**

Reference: **10/00645/MOUT** Major Outline Application, registered 30/04/2010
Address: Land and Buildings at NGR 284319 100945 (Lake View) Old Tiverton Road Crediton Devon
Description: Outline for the erection of 135 dwellings and associated works

Web link: 10/00645/OUT

DEFERRED TO FULL COUNCIL – for further consultation and discussion

APPLICATION**Type – Application**

Reference: **10/00660/FULL** Full planning application, registered 28/04/2010
Address: 7 Fairfield Road Crediton Devon EX17 2EQ
Description: Erection of extension over garage and replacement of porch flat roof with lean-to roof

Web link: 10/00660/FULL

APPROVED

Type – Application

Reference: **10/00661/FULL** Full planning application, registered 28/04/2010

Address: 1 Creedy Road Crediton Devon EX17 1EW

Description: Erection of conservatory

Web link: [10/00661/FULL](#)

APPROVED

Type – Application

Reference: **10/00641/CAT** CAT planning application, registered 26/04/2010

Address: Oak House, Jockey Hill, Crediton, EX17 1DP

Description: Notification of intention to fell 1 Plum tree within a conservation area.

Web link: [10/00641/CAT](#)

NO OBJECTION