



Credition Town Council



Minutes of the Meeting of the General Purposes Committee held on 5 April 2011

Present:	Councillors	Miss J Harris (Chairman) Mr F Letch Mrs A Hughes Mr T Connell Mr P Finnegan
In Attendance:	Councillors Clerk Public Press	Mr N Way Mr M Ashley 1 Allotment Association Representative 1 Representative of the Children's Centre 1

AGENDA ITEMS

- 1. Apologies**
Councillor E Brookes Hocking for personal reasons.
- 2. Declarations of Interest**
There were no declarations of interest.
- 3. Presentation by Director of the Children's Centre**
The Director of the Children's Centre gave members an update on the progress and activities of Credition Children's Centre and fielded questions from members. Members also expressed interest in ways in which the Council could support the Centre and the Director would contact the Town Clerk with any suggestions. The Mayor was invited to open the Centre's Summer Open day.
The Children's Centre Representative Left meeting.
- 4. Public Question Time**
None.
- 5. Meeting Management**
It was agreed to advance Agenda Item 10, Allotments, forward to before Agenda Item 9 for the convenience of the member of the public participating in this items.
- 6. Chairman's & Clerk's Announcements**
The Clerk announced that the Council had received the Statement of Persons Nominated forms for Boniface and Credition Wards for both the Town and District Council elections.
- 7. General Purposes Committee Minutes**
The minutes of the General Purposes Committee meeting held on 1 March 2011 were received and approved as a correct record.
- 8. Matters Arising**
There were no matters arising.
- 9. Allotments**
 - a) The Clerk updated members on current issues, vacancies and the present state of the waiting list and other issues, including progress on surfacing the ramped entrance to the Barnfield site. Problems with the water supply to both Exhibition Road and Barnfield were reported to members with proposed remedial actions.
 - b) There were no issues raised by tenants or the Allotment Association representative.

10. Planning

a) *Planning Decisions*

The Planning Decisions were noted.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

c) *Supplementary Applications and Applications/Items for Determination week ending 5 April 2011*

The decision of the District Council not to withdraw paper copies of Planning Applications was tabled and noted.

11. Floral Crediton Working Group

a) The meeting notes of the Floral Crediton Working Group meeting held on 22 March 2011 were received and noted as a correct record.

b) The recommendations of the Floral Crediton Working Group meeting of 22 March 2011 were approved.

12. Parish Paths Partnership

The Clerk's Officer's Report of the results of an informal meeting of members of the P3 Sub Committee held on 29 March 2011 was received and noted, (appended to the minutes). The recommendations of the report were approved and a budget of £700- was allocated.

Councillor Finnegan left the meeting.

13. Peoples Park and Scout Memorial Gardens Report

The Clerk updated Committee members on the current progress with the agreed works on the Peoples Park & Scout Memorial Gardens Restoration Project.

14. Mid Devon District Council - Charter with Town and Parish Councils

The District Council's Charter with Town and Parish Councils was received and noted. It was agreed to adopt the Charter and the Clerk was requested to return the acceptance to the District Council

15. Community Issues

The reports, "Making it Work Locally" and "Engaging with the Business Community" on community issues meetings were received & noted. Members commended Councillor Brookes-Hocking for her efforts in producing the reports.

16. Devon County Council

a) *Library Survey*

The consultation letter on Library Services was received and noted. A Town Council response to the questionnaire was deferred to the next Town Council Meeting.

b) *Winter Arrangements and Snow Wardens (item requested by Councillor Way, documents previously circulated to Councillors)*

This Item was deferred until the arrival of the County Ward Member.

17. Department for Communities & Local Government Consultation

The Department for Communities and Local Government's consultation document on proposed changes to regulations under the Sustainable Communities Act was received and noted. Members felt there were no obvious advantages to a small town such as Crediton and no formal comment was made.

AGENDA (*items for discussion and recommendation*)

18. Street Parties

The request from a local resident asking for financial assistance with s Street Party for the Royal Wedding was considered. Members agreed that it was not within the Council's remit to fund this event and the Committee recommended no financial assistance be given.

Councillor Way entered the meeting.

19. Winter Arrangements and Snow Wardens

The proposals and advice of the County Council on adverse weather precautions and recommended self-help solutions were briefly considered. Members agreed that there was a need for the Town Council to look into these issues in more detail and it was recommended that this be considered as a future agenda item once details of equipment, contractor costs, storage and other issues had been provided. The County Council Ward member recommended contacting a County Council Officer for assistance with compiling necessary the information.

20. Milk Link Liaison Meeting

Councillor Downes had informed the Council that he was attending the meeting as a local resident and volunteered to be the Town Council's representative. The Committee recommended Councillor Downes be appointed as the Council's representative.

21. Correspondence Received

1. DCC – Newsletter: Emergency Management – March 2011.
2. Mr P.Hamilton – e-mail: Thank you note for Crediton Arts Centre Donations.
3. MDDC – Letter: Notice of Election posters for display.
4. Crediton Children's Centre – Minutes: Monitoring Group Meeting.
5. The Hon. M.Stride MP – Letter: Further correspondence on the Red House.
6. Reed Construction – e-mail: Road closure, Parliament Street, 11 – 15 April 2011.
7. Awards For All – e-mail: Confirmation of receipt of application for grant.
8. Allotment Regeneration Initiative – Letter: ARI Mentor in the SW.
9. SW Water – Notification: Changes in statement scheduling.
10. MDDC – e-mail: Details Pursuant Received on Application 11/00014/FULL Church Car Park alterations.
11. Involve MidDevon – e-mail: Mid Devon Charity Will Writing Week information & poster.
12. Peter Davis RIBA – Letter: Quotation for work on Scout Memorial Garden Project .
13. Crediton Bowling Club – Invitation: Taster Bowling Sessions, April & May 2011.
14. Communities and local Government: Future of local public audit consultation (*future agenda item*).
15. Journey – Letter: Request for donation (*future agenda item*).
16. Tarka Rail Association: Spring 2011 Magazine
17. Action for Market Towns: Direct Debit Confirmation
18. EDF Energy: Direct Debit information change to account
19. Western Power Distribution: Wayleave receipts
20. Charlesworth Nicholl & Co – Letter: Draft Statutory Declarations Peoples park
21. DCC – Remittance advice: Money received for P3 fundraising
22. DCC – Letter: Devon Tithe Map Project And Tithe Apportionment Transcription by volunteers
23. Crediton Parish Church – letter: Donation for let there be light flower exhibition
24. Mr Cocks & Mrs Reynolds – letter: Requesting an allotment at Barnfield
25. Big Lottery Fund – Letter: Acknowledgement of receipt of application for grant funding for Restoration project Peoples park & Scout Memorial Gardens

22. Business Brought Forward

There was no business brought forward.

Meeting closed at approximately 20:45.

Signed:

(J Harris, Chairman)

Date:

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR GENERAL PURPOSES COMMITTEE MEETING 5 APRIL 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	<p>Type – Decision</p> <p>Reference: 11/00123/ARM Reserved Matters for the erection of a dwelling following Outline approval 10/00342/OUT Address: Land at NGR 282362 100434 (R/O Shangri-la) Broad Close Crediton Devon Decision: Grant permission</p> <p>Web link: 11/00123/ARM</p>
DECISION	<p>Type – Decision</p> <p>Reference: 11/00227/FULL Full planning application Address: Peck and Strong Unit 2 Marsh Lane Lords Meadow Industrial Estate Crediton Devon EX17 1ES Description: Installation of photovoltaic panels Decision: Application Deleted</p> <p>Web link: 11/00227/FULL</p>
DECISION	<p>Type – Decision</p> <p>Reference: 11/00076/FULL Full planning application Address: Land at NGR 282186 100059 (Westwood Barns) Westwood Devon Description: Engineering works comprising reduction in ground levels and regrading of site Decision: Grant permission</p> <p>Web link: 11/00076/FULL</p>

DECISION**Type – Decision**

Reference: **11/00089/FULL** Full planning application
Address: The Print Workshop The Old Joinery Westward Business Centre Mill Street Crediton Devon EX17 1HB
Description: Change of use from employment use (Class B) to non-residential institution (Class D1)
Decision: **Grant permission**

Web link: [11/00089/FULL](#)

DECISION**Type – Decision**

Reference: **11/00195/FULL** Full planning application
Address: Rocklands Waresfoot Drive Crediton Devon EX17 2DG
Description: Erection of single storey extension and retention of detached garage
Decision: **Grant permission**

Web link: [11/00195/FULL](#)

DECISION**Type – Decision**

Reference: **11/00383/CAT** Works to Trees in a Conservation Area
Address: Land at NGR 283053 100584 (Peoples Park) Peoples Park Road Crediton Devon
Description: Notification of intention to carry out works to trees within a Conservation Area
Decision: **Withdrawn**

Web link: [11/00383/CAT](#)

Planning Applications

APPLICATION

Type – Application

Reference: **11/00326/LBC** Listed Building Consent, registered 11/03/2011
Address: Barclays Bank Plc 6 Market Street Crediton Devon EX17 2BH
Description: Listed Building Consent for internal alterations and new external signage, camera and fittings

Web link: 11/00326/LBC

No Objections -

APPLICATION

Type – Application

Reference: **11/00357/LBC** Listed Building Consent, registered 09/03/2011
Address: 7 Park Street Crediton Devon EX17 3HL
Description: Listed Building Consent for the strengthening of roof structure

Web link: 11/00357/LBC

Approved – As this appears to be a safety issue.

APPLICATION

Type – Application

Reference: **11/00414/FULL** Full planning application, registered 11/03/2011
Address: 45 Threshers Crediton Devon EX17 3JJ
Description: Application to replace extant planning permission 08/01345/FULL (to extend time limit). Erection of ground floor extension and first floor extension over garage.

Web link: 11/00414/FULL

No Objections -

APPLICATION

Type – Application

Reference: **11/00393/CAT** Conservation Area Tree application, registered 15/03/2011
Address: The Beeches, Old Tiverton Road, CREDITON, Devon
Description: Notification of intention to fell 1 Sycamore tree within the Conservation Area

Web link: 11/00393/CAT

No Objections - Providing the Planning Authority arborealculturst considers the works to be necessary.

APPLICATION

Type – Application

Reference: **11/00382/FULL** Full planning application, registered 14/03/2011
Address: Sunninghill House Buller Road CREDITON Devon EX17 2DQ
Description: Erection of a two-storey extension

Web link: 11/00382/FULL

No Objections -

APPLICATION

Type – Application

Reference: **11/00410/FULL** Full planning application, registered 16/03/2011
Address: Land at NGR 284148 99081 (CREDITON MILLING CO. LTD.) CREDITON DEVON
Description: Change of use of land to provide a service road and for the siting of 12 bulk outloading bins and car parking

Web link: 11/00410/FULL

Approved -

APPLICATION	Type – Application
	Reference: 11/00301/ADVERT Consent to Display an Advertisement, registered 22/03/2011
	Address: Barclays Bank Plc 6 Market Street Crediton Devon EX17 2BH
	Description: Advertisement consent for the display of non-illuminated individual letters to existing fascia and 1 non-illuminated hanging sign
Web link: 11/00301/ADVERT	
No Objections -	

APPLICATION	Type – Application
	Reference: 11/00462/FULL Full planning application, registered 24/03/2011
	Address: 108 High Street Crediton Devon EX17 3LF
	Description: Conversion of upper floor maisonette into 2 flats; erection of staircase enclosure following demolition of rear extension and installation of cloakroom on ground floor
Web link: 11/00462/FULL	
Approved -	

APPLICATION	Type – Application
	Reference: 11/00465/LBC Listed Building Consent, registered 24/03/2011
	Address: 108 High Street Crediton Devon EX17 3LF
	Description: Listed Building Consent for the conversion of upper floor maisonette into 2 flats: erection of staircase enclosure following demolition of rear extension and installation of cloakroom on ground floor
Web link: 11/00465/LBC	
Approved -	



Credition Town Council



Officers Report

Meeting of Members of the Town Council's Parish Paths Partnership, (P3), Sub-Committee held on 29 March, 2011

Members:	Cllr F Letch	(Chairman)
	Mr G Chudleigh	(P3 Volunteer)
	Mr R Edwards	(Co-Opted Sub-Committee Member)
In Attendance:	Mr M Ashley	(Assistant Town Clerk)

1. The Meeting

The meeting was an informal meeting of Sub Committee members, not a Sub Committee meeting. Councillor Letch sat as Chairman and there were no declarations of interest. There were no members of the public present.

2. Currently Scheduled Works

- a. Devon County Council will be undertaking the diversion and replacement footbridge on Footpath 28, (Salmonhutch to FP19 to Fordton), in the next few weeks.
- b. Devon County Council expect to undertake replacement work on the bridge on Footpath 5, (Credition Hamlets), at some point during the Summer.
- c. Devon County will be back filling the steps on Footpath 29, (Tinpot Lane to St Saviours Way), in the next few weeks.

3. Report on current state of footpaths

The P3 Volunteer outlined various issues that he had noted with the paths network and other members added further observations, namely:

- a. Footpath 2, the track South of the Stoney Park field gates has been deeply rutted by what appears to be cattle. It would seem that the cattle would have escaped down the path when crossing from one field to the other.
- b. It was noted that the steps on Footpath 1, Tinpot Lane, are quite indistinct as they are approached from above.
- c. The closing spring on the gate at the junction of Footpaths 3 and 8 has failed.
- d. The gate through the hedge in the middle of Footpath 9 needs in-filling below gate.
- e. There are still four stiles on the paths network, namely Footpath 28 at the Salmonhutch end, Footpath 5 at the junction with road at Salmonhutch, Footpath 2 where it passes south into open fields from woodland and Footpath 19 at the hedge where it turns east towards Butt Parks on top of the hill.
- f. The latch of the gate at the junction of Footpaths 14 and 19 is broken.
- g. The access to the path alongside Four Mills Lane, (the direct and unofficial routing of Footpath 16), has been blocked forcing walkers to turn eastward at the hedge in the middle of the field below the south end of Butt Parks, (the correct Footpath 16 route).
- h. There was no information as to how the surface of the path at the Junction of Footpaths 7 and 24 had weathered since resurfacing last year.

4. Forthcoming Financial-Year Planning

It is recommended that the following works are undertaken:

- a. Footpath 2, the track South of the Stoney Park field gates; write to the tenant of Stoney Park field to request they take more care and use suitable barriers across the paths when moving cattle between the two fields. In addition, continue to monitor the situation with a view to resurfacing or smoothing if the surface gets worse.
- b. The steps on Footpath 1 at Tinpot Lane have their edges white lined steps, at least for a number of the steps at the top and bottom.
- c. Replace the spring on the gate at the junction of Footpaths 3 and 8.
- d. Backfill the depression below the gate in the hedge in the middle of Footpath 9.
- e. Replace the style at the Salmonhutch end of Footpath 28 with a kissing gate.
- f. Replace the latch on the gate at the junction of Footpaths 19 & 14.
- g. Place a footpath sign on the bend on Footpath 16 to indicate the correct route of the footpath to point away from blocked access.
- h. Investigate the surface of the path at the Junction of Footpaths 7 and 24.
- i. It was not recommended that the stiles on Footpaths 2, 5 and 19 are replaced as they are either in unsuitable locations or where the farm gate is permanently left open, (Footpath 19). The situation on Footpath 19 will be monitored and if the situation changes this recommendation should be reviewed.

5. Costings

It should be noted that very little of the P3 budget has been spent over the past two years due to the pressure of staff shortages and the subsequent back log of other work. Earmarked reserves have thus been built up to give an allocated budget for FY2011-2012 of:

Crediton Town Council; P3 Funding as @ 28/03/11:

Earmarked

Reserves:	FY09-10	£955.00
	FY10-11	£555.00
	Total Reserves:	£1,510.00

Anticipated

Income, (DCC):	FY11-12	£400.00
	Total Assets:	£1,910.00

Committed

Expenditure:	(Est.)	-£250.00
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(FP 29 &
Honorarium)

Total Available Budget:	FY11-12	£1,660.00
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The following budget allocations are recommended:

- a. Although it is not proposed to attend to the surface of Footpath 2 at Stoney Park, it is estimated that it would cost £100- to £200- to smooth and backfill the surface should it be necessary later.
- b. White lining the edges of a suitable number of steps on Footpath 1, Tinpot Lane is estimated to cost up to £175- and it is recommended that a budget of up to £200- is allocated.
- c. Replacing the spring on the gate at the junction of Footpaths 3 and 8, replacing the latch on the gate at the junction of Footpaths 19 & 14 and backfilling the depression below the gate in the hedge in the middle of Footpath 9 would be undertaken as one task and it is estimated could be completed for less than £200-. It should be

noted that DCC will need to advise on gaining landowner permission for access for these works.

- d. Previously, it has cost between £150- and £180- to install a kissing gate. It is therefore recommended that a budget of up to £200- be allocated to replace the stile at the Salmonhutch end of Footpath 28. It should be noted that DCC supply the new gate.
- e. It is not known how much a footpath sign costs or whether DCC could supply one free of charge to the Town Council. However, it is estimated that to install a footpath sign on the bend on Footpath 16 would cost £50- to £75-. It is therefore recommended that a budget of up to £100- is allocated.
- f. If remedial surfacing works are required on Footpaths 7 and 24, it is estimated that this would cost between £100- and £200-. However it is not yet known if this needs to be done.

The recommended works budget requested is therefore £700-. A further maximum of £600- may be required for works not deemed necessary at present but that may need to be done in the future.

6. Longer Term Planning

It was strongly recommended by the individual Sub-Committee members that the Sub Committee be reconstituted following May's local elections and that a meeting be held in the Autumn to determine other work required this year and to work towards prioritising projects for budgeting for the following financial year.

In addition, members would like to see the footpath map made more accessible to the public. The Assistant Town Clerk will therefore investigate the issue of copyright for public use of the Town Council's footpath map with a view to incorporating this into the Council's website and generally making it more widely available to the public.



Martin Ashley
Assistant Town Clerk