



Credition Town Council



Minutes of the Meeting of the Finance and General Purposes Committee held on 4 October 2011

Present:	Councillors	Miss J Harris (Chairman) Mr F Letch Mrs L Brookes-Hocking Mr M Szabo Mr B Dixon Mrs A Hughes Mr A Leighton Plom Mrs L Conyngham
In Attendance:	Councillors	Mr N Way
	Clerk	Mr M Ashley
	County Council Officers	Mr D Fergie
	Public	1 Allotment Association Representative
	Press	1

AGENDA ITEMS

80. Apologies

Apologies were received and accepted from Councillor Connell for medical reasons.

81. Declarations of Interest

Personal	Councillor Way	Minute 87: DCC Matters.
Personal	Councillor Way	Minute 89c: Link Road Planning Application
Prejudicial	Councillor Brookes-Hocking	Minute 90a: Cheque 3338
Prejudicial	Councillor Hughes	Minute 90a: Cheque 3347
Code of Conduct	Councillor Way	As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

82. Public Question Time

None.

83. Meeting Management

Not required.

84. Chairman's & Clerk's Announcements

The Council Chairman reported making the Floral Credition prize presentation to Hillbrow Care Home and also mentioned he was attempting to contact the Judges Favourite winner, Mr Acott, for a similar presentation.

The Assistant Clerk reported the sick leave of the Council's contract Groundsman.

85. Finance & General Purposes Committee Minutes

The minutes of the General Purposes Committee meeting held on 6 September 2011 were received and approved as a correct record.

86. Matters Arising

Minute 50: Councillor Conyngham updated members on the situation with regard to the Crediton Fairtrade Partnership.

Minute 69: Councillor Dixon enquired whether responses had been received and requested the Clerk follow up where responses had not been received.

87. Devon County Council

Councillor Way declared a Personal Interest as the County Council Ward Member.

a) *Mini Roundabout Proposal*

A suggestion for easing and calming traffic at the Eastern end of the town with two mini-roundabouts at the junctions of East and Charlotte Streets and also of Mill Street and Charlotte Street was proposed by Councillor Szabo. Members had no firm view on the proposal, although it was noted that members believed this idea had been rejected by the County Council some time ago due to lack of space at the junctions. Members recommended that the Councillor submit the proposal as a personal suggestion to the County Council to comment.

b) *Winter Service Arrangements*

The County Council Ward member introduced the Officer responsible for the new Local Service Team for the Tiverton area. The Officer outlined how the County Council envisaged the Snow Warden scheme would operate as well as recent experiences of setting up other local schemes. The services provided by the County Council in the event of severe weather were also outlined. It was noted that the County Council could supply bagged salt to local councils, but that they needed to have space to store this as the County Council depot could not be used due to the high levels of activity at these depots in the event of snow and icy weather. Members were also informed that third party insurance was available, funded by the County Council, to cover properly trained snow wardens and volunteers.

Councillor Way suggested that the Town Council advertise for at least two, one for each ward, pro-active volunteers to act as Snow Wardens, co-ordinating lists of localised volunteers, even down to individual street representatives. These volunteers could also monitor the grit bin usage and update the County Council as required. Members agreed to publicise for snow warden volunteers, one of whom should be a Town Councillor.

Councillor Way and the County Council Officer left the meeting.

88. Allotments

a) The Assistant Clerk updated members on situation with regards to the annual rental billing, current issues, vacancies and the present state of the waiting list and other issues, including the delivery of planings and the completion of the ramped entrance to the Barnfield site and the completion of the water taps project. In addition, it was noted that the Council's contract groundsman was off sick for at least two weeks, although there were no known issues at this point.

b) No matters were raised by the Boniface Allotments Association or by allotment tenants.

The Allotment Association Representative left the meeting.

Councillor Way re-entered the meeting.

89. Planning

a) *Planning Decisions*

The Planning Authority's Decisions were noted

- b) *Planning Applications*
Comments made in respect of planning applications considered at this meeting are appended
- c) *Devon County Council's Link Road Application*
Councillor Way declared a Personal Interest as the County Council Ward Member.
Members considered that they had not enough time to review the very extensive documentation associated with the application for a Link Road between Wellpark and Lords Meadow Industrial Estate. It was requested that the Clerk request an extension to the consultation from Devon County Council until after the next Finance and General Purposes Committee meeting to permit full consideration of the application. Members understood that such a requested extension had been informally agreed to by the County Council.
- d) *Planning applications and items for determination received for week ending Tuesday 4 October 2011, after the agenda was prepared*
None.

90. Finance

Councillors Brookes-Hocking and Hughes declared prejudicial interests in Cheque numbers 3338 and 3347 respectively. There were no debates on these items and neither Councillor left the Chamber.

- a) The Schedule of Accounts, Cheque numbers 3337 to 3347 totalling £7,877.65, was approved.
- b) There were no donation requests.

91. Peoples' Park and Scout Memorial Working Group Notes

- a) The meeting notes of the Peoples' Park and Scout Memorial Working Group of 27 September 2011 were received and noted. Members noted that for somebody not present at the Working Group meeting, the notes were not completely transparent as to where each item of work fits in the phase plan. It was also recommended that a budget and expenditure report be appended to each set of meeting notes, again for the benefit of non group member councillors.

Councillor Way left the meeting.

- b) The recommendations of the Peoples' Park and Scout Memorial Working Group of 27 September 2011 were approved.

92. Property – Benches

- a) *People's Park Benches*

Members agreed that as part of the Scout Memorial Gardens renovation project, that the broken bench at the garden would be disposed of and the unbroken bench be relocated somewhere suitable on the proviso that the memorial plaques be removed and affixed to the new benches planned for the garden.

- b) *Bench on Western Road*

The request from the County Council for a proposed removal of the public seat on the north side of Western Road, opposite the entrance to the hospital, and a replacement to be located at a more suitable, nearby position was considered. Members agreed that replacement in situ did not make sense and agreed to recommend to the County Council that a replacement be installed on the opposite side of the road, in the entrance splay to the hospital. It was noted that there had been one located there previously and that the bench replaced in the Scout Memorial Garden could be used here.

93. Administration

- a) *Standing Orders*

A number of suggested amendments and queries were raised by Councillor Dixon for the updated Council Standing Orders. Minor wording changes were recommended to the title page and paragraphs 1b, (page 4), 4a, (page 12), 13b, (page 21), 28b, (page 30). More detailed changes to clarify paragraphs 10a, (page 20), and 26a, (page 27),

were agreed, namely:

Paragraph 10a: Members requested a fuller definition of “disorderly conduct”, more in line with the Councils current Standing Orders and also with the addition of “nor treat with disrespect appointed members, members of outside bodies or other persons present”.

Paragraph 26a: Amend the paragraph to read “Prior to considering any matter pertaining to a Council employee, the Council OR committee OR sub-committee shall decide whether or not the press and public should be excluded....” etc.

b) *Council Review*

This item was deferred to Part 2.

94. Correspondence Received

Correspondence

1. Northern Devon Healthcare NHS Trust – Invitation & Agenda: AGM Tues. 11 Oct. 2011 @ Barnstable.
2. Blackrock Investment Management – Statement: Interest & Dividend Notification.
3. Aeon Festival, Shoobroke Organisers – e-mail: Response to thank you message forwarded.
4. Mid Devon Safety Partnership – Minutes; CLAG meeting of 21 September 2011.
5. NALC – Letter & Booklet: “How to Respond to Planning Applications – A Guide”.
6. Rt Hon M.Stride MP – Letter: Broadband Queries to Sec. of State, Dept. for Environment, Food & Rural Affairs.
7. Crediton Area History & Museum Society – Letter: Booklet “Curious Kirton”.
8. UNISON – Letter: Notification to employer of Industrial Action Ballot.
9. Hon. M Stride MP – Letter to Cllr A Hughes: SW In Bloom Congratulations.
10. LINK Devon – Invitation: LINK-up meeting – 28 October 2011.
11. Yeoford Primary School – Consultation Letter: Woodleigh Federation of Primary Schools Proposal.
12. SW In Bloom – Letter: Judges Comments for Crediton.
13. DCC – Notification: Public Engagement events – 7 November 2011.
14. DCC – e-mail to Cllr N.Way: Feasability Audit for proposed Cycle route along Belle Parade.

Information –

1. Tarka Rail Association – Magazine: Summer 2011.
2. Devon Community Recycling – Newsletter: “Junkmail”; Issue 7 2011.
3. LCR – Newsletter: LCR Review Autumn 2011.
4. Onetti Vehicle Signs – Flyer: Promotion of corporate vehicle signage.
5. DALC – Newsletter & Annual Report: September 2011.
6. MDDC – Meeting Notes: MDDC Peer Challenge Workshop – Community Development.
7. MDDC – Press Release: Review of Council Grants to Voluntary Sector.
8. Senior Council for Devon – Newsletter: October 2011, Issue 12.

Business Brought Forward

95. Crediton Courier Link Road Article

Councillor Dixon highlighted to members the article in the recent edition of the Courier concerning the proposed Link Road planning application.

96. Crediton Legs It

Councillor Conyngham showed members the "Promises and Recommendations" arising from the Crediton Legs It day.

97. Traidcraft Open House

Councillor Conyngham informed members of the Traidcraft open day event on Saturday 15 October 2011.

98. Fencing at 4 and 5 Blagdon Place

Councillor Szabo informed members that the District Council had erected new fencing along the boundary of numbers 4 and 5 Blagdon place, bordering the green space on Blagdon Corner, but noted that the fence would not be treated. An agenda item was requested at the next Town Council meeting to consider treating the new fence to match existing fencing at the site.

99. Crediton Army Cadet Force

The Council Chairman reported attending a recent open evening at the Army Cadets and noted that the Mayor's Cadet Shield had now been found and recommended that it should be presented to the Mayor's Cadet annually.

100. County Council Highways and Transport Cabinet Member

Councillor Brookes-Hocking requested an update on the proposed meeting with the County Council Cabinet member for Highways. The Assistant Clerk outlined the current situation.

101. Town Council Newsletter

Councillor Brookes-Hocking requested confirmation that the new newsletter had been collected from the printers. This was confirmed.

102. Town Council Farmers' Market Stall

The Chairman reported the visit of Modbury Parish Council to the Saturday Farmers' Market and thanked those members who had helped staff the stall.

PART TWO ITEMS

In view of the sensitive and confidential nature of the business to be transacted, it is advisable, in the public interest, that the press and public be excluded and instructed to withdraw.

103. Council Review

- a) The meeting notes of the Administration and Personnel Sub Committee of 23 September 2011 were received and noted as a correct record.
- b) The recommendations of the Administration and Personnel Sub Committee meeting of 23 September 2011 were approved. The costs of the proposed review were noted as well as the date of the next meeting with the proposed contractor.

Meeting closed at approximately 20:46

Signed:

(J Harris, Chairman)

Date:

Town Council

PLANNING DECISIONS AND APPLICATIONS FOR FINANCE & GENERAL PURPOSES COMMITTEE MEETING 4 OCTOBER 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	Type – Decision
	Reference: 11/00518/FULL/NMA Non-Material Amendments
	Address: Three Corners Pounds Hill Crediton Devon EX17 1DT
	Description: Erection of dwelling, garage and associated works
	Decision: Grant permission
Web link: 11/00518/FULL/NMA	

DECISION	Type – Decision
	Reference: 11/01085/FULL Full planning application
	Address: 5 Laburnum Cottages Belle Court Crediton Devon EX17 3LE
	Description: Erection of verandah style canopy
	Decision: Refuse permission
Web link: 11/01085/FULL	

DECISION

Type – Decision

Reference: **11/01212/CLP** Certificate of Lawful Use
Address: 10 Chapel Downs Road Crediton EX17 2EB
Description: Certificate of Lawfulness for the proposed erection of an extension in accordance with submitted plans/drawings.
Decision: **Certificate Granted**
Web link: 11/01212/CLP

DECISION

Type – Decision

Reference: **11/01269/CAT** Conservation Area Consent
Address: Land at NGR 283053 100584 Peoples Park, Peoples Park Road Crediton Devon
Description: Notification to carry out works to various trees within a Conservation Area.
Decision: **No Objections**
Web link: 11/01269/CAT

DECISION

Type – Decision

Reference: **11/01203/FULL** Full planning application
Address: Rotamic Engineering Marsh Road Lords Meadow Industrial Estate Crediton Devon EX17 1EU
Description: Installation of new door, access, steps, replacement windows and rehangng of existing gate
Decision: **Grant permission**
Web link: 11/01203/FULL

Type – Decision

Reference: **11/01269/CAT** Works to Trees in a Conservation Area
Address: Land at NGR 283053 100584 (Peoples Park) Peoples Park Road Crediton Devon
Description: Notification of intention to carry out works to various trees within a Conservation Area
Decision: **No Objection**

Web link: 11/01269/CAT

Type – Decision

Reference: **11/01308/CAT** Works to Trees in a Conservation Area
Address: St Boniface Peoples Park Road Crediton Devon EX17 2DA
Description: Notification of intention to fell 1 Ash tree within the Conservation Area
Decision: **No Objection**

Web link: 11/01308/CAT

Type – Decision

Reference: **11/01417/CAT** Works to Trees in a Conservation Area
Address: Three Corners Pounds Hill Crediton Devon EX17 1DT
Description: Notification of intention to remove 1 Western Red Cedar within the Conservation Area
Decision: **No Objection**

Web link: 11/01417/CAT

Planning Applications

APPLICATION	<p>Type – Application</p> <p>Reference: 11/01330/FULL Full planning application, registered 22/09/2011 Address: Crediton Rugby Club Exhibition Road Crediton Devon EX17 1EP Description: Erection of access walkway and formation of kit shop over changing rooms</p> <p>Web link: 11/01330/FULL</p> <p>No Objections -</p>
APPLICATION	<p>Type – Application</p> <p>Reference: DCC – MD/DCC/3272/2011 DCC Planning Application Address: Wellparks roundabout to Lords Meadow Industrial Estate at Land to the East of Crediton Description: Construction of a Link Road</p> <p>Web link: MD/DCC/3272/2011</p> <p>Defer – Members requested more time to review the extensive documentation.</p>