



# Credition Town Council



## Minutes of the Meeting of the Finance & General Purposes Committee held on Tuesday 3 April 2012

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|                       |   |  |
|-----------------------|---|--|
| <b>Present:</b>       | <b>Councillors</b>                            | <b>Miss J Harris (Chairman)</b><br><b>Mr F Letch</b><br><b>Mrs L Brookes-Hocking</b><br><b>Mrs L Conyngham</b><br><b>Mr B Dixon</b><br><b>Mr M Szabo</b> |
| <b>In Attendance:</b> | <b>Clerk</b><br><b>Public</b><br><b>Press</b> | <b>Mr M Ashley</b><br><b>1 (Allotment Association Representative)</b><br><b>1</b>  |

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### **AGENDA ITEMS** *(for discussion and determination)*

#### **153 Apologies**

Councillor T Connell for medical reasons and Councillor A Hughes for personal reasons.

#### **154 Declarations of Interest**

|             |                      |  |
|-------------|----------------------|--|
| Prejudicial | Councillor Conyngham | Minute 165: Action for Market Towns Workshop |
|-------------|----------------------|--|

#### **155 Public Question Time**

There were no public questions.

#### **156 Meeting Management**

It was agreed to bring the Floral Credition Working Group item forward to after item 8, Allotments.

#### **157 Chairman's & Clerk's Announcements**

The Assistant Town Clerk reported printer problems in the Town Clerk's Office which would affect the ability to provide printed material to Councillors.

#### **158 Finance General Purposes Committee Minutes**

The minutes of the General Purposes Committee meeting held on 7 February 2012 were received and approved as a correct record.

#### **159 Matters Arising**

*Minute 137a:* Councillor Letch suggested that appending Allotment Association committee meeting notes to the minutes in this instance would improve clarity.

*Minute 149:* Councillor Dixon reported that the letter to the County and District Councils was ready.

#### **160 Allotments**

- The Clerk updated members on current issues, vacancies and the present state of the waiting list. There were no major issues outstanding.
- The Allotment Association representative gave brief estimate the cost of surfacing the lay aside areas and was asked to provide an accurate estimate. The representative was also informed that the annual Floral Credition Allotments competition would be taking place this year.
- There were no other allotment tenants present.

## **161 Crediton In Bloom Working Group Notes**

- a) The notes of the Crediton In Bloom Working Group meeting held on 13 March 2012 were deemed by the Working Group members present to be unsatisfactory and thus could not be received. This was noted with a comment to refer back to the next Working Group.
- b) However, the recommendations of the Crediton In Bloom Working Group were essentially unchanged and were approved.
- c) Councillor Brookes-Hocking gave an update on a number of issues facing group members as well as the new steps taken to raise the profile, via the media, of the competition and encourage more entrants. The Council Chairman was requested to assist in the organisation of the garden part of the competition to ensure continuity, to which he agreed. to ensure continuity. It was also reported that the Working Group was gradually becoming self-sufficient and able to function with less Town Council input.

*The Boniface Allotments Association Representative left the meeting.*

## **162 Planning**

- a) *Planning Decisions*  
The Planning Decisions were noted.
- b) *Planning Applications*  
Comments made in respect of planning applications considered at this meeting are appended.
- c) *Supplementary Applications and Applications/Items for Determination week ending 8 February 2012*  
None.

## **163 Finance**

- a) The Schedule of Accounts, Cheque numbers 3435 to 3441 and one Direct Debit, Reference Number 4425, totalling £9,049.88, was approved.
- b) There were no donation requests.

## **164 Peoples Park and Scout Memorial Gardens Working Group Notes**

- a) The notes of the Peoples Park and Scout Memorial Gardens Working Group meeting held on 27 March 2012 were received and noted.
- b) The recommendations of the Peoples Park & Scout Memorial Gardens Working Group were approved.

## **165 Action For Market Towns Localism & Planning Workshop**

*Councillor Conyngham declared a Prejudicial Interest and left the Chamber for the duration of the debate on this topic.*

It was reported that no Town Councillors had indicated their intention to attend the "Getting To Grips With Localism & Neighbourhood Planning" workshop in Dawlish on 17 April 2012 but the Mr Gerald Conyngham had indicated that he wished to attend and would be happy to represent the Council. It was agreed to appoint Mr Conyngham as the Town Council's representative to this event and he would be requested to represent any queries or viewpoints of members to the workshop and report back to the Council afterwards.

## **166 Town Centre Parking (Item requested by Councillor Dixon)**

- a) *MDDC Car Park Charges*  
It was reported that the District Council would be recommending to their Cabinet that charges for St Saviours Way car park would be kept in line with the Tiverton multi-storey car park. It was noted that parking charges in other car parks would alter in line with other MDDC car parks around the District.
- b) *High Street Shared Use Loading Bay Road Markings*  
Members considered that road marking were much more visible and effective than wall or post mounted, small signs. Members agreed that the Clerk be requested to write to the Department of Transport responding to the e-mail received from the Department. *(Draft letter by Councillor Dixon appended).*

**167 St Lawrence Green Telephone Callbox** (*Item requested by Councillor Szabo*)

Councillor Szabo reported that both Newton-St-Cyrs & Kennerleigh Parishes had both painted the callboxes in their villages and they look very good. He suggested that the Town Council could supply the paint for a volunteer he knew of to paint the St Lawrence Green phone box. Members agreed that it was a good idea in principle, however it was important to ascertain the ownership of and responsibility for the box. It was noted that the two Parishes may have adopted their callboxes from BT and were free to maintain them. This may not be the case in Crediton. It was also agreed that Councillor Szabo find out about the ownership of the box and the Assistant Clerk was requested to provide any contact details available for British Telecomms.

**168 Spaces By Design Workshop Report** (*Item requested by Councillor Conyngham*)

The report on the "Spaces by Design" Workshop in connection with proposed improvements to Peoples Park was received and noted. Councillors Brookes-Hocking and Conyngham then gave an update to members on ideas they had developed on the provision of a wildlife area, as well as other suggestions for Peoples Park, as part of the course. It was suggested that local residents and other organisations, for example Devon Wildlife, be involved in future planning.

**169 Saxon Close Play Area** (*Item requested by Councillor Conyngham*)

The situation with regard to residents of Crediton living near to the Saxon Close Play Area wishing to attend the Community Safety Partnership meeting in Tiverton on 15 May 2012 was considered. It was noted that leaflets were being distributed around the area to inform residents of the meeting. It was, however, agreed that it was not appropriate for the Town Council to subsidise residents travel for this event and that it ought to be the Safety Partnership or the District Council who should facilitate public participation in the debate. It was suggested that any resident who wanted to, but could not attend the meeting contact their District Council Ward Member for help or advice.

**170 Correspondence Received**

1. Crediton Volunteer Centre – Letter: Request for donation, (*Future Agenda Item*).
2. QECC – Letter: Request for information on events happening in town this year.
3. CTC – e-mail: Request to MDDC to transfer Crediton Support Fund monies to Involve Mid Devon & acknowledgement, (*Bank Account details redacted*).
4. Crediton Parish Church – Letter: Request for Support of Annual Flower Festival; "Eyes on London".
5. DCC – Remittance Advice: Annual PRoW/P3 Grant payment.
6. Homestart Mid Devon – Letter: Donation Request, (*Future Agenda Item*).
7. Involve Mid Devon – Letter: Mid Devon Services Users Guide – Request for Support in Publisizing.
8. MDDC – e-mail: Invitation to meeting re. Government's "High Street Innovation Fund" – Tues. 1 May 2012, (*Future Agenda Item*).

**Information**

1. MDDC – Agenda & Minutes: Extraordinary Meeting of Mid Devon District Council; 28 March 2012.
2. DCC – Newsletter: Emergency Management; March 2012.
3. Devon LINK – Newsletter: Spring 2012.
4. DCC – Guide Book: A Service Users Guide to services in Mid Devon.
5. QECC – Newsletter: The QE News – April 2012.
6. Codex Associates – Town Guide: The Crediton Voice 2012.

## **Business Brought Forward**

### **171 Council's Farmers' Market Stall**

Councillor Letch reported that he would attend Farmers Market at the Council's Stall between 10:00 and 11:00. He requested that somebody else be available for 11:00 to 12:00. It was suggested that Councillors Downes, Way and Hughes be contacted to see if they would be available.

### **172 Removal of Bench; Western Road**

Councillor Szabo reported that the resident on Western Road adjacent to the location of the removed bench opposite Hospital is absolutely delighted that it is gone.

### **173 Westpark Wall, Alexandra Road**

Councillor Szabo noted that a similar black wall in Shoobroke had been treated with a fake cob render, including pantiles to complete the authentic appearance and that this fitted in very well with the existing visual environment. The Councillor wondered if a similar solution would work in Crediton. It was, however, noted that approval for the wall had already been given by the District Planning Department and the matter was in their hands.

### **174 Newsletter**

Councillor Brookes-Hocking reported that the Council's quarterly newsletter should be ready for distribution at the next Farmers' Market on Saturday 7 April.

### **175 Street Cleaning**

Councillor Harris noted that the road sweeper vehicle had been in action in Crediton for, apparently, the first occasion in some time. However the footpath street sweeper had been absent from this role for weeks due to being redeployed to refuse collection. Councillor Harris requested an agenda item on street cleaning.

## **PART TWO ITEMS**

*In view of the sensitive and confidential nature of the business to be transacted, it was agreed, in the public interest, that the press and public be excluded and instructed to withdraw.*

### **176 Civic Awards**

One nomination for a Civic Award to be presented at the annual Mayor's Reception was agreed.

Meeting closed at approximately 20:38 .

Signed:

(J Harris, Chairman)

Date:

# Crediton Town Council

## PLANNING DECISIONS AND APPLICATIONS FOR FINANCE & GENERAL PURPOSES COMMITTEE MEETING 03 APRIL 2012

**Planning Decisions** – as notified by the Planning Authority:

|   |   |
|---|---|
| <b>DECISION</b>                         | <b>Type – Details Pursuant</b>  |
|   | Reference: <b>12/00114/FULL</b> Full planning application                     |
|   | Address: Brambles Broad Close Crediton Devon EX17 3NQ                         |
|   | Description: Erection of first floor extension, conservatory and porch canopy |
|   | Decision: <b>Grant permission</b>   |
| Web link: <a href="#">12/00114/FULL</a> |   |

**Planning Applications**

|                    |  |
|--------------------|--|
| <b>APPLICATION</b> | <b>Type – Application</b>  |
|                    | Reference: <b>12/00344/FULL</b> Full planning application, registered 14/03/2012 |
|                    | Address: 1 Parliament Square Parliament Street Crediton Devon EX17 2AW           |
|                    | Description: Change of use from residential (C3) to office (B1)                  |
|                    | Web link: <a href="#">12/00344/FULL</a>  |
| <b>Approved -</b>  |  |

APPLICATION

**Type – Application**

Reference: **12/00411/FULL** Full planning application, registered 16/03/2012  
Address: Romany Rye Alexandra Road Crediton Devon EX17 2DZ  
Description: Erection of single storey extension following demolition of existing lean-to and verandah

Web link: [12/00411/FULL](#)

**No Objections -**

APPLICATION

**Type – Application**

Reference: **12/00364/LBC** Listed Building Consent, registered 23/03/2012  
Address: Fairpark Exeter Road Crediton Devon EX17 3BJ  
Description: Listed Building Consent for replacement of wooden columns at front door portico

Web link: [12/00364/LBC](#)

**No Objections -**

## Crediton Town Council

**SCHEDULE OF ACCOUNTS  
SUBMITTED TO A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE  
3 APRIL 2012**

| Cheque Number | Ref. | Comment   | Sub-Total | Total           |
|---------------|------|---|-----------|-----------------|
| 3435          | 4422 | Birds Construction 4th Payment Scout Memorial Garden Project OSA 1906 S72 |           | 786.41          |
| 3436          | 4423 | Street Design Ltd Scout Memorial Garden New Benches OSA 1906 S72          |           | 2,485.20        |
| 3437          | 4424 | Mrs G.Ford Travel Expenses, Open Spaces Workshop LGA 1972 S111            |           | 21.60           |
| 3438          | 4426 | Cllr F.Letch Travel Expenses, ACF Function, Exeter LGA 1972 S111          |           | 8.80            |
| N/A           |      | To be Paid by D/Debit 1 May. 2012   |           |                 |
|               | 4425 | South West Water Allotments Exhibition Ed. SHAA '08 S26                   |           | 51.73           |
| <b>Total</b>  |      |   |           | <b>3,353.74</b> |

\*\*\*N.B:  Items highlighted are FY11-12 liabilities. Items unmarked are FY12-13

## Crediton Town Council

**BANK BALANCES SUBMITTED TO A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE  
3 APRIL 2012  
(As @ 29 Mar. 2012)**

|                   |                  |
|-------------------|------------------|
| Lloyds Current    | 567.63           |
| Precept Reserve   | 24,101.85        |
| Reserves          | 42,553.18        |
| Petty Cash        | 20.78            |
| Income Petty Cash | 11.15            |
| <b>Total</b>      | <b>67,254.59</b> |

## Crediton Town Council

**ASSETS & COMMITMENTS SUBMITTED TO A MEETING OF THE  
FINANCE & GENERAL PURPOSES COMMITTEE  
3 APRIL 2012  
(As @ 29 Mar. 2012)**

|                                     |                  |
|-------------------------------------|------------------|
| Bank & Cash Holdings                | 67,254.59        |
| VAT                                 | 12,699.96        |
| Creditors (Suppliers & Liabilities) | -3,353.74        |
| Debtors (Customers)                 | 1,414.35         |
| <b>Total</b>                        | <b>78,015.16</b> |



# Credon Town Council

Market Street

Credon

Devon

EX17 2BN

Telephone: 01363 773717

Email: townclerk@credon.gov.uk

Mr Hugh Arnold  
Traffic Division  
Department for Transport  
Great Minster House  
33 Horseferry Road  
London  
SW1P 4DR

Ref: Your e-mail to Gary Powell, Devon County  
Council; 5<sup>th</sup> January 2012 Forwarded by Cllr N.Way,  
Devon County Council

5 April 2012

Dear Mr Arnold,

## **Loading Bay Road Markings in Credon High Street**

As the Town Council referred to in Gary Powell's e-mail from Devon County Council to yourself regarding Case 1892, (non-prescribed traffic signs), we are responding , especially since we are the authority closest to the problem.

There is considerable confusion in your response, reflecting perhaps the confusion experienced by the motorists and shopkeepers in Credon. Firstly, the parking bays for loading have had on-road markings that clearly read "No Parking" in situ for some eight years. Without consultation, Devon County Council removed all traces of this signage in January 2012 and substituted nothing in it's place. This signage could easily be read by drivers up to a distance of twenty metres. When complaints were made, (motorists were being charged £30- a time for an obvious misunderstanding), the County and District Councils agreed to refund the fines for a probationary period. However, the stated long term solution was that motorists should examine small plaques, either 2.2 metres up on roadside lampposts or one 2 metres up on a wall. Such plaques are impossible to read from inside a normal car, unlike the original eight year old on-road markings.

We do not understand why the D of T cannot authorise a legend on the shared use bays, the straightforward message of "No Parking Until 2 pm" would seem perfectly clear. On the other hand, the instructions that motorists should consult the plaques will lead to anyone wishing to park in a busy high street stopping their car, disembarking, walking over to view the sign and then returning to their vehicle to apologise to everyone for blocking the road.

We would like to request another review of this policy for this busy market town with a large hinterland and we trust that such a review be undertaken utilising a degree of commonsense and, of course, taking into account localism. The Town Council looks forward to your response.

Yours sincerely,

Martin Ashley  
Assistant Town Clerk