



Minutes of Credition Town Council's Finance and General Purposes Committee Meeting, held on Tuesday, 1st July 2014, at 7pm, at the Council Chamber, Market Street, Credition

Present: Cllrs Miss J Harris (Chairman), Mr F Letch, Mrs L Brookes-Hocking, Mr D Webb and Mr R Adams
Mrs C Dalley, Town Clerk

In Attendance: 1 member of the press

23 To receive and accept apologies

Apologies were received and accepted from Cllrs A Wyer, A Hughes, M Szabo, P Vincent, J Downes and N Way (Proposed by Cllr Brookes-Hocking, seconded by Cllr Webb)

24 Declarations of Interest

None declared.

25 Public Question Time

There were no questions.

26 Order of Business

There were no changes to the order of business.

27 Chairman's and Clerk's Announcements

The Council Chairman, Cllr Letch, announced the following:

- He had attended a meeting regarding youth services at Belmont Chapel in Exeter.
- On Thursday 3rd July 2014, he would be attending the Duke of Edinburgh awards ceremony at Queen Elizabeth's.

Cllr Georgina Ford arrived at 7.07 pm.

28 Finance & General Purposes Committee Minutes – To approve and sign as a correct record the minutes of the Finance and General Purposes Committee Meeting held on 3rd June 2014. Copies had been circulated with the agenda. It was **resolved** to approve, and sign, the minutes of the Finance and General Purposes Committee Meeting held on 3rd June 2014, as a correct record. (Proposed by Cllr Letch, seconded by Cllr Webb)

29 Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Finance & General Purposes Committee Meeting held on 3rd June 2014, for information only.

There were no matters arising.

30 Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)

Mid Devon District Council, the determining authority, has asked for comments from this Town Council on the following planning applications:

Reference: [14/00766/FULL](#) REVISED AND ADDITIONAL DRAWINGS

Proposal: Erection of a dwelling

Location: 9 Longmeadows, Credition, Devon, EX17 1DU

Applicant: Mr P Eakers, c/o Mr K Mortimer, Upper Park, 2 Searle Street, Credition

It was **resolved** to recommend NO OBJECTION to the application. (Proposed by Cllr Letch, seconded by Cllr Ford)

Reference: [14/00578/FULL](#)
 Proposal: Erection of extension with balcony over (Development affecting public right of way)
 Location: Silbury Heights, Barnfield, Crediton, EX17 3JA
 Applicant: Mr S Dickinson

It was **resolved** to recommend NO OBJECTION to the application. (Proposed by Cllr Letch, seconded by Cllr Adams)

Reference: [14/00885/OUT](#)
 Proposal: Outline for the erection of 3 dwellings
 Location: Orchard Cottage, St Lawrences Green, Crediton, EX17 2BE
 Applicant: Mr Roland Ash

It was **resolved** to recommend NO OBJECTION to the application. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Letch)

Reference: [14/00990/LBC](#)
 Proposal: Listed building consent for the erection of a glass canopy over courtyard
 Location: QE Academy Trust, Western Road, Crediton, EX17 3LU
 Applicant: Queen Elizabeth Community College

It was **resolved** to recommend NO OBJECTION to the application. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Ford)

31 Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining authority, had APPROVED the following applications with conditions as filed. (Proposed by Cllr Harris, seconded by Cllr Letch):

Reference: [14/00492/CLP](#)
 Proposal: Certificate of Lawfulness for the proposed erection of an extension following removal of existing garage
 Location: 28 Blagdon Rise, Crediton, Devon, EX17 1EN
 Applicant: Mr C Carpenter

Reference: [14/00585/FUL](#)
 Proposal: Erection of first floor extension and conversion of garage to form ancillary accommodation (Revised Scheme)
 Location: 3 Enfield Close, Crediton, Devon, EX17 3RS
 Applicant: Mr J Fox

Reference: [14/00756/CAT](#)
 Proposal: Notification of intention to fell 1 scots pine and 1 liquid amber tree within a Conservation Area
 Location: Blagdon House, Blagdon, Crediton, Devon, EX17 1EH
 Applicant: Mr J Downes

Reference: [14/00576/FULL](#)
 Proposal: Erection of extension and decking area, and alterations including provision of access ramp
 Location: Methodist Church Union Road Crediton Devon
 Applicant: Crediton Methodist Church

- 32 Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 4th June 2014 to 1st July 2014 inclusive and to receive the bank reconciliation.** The Clerk circulated the payments, receipts and internal bank transfer lists, together with the bank reconciliation. It was **resolved** to approve the payments totalling £7,023.89, the receipts totalling £1,305.19, the internal transfers for the year to date totalling £72,498.54 and to accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Letch, seconded by Cllr Brookes-Hocking)
- 33 To receive a list of outstanding debts owed to Crediton Town Council.**
The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £5.87, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Letch and seconded by Cllr Ford)
- 34 Budget Review – To review the budget for the year to date.**
The Clerk circulated the budget sheet. It was **resolved** to note the budget sheet and the information contained therein, a copy of which is attached as Appendix Three. (Proposed by Cllr Letch, seconded by Cllr Webb)
- 35 To receive a report from the Council’s internal control checkers, following a monthly random inspection and agree any actions.**
A copy of the report had been issued with the agenda. It was **resolved** to note the report with no further actions. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Ford)
- 36 To receive the External Auditor Certificate and Opinion 2013/2014 from Grant Thornton the Town Council’s External Auditor.**
A copy of the certificate had been issued with the agenda. It was **resolved** to note the External Auditor’s Certificate and Opinion 2014/2015 from Grant Thornton the Town Council’s External Auditor. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Letch)
- 37 To consider Mid Devon District Council’s consultation on a revision to its Community Infrastructure Levy (CIL) charging schedule and formulate a response.**
A copy of the correspondence together with the link to the consultation had been issued with the agenda. It was resolved to note the consultation. (Proposed by Cllr Brookes-Hocking seconded by Cllr Letch.)
- 38 To discuss the future of public conveniences in Crediton, in light of further information received from Mid Devon District Council and agree a course of action.**
The information provided by Mid Devon District Council was discussed. It was **resolved** to write to the bus and coach companies who have objected to the closure of St Lawrence Green toilets requesting a significant financial contribution to enable the Town Council to keep the toilets open, explaining that if no financial contributions are forthcoming from the companies the toilets will close. (Proposed by Cllr Letch, seconded by Cllr Brookes-Hocking)
- It was also **resolved** that should Mid Devon District Council withdraw the partnership payments, the Town Council will not make a contribution to keep the Town Hall toilets open to the public. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Ford)
- It was further **resolved** that should Mid Devon District Council decide that Newcombes Meadow toilets will only open during British Summer Time, the Town Council will consider making some funding available to ensure the toilets remain open all year round. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Letch)

39 To approve the Mayor’s attendance at liberation celebrations in Avranches on 31st July 2014 and agree the budget.

Cllr Letch declared an interest. It was **resolved** to approve the Mayor’s attendance at liberation celebrations in Avranches on 31st July 2014 and for the travel expenses incurred to be met from the hospitality budget. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Harris)

40 Business brought forward

- Cllr Adams asked if members had experienced issues with the new Belle Parade cycle route, as he had witnessed a cyclist proceeding up Belle Parade into oncoming traffic. The Clerk advised that the new Belle Parade cycle route was experiencing teething troubles, however, Devon County Council had confirmed there are still works to be completed on the scheme, following this it would undergo a safety audit. She asked Councillors to e-mail her with details of any complaints/comments they receive regarding the scheme, including any reports of cyclists continuing to cycle up Belle Parade into oncoming traffic. Cllr Adams suggested a sign was needed outside Crediton Library warning motorists of oncoming cyclists.
- Cllr Brookes-Hocking provided an update on the REALDevon Local Action Group meeting held on Monday 30th June 2014. Devon County Council is working with Mid Devon District Council to develop a bid for a new Local Action Group (LAG), primarily covering Mid Devon parishes. The LAGs are currently working on bids to be submitted to DEFRA in early September for funding allocations to distribute from Jan 2015-2020. One of the suggestions from the participants on Monday had been to map the resources in our area such as the potential attractions that would bring people in, e.g. food producers. The funding has a strong focus on increasing employment and tourism.
- Town Clerk advised that Bonheur have not closed, they are moving on to the High Street and that it is still unknown who is taking the old Costcutter building, Haarer Goss, will not divulge the information.

PART TWO

41 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch, seconded by Cllr Brookes-Hocking)

42 To receive an update from Cllr Letch and the Town Clerk regarding the lease of land at Stonypark.

Due to the confidential nature of this item no further information can be disclosed at this time.

43 Close

The meeting closed at 8.25 pm

Signed.....
(Chairman)

Date:.....