



Minutes of Credition Town Council's Finance and General Purposes Committee Meeting, held on Tuesday, 2nd September 2014, at 7pm, at the Council Chamber, Market Street, Credition

Present: Cllrs Miss J Harris (Committee Chairman) Mr F Letch, Mr A Wyer, Mr M Szabo, Mr D Webb, Mrs G Ford, Mrs A Hughes, Mrs L Brookes-Hocking
Mrs Clare Dalley, Town Clerk
Miss Emma Lucas, Administrative Assistant

In Attendance: 1 member of the press

Absent: Cllr Mr P Vincent

44 To receive and accept apologies

Apologies were received and accepted from Cllr R Adams. (Proposed by Cllr Letch, seconded by Cllr Harris)

45 Declarations of Interest

None declared.

46 Public Question Time

There were no questions

47 Order of Business

There were no changes to the order of business.

48 Chairman's and Clerk's Announcements

Cllr Letch advised members that he was unable to attend the Mayor's surgery in the Town Square on Saturday, 6th September 2014 and asked for a volunteer to take his place.

The Clerk reminded everyone of the Councillor training scheduled for Tuesday, 14th October 2014 and encouraged all councillors to attend.

49 Finance & General Purposes Committee Minutes – To approve and sign as a correct record the minutes of the Finance and General Purposes Committee Meeting held on 1st July 2014. Copies had been circulated with the agenda. It was **resolved** to approve, and sign, the minutes of the Finance and General Purposes Committee Meeting held on 1st July 2014, as a correct record. (Proposed by Cllr Letch, seconded by Cllr Webb)

50 Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Finance & General Purposes Committee Meeting held on 1st July 2014, for information only.

Agenda item 38 - Cllr Letch asked if a response had been received from the coach companies. The Clerk confirmed yes they had and they were not willing to make a financial contribution. The Clerk also advised that the town toilets are still being reviewed by Mid Devon District Council and the matter would be brought back to Town Council once further information is received.

Agenda item 40 – Cllr Szabo made suggestions regarding signage that could be used on the Belle Parade cycle route.

51 Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 2nd July 2014 to 2nd September 2014 inclusive and to receive the bank reconciliation. The Clerk circulated the payments, receipts and internal bank transfer authority, together with the bank reconciliation. It was **resolved** to approve the payments totalling £12,358.89, the receipts totalling £8,645.77, the internal transfer for the sum

of £25,000 from the precept account to the business account and to accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Letch, seconded by Cllr Brookes-Hocking)

- 52 To receive a list of outstanding debts owed to Crediton Town Council.**
The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £3.73, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Wyer)
- 53 Budget Review – To review the budget for the year to date.**
The Clerk circulated the budget sheet. It was **resolved** to note the budget sheet and the information contained therein, a copy of which is attached as Appendix Three.. (Proposed by Cllr Hughes, seconded by Cllr Szabo)
- 54 To receive a report from the Council’s internal control checkers, following a monthly random inspection and agree any actions.**
A copy of the report had been issued with the agenda. It was **resolved** to note the report with no further actions. (Proposed by Cllr Szabo, seconded by Cllr Webb)
- 55 To consider Mid Devon District Council’s Landscape Sensitivity Assessment Supplementary Planning Document Scoping Report and formulate a response**
A copy of the report had been issued with the agenda. It was **resolved** to note the report. (Proposed by Cllr Wyer, seconded by Cllr Ford)
- 56 To consider taking part in the ‘Fly a Flag for the Commonwealth’ event to be held on 9th March 2015 (Commonwealth Day)**
A copy of the event information had been issued with the agenda. It was **resolved** to write and advise that Crediton Town Council will be unable to participate. It was further **resolved** for the Town Council to fly the Union Flag on Commonwealth Day. (Proposed by Cllr Letch, seconded by Cllr Wyer)
- 57 To receive an update from Cllr Downes on the preparations for the upcoming Tour of Britain.**
The Clerk provided members with an update in the absence of Cllr Downes. She advised that it was not going to be possible to erect a banner on the catenary wires over the High Street. This is due to the level of wind resistance caused by a banner, which creates excessive loadings being placed on the anchor bolts. If it is a windy day there is a risk that the anchor bolts and/or the catenary wires could fail. She had suggested to Cllr Downes that banners could be attached to safety railings that will be erected on the day, however, she had not heard back from him. Posters, specific to Crediton had also been printed and would be on display all over Town and Bike Shed were providing bicycles that will be positioned along the route. Cllr Webb advised that there would be numerous events in the Town Square, including a slow bike race and a backward BMX.
- 58 Business brought forward**
- Cllr Letch
- Had received a complaint regarding speeding vehicles along the High Street after 7.00pm and that a speed limit of 30mph was still too fast. Cllr Brookes-Hocking suggested that this was an issue that could be filtered into the Neighbourhood Plan and that a consultant will be instructed to look at such matters.
- Cllr Brookes-Hocking
- Advised members that on Thursday, 25th Sept 214, there will be a Neighbourhood Planning community consultation event between the hours on 10.00 and 7.00pm followed by a forum at 7.00pm. Posters will be issued shortly and she encouraged members to come along as well as advertise the event.

The Clerk

- Reminded Councillors of her upcoming annual leave.
- Reminded Councillors of the Floral Crediton Awards presentation evening on Wednesday, 3rd September 2014 and encouraged all to attend. She advised that the evening would be alcohol free.
- Advised that the planter outside Lloyds Bank did not appear to belong to Devon County Council or Mid Devon District Council. It had been suggested by both of these authorities that the Town Council may wish to assume ownership of it. This would be placed on the next Council agenda for further consideration.

Cllr Harris

- Reported that the hand rail at the bus shelter has sustained further damage. The Clerk advised that she was in the process of obtaining quotations.

PART TWO

- 59** It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch, seconded by Cllr Wyer)
- 60** **To receive an update from Cllr Letch and the Town Clerk regarding the lease of land at Stonypark.**
Due to the confidential nature of this item no further information can be disclosed at this time.
- 61** **Close**
The meeting closed at 7.40 pm

Signed.....
(Chairman)

Date:.....