



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

Telephone: 01363 773717

Email: townclerk@crediton.gov.uk

PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 19th September 2017**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

12th September 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To meet Miss Dee Weiner, Special Olympics GB National Games Gold and Silver Medallist.**
4. **To meet Peter Heale, Chairman of Mid Devon District Council and to ask him questions regarding the work of the District Council.**
5. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
6. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
7. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
8. **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting

held on Tuesday, 18th July 2017, as a correct record.

9. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 18th July 2017, for information only.
10. **Police Report** - To receive the Police reports for August & September, for information only. (A copy of the Police Reports will be issued with the agenda.)
11. **Councillor Co-option - To consider the applications received for the Lawrence Ward councillor vacancy and to co-opt one Councillor to Lawrence Ward.** (A copy of the co-option application form received will be issued with the agenda.)
12. **To receive, and to ratify the decisions therein, the minutes of the:**
 - **Grants Committee meeting held on 25th July 2017**
 - **Administration & Personnel Committee meeting held on 25th July 2017**
 - **Policy & Forward Planning Committee meeting held on 5th September 2017**
 - **Christmas in Crediton Committee meeting held on 12th September 2017**
 - **Property & Allotments Committee meeting held on 12th September 2017**
 - **Crediton Open Space Committee meeting held on 13th September 2017**
 - **Administration & Personnel Committee meeting held on 13th September 2017**(A copy of the minutes will be issued with the agenda or prior to the meeting.)
13. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/01265/HOUSE

Proposal: Retention of 1.8m high fence on block wall on west boundary and erection of 1.8m fence on existing block wall on north boundary

Location: Hilary, Barnfield, Crediton, EX17 3HY

Applicant: Mrs H Zorlu, Hilary, Barnfield, Crediton, EX17 3HY

Reference: 17/01212/ADVERT

Proposal: Advertisement consent for the retention of 1 non-illuminated pole mounted sign

Location: Crediton Arts Centre, East Street, Crediton, EX17 3AX

Applicant: Mrs R Stephenson, Crediton Arts Centre, East Street, Crediton, EX17 3AX

Reference: 17/01445/OUT

Proposal: Outline for the erection of 2 dwellings following demolition of existing dwelling and formation of new entrance (Revised Scheme)

Location: Kenwith, Peep Lane, Crediton, EX17 3BD

Applicant: Mr J Tucker, Kenwith, Peep Lane, Crediton, EX17 3BD

14. **Mid Devon District Council – Planning Decisions**

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 17/00680/FULL

Proposal: Conversion and extension of existing reservoir building to dwelling and formation of new access to serve the existing utilities (Revised scheme)

Location: Reservoir at NGR 282480 100906, George Hill, Crediton,
 Applicant: Peninsula Properties, Peninsula House, Rydon Lane, Exeter, EX2 7HR

Reference: 17/00898/TPO
 Proposal: Application to crown lift Hornbeam (T1) by 1-2 m and reduce Eastward and Northward spread by 1-2 m, and to crown lift Hornbeam (T2) by 1-2 m, both protected by Tree Preservation Order 99/00007/TPO

Location: 4 Jocelyn Mead, Crediton, EX17 2EN
 Applicant: Mr D Weeks, 4 Jocelyn Mead, Crediton, EX17 2EN

Reference: 17/00922/HOUSE
 Proposal: Erection of an extension
 Location: 8 Glen Creedy Court, Crediton, EX17 1GD
 Applicant: Mr & Mrs B Mew, 8 Glen Creedy Court, Crediton, EX17 1GD

Reference: 17/01107/CAT
 Proposal: Notification of intention to reduce 2 Lime trees in height by 2-3 metres to previous reduction points and reshape the lateral growth within a Conservation Area

Location: 2 The Limes East Street Crediton Devon EX17 3BA
 Applicant: Mr Flanigan, 2 The Limes, East Street, Crediton, EX17 3BA

Reference: 17/00978/HOUSE
 Location: West Forches, Alexandra Road, Crediton, EX17 2DH
 Proposal: Erection of shed in front garden
 Applicant: Mr J Adams, West Forches, Alexandra Road, Crediton, EX17 2DH

Reference: 17/01014/ADVERT
 Proposal: Advertisement consent to display 2 non-illuminated free standing direction signs (Revised Scheme)

Location: QE Academy Trust, Western Road, Crediton, EX17 3LU
 Applicant: Queen Elizabeth Community College, QE Academy Trust, Western Road, Crediton, EX17 3LU

Reference: 17/01031/LBC
 Proposal: Listed Building Consent for fixing acoustic tiles to first floor Victoria Hall walls and the installation of noise attenuating suspended ceiling in ground floor museum room

Location: Crediton Museum and Heritage Centre, Old Town Hall, High Street, Crediton, EX17 3LF
 Applicant: Mr K Mortimer, Crediton Area Development Trust Ltd, Old Town Hall, High Street, Crediton, EX17 3LF

Reference: 17/01011/FULL
 Proposal: Erection of 3 dwellings
 Location: Land at NGR 282982 100284 (Rear of 42 High Street), St Saviours Way, Crediton,
 Applicant: Mr P Naylor, 15 Grand Junction Wharf, Islington, London, N1 7RL

Reference: 17/01042/FULL
 Proposal: Alterations to South elevation of existing building to accommodate a flexible use of B1, B2 or B8

Location: Ladds Gun and Sport, Marsh Road, Lords Meadow Industrial Estate, Crediton
Applicant: Mrs V Ladd, C/o Mr Nigel Cant, Nigel Cant Planning, Peppercorn Cottage,
Woodland Head, Yeoford, Crediton, EX17 5HF

To note the following application has been WITHDRAWN:

Reference: 17/00949/CLP
Proposal: Certificate of lawfulness for the proposed replacement of pitched roof with flat
roof over existing single storey extension
Location: 25 Exeter Road, Crediton, EX17 3BL
Applicant: Mr P & Mrs J Williams, 25 Exeter Road, Crediton, EX17 3BL

15. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 19th July 2017 to 19th September 2017 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
16. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
17. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
18. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
19. **To resolve to grant the Administration & Personnel Committee’s interview panel designated responsibility to appoint a new Administrative Assistant following the interviews on Thursday 21st September 2017.**
20. **To Appoint Councillors to the following Committees:**
 - Policy & Forward Planning Committee
 - Administration & Personnel Committee
 - Floral Crediton Committee
 - Parish Paths Committee
 - Property & Allotments Committee
 - Christmas in Crediton
21. **To consider and adopt with immediate effect the Town Council’s Strategic Plan and Forward Plan Budget 2017-2022.** (A copy of the Strategic Plan & Forward Plan Budget will be issued with the agenda.)
22. **To consider the Council paying for travel expenses and three tickets, at £18 each, for Cllr Szabo and Mr & Mrs Jewell to attend the It’s Your Neighbourhood Award ceremony, being held on Thursday 5th October 2017, in Torquay.**
23. **To review the Council’s Seating Policy.** (A copy of the policy will be issued with the agenda.)
24. **To discuss what facilities and/or activities Crediton would like considered by Mid Devon District Council as part of its Leisure planning for the next three years.**

25. **To consider and comment on Devon County Council's draft Mineral Safeguarding Supplementary Planning Document.** (Information relating to this item will be issued with the agenda.)
26. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
27. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *MDDC - recycling and litter bin*
2. *DCC - Road widening & safe crossing point*
3. *CTC - Co-option of Crediton Town Councillor*
4. *Devon Communities - Invitation to Transform Ageing Community Event*
5. *Mel Stride and member of the public - St Lawrence Green toilets*
6. *DCC Highways - road closure - Fordton - 5-7 September 2017*
7. *C Bennetts - Libbetts update*
8. *MDDC - Scrutiny Committee 14th August 2017*
9. *CTC - Provisional Code of Conduct Training Dates*
10. *Heighway Field - land off Jockey Hill Crediton*
11. *MDDC - Training for town and parish councils*
12. *Glendinning - road closure*
13. *Member of public - road name Belle Parade Close*
14. *Member of the public - new dog bin request*
15. *Creedy Valley Protection Group - planning app. 17-00348*
16. *Member of the public - disabled parking East Street Crediton*
17. *Localism Act - Community Right to Bid - Guidance notes for owners*
18. *MDDC - 1-3 Belle Parade Close Crediton*
19. *DALC - time to book place for AGM*

Matters To Note

1. *A4A Grant Set up - Awards for All confirmation*
2. *Tim Matthews - Piano Recital*
3. *MDDC - Town & Parish Newsletter - July 2017*
4. *DALC - Latest news August 2017*
5. *Healthwatch Devon - August 2017*
6. *Devon Communities - Credit Unions for Devon*
7. *Devon Senior Voice – Issue 33 Summer 2017 [copy held in office]*
8. *NHS - YFC locality briefing - final update*
9. *DALC - latest news*
10. *Police & Crime Commissioner - August report*
11. *DCC - Identity theft reaches epidemic levels*
12. *Citizens Advice - August Newsletter*
13. *Music Makers - Lunchtime recitals*
14. *VOYC - monthly update*
15. *DCC - 30 hours free childcare*
16. *DALC – Annual Report 2016/2017 (copy held in office)*
17. *DCC - exam success for adult learners*
18. *Sustainable Crediton - Newsletter issue 85*
19. *Healthy People - September 2017*
20. *DALC - Newsletter 5th September 2017*

21. *DCC - Connect me - Care & Wellbeing September 2017*
22. *D & E NHS Foundation Trust - Being well project funding*

28. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

29. Close