



# Credition Town Council



Minutes of the Meeting of the Town Council held on 24 January, 2006

**Present:**

<b>Councillors</b>	<b>Mr R Edwards (Chairman)</b> <b>Miss J Harris</b> <b>Mr F Letch</b> <b>Mr N Way (part meeting)</b> <b>Mr D Nation (part meeting)</b> <b>Mr R Adams</b> <b>Mrs E Brown</b> <b>Mr C Haydon</b> <b>Mrs J Pitts</b> <b>Mr P Taylor</b>
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**In Attendance:**

<b>MDDC Chairman</b> <b>Clerk</b> <b>Assistant Clerk</b> <b>Press</b>	<b>Councillor Mr M Lee</b> <b>Mr M Maggs</b> <b>Mr P Dunn</b>
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## 188. Apologies

Apologies were received from Councillor Mr W Brown (business commitment) and belated apologies (after meeting) from Councillor Mr J Downes (personal commitment).

## 189. Declarations of Interest

Prejudicial	Councillor Adams	Minute 197(a) - account 2397
Prejudicial	Councillor Taylor	Minute 196(b) - application 05/02781/ARM
Code of Conduct	Councillor Haydon Councillor Nation Councillor Way	As members of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

## 190. Public Question Time

The Chairman of the District Council, Councillor Michael Lee, expressed his pleasure in, once again, being able to attend a Town Council meeting and offered his assistance if the need arose. He paid tribute the hard work of ward members and the efficiency of the Town Council's meetings.

There were no questions from members of the public.

## 191. Chairman's Announcements

The Chairman thanked Councillor Lee for attending. The Chairman requested, and it was agreed, that Councillor Lee would be allowed to take part in the proceedings.

The Chairman announced that the Mayor's Reception would take place on 25 April 2006 at the Old Town Hall.

A pre-application consultation on the proposed Somerfield development would take place with Town Councillors on 31 January (Councillors Pitts, Letch and Taylor apologised in advance for being unable to attend).

The Chairman had agreed to chair the first meeting of the festival committee which would be set up to co-ordinate arrangements to celebrate the 1100<sup>th</sup> anniversary of the founding

of Devon's first cathedral. An item to elect representatives from the Town Council would appear on the agenda for a future meeting.

#### **192. Town Council Minutes**

Councillor Way arrived.

The minutes of the Town Council meeting held on 13 December 2005 were approved and signed as a correct record with the following amendments:

*Present:* Add Councillor Letch.

*Minute 173:* Delete.

#### **193. Matters Arising**

*Minute 179:* it was reported that the planning consultation problems had been resolved.

*Minute 182(a):* follow-up reports would be provided.

#### **194. General Purposes Committee Minutes**

a) The minutes of the General Purposes Committee meeting held on 10 January 2006 were approved and signed as a correct record with the following amendments:

*Present:* delete "Councillor Mr D Nation".

*Minute 106:* change final "being" to "as".

*Minute 108:* change "lobbing" to "lobbying".

b) The recommendations of the General Purposes Committee were approved.

#### **195. Matters Arising**

*Minute 110:* Clerk to remind members if no action taken within next few weeks.

*Minute 111:* an update was provided detailing action taken and responses received.

#### **196. Planning**

a) *Planning Decisions and Applications*

Decisions notified by the planning authority are appended.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

c) *Planning Applications for week ending 24 January 2006*

As above.

d) *Local Development Framework – Core Strategy and Statement of Community Involvement*

Members had considered both consultation documents and, it was agreed that the following points should be raised with the Local Planning Authority in relation to proposals contained in the draft documentation:

- Further housing development must be contingent on effective traffic relief.
- Infrastructure must precede or run in parallel with housing and retail developments.
- Figures for housing completions were contested. Members felt there must be some discrepancy.
- Concerns were expressed that no mention was made of traffic problems apart from those relating to air quality.
- The need for adequate town centre and residential parking was considered a vital requirement.

Comments were also made about the lack of detail concerning various items ie. site specific policies. It was explained that the detail should appear at a later stage in the process.

#### **197. Finance**

a) *Schedules of Accounts*

The revised schedule of accounts, numbers 002394 to 002404 amounting to £4030.76 was approved.

b) *Donation Requests*

None.

c) *Town Council Payroll Services*

The Clerk reported that MDDC had offered to take over payroll services from DCC at no additional cost. It was agreed to proceed with the changeover.

d) *Finance Committee Minutes*

The minutes of the Finance Committee meeting held on 8 December 2005 were approved and signed as a correct record with the following amendment:

*Minute 7.1:* Third sentence under *Imprest* should appear under *Staff – Salaries – NI – Pensions*.

e) *Finance Committee Recommendations*

The recommendations of the Finance Committee were approved with adjustments to relevant budget allocations to accommodate recent developments.

*Minute 7.4: Flagpole*

Following changes to the road layout at the Town Square, it should be possible to erect a wall mounted flagpole on the Council Offices saving approximately £500. It was agreed to reduce the budget to £500.

*Minute 7.4: Seat/Street Furniture*

Financial assistance (£350) for the installation of CCTV equipment was considered. It was agreed to increase the budget by £500 to provide this and additional funding for the proposed memorial seat.

Any additional funding for the granite pillars and the provision of a plaque would be obtained from reserves (proceeds from sale of shares).

A formal motion to approve the report and the recommendations of the Finance Committee meeting held on 8 December 2005 was carried, setting a precept of £73510 for the financial year 2006/7.

## **AGENDA ITEMS**

### **198. Agenda Papers**

Deferred to next Town Council meeting due to the absence of Councillor W Brown.

### **199. Code of Conduct**

Noted.

### **200. Upper Deck Restoration**

A short report was made on the considerable and speedy progress so far. The Upper Deck Care & Maintenance Schedule prepared by the Clerk was approved. The schedule formed an important part of the funding bid and demonstrated the Town Council's commitment to maintain the property in good condition. It was further agreed, as part of the funding bid, that the earmarked allocation would be transferred to the restoration group as part of the Town Council's support for the project.

### **201. Town Council Office Lease**

The final draft had been circulated to councillors along with a short explanatory report. It was agreed to accept the final terms and authorise Councillor Taylor to act on the Council's behalf. The final lease would be drawn up and signed by the Chairman and Clerk.

Councillor Taylor was given a formal vote of thanks for his professional assistance.

### **202. Orange Mast Screening**

A report was given, following a recent meeting with QECC and discussions with DCC officials. Advice appeared to suggest that the existing trees would grow to obscure the mast far more quickly than any newly planted trees.

It was agreed to take no further action on this issue. The Clerk to inform QECC Principal. Councillor Elizabeth Brown was thanked for her efforts.

### **203. Memorial Seat**

The Clerk brought members up to date with the current position. The donor had been kept informed and was happy with progress and revised location. The seat had been ordered and the location finalised (on the Town Square facing the Council Offices). The contractors had prepared the footings and liaised with the blacksmith on measurements. The Town Council would be invoiced for the works by MDDC and the blacksmith.

#### **204. Footbridge – Willow Walk-Mill Street**

A letter had been received from a member of the public detailing difficulties in crossing the footbridge and gaining access to Mill Street. District ward members were supportive of the request and asked the Town Council to consider the provision of modest financial assistance if approached.

It was agreed to support the suggestions for improvements to the footbridge and footpath. The Clerk to write to MDDC and suggest possible inclusion in a Local Improvement Scheme for next year.

#### **205. CORRESPONDENCE RECEIVED**

Councillor Nation left the meeting.

1. ODPM – information letter on Local Government Pension Scheme-compliance with tax regime.
2. Councillor Haydon – copy email to MDDC officer on Pinar seat.
3. Councillor Haydon – copy email to MDDC officer on High Street lighting seat.
4. Councillor Haydon – copy email to MDDC officer on Town Square opening events.
5. Mrs G A Howison – letter detailing problems associated with Town Square construction work. Clerk replied and issue passed to MDDC (reply attached).
6. Councillor Walter Brown – copy email to DCC officer on kerbing at Church Lane.
7. Best Local food Awards – letter of congratulations on Crediton entering final round of competition.
8. CCD – letter and questionnaire on “Community Activist Network”. Clerk to pass to Volunteer Centre.
9. Crediton Area MCTi – exchanges of emails between Chairman and group members over “closure” of project at end of financial year – agenda at next GP meeting.
10. Mid Devon NHS PCT – letter announcing dates for local consultation events – 31 January – Tiverton or 2 February – Okehampton. Noted.
11. Westcountry Housing – reply to letter from Clerk requesting removal of barbed wire at allotments. Agenda item at next GP meeting.
12. MDDC – grants and funding bulletin – MDDC strategic grants.
13. DAPC – email asking for interest in joining Local Access Forum – to provide independent advice to DCC on ways of improving access to countryside.
14. QECC – press release on possible new school.
15. Mr & Mrs D Sansom – letter complaining about refuse at St Saviour’s Way. Acknowledged and passed to MDDC. Clerk had acknowledged and passed to MDDC.
16. DCC – letter concerning TIC bus shelter and repair/replacement of flag. Replied – DCC responsibility.

#### **BUSINESS BROUGHT FORWARD**

##### **206. School Governorship**

Councillor Letch reported that his governorship of Landscore and Haywards schools had expired. He suggested that a governor from the schools should be invited to keep members informed of developments.

##### **207. Air Quality**

The Air Quality consultation document would be hand delivered over the next weekend. An agenda item on the subject was requested for the next General Purposes meeting.

##### **208. Overgrowth**

The overgrowth of vegetation at Parliament Street had not been cleared. The Clerk agreed to follow up.

##### **209. Notices**

New notices had appeared on the Downes Farm signage. Some members felt that this was inappropriate. The matter would be discussed again in one month’s time if no action had been taken.

**210. Union Terrace Railings**

The promised work had not been carried out. The Clerk to follow up with DCC.

**211. Market Street Toilets**

The Market Street toilets were to be closed within the next few weeks. MDDC had given assurances that the toilets at St Lawrence Green would be re-opened to compensate. The Clerk to remind MDDC.

**212. List of Memberships, Representatives and Appointees**

Agenda item at next Town Council meeting.

**213. Market Street Parking**

Complaints were heard about problems with parking in Market Street, particularly outside the Council Offices. It was explained that the eastern car park had been vacated for development works and that displaced vehicles belonging to the contractor were being parked adjacent to the Council Offices.

**214. Refuse Problems**

Complaints had been received about uncollected refuse in the High Street and Western Road area. It was suggested that the problem resulted from same day collections of refuse and recyclable waste. The Clerk to draw to the attention of MDDC.

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Meeting closed at 9.30pm.

Signed:

(R Edwards – Chairman)

Date:

## PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 24 JANUARY 2006

### Planning Decisions

The Town Council received the following decisions notified by the Planning Authority:

**Application Granted** 05/02505/FULL - Mrs M Hawman 6 Crownhill Terrace Park Street Crediton EX17 3EE - Change of use from workshop to retail (A1 use class) - Cherry & Symes Garage Union Road Crediton Devon EX17 3AN

**Application Granted** 05/02577/LBC - Dart & Francis Ltd 127A High Street Crediton EX17 3LQ - Listed Building Consent for conversion of existing building from redundant office/stores to 1 no. residential unit - 130B High Street Crediton Devon EX17 3LQ

**Application Withdrawn** 05/02578/ADVER - Crediton Area Development Trust Old Town Hall High Street Crediton Devon EX17 3LF - Consent to display 3 No nonilluminated shop signs - Old Town Hall High Street Crediton Devon EX17 3LF

**Application Withdrawn** 05/02580/LBC - Crediton Area Development Trust Crediton Old Town Hall High Street Crediton - Listed building consent for installation of 3 no. external signs - Old Town Hall High Street Crediton Devon EX17 3LF

### Planning Applications

The Town Council considered the following applications:

<b>Application No</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
05/02781/ARM	Reed Construction & Developments The Linhay Nymet Tracey Bow Crediton EX17 6BY		Upaver Jockey Hill Crediton Devon EX17 1DP	Reserved Matters for the erection of 3 no. dwellings with attached garages and hardstanding for parking, and formation of new access	Mr Keith Garside Crediton Area Office

### **APPROVED**

05/02801/FULL	Mr & Mrs Mitchell 56 East Street Crediton EX17 3BA		56 East Street Crediton Devon EX17 3BA	Conversion of garage to 2 no. apartments	Miss Amy Taylor
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### **DEFERRED - For site meeting.**

Application No	Applicant	Agent	Location	Proposal	Officer
06/00036/FULL	Mr L Parker Sunnyside Alexandra Road Crediton EX17 2DP		Sunnyside Alexandra Road Crediton Devon EX17 2DP	Erection of extension (Revised proposal - replacement of approved skylights with sunpipe)	Mrs Rebecca Flay Crediton Area Office

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**APPROVED**

06/00049/FULL	Mr S Andrews 8 Winswood Crediton Devon EX17 3EU		8 Winswood Crediton Devon EX17 3EU	Erection of a conservatory	Miss Amy Taylor
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**APPROVED**

06/00085/FULL	Mr & Mrs R Stephens Hazeldene Threshers Crediton EX17 3PB	L G Playle Forge Newton St Cyres Exeter EX5 5BY	Hazeldene Threshers Crediton Devon EX17 3PB	Erection of single storey extension	Mrs Rebecca Flay Crediton Area Office
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**APPROVED**

<b>Application No</b>	<b>Applicant</b>	<b>Agent</b>	<b>Location</b>	<b>Proposal</b>	<b>Officer</b>
06/00088/CAT	Mr & Mrs P Hammett 18 Walnut Drive Crediton Devon EX17 1JB		18 Walnut Drive Crediton Devon EX17 1JB	Notification of intention to prune trees in Conservation Area	Miss Amy Taylor

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**DEFERRED - For individual site inspection by councillors to assess impact on the street scene.**

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