

It was agreed with the representative that an article would be included in a forthcoming Council newsletter and that the Children's Centre would provide information leaflets to the Council.

Councillors Adams & Wright arrived.

82. Public Question Time

None.

83. Chairman's Announcements

The Chairman informed Councillors that the Mayor's Chain of Office had been returned and looked as though an excellent refurbishment had been done.

Councillor Scarbrough arrived.

84. Town Council Minutes

The minutes of the Town Council Meeting held on 22 July 2008 were received and approved as a correct record.

85. Matters Arising

Minute 66: Councillors noted that a meeting was going to be held the following day, Wednesday 17 September 2008, concerning the future of the public toilets in Crediton.

86. General Purposes Committee Minutes

a) The minutes of the General Purposes Committee meeting held on 2 September 2008 were received and noted.

b) The recommendations of the General Purposes Committee held on 2 September 2008 were approved.

87. Matters Arising

Minute 61: It was noted that the Bus Terminus at QECC will need physical alterations made to its layout.

Minute 54: It was noted there is no money currently allocated to the proposed bench at Union Terrace.

Councillor Brown arrived.

88. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

Councillor Nation arrived.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

c) *Planning Applications and Items for Determination week ending Tuesday 16*

September 2008.

None.

d) *Satellite Dishes*

It was brought to the attention of members that a large number of satellite television aerials had appeared, without planning permission, within the town centre's Conservation Area. It was proposed that the Council write to the Planning Authority to review all such dishes on listed buildings within the Conservation Area and have those that have been in situ for less than four years without planning permission removed. It was accepted that dish aerials that had been up for more than four years could not be removed. This was agreed.

e) *Paper Planning Applications*

A letter from Mid Devon District Council was tabled informing Parish and Town Councils that paper plans for planning applications would continue to be sent to local councils and would not be withdrawn.

89. Finance

a) *Schedule of Accounts*

Councillor Nation declared a prejudicial interest & left the meeting.

The schedule of accounts, numbers 002841 to 002858 amounting to £10,902.95 was approved.

b) *Donation Requests*

There were two donation requests received by the Council:

i) WRVS requested financial assistance with Devon Home Library Service project. Members noted that Council policy was not to provide financial support to National charities and consequently it was agreed not to make a donation to this project.

ii) Crediton Church Corporation requested financial support for the church footpaths restoration project. Some disquiet was expressed over the request for funds for what is primarily a maintenance project. It was also concluded that there was insufficient funds in this year's budget. It was agreed to defer consideration of this request until the budget review process for next year.

c) *Financial Update*

The Assistant Town Clerk updated members on the current budget expenditure. It was noted that no significant savings had been identified at the present and that Council expenditure was on budget.

90. Councillor Reports

a) *Hospital Campaign Group*

The Town Council's representative reported that the group met last Friday, 12 September 2008 with the first attendance of representatives of the Devon NHS PCT & Devon Partnership Trust. Although there was disappointment with lack of address of loss of respite facilities prior to closure of beds in Boniface Ward at the Hospital, it was reported that day clinics were beginning.

a) *Town Plan*

Councillor Brookes-Hocking noted that the County Council Parking Survey Review had still not been published. A meeting with Newcombes Housing Association was also reported upon. It was noted that the Housing Association is duty bound to gain suitable market return on investments such that near or full market value would have to be paid for the property. However, the District Council does not have their own valuers, and it would thus be expensive to get a valuation. As car-parking is a key issue to town planning, it may be possible for the Economic Develop Budget to be used to move the project forward in the hiatus in development of the site.

b) *Crediton Festival 2009*

The Council's representative had not attended the last meeting and there was no report.

c) *Skatepark*

Councillor Wright reported that the project was progressing with the skatepark equipment currently being manufactured. It was noted that there was still a shortfall in funding which the Council has been requested to assist with.

d) *Quality Status*

Councillor Hughes updated members on the current requirements for Quality Status outlined in the training course undertaken. It was noted that there are, nationally, 600 Quality Status Councils, 28 of them in Devon.

SPECIFIC AGENDA ITEMS

91. **Crediton Children's Centre**

There were no requests or matters arising from the presentation.

92. **Town Council Website**

It was agreed to defer this item to Part 2 due to commercially sensitive information.

93. **CCTV**

It was agreed to defer this item to Part 2 due to security considerations.

94. **Draft Proposals for Unitary Local Government**

The Council supported the views expressed in letters received from Brampford Speke and Upton Pyne Parish Councils requesting that the Boundary Committee for England include those parishes in the proposed Community Board area for Crediton and not Exeter.

Debate took place on the views held by the Crediton hub town parishes concerning unitary status and the structure of the proposed Community Boards. After having considered the draft response from the Devon Association of Parish Councils, members proceeded to discuss the Council's own response to the Boundary Committee's proposals.

The Council unanimously agreed to respond to the consultation by indicating that the Town Council strongly supported the proposal for a single unitary authority, which included Exeter within it, on the proviso that:

1. Town and parish councils are able to play an active role in the Community Boards and
2. That adequate funding and resources are put in place to support their expanded role.

Members opposed the two unitary authority solution, regarding a 'Greater Exeter', as financially unfeasible and severely detrimental to the rest of rural Devon.

95. **Town Guide**

- a) It was noted that the Town Guide would be published in the New Year and, possibly even before Christmas, although this was considered unlikely. The proofs should arrive shortly with the Council.
- b) The current, updated, version of the map was tabled. Members suggested a number of corrections to the map which were passed to the Council's Town Guide Working Group representative.

96. **Land Registration**

Councillor Nation declared a prejudicial interest & left the meeting

It was reported that the three allotment sites had been registered but that this had exhausted the budget for this year. It was also noted that the progress of the Devon Unitary Government review was increasing the potential importance of the correct recording of Council property. It was agreed to allocate £900- from financial reserves to register three more Council properties, namely Stoney Park, People's Park and the War Memorial if possible.

Councillor Nation re-entered the meeting.

97. **Devon Local Involvement Network (LINK)**

The invitation to join the DEVON Involvement Network, (LINK), was noted. It was

recommended that the LINK proposal be referred to the Crediton Hospital Campaign Group, who may be interested.

98. Market Street Disabled Parking Bays

A proposal to request moving of the disabled parking bays in Market Street was felt to be better addressed to the Crediton Access Group for consultation prior to further resolution.

99. Church Street Pedestrian Safety

The issue of pedestrian safety in Church Street, opposite the entrance to Newcombe's Meadow was debated. It was noted that the view of approaching cars was impaired when crossing from the East side to the West. Additionally, it was noted that the roadside barrier at the park entrance, that has created a refuge for pedestrians, had been removed some time ago and not replaced. Members were informed that speedhumps were now easier and cheaper to install than when this issue had previously been discussed. It was agreed to write to the County Council, copied to the Count Council Member, addressing the concerns for road safety at this point of Church Street.

100. Correspondence Received

1. Newcombes (Crediton) Housing Association - Meeting Notes: Car Parking meeting with Town Council.
2. Albert Close Residents Association – Notification of Private Road Status of Albert Close.
3. DAPC – e-mail: Proposed changes to the Draft Regional Spatial Strategy.
4. Crediton Air Quality Management Steering Group – Agenda and information: Meeting 8 September 2008.
5. Crediton fair-trade Partnership – List of Participating Outlets: Devon County Fairtrade Award Application.
6. A4E – Invitation: Flexible New Deal employment Provision.
7. Crediton Climate Action – Invitation & Information: Strategy & Action Plan Meeting; 27 Sept.2008.
8. Crediton Climate Action/Crediton Chamber Of Commerce – Invitation: To All Councillors; launch of Plastic Bag Free Crediton; 1 Nov.2008.
9. Crediton Traffic Action Group – Meeting Notes: Meeting of 8 Sept.2008.
10. Crediton Festival 2009 Co-Ordinating Committee – Minutes: Meeting of 2 June 2008.
11. Devon NHS PCT – Notification of AGM and Annual Report 2007-08.
12. Devon & Cornwall Police Authority – Police Liaison Meetings Details; October 2008
13. Crediton Climate Action – Newsletter, Events Diary & Events Diary Update: Sept.-Nov.2008.
14. Crediton Fairtrade Partnership – Meeitn Notes: Meeting of 1 Sept.2008.
15. MDDC – Notification & Information: “Big Litter Pick”; Autumn 2008.

BUSINESS BROUGHT FORWARD

101. Roadside Bollards In Dean Street

Councillor Hughes reported that residents of Dean Street had asked that bollards on one side of the Street be installed to prevent cars mounting pavement when passing and thus causing damage to the pavement.

102. The Crediton Walk & Talk and the 5*30 Group

Councillor Wright reported that the Walk & Talk Group and the 5*30 Group have both secured additional funding to continue for a further three years.

103. Town Square Usage

Councillor Scarborough reported that Crediton Scout Group had expressed an interest in holding cook, or camp-out in the Town Square.

104. Cars For Sale On The Roadside

It was reported cars are being placed on the grass at the bottom of Queen Elizabeth Drive. The Police are to be contacted in the event of future occurrences.

PART TWO

105. Town Council Website (*Deferred from Minute 92*)

The three quotations, each citing costs for retaining and upgrading the current website as well as setting up a new site, were considered. Contractor A was selected unanimously on the basis of cost to upgrade the current website.

106. CCTV (*Deferred from Minute 93*)

The Chairman updated Councillors on the meeting with District Council Officers on the issues of remote monitoring and recording of evidence. The CCTV representative reported that the CAMM representative had not yet managed to set up the required meeting between the contractor and the District Council due to the CAMM representative's recent unavailability. The criteria for sign-off of acceptance of the system, including not just the technical and mechanical aspects of the CCTV equipment, but also the current and future management of the system, were agreed and forcefully re-iterated by the Chairman.

Meeting closed at 21:32 pm.

Signed:

(F Letch, Chairman)

Date:

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 16/09/08

Planning Decisions – as notified by the Planning Authority:

DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01150FULL (7/2/2008)	Mr Brian Meres 32 East Street Crediton EX17 3AX	Mr Paul Monk Theia Drawing Services Yewtree Cottage Chulmleigh Road Morchard Bishop EX17 6NZ	Soap Suds Laundry 32 East Street Crediton Devon EX17 3AX	Change of use from retail business to C3 dwelling houses	Miss Tina Maryan
DECISION	Type – Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01155/ARM (7/2/2008)	Mr A B Courtis C/o Nigel Cant Planning Sutton Farm New Buildings Crediton EX17 4PS	Nigel Cant Planning Sutton Farm New Buildings Crediton EX17 4PS	21 Victoria Crescent Crediton EX17 1DZ	Reserved Matters for the erection of a dwelling following outline permission 06/02435/OUT	Mr Keith Garside
DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01075/FULL (7/9/2008)	Mr I May 1 Francis Court Barrack Road Exeter EX2 5EE		23 Mill Street Crediton Devon EX17 1EY	Erection of a double garage (Revised Scheme)	Miss Tina Maryan

DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01198/FULL (7/9/2008)	Mr M Gulley Credton Milling Co Ltd Fordton Mills Credton Devon	Michael Thorne Construction Bishops Court Gardens Clyst St Mary Exeter Devon EX5 1DH	Land at NGR 284148 99081 Fordton Mills Credton Devon	Change of use of land to access and parking in association with Credton Milling Company	Mr Keith Garside
DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01202/FULL (7/15/2008)	Mr David Matthews 8 Union Road Credton Devon EX17 3AW	Mr Philip W Thomas Lakebridge Cottage Brampford Speke Exeter EX5 5DX	Flat 1 7 Union Road Credton Devon EX17 3AW	Reinstatement of lower ground floor to provide additional bedroom	Miss Tina Maryan
DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01203/LBC (7/15/2008)	Mr David Matthews 8 Union Road Credton Devon EX17 3AW	Mr Philip W Thomas Lakebridge Cottage Brampford Speke Exeter EX5 5DX	Flat 1 7 Union Road Credton Devon EX17 3AW	Listed Building Consent for reinstatement of lower ground floor to provide additional bedroom	Miss Tina Maryan
DECISION	Type - Application Withdrawn					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01274/FULL (7/23/2008)	Mr Alan Stoye Stones Park Westwood Road Westwood Credton Devon EX17 3LR	Stephen Hargreaves Architecture and Design Ltd Beggars Roost Fore Street Morchard Bishop Credton EX17 6NX	Stones Park Westwood Road Westwood Credton Devon EX17 3LR	Erection of garage with first floor recreation area	Mr Delwyn Matthews

DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01335/FULL (7/23/2008)	The Management Committee Masonic Hall Union Road Crediton Devon EX17 3AW	Mr W Badger Corner House Searle St Crediton Devon EX17 2DB	Masonic Hall Union Road Crediton Devon EX17 3AW	Construction of fire escape to first floor meeting room	Mr Delwyn Matthews

DECISION	Type - Application Granted					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01318/LBC (7/30/2008)	Mr & Mrs K Payne 1 Bowden Hill Crediton EX17 3EJ		1 Bowden Hill Crediton Devon EX17 3EJ	Listed Building Consent for replacement roof tiles	Miss Tina Maryan

Planning Applications

APPLICATION	Type - Application					
	Number	Applicant	Agent	Location	Proposal	Officer
	08/01477/FULL (9/3/2008)	Mr C Sleep Milk Link Processing Ltd Church Lane Crediton EX17 2AH		Milk Link Processing Ltd Church Lane Crediton Devon EX17 2AH	Erection of extention to existing conveyor enclosure to house two additional sections of conveyor, enclosure of east facing walls, and insertion of inspection windows to metal clad frame	Mr Keith Garside
	Approved -					

APPLICATION	Type - Application Number	Applicant	Agent	Location	Proposal	Officer
	08/01556/FULL (9/3/2008)	Mr D Cotton Sapphire Court Walsgrave Triangle Coventry CV2 2TX	Mr Tony Lyon T3 Retail Designs Ltd The Shorthorns Crifftin Enterprise Centre Oxton Road Epperstone Nottinghamshire NG14 6AT	Lloyds Pharmacy Threshers Crediton Devon EX17 3JJ	Installation of air conditioning condenser	Miss Tina Maryan
No Objections -						
APPLICATION	Type - Application Number	Applicant	Agent	Location	Proposal	Officer
	08/01598/LBC (9/3/2008)	Mr M Moulton 2 Blagdon Terrace Blagdon Crediton EX17 1EQ		2 Blagdon Terrace Blagdon Crediton Devon EX17 1EQ	Listed Building Consent for re-instatement of gate and hand rails	Miss Tina Maryan
Approved -						
APPLICATION	Type - Application Number	Applicant	Agent	Location	Proposal	Officer
	08/01622/FULL (9/3/2008)	Mr W Stevens Hylton Albert Road Crediton EX17 2BZ		Hylton Albert Road Crediton Devon EX17 2BZ	Erection of car port roof	Miss Tina Maryan
No Objections -						

APPLICATION	Type - Application Number	Applicant	Agent	Location	Proposal	Officer
	08/01599/CAT (9/4/2008)	Mr Grantham Penton Penton lane Crediton EX17 1ED	Mr Crumby Greentrees Shoebroke Crediton EX17 1BN	Penton Penton lane Crediton EX17 1ED	Notification of intention to reduce 5 Poplar trees within a Conservation Area	Miss Tina Maryan
No Objections -						

APPLICATION	Type - Application Number	Applicant	Agent	Location	Proposal	Officer
	08/01494/FULL (9/10/2008)	Mr Terence Butler 14 Albert Close Crediton Devon EX17 2BU		14 Albert Close Crediton Devon EX17 2BU	Retention of pergola and shed	Miss Tina Maryan
No Objections -						

APPLICATION	Type - Application Number	Applicant	Agent	Location	Proposal	Officer
	08/01645/FULL (9/10/2008)	Mr J Easton C/o Mr Keith Mortimer Upper Park 2 Searle Street Crediton Devon EX17 2AT		60 Greenway Crediton Devon EX17 3LP	Erection of conservatory	Miss Tina Maryan
No Objections – Provided that the Planning Authority is satisfied that there will be no significant loss of light to adjacent property as the conservatory is at first floor level.						

Type - Application

Number	Applicant	Agent	Location	Proposal	Officer
08/01658/OUT (9/10/2008)	CIR Development Ltd 19 Highacres Loders Bridport Dorset DT6 3UJ	Randell Burton Architects Ltd The Studio 7 William Street Tiverton EX16 6BJ	Land and Buildings at NGR 283409 100132 (Rear of Clouds) Barnfield Crediton Devon	Outline for the erection of 1 dwelling	Mr Keith Garside

Deferred – Pending Council members' organised sight visit.