



Credition Town Council



Minutes of the Meeting of the Town Council held on 27 July 2010

Present:	Councillors	Mr F Letch (Chairman) Mr W Brown Mr J Downes (part meeting) Miss J Harris Mr N Way (part meeting) Mr T Connell Mr P Finnegan Mr D Nation (part meeting) Mr R Wright
In Attendance:	Presentation Clerk Press Public	Mr T Hall (Senior Council for Devon) Mr M Maggs 1 4

AGENDA ITEMS

48. To receive apologies

Apologies were received from Councillors Brookes-Hocking (personal commitment), Hughes (personal commitment) and Adams (personal commitment).

49. Declarations of Interest

Conflict of Interest	Clerk	Minute 59b Application 10/00824/MFUL
Personal	Councillor Harris	Minute 60a Account 3126
Personal	Councillor Letch	Minute 60a Account 3128
Code of Conduct	Councillors Downes, Wright, Way and Nation	As members of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

50. Presentation

Councillor Nation arrived.

The Publicity and Development Officer from the Senior Council of Devon made a short presentation outlining the function and responsibilities of the Council. This was followed by a short question and answer session.

Councillor Way arrived.

The Chairman thanked Mr Hall for his presentation and, on behalf of the Council, wished the organisation well for the future.

51. Meeting Management

It was agreed that agenda items 4, 12b and 13(4) would be advanced before agenda item 10 to accommodate members of the public who wished to make representations.

52. Public Question Time

The Chairman read out a letter and explained issues relating to a problem reported by the Haywards School crossing patrol operator.

The Clerk was asked to write to the road safety officer to discuss whether improvements could be made to increase safety in this area (eg. 20mph signs with flashing lights). A future agenda item was requested to discuss the introduction of 20mph speed limits for residential roads with specific attention given to this school crossing and Dean Street.

53. Chairman's & Clerk's Announcements

The Chairman reported that all town and parish council chairmen would be invited to a meeting with the MDDC Chairman to discuss partnership working in advance of any proposed spending cuts.

The Clerk reported on a successful conclusion of audit again this year. There were no issues to address, clearly demonstrating that the Council's administrative and financial procedures were robust and in full compliance with the regulations.

54. Town Council Minutes

The minutes of the Town Council meeting held on 22 June 2010 were received and approved as a correct record.

55. Matters Arising.

Minute 41b: Councillor Nation reported that he was due to go out with youth workers to help gauge opinion. He invited other members to join him.

Minute 42a Albert Road: agenda item at next meeting.

56. General Purposes Committee Minutes

a) *Minutes*

The minutes of the General Purposes Committee meeting held on 6 July 2010 were received and noted.

b) *Recommendations*

The recommendations of the Committee were approved as minuted.

57. Floral Crediton Working Group Notes

a) The notes of the meeting held on 13 July 2010 were received and noted.

b) The recommendations of the working group were approved as noted with the following condition:

- that recognition is given to the fact that the town is a Fairtrade and a Transition town.

58. Crediton CCTV Multi Agency Meeting Notes

This item was deferred to Part 2.

59. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

It was agreed that the Clerk should request a meeting with a planning officer to discuss issues relating to application [10/00645/OUT](#).

b) *Planning Applications*

The Clerk left the meeting for the duration of the debate on application 10/00824/MFUL.

The Vice Chairman minuted the Council's comments in relation to this item.

The Clerk was asked to discover why the Town Council had not been invited to recent and forthcoming site meetings.

Comments made in respect of planning applications considered at this meeting are appended.

c) *Planning Applications/Items for Determination week ending 27 July 2010*

There were no additional planning applications and items for determination.

60. Finance

a) *Schedule of Accounts*

The Schedule of Accounts, numbers 3126 to 3136 and direct debit payments (as listed) totalling £13,422.79, was approved.

b) *Donation Requests*

i) Crediton Rugby Football Club

It was agreed to donate £300 from the youth allocation.

ii) CHAT Funding

It was agreed to donate £200 from the ad hoc allocation.

iii) Crediton Youth Theatre Project

It was agreed to donate £150 from the youth allocation.

iv) Town Square Christmas Tree Funding

The Chairman asked Mr Ward to present his proposals which had been previously circulated by the Clerk.

It was agreed to support this application, in principle, pending full approval from MDDC. The Clerk to send the proposal to MDDC and place on the agenda at a future meeting for a decision on the amount of financial support to be provided by the Council.

c) *Other Donation Requests*

The Clerk reported that one other application had been received but it did not provide sufficient supporting information. He would contact the organisation with details of the Council's requirements.

61. Property

a) *Fingerposts*

The Clerk's suggestion to increase the budget by £225 (from the Street Furniture allocation) to provide two floral display brackets was approved.

b) *Property Inspection & Risk Assessment*

The Vice Chairman presented a short report (written for War Memorial, Bus Shelter, Boniface Statue, Bandstand, Peoples Park and Scout Memorial Gardens and verbal for Stoney Park and Upper Deck) on the completed inspections and risk assessments. The allotments inspection and risk assessment to be carried out later.

c) *Allotments*

i) Update

The Clerk reported that the proposed work at Barnfield would be proceeding following confirmation from MDDC and DCC that no underground services would be affected by the works. There would be a need, however, to comply with MDDC/DCC requirements for access and the execution of the works.

ii) Boniface Allotment Association Minutes

Not available.

iii) Matters Raised by Tenants

The Clerk had circulated a letter from a tenant at Barnfield complaining about the lack of a suitable water supply.

The Clerk to liaise with Councillor Adams to resolve.

d) *Town Council Promotion Stand*

The Chairman outlined the need for a better, weather-proof, stand that would provide greater flexibility and ease of use. He also suggested that it might be possible to ask the Scouts for their assistance.

It was agreed that councillors should consider the options (umbrella/gazebo, folding table etc) during the recess for further discussion at the next meeting.

62. Devon County Council

a) *Highway Issues*

Councillor Downes left the meeting.

The Clerk reported on the recent site meeting, at the Exeter Road roundabout, with the Highway Superintendent and Traffic Technician to discuss the placement of the new town sign. The sign would be located on the approach to the roundabout, some distance beyond the existing speed restriction signs. The final location would be decided by the Traffic Technician to take in account visibility and other safety factors. As part of this exercise, the existing town sign and planter would be removed. The old sign would be reused at another location in the town; daffodil bulbs would be returned to the Town Council for replanting.

The Clerk also drew attention to the unsuitability of the verges/roundabout for planting. The Highway Superintendent agreed and would ensure that the matter was addressed before any proposal to plant the verges commenced.

b) *Town Bus Services*

Councillors Brown and Way reported on their recent meeting with County Council public transport officers, following the Council's concerns that the town bus services were not well used.

Various issues were discussed including the lack of suitable advertising, lack of timetables for individual stops, frequency of service to the superstore at Exeter Road, additional journeys to other locations and on-street parking problems which caused obstruction.

County officers agreed to carry out costings for the production of individual timetables, examine the other suggestions and report back.

In the meantime, it was agreed that councillors should look at the issues during the recess in preparation for further discussion at an appropriate meeting in September.

The County ward member reported that he had been approached by a local taxi firm wishing to advertise its service at bus shelters. DCC had no objections to this but added it would be the Town Council's responsibility to manage the practical matters. Again, it was agreed that councillors should consider the subject over the recess for discussion in September, as above.

63. Councillor Reports

a) *Licensing*

It was reported that a site meeting had been held at "The Ship" but, as yet, no decision had been made on the recent application.

b) *Councillor Training*

A recent new councillor course was commended for its usefulness and organisation.

c) *Hospital Campaign Group*

The next meeting of the Hospital Campaign Group would take place on Wednesday 28 July at 1900 in the Council Chamber.

64. Recess Arrangements & Delegation

It was agreed to continue with the established system of delegation during the recess. The Clerk was delegated with responsibility in consultation with the Chairman and councillors.

As in previous years, meetings would be restricted to the minimum necessary to carry out the Council's functions.

65. Senior Council for Devon

No further discussion took place on this item following the presentation.

66. Town Guide

The Chairman provided an update and reminded councillors that the final deadline for the submission of revised editorial material was 13 September.

67. Anti-Social Behaviour and Litter

The Chairman had received a letter from a local resident complaining about anti-social behaviour (ASB) and litter in parts of the High Street. The Clerk had circulated the letter to councillors.

The Chairman reported that, co-incidentally, he had received two further ASB complaints at a recent surgery.

The Council's Community Safety Partnership representative circulated leaflets providing contact details for various agencies and organisations. Councillors were asked to distribute the leaflets to members of the public experiencing problems. It was further agreed that the issues would be raised at a meeting with the Police Beat Manager. It was also agreed that consideration should be given to providing contact information in the Council's newsletter, local newspapers and ensuring increased awareness at future Community Action Days (High Street).

68. Correspondence Received and Items of Information

Correspondence

1. Universal Office Solutions – letter –following acquisition Ideal Business Supplies.
2. DCC - InTouch – Newsletter – July 2010
3. Fields in Trust – Email - Requesting involvement for Queen's Jubilee

4. Creedy Local Action Group – Agenda & Minutes – Meeting 20th July 2010
5. DCC – Temporary Prohibition of Through Traffic Notice – Park St, Spruce Park to Bowden Hill
6. NALC Employment Briefing – Local Government Pay 2010-2011 & 2011-2012
7. MDDC – request for assistance with MDDC proposals for on-street consultation in September
8. NALC – Legal Briefing on proposed government council tax freeze
9. CCD – letter offering assistance with developed parish plans
10. Community Safety Partnership – reminder on next Community Action Day – 29 July at 1000 meet at Fire Station.
11. Wales & West Utilities – Dean Street closure on Sunday 31 October to carry out gas works.

Information

1. Involve Newsletter – July 2010
2. The Clerk – Magazine – July 2010
3. Crediton Neighbourhood Family Centre – Final Report 2008/9

Business Brought Forward

69. Finance Committee Meeting

It was suggested that an additional Finance Committee meeting be held this year to discuss the implication of possible budget cuts. Agenda item.

70. Community Action Day

The next Community Action Day was due to be held on Thursday 29 July, meeting at the Fire Station.

71. Volunteer Support

The Chairman appealed for volunteer support for Causeway, a project set up to help people with learning difficulties. Anyone interested should contact the Chairman. He would also contact the press to ask for their assistance in promoting the project.

PART TWO ITEMS

In view of the sensitive and confidential nature of the business to be transacted, it was considered advisable, in the public interest, that the press and public be excluded and instructed to withdraw.

72. CCTV

The minutes of the General Purposes Committee meeting held on 28 June 2010 were received and noted. No notes would be produced for the 16 July meeting as the meeting was largely for information only.

The Chairman (CCTV representative) summarised recent proposals and actions, including the transfer of responsibility for management and monitoring to MDDC Licensing.

73. Citizen Award

The Chairman's suggestion and nomination was approved.

The meeting closed at 21:45.

Signed:

(F Letch, Chairman)

Date:

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 27 JULY 2010

Planning Decisions – The Council noted the following decisions, as notified by the Planning Authority:

DECISION	Type – No Objections Reference: 10/00845/CAT Conservation Area consent, Trees, registered 03/06/2010 Address: The Rectory, Church St. Crediton, EX172AQ Description: Notification to fell 1Ash tree within a Conservation Area. Web link: 10/00845/CAT
DECISION	Type – Application Deleted Reference: 10/00569/FULL Full planning application Address: 20 High Street Crediton Devon EX17 3AH Description: Erection of 1 dwelling following demolition of existing nissan hut (Revised scheme) Web link: N/A
DECISION	Type – Application Deleted Reference: 10/00570/LBC Listed Building Consent Address: 20 High Street Crediton Devon EX17 3AH Description: Listed Building Consent for erection of 1 dwelling following demolition of existing nissan hut (Revised scheme) Web link: N/A
DECISION	Type – Application Deleted Reference: 10/00573/FULL Full planning application Address: 20 High Street Crediton Devon EX17 3AH Description: Conversion of redundant store to form 1 dwelling Web link: N/A

DECISION	<p>Type – Application Deleted</p> <p>Reference: 10/00574/LBC Listed Building Consent Address: 20 High Street Crediton Devon EX17 3AH Description: Listed Building Consent for conversion of redundant store to form 1 dwelling</p> <p>Web link: N/A</p>
DECISION	<p>Type – Granted</p> <p>Reference: 10/00723/FULL Full planning application Address: 10 George Hill Crediton Devon EX17 2DT Description: Erection of two storey extension following removal of garage</p> <p>Web link: 10/00723/FULL</p>
DECISION	<p>Type – Granted</p> <p>Reference: 10/00789/FULL Full planning application Address: 27 Spruce Park Crediton Devon EX17 3HH Description: Erection of conservatory</p> <p>Web link: 10/00789/FULL</p>
DECISION	<p>Type – Granted</p> <p>Reference: 10/00769/LBC Listed Building Consent, registered 21/05/2010 Address: 111 & 112 High Street Crediton Devon EX17 3LF Description: Listed Building Consent for installation of new shop front and alterations including demolition of some internal walls, installation of 2 new windows to rear and demolition of rear wall</p> <p>Web link: 10/00769/LBC</p>

DECISION

Type – Granted

Reference: **10/00791/FULL** Full planning application, registered 24/05/2010
Address: St Marys Peoples Park Road Crediton Devon EX17 2DA
Description: Conversion of roof space with provision of rooflight and dormer (revised scheme)

Web link: [10/00791/FULL](#)

DECISION

Type – Granted

Reference: **10/00766/FULL** Full planning application, registered 21/05/2010
Address: 111 & 112 High Street Crediton Devon EX17 3LF
Description: Installation of new shop front

Web link: [10/00766/FULL](#)

DECISION

Type – Application Withdrawn

Reference: **10/00645/MOUT** Major Outline Application, registered 30/04/2010
Address: Land and Buildings at NGR 284319 100945 (Lake View) Old Tiverton Road Crediton Devon
Description: Outline for the erection of 135 dwellings and associated works

Web link: [10/00645/OUT](#)

Councillors asked for an on-site meeting with officers to discuss these proposals – see covering letter

Planning Applications

The Council considered the following applications:

APPLICATION	<p>Type – Application</p> <p>Reference: 10/00909/FULL Full planning application, registered 06/07/2010 Address: 66 Queen Elizabeth Drive Crediton Devon EX17 2EJ Description: Erection of conservatory to rear</p> <p>Web link: 10/00909/FULL</p> <p>APPROVED</p>
APPLICATION	<p>Type – Application</p> <p>Reference: 10/01006/FULL Full planning application, registered 30/06/2010 Address: Crediton Inn Mill Street Crediton Devon EX17 1EZ Description: Installation of rooflights, windows and door (Revised Scheme)</p> <p>Web link: 10/01006/FULL</p> <p>NO OBJECTIONS</p>
APPLICATION	<p>Type – Application</p> <p>Reference: 10/01023/FULL Full planning application, registered 05/07/2010 Address: Kirton Motor Spares Mashford Motor Services Four Mills Lane Crediton Devon EX17 3BT Description: Retention of use of land between Parkes Road and the adjacent railway track for the storage and parking of vehicles</p> <p>Web link: 10/01023/FULL</p> <p>NO OBJECTIONS - on condition that previous planning conditions are applied ie. all vehicles are kept in the yard and not parked on the street and that vehicles should not be stacked. Councillors considered it very important that this proposal should have a minimal impact on the area.</p>

Type – Application

Reference: **10/00300/MFUL** Major Planning Application, registered 08/07/2010

Address: Crediton Tool Hire Union Road Crediton Devon EX17 3AL

Description: Erection of extension and conversion of building to provide 10 self-contained apartments (Revised Scheme)

Web link: [10/0033/MFUL](#)

OBJECTION – councillors considered that there had been no significant changes, since the last submission, to enable them to change their opinion - “Due to the complete lack of on-street parking in the local vicinity and the additional pressure that would be brought to surrounding residential streets. Members would draw the Planning Authority’s attention to the structural strengthening needed and thus the suitability of the building for conversion to residential use.”

Type – Application

Reference: **10/01066/FULL** Full planning application, registered 08/07/2010

Address: 2 Blagdon Terrace Blagdon Crediton Devon EX17 1EQ

Description: Erection of a timber conservatory roof over existing courtyard

Web link: [10/01066/FULL](#)

NO OBJECTIONS

Type – Application

Reference: **DCC/3036/2010** Devon County Council full planning application, registered 12/07/2010

Address: Fordton Winter Maintenance Depot, Fordton Industrial Estate, Crediton

Description: 2 new single storey portable cabins to replace existing building

Web link: [DCC/3036/2010](#)

APPROVED

Type – Application

Reference: **10/01076/FULL** Full planning application
Address: 2 Creedy Road, CREDITON, Devon, EX17 1EW
Description: Erection of conservatory and conversion of garage to form additional living accommodation

Web link: [10/01076/FULL](#)

APPROVED

Type – Application

Reference: **10/00824/MFUL** Major Planning Application, registered 10/06/2010
Address: Land at NGR 283335 100449 (Adjacent To Telephone Exchange) Parliament Street Crediton Devon
Description: Erection of 7 houses, 3 coach houses and 4 flats (Revised Scheme)

Web link: [10/00824/MFUL](#)

OBJECTION - on the grounds of density – over development of a small town centre site. The proposals are also out of character with the current street scene and locality, particularly the more modern buildings at the rear of the development. Current changes to the southern façade are still out of keeping with the historic street scene and the conservation area. Council also commented that, in the opinion of the members, Parliament Street is much busier than stated in the application.