



Credition Town Council



Minutes of the Meeting of the Town Council held on
15 February 2011

Present:	Councillors	Mr F Letch (Chairman) Miss J Harris Mrs A Hughes Mr R Adams Mrs E Brookes-Hocking Mr P Finnegan Mr D Nation Mr T Connell Mr R Wright
In Attendance:	Clerk Press Public	Mr M Maggs 2 2

AGENDA ITEMS

168. To receive apologies

Apologies were received and accepted from Councillors Brown, Downes and Way (all personal).

169. Declarations of Interest

Code of Conduct	Councillors Nation and Wright	As members of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
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170. Meeting Management

a) *Agenda Items*

No adjustments were made to the order of items.

b) *Grants Sub Committee*

The following members were appointed to the Grants Sub Committee:

The Chairman, Vice Chairman, Councillors Hughes, Adams, and Brookes-Hocking.

171. Public Question Time

None.

172. Chairman's & Clerk's Announcements

The Chairman reported that negotiations on the renewal of the Town Council's office lease were continuing.

He had been approached by the football club and agreed to provide his personal support for proposals to improve facilities.

Despite rumbles of discontent with the Mayor's Reception, plans for this year were progressing well. Issues needed to be put into perspective as the annual reception gave the Council a valuable opportunity to thank individuals and organisations for their work in the community; providing a small reward for their achievements.

The Clerk reported that recent changes to the infrastructure of the current Town Council website had provided the incentive to complete the work on the new website which went

“live” on 14 February. Minor issues with content and format remained to be addressed but the new site provided greater flexibility and scope for new developments. He wished to thank Mid Devon District Council for hosting the old website and providing specialist advice. The current agenda provided an example of how a fully functioning and supported website could aid the dissemination of information and improve the Council’s communication with the community; the majority of supporting papers were available on-line for councillors, members of the press and public alike.

The Clerk had received election packs for the forthcoming election from MDDC and would be happy to help prospective candidates with the nomination process. Further assistance was available from the Electoral Service Manager at MDDC. The Town Council’s election information pack was also ready for distribution together with appropriate posters.

The Clerk reported on a very useful and productive meeting with the Highway Superintendent which helped address outstanding highway matters including road maintenance/repairs, drainage and encroachment problems.

173. Town Council Minutes

The minutes of the Town Council meeting held on 18 January 2011 were received and approved as a correct record with the following amendments:

Minute 153b: insert “by Councillor Nation” after “Finally, it was proposed”.

Minute 154: insert after paragraph “Councillor Wright left the meeting”.

Minute 159 : delete “Councillor Wright left meeting”.

174. Matters Arising.

Minute 156b and 157: Councillor Brookes-Hocking acknowledged that she had some outstanding actions which needed to be addressed concerning these issues.

Minute 158: it was reported that an agreement on the installation of High Street banners had been negotiated between a representative from the Farmers’ Market and Devon County Council.

Minute 162: agenda item at next General Purposes Committee.

Minute 163: agenda item at next Town Council meeting.

Minute 164: MDDC progressing.

Minute 166: actioned by MDDC ward member.

175. General Purposes Committee Minutes

a) *Minutes*

The minutes of the General Purposes Committee meeting held on 1 February 2011 were received and noted.

b) *Recommendations*

The recommendations of the Committee were approved as minuted.

176. Administration & Personnel Sub Committee Minutes

a) *Minutes*

The minutes of the Administration & Personnel Sub Committee meeting held on 25 January 2011 were received and noted.

b) *Recommendations*

The recommendations of the Sub Committee were approved as minuted.

177. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

c) *Planning Applications/Items for Determination week ending 15 February 2011*

None.

178. Finance

a) *Schedule of Accounts*

The Schedule of Accounts, numbers 3210 to 3216 including direct debit 4166 totalling £7216.85, was approved.

- b) *Donation Requests*
None.
- c) *Action for Market Towns Subscription*
Approved. Cost to be covered by underspend/reserves this financial year; future years as an annual subscription.
- d) *DCC Youth Service Project – Tanglewood*
The Clerk explained that he was unable to act on Town Council minute 153b and asked for clarification on payment.
It was confirmed that a payment of £2500 (from Superstore donation of £5000) should be made to the Tanglewood project in consultation with the project manager and to accommodate any end of year accounting processes. The remaining sum to be paid to the Tanglewood project if the currently identified additional project (Teen Shelter) did not proceed.

179. Devon County Council

- a) *A377 Exeter Road Restricted Road & 40mph Order*
Supported on condition that existing street lighting was not extended any further than current limit.
- b) *Parish Lengthsman*
The Lengthsman was due to visit the town for 5 days from 10 March. Councillors were asked to provide details of issues requiring the lengthsman's attention. The Clerk had already discussed certain items with the Highway Superintendent. An interim list of was compiled; councillors were requested to inform the Clerk before 10 March of any other items requiring action. Main items were identified as follows:
 - Continue to maintain in tidy condition Exeter Road (Norrington House) and Four Mills Lane area
 - Cleaning of town signs – priority to entrance signs but other significant signs should be cleaned if time allows. The Council would like this added as a regular (twice yearly) item
 - Removal of persistent weeds – particularly at Spurway Almshouses, Union Terrace and Exeter Road (all raised sections)
 - Painting of Exeter Road railings
 - Blocked drain at 10 North Street (reported by press)
 - Removal of overgrowth and mud on road at Creedy Bridge – between Shobrooke junction and town entrance sign. Pedestrians are forced to walk in road to avoid overgrowth/muddy road edge.
 - East side George Hill – weed encroachment on road

180. Heart of South West Enterprise Partnership

Councillor Brookes-Hocking provided a brief overview of the proposal. Her views were endorsed by the Council and she was requested, in her capacity as the Council's representative, to raise the subject at the next meeting of the Larger Councils Sub Committee.

181. Buckingham Place Garden Party

The Chairman of the Council was nominated and his name would go forward to the county ballot.

182. Localism Bill – Consultation Papers on Community Right to Challenge/Buy

Deferred to next Council meeting when it was hoped that the visiting MDDC Deputy Chief Executive could provide greater insight into how the proposed legislation would work. Members expressed considerable scepticism over how local councils could practically, progress the measures detailed in the bills. The Council would find it very difficult to take advantage of this legislation due to insufficient resources.

183. Public Sector Equality Duty

Both the Chairman and Clerk explained that the implementation of the Equality Duty was largely administrative. The Clerk had already actioned some items (recruitment procedure).

The Clerk had asked for guidance on implementation from NALC but he was confident that any further changes would be minimal and could be actioned by 6 April.

184. Councillor Reports

a) *Refuse Collection/Recycling (Councillor Wright)*

It was reported that a working group (MDDC) had been set up to look at new ways of recycling and to provide a better service. The objective was to reduce land-fill and increase levels of recycling. The replacement of current vehicles was also being considered. New proposals would be trialled, including one locally, and full consultation would take place.

b) *Clean Zones (Councillor Wright)*

An explanation was provided on "Clean Zones" where a local area is identified for action. The use of volunteer litter pickers would be supplemented by MDDC street cleansing staff and enforcement officers. Councillor Wright would progress.

c) *Business Development (Councillor Connell)*

Councillor Connell would attend a meeting organised by MDDC to discuss business development. He would provide a report at a later date.

d) *CAHMS (Councillor Nation)*

An exhibition on the history of commerce in Crediton would open at Easter in the Old Town Hall.

e) *On-street Parking (Councillor Brookes-Hocking)*

Councillor Brookes-Hocking agreed to circulate a report following the recent visit to Totnes to examine on-street parking in the town. She requested an agenda item at next Council meeting to consider developing a plan.

f) *South West in Bloom (Councillor Brookes-Hocking)*

Following her attendance at a recent seminar, Councillor Brookes-Hocking believed that it would be very difficult for the Council to consider entering Britain in Bloom on its own. More information would be provided at the next Floral Crediton Working Group meeting.

g) *Journey (Councillor Hughes)*

The launch of a new therapeutic counselling service was reported. A presentation would be made at the next GP meeting.

h) *Children's Centre (Councillor Hughes)*

It was suggested that a talk by someone from the Children's Centre should be arranged for a future meeting.

i) *Registrar Services (Councillor Harris)*

Concerns were expressed over the proposal to close satellite registrar offices (including Crediton). Agenda item and, in view of the urgency, at next meeting (GP).

j) *Police & Community Safety (Councillors Nation, Wright, Harris, Adams)*

It was reported that evidence of glue sniffing had been detected at the Leisure Centre. The matter had been discussed at a recent Community Safety Partnership meeting. Local shopkeepers had been made aware of the problem and had taken action.

185. Correspondence Received and Items of Information

Correspondence

1. Rt Hon Grant Shapps MP & DCLG – e-mails: response to Town Council on Red House Project Funding.
2. Mr Phil Norrey; DCC – e-mail: response to Town Council on Red House Project Funding.
3. Homestart Mid Devon – Letter: update on current situation.
4. Crediton Arts Centre – Letter: thanks for annual donation increase.
5. Blackrock Investment – Annual Report: Peoples' Park Charity.
6. DCC – Letter: P3 Annual Returns and Grants.
7. DCC – e-mail: Response to Town Council's Threshers Bus Stop extension request.
8. DALC – Agenda & Minutes: Larger Councils Sub Committee; 17 Feb. 2011, (*Passed to Cllr. Brookes-Hocking*)

9. DCC – Notification: Local Government Pension Scheme Employer Contribution Rates 2011-2014.
10. DALC – Notification: Training Events Calendar 2011.
11. DCC – New Leaflets: Social Care for Adults.
12. MDDC – Letter: ongoing Funding for the Red House, Crediton.
13. DALC – Notification: “Making it Work Locally” Event; 15 Mar. 2011; Exeter.
14. Rt Hon Mel Stride MP – Letter: response to Town Council on Red House Project Funding.
15. DCC – Remittance Advice: Notification of Payment of Floral Crediton grant.
16. DCC – Letter: Children & Young People’s Services update of Red House Project Funding.
17. MDDC – Letter: Census 2011 information.
18. MDDC – Letter: Parish Council Elections information.
19. DCC – e-mail & maps: Cycle Rack Locations in Crediton.
20. DCLG – Consultation: Code of Recommended Practice for Local Authorities on Data Transparency.
21. MDDC – e-mails: Naming of Joseph Locke Way at Exeter Road Industrial Estate.
22. SLCC – Newsletter: Devon Branch; February 2011
23. Mr & Mrs Summerton; Crediton residents – Letter: Various issues in Crediton. Chairman to respond following issues raised at recent surgery.
24. MDDC Conservation Officer – e-mail: response to Town Councils thanks for presentation.

Clerk to copy all correspondence concerning the Red House funding issue to Councillor Hughes

Information

None.

186. Business Brought Forward

None.

PART TWO

187. Civic Award 2011

One nomination was made and would proceed pending clarification.
The Chairman agreed to write a letter of thanks to a local volunteer for his hard work and efforts.

The meeting closed at approximately 20:50

Signed:

(F Letch, Chairman)

Date:

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 15 FEBRUARY 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	<p>Type – Decision</p> <p>Reference: 10/01698/LBC Listed Building Consent Address: 18 Exeter Road Crediton Devon EX17 3BL Description: Listed Building Consent for replacement front windows and front and rear doors Decision: APPLICATION DELETED</p> <p>Web link: 10/01698/LBC</p>
DECISION	<p>Type – Decision</p> <p>Reference: 10/01814/FULL Full planning application Address: 6 New Spurways Lennard Road Crediton Devon EX17 2AP Description: Formation of hardstanding for disabled vehicular parking and erection of retaining wall Decision: Grant permission</p> <p>Web link: 10/01814/FULL</p>
DECISION	<p>Type – Decision</p> <p>Reference: 10/01861/FULL Full planning application Address: Penbeagle George Hill Crediton Devon EX17 2DS Description: Erection of conservatory and balcony over flat roof Decision: Grant permission</p> <p>Web link: 10/01861/FULL</p>

Type – Decision

Reference: **04/00593/FULL/NMA/grant** Non-Material Amendment
Address: Land at NGR 283335 100449 Parliament Strret, Crediton
Description: Renewal of planning permission (comprising 4/18/96/491, 4/18/99/2902/R and 4/18/2001/1462) for the erection of block of 10 No. flats for elderly persons, together with formation of vehicular access and parking area.
Decision: **Determined as Non-Material**
Web link: [10/01861/FULL](#)

Type – Decision

Reference: **10/01806/ADVERT** Advertising Consent Registered 25/11/10
Address: Land at NGR 284419 99506, (The Red Deer), Exeter Road, Crediton, Devon
Description: Advertisement consent to display 2 externally illuminated signs comprising brewery logo and pub name; 1 externally illuminated double sided twin post sign; 1 internally illuminated lantern on bracket 1 non-illuminated wall plaque; and 1 non-illuminated double sided twin post sign
Decision: **Grant permission**
Web link: [10/01806/ADVERT](#)

Planning Applications -

APPLICATION	<p>Type – Application</p> <p>Reference: 11/00089/FULL Full Application, registered 26/01/2011 Address: The Print Workshop, The Old Joinery, Westward Business Centre, Mill Street, Crediton, EX17 1HB Description: Change of use from employment use (Class B) to non-residential institution (Class D1)</p> <p>Web link: 11/00089/FULL</p> <p>No Objections -</p>
APPLICATION	<p>Type – Application</p> <p>Reference: 11/00123/ARM Reserved Matters, registered 26/01/11 Address: Land at NGR 282362 100434 (R/O Shangri-la), Broad Close, Crediton Description: Reserved Matters for the erection of a dwelling following Outline approval 10/00342/OUT</p> <p>Web link: 11/00123/ARM</p> <p>No Objections -</p>
APPLICATION	<p>Type – Application</p> <p>Reference: 11/00195/FULL Reserved Matters, registered 07/02/11 Address: Rocklands, Waresfoot Drive, Crediton, EX17 2DG Description: Erection of single storey extension and retention of detached garage</p> <p>Web link: 11/00195/FULL</p> <p>No Objections -</p>