



Credition Town Council



Minutes of the Meeting of the Town Council held on
20 September 2011

Present:	Councillors	Mr F Letch (Chairman) Mr J Downes Miss J Harris Mrs A Hughes Mr R Adams Mrs L Brookes-Hocking Mr M Szabo Mrs L Conyngham Mr B Dixon
In Attendance:	Clerk Public Press	Mr M Maggs 1 1

AGENDA ITEMS

65. To receive apologies

Apologies were received and accepted from Councillors Way (business), Leighton Plom (personal) and Connell (health).

66. Declarations of Interest

Code of Conduct	Councillor Downes	As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
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67. Meeting Management

No changes were made to the order of items. A Part Two discussion would take place at the end of the meeting to accommodate agenda item 19c (Council Review).

68. Public Question Time

Mr John Carter raised issues relating to agenda item 14c (DCC Winter Service Arrangements) and requested the installation of a Grit Bin in Waresfoot Drive. The Chairman thanked Mr Carter for attending the meeting inviting him to stay to listen to the debate on the item and the Council's response.

69. Chairman's & Clerk's Announcements

The Clerk had no announcements to make.

The Chairman reported that he, along with two other representatives from the Floral Credition Working Group, had attended the South West in Bloom presentation evening at Newquay. The results of the competition would be announced at the Credition presentation the following evening.

70. Town Council Minutes

The minutes of the Town Council meeting held on 26 July 2011 were received and approved as a correct record.

71. Matters Arising

Minute 55b: the Clerk was asked to provide an update on this issue. A response had been received that evening and members would be informed of the outcome.

72. Finance & General Purposes Committee Minutes

a) *Minutes*

The minutes of the Finance & General Purposes Committee meeting held on 6 September 2011 were received and noted.

b) *Recommendations*

All decisions were made under delegation. No recommendations were made.

52. Policy & Forward Planning Working Group Notes

a) *Notes*

The notes of the Policy & Forward Planning Working Group meeting held on 13 September 2011 were received and noted with the addition of the Mill St pavement as an issue specifically added to the list of issues to raise with the DCC Cabinet member.

b) *Recommendations*

Councillor Brookes-Hocking briefly outlined the recommendations of the group which were approved as noted. Amendments to the Town Plan would be incorporated as described. The Clerk to action.

53. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

c) *Planning Applications/Items for Determination week ending 20 September 2011*

None.

54. Finance

a) *Schedule of Accounts*

The Schedule of Accounts, numbers 3330 to 3336 totalling £1,026.16 was approved.

b) *Donation Requests*

None.

55. Property

a) *Allotments*

It was agreed that consideration would be given to amending the tenancy agreement to encourage responsible use of water. Consultation would take place with the Allotments Association in preparation for revision next year.

b) *Boniface Statue*

The quotation presented by the Clerk for repairs to paving was approved.

56. Mid Devon District Council

The Clerk had circulated the letter from the MDDC Head of Environmental Services in response to the Council's queries.

The points raised in the letter were noted

57. Devon County Council

a) *National Highways & Transport Survey*

It was agreed that councillors would provide their response to the Clerk by midday Monday 26 September. The Clerk would collate responses and submit on behalf of the Council.

b) *Traffic, Highways and Parking Issues*

It was agreed that a small working group would be convened to look at issues in relation to traffic, highways and parking in preparation for the proposed meeting with the DCC Cabinet member. Councillor Dixon agreed to represent the Council with a member from the Chamber of Commerce. Former councillor Walter Brown would be asked to join the group. It was also considered appropriate to ask an officer from DCC Highways to meet

with working group members. The Clerk to action and arrange a suitable date in early November for a meeting with the Cabinet member.

c) *Winter Service Arrangements*

The request for a grit bin at Waresfoot Drive was supported together with additional bins at the following locations:

Junction Alexandra Way/Road

Spruce Park

Searle Street

The remaining issues were deferred to the next meeting when, it was hoped that, the DCC ward member would be present to provide information and advice.

58. South West in Bloom & Floral Crediton Awards Presentations

The Chairman of the Floral Crediton Working Group announced that she had been delighted to accept the South West in Bloom award on behalf of the town and the group. The town's entry received a silver award in the South West Tourism Cup category. The certificate would be displayed in a prominent position in the Council Offices. Additional copies would be distributed through out the town.

The judges had been particularly impressed with the Town Square, flower displays, street furniture and the Landscore project. The full judges' report would be distributed as soon as it became available.

59. Community Right to Buy/Challenge

Noted.

60. 2013 Review of Parliamentary Constituencies

Noted.

61. Councillor Reports

a) *MDDC Cabinet Meeting*

A meeting of the MDDC Cabinet would be held in Crediton on 22 September. One of the issues would be the installation of solar panels on Council houses.

b) *Council Newsletter*

The deadline for items for the next Council Newsletter was approaching. The Chairman would provide a short report. Councillor Hughes would provide an item on Floral Crediton. The Clerk agreed to source photographs and Councillor Brookes-Hocking would draft additional topical items for publication end September.

c) *Childrens Centre*

The recent Centre meeting was reported as being very positive. An Ofsted inspection was imminent. Copies of meeting minutes will be circulated when available.

d) *Tanglewood Project*

The local Member of Parliament recently visited the Tanglewood project and offered his support.

e) *DALC Committee*

Committee minutes and reports had been sent to the Clerk and were contained in correspondence.

62. Administration

a) *Resolution*

The following resolution was approved as submitted:

“to resolve that service of summons by delivery or post at their residences on councillors confirming the time, date, venue and the agenda for a meeting is not expedient, electronically serve on councillors a summons confirming the time, date, venue and the agenda of a meeting of the Council and meeting of a committee and a sub committee at least three clear days before the meeting provided such email contains the electronic signature and title of the Proper Officer.”

b) *Standing Orders*

Deferred to next meeting of Finance & General Purposes Committee to receive comments from Councillor Dixon.

- c) *Grants Policy*
Approved with minor adjustments and amendments (*to be circulated separately*).
- d) *Council Review*
Deferred to Part Two.

63. Correspondence Received and Items of Information

Correspondence

1. DCC – e-mail: Request for support of Devon Car Free Day
2. QECC – e-mail: Arrangements for school activities associated with the Tour of Britain race through Crediton
3. Involve Mid Devon – e-mail: Important information concerning National Express Concessionary Fares
4. SLCC – Letter: Notification of National Conference – Friday 14 – Sunday 16 October 2011
5. Crediton & District Access Group – Letter: Request for support in promoting an electronic copy of the Crediton Access Guide
6. DALC – e-mail: Invitation to Devon & Cornwall Community Engagement and Partnership launch event – Thursday 20 October 2011
7. MDDC – Press Release: Big Litter Pick – September – October 2011
8. DCC – Update and Report: Tanglewood Project briefing
9. DCC – e-mail: Public Spending Cuts – Local Public Meetings timetable
10. EDF Energy – Letter: Notification of new billing charges
11. Mr R Brown – Letter: Suggestion for improving clarity of High Street Parking Bay markings – Clerk to reply outlining Council's action.

Information

1. Community Council of Devon– Annual Review & Newsletter: Village Green Autumn 2011
2. MDDC – Minutes: Scrutiny Committee meeting of Monday 5 September 2011
3. DALC – Minutes: General Purposes Sub Committee meeting of 7 September 2011

Business Brought Forward

64. Legs It

The community event organised by Sustainable Crediton would take place on Saturday 24 September.

65. Disabled Parking Bays

A point was raised that no disabled parking bays existed on the north side of the High Street. It was explained that this was probably because of the steep camber on that side of the road which created problems for disabled drivers.

PART TWO

In view of the sensitive and confidential nature of the business to be transacted, it was considered advisable, in the public interest, that the press and public be excluded and instructed to withdraw.

66. Council Review

The Chairman reported on the meeting held with the Vice Chairman, the Clerk and the proposed consultant advisor.

It was agreed to hold an informal meeting of members of the Administration & Personnel Sub Committee on Friday 23 September at 6.00pm in the Council Chamber. Consideration would be given to the scope of the review, terms of reference and costs. Clerk to confirm venue and send out invitation to members with appropriate documentation.

The meeting closed at approximately 9:10pm

Signed:

(F Letch, Chairman)

Date:

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 20 SEPTEMBER 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	Type – Decision
	Reference: 11/00541/FULL Full planning application
	Address: The Old Stables 19A High Street Crediton Devon EX17 3AH
	Description: Conversion of outbuilding to dwelling (Revised Scheme)
	Decision: Grant permission
Web link: 11/00541/FULL	

DECISION	Type – Decision
	Reference: 11/00542/LBC Listed Building Consent
	Address: The Old Stables 19A High Street Crediton Devon EX17 3AH
	Description: Listed Building Consent for the conversion of outbuilding to dwelling (Revised Scheme)
	Decision: Grant permission
Web link: 11/00542/LBC	

DECISION	Type – Decision
	Reference: 11/01058/FULL Full planning application
	Address: Moose Hall Bowden Hill Crediton Devon EX17 3EJ
	Description: Hip to gable roof extension, insertion of windows and roof lights
	Decision: Grant permission
Web link: 11/01058/FULL	

DECISION

Type – Decision

Reference: **11/01109/FULL** Full planning application
Address: Land at NGR 283605 100002 Cockles Rise Crediton Devon
Description: Erection of 4 dwellings and associated works
Decision: **Withdrawn**

Web link: [11/01109/FULL](#)

DECISION

Type – Appeal Decision

Reference: **11/00564/FULL** **Appeal Ref:** APP/Y1138/D/11/2157619 - Full planning application
Address: Juglans, 25 Fairfield Road Crediton Devon EX17 2EQ
Description: A proposed first floor front extension.
Decision: **Appeal Dismissed**

Web link: [11/00564/FULL](#)

DECISION

Type – Appeal Decision

Reference: **10/01801/OUT** **Appeal Ref:** APP/Y1138/A/11/2154918 - Outline Application registered 09/12/10
Address: Land off Hawkins Way, Lords Meadow Industrial Estate, Crediton, Devon, EX17 1HA
Description: Outline application for the erection of 3 dwellings and 6 flats and formation of access
Decision: **Appeal Dismissed**

Web link: [10/01801/OUT](#)

DECISION	Type – Decision
	Reference: 11/00962/FULL Full planning application
	Address: Land at NGR 282892 100438 (Former Hillside Site) Buller Road Crediton Devon
	Description: Demolition of existing bungalow and erection of 2 no. dwellings (Revised Scheme)
	Decision: Grant permission
Web link: 11/00962/FULL	

DECISION	Type – Decision
	Reference: 11/01212/CLP CLP for PROPOSED Use or Operation
	Address: 10 Chapel Downs Road Crediton Devon EX17 2EB
	Description: Certificate of lawfulness for the proposed erection of an extension
	Decision: Grant permission
Web link: 11/01212/CLP	

Planning Applications

The Council considered the following applications:

APPLICATION	Type – Application
	Reference: 11/01342/FULL Full planning application, registered 31/08/2011
	Address: Land and Buildings at NGR 283081 100371 (Rear of 113 High Street) Searle Street Crediton Devon
	Description: Conversion of former public house to three apartments
	Web link: 11/01342/FULL
NO OBJECTIONS	

APPLICATION

Type – Application

Reference: **11/01343/LBC** Listed Building Consent, registered 31/08/2011
 Address: Land and Buildings at NGR 283081 100371 (Rear of 113 High Street) Searle Street Crediton Devon
 Description: Listed Building Consent for conversion of former public house to three apartments

Web link: [11/01343/LBC](#)

NO OBJECTIONS

APPLICATION

Type – Application

Reference: **11/01412/FULL** Full planning application, registered 06/09/2011
 Address: Land at NGR 283605 100002 Cockles Rise Crediton Devon
 Description: Erection of 4 dwellings and associated works

Web link: [11/01412/FULL](#)

NO OBJECTIONS - on condition that the existing right of way is preserved during construction works

APPLICATION

Type – Application

Reference: **11/01419/FULL** Full planning application, registered 09/09/2011
 Address: Queen Elizabeth Community College Barnfield Crediton Devon EX17 3HX
 Description: Erection of temporary pre-fabricated buildings following removal of existing huts

Web link: [11/01419/FULL](#)

APPROVED

APPLICATION

Type – Application

Reference: **11/01417CAT** Planning application, registered 07/09/2011
 Address: Three Corners, Pounds Hill Crediton Devon EX17 1DT
 Description: Notification of intention to remove 1 Western Red Cedar within the Conservation Area

Web link: [11/01417/CAT](#)

NO OBJECTIONS – provided the proposed works are approved by the Planning Authority's Tree Officer