



Credition Town Council



Minutes of the Meeting of the Town Council held on
24 January 2011

Present: **Councillors**

Mr F Letch (Chairman)
Miss J Harris
Mr N Way
Mr A Leighton Plom
Mr R Adams (part meeting)
Mrs E Brookes-Hocking
Mr T Connell
Mr M Szabo
Mrs L Conyngham
Mr W Dixon

In Attendance:

Clerk	Mr M Maggs
MDDC Officers	Mr P Williams and Mr S Newcombe
MDDC Ward Councillor	Mr B Wright
Public	4
Press	1

AGENDA ITEMS

156. To receive apologies

Apologies were received and accepted from Councillor Connell (ill health).

157. Declarations of Interest

Code of Conduct	Councillors Way and Downes	As members of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
Personal	Councillor Way	Minute 170a and 171a.
Personal	Councillor Dixon	Minute 171a
Personal	Councillor Szabo	Minute 170a

158. Meeting Management

It was agreed that agenda item 11 would be discussed immediately after item 8 to facilitate visiting members of the public.

159. Presentation

The MDDC Head of Environmental Services and the Environmental Enforcement Manager provided a brief presentation and update on Credition Air Quality issues. This was followed by a short question and answer session. Details of the presentation are appended. The Chairman thanked both officers for attending the meeting.

160. Public Question Time

None.

161. Chairman's & Clerk's Announcements

The Clerk had no announcements to make.

The Chairman reported on his recent attendance at community events and meetings. His working schedule for February would be very busy and asked for a councillor to substitute at the next Mayor's Surgery (Produce Market). Councillor Hughes agreed to stand in.

162. Town Council Minutes

The minutes of the Town Council meeting held on 13 December 2011 were received and approved as a correct record with the following amendments:

Minute 147c2: insert "volunteered" after Councillors Dixon and Connell.

Minute 148a: delete "account 3372 (allotment taps)".

163. Matters Arising

Minute 151: a public meeting would be held at 5.30pm on 1 February at the Fire Station.

Minute 155: consideration should be given to an item on Blagdon Corner in the next issue.

164. Planning

a) *Delegated Planning Responses*

Delegated responses on planning applications received during the Christmas recess were received and noted and are appended.

b) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

c) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

d) *Planning Applications/Items for Determination week ending 24 January 2012*

None.

e) *Premier Stores Meeting*

The report prepared by Councillors Dixon and Connell was received and noted with thanks (*appended*). It was agreed that the modifications to the appearance of the shop front represented an acceptable improvement.

165. Events Working Group Notes

a) *Notes*

The notes of the Events Working Group meeting held on 20 December 2011 were received and noted.

b) *Recommendations*

The recommendations of the Working Group were approved as noted.

166. Mayor Elect

Councillor Frank Letch was appointed Mayor Elect for the Municipal Year 2012/2013.

167. Finance

a) *Schedule of Accounts*

The Schedule of Accounts, numbers 3382 to 3399 including direct debits 4382, 4366 and 4386 totalling £13253.30 was approved.

b) *Finance Committee Minutes*

The minutes of the Finance Committee meeting held on 10 January 2012 were received and noted.

c) *Finance Committee Recommendations, Budget & Precept*

The recommendations of the Finance Committee meeting held on 10 January 2012 were approved. The deferred item on the payment of a Parish Basic Allowance was debated and passed 6 votes to 5. With this adjustment, it was agreed to set a budget of **£134450** and to claim a precept of **£134450**.

d) *Funding for Crediton Youth and Senior Council*

The draft letters to Crediton Youth and the Senior Council were approved, members choosing the second option. The Clerk to action.

e) *Donation Requests*

None. The Grants Committee would meet sometime in March.

168. **Property**
- a) *Bandstand Lease*
The revised lease was received and accepted. The Clerk to action.
 - b) *Peoples Park Update*
The Clerk provided a brief update on progress with Phases 1 and 2 of the Scout Memorial Gardens renovation. Both phases had been completed on time and on budget. Outstanding “snagging” works were proceeding as was the landscaping. The bad weather and difficulties in gaining access to the gardens had caused problems with the top path which were being addressed. The next meeting of the working group would take place on 31 January when progression of the remaining phases would be discussed.
169. **HM The Queen’s Jubilee Garden Party**
In view of the sensitive and confidential nature of the business to be transacted, it was agreed to defer discussion to a Part Two item at the end of the meeting.
170. **Devon County Council**
- a) *Grit Bin*
The County ward member reported that a request to install a grit bin at Alexandra Way had been approved by engineers.
It was agreed to provide financial support as previously arranged (cost shared between County and Town Councils) to a maximum of £150 from the Council’s Street Furniture allocation.
 - b) *Response on Highways and Transport issues*
The DCC Cabinet Member for Highways and Transportation was asked to respond to issues raised at a previous meeting with members of the Policy & Forward Planning Working Group. The letter and supporting information was received and noted. The response was welcomed and generally considered to be positive.
It was agreed that a meeting of the Policy & Forward Planning Working Group should be arranged to discuss the letter in greater detail and recommend a course of action. Members agreed to contact Councillor Brookes-Hocking with their availability. It was confirmed that Councillor Leighton Plom was a member of the group.
 - c) *Schools Consultation*
The consultation documents on Admission Arrangements for Devon Schools and the Education Transport Policy were received and noted.
171. **Mid Devon District Council**
- a) *Air Quality Issues*
A brief discussion took place following the presentation given by MDDC officers.
Councillor Way agreed to investigate County procedure for dealing with the registration of school buses and emission inspections.
It was further agreed that a quarterly item on Air Quality should appear on Council agendas and, if appropriate, a Mid Devon District Council officer would be asked to attend.
 - b) *Creedy Local Action Group Meeting Notes*
Noted without discussion.
 - c) *Crediton Cemetery*
The public notice announcing changes to a flower bed at Crediton Cemetery was noted and brought to the attention of the press.
172. **Councillor Reports**
- a) *Astronomy Event*
It was reported that the recent astronomy event organised by Queen Elizabeth Community College had been successful and well attended.
 - b) *Sustainable Crediton*
A detailed report on the recent joint Council/Sustainable Crediton event would be presented in due course.

c) *Childrens Centre*

A brief report was given on the first year's performance of the Crediton Children's Centre. Minutes of the meeting would be circulated.

d) *Youth Council*

Stakeholders had been asked to nominate suitable young people for the proposed Youth Council.

173. Correspondence Received and Items of Information

Correspondence

1. Hampshire SLCC/CTC – e-mails: VAT Reclaim enquiry & Response.
2. DCLG/CTC – e-mails: Consultation of Technical Reforms of Council Tax & Response.
3. Campaign to Protect Rural England – Letter & Guide: Supporting Communities & Neighbourhoods in Planning.
4. DCLG – Letter: Proposed Revocation of Retirement Gratuities In Local Government.
5. DALC – e-mail: Change of Address Details.
6. Community Leadership SW – Contract: Crediton TC Resources Project Contract, (Signed).
7. BlackRock Investment Management Ltd – Statement: Dividend and Interest Statement to 29 November 2011.
8. Lloyds TSB – Letter: Confirmation of cancelation of Cheque 3357.
9. May Gurney – e-mail: Road Closure Notification – Dean Street; 29 – 30 March 2012.
10. Devon Rape Crisis Service – Letter: Notification of Launch of Service and Helpline.
11. MDDC – Letter: Notification of Electoral Register Encryption Password (Redacted).
12. EDF Energy – Letter: Request for Meter Reading.
13. Sir Graham Watson MEP – Letter: Request to display contact details.
14. Tarka Rail Association – Letter: Acknowledgement of and thanks for Council Donation.
15. NALC – Communications Briefing: The Queen's Diamond Jubilee Beacons Project. (*Distributed to Events WG Members*).
16. Crediton Arts Centre – Invitation: Gala Film Night Complimentary Tickets. (*Previously Distributed*).
17. North Devon Healthcare NHS Trust – Letter: Launch of New Newsletter - Pulse – December.
18. Fields In Trust – Notification: renewal of membership.
19. Cllr Conyngham – e-mail: QECC Astronomy Event – 16 January 2012.
20. Northern Devon Healthcare NHS Trust – Letter & Supporting Papers; Foundation Trust Application – Consultation (*Received 3 January, expired 16 January 2012*).
21. DCC – Agenda & Supporting Papers: Development Management Committee Meeting 18 January 2012, (*Link Road Application, Distributed to Councillors*).
22. DCC – Road Closure Notification: Hookway Road Wednesday 21 March – Friday 13 April 2012.
23. MDDC – Invitation: Town & Parish Council Workshop on MDDC's Corporate Plan.
24. DCC – e-mail: Electronic Consultation Documents on County Council Planning matters.
25. Sustainable Crediton – e-mail: Brief Feedback on Climate Change Seminar.
26. NALC – Letter & Booklet: A Guide to Neighbourhood Planning.

Information

1. DALC – Newsletter: January – February 2012.
2. SW Ambulance Service – Newsletter: Twentyfourseven
3. MDDC – Agenda: District Council Extraordinary Meeting, 11 January 2012.
4. Clerks & Councils Direct – Newsletter – January 2012.
5. SLCC – Newsletter: The Clerk – January 2012.
6. Involve MidDevon – Newsletter: February 2012.
7. DCC – Recycling & Composting Newsletter: Junkmail – Issue 8.
8. Senior Council for Devon – Newsletter: Everyone's Tomorrow – January 2012.
9. DCC – Flyer: Devon Community Directory
10. MDDC – Problem Checklist: Missing Bin Sleeve – Response.
11. Action For Market Towns – e-mail: AMT 2012 Awards Information.
12. DCLG – Briefing Document: A Brief Guide to the Local Government Finance Bill.
13. DCC – Annual Report & Accounts: DCC Pension Fund.

Business Brought Forward

174. Newsletter & Communications

Agenda item at next meeting (Finance & General Purposes).

175. Recycling

Agenda item on recycling at Crediton Cemetery.

176. Road Repairs

The County ward member reported that, as part of the £9.3 million government grant, Crediton roads would see a high level of works carried out as part of the scheme to repair damage caused by severe winter weather.

177. Tarka Line

The County ward member resorted that passenger numbers on the Tarka Line had exceeded the half million mark. No recent news had been received from the Dartmoor Railway's plans to run a regular service between Okehampton and Exeter. If current plans proceeded the result, for Crediton, could mean a 30 minute service to Exeter. The Council was asked to write a letter of support. The ward member to draft.

178. Spruce Park Footway

An accident had occurred on the raised footway at Spruce Park. Consideration should be given to the installation of suitable railings. Councillors Letch and Way to attend a site meeting and report at a suitable future meeting.

PART TWO

In view of the sensitive and confidential nature of the business to be transacted, it was agreed, in the public interest, that the press and public be excluded and instructed to withdraw.

179. HM The Queen's Jubilee Garden Party


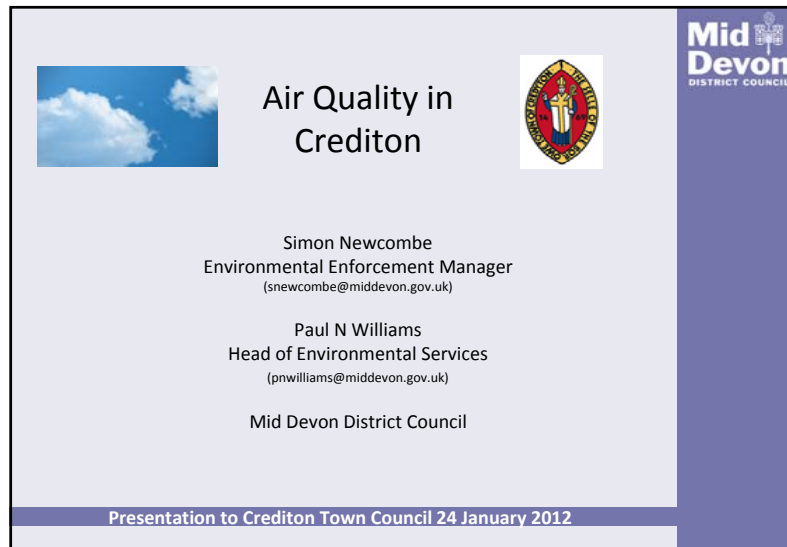
A member of the community was nominated to attend the Queen's Jubilee Garden Party to be held on 27 May 2012 at Exeter Cathedral and the grounds of the Bishop's Palace.

The meeting closed at approximately 9:35pm


Signed:

(F Letch, Chairman)

Date:

Air Quality in CREDITON




Simon Newcombe
Environmental Enforcement Manager
(snewcombe@middevon.gov.uk)

Paul N Williams
Head of Environmental Services
(pnwilliams@middevon.gov.uk)

Mid Devon District Council


Presentation to CREDITON Town Council 24 January 2012



Content

- Local Air Quality Management
 - Reviewing and Assessing Air Quality
 - Air Quality Management Areas
 - Outcomes for CREDITON
- Air quality monitoring in CREDITON – what, where and why
- Monitoring results
- Reasons for poor quality and sources of pollution
- CREDITON Air Quality Action Plan
- Progress to date and 2012 onwards


Presentation to CREDITON Town Council 24 January 2012



Local Air Quality Management (LAQM)

- Legal requirement of all local authorities introduced by Environment Act 1995
- Requires LA's to:
 - "...from time to time assess the air quality in its area..."
- Relatively complex cyclical process of on-going review and assessment of outside (ambient) air quality by monitoring, modelling and technical judgement
- Requires seven specific pollutants to be assessed
- Technical Guidance (published by Defra)
- Focus on locations where air quality most likely to be poor and where there is relevant exposure
- Compare concentrations of specific pollutants against national UK Air Quality Objectives

Presentation to CREDITON Town Council 24 January 2012



The LAQM Process

- Every three-years complete a thorough review of air quality in the district – all pollutants and potential 'hot-spot' locations (Updating and Screening Assessment – USA)
- Every year in between USA's complete a Progress Report which deals with changes
- Supported by on-going network of air quality monitoring
- If at anytime a risk of exceeding an Air Quality Objective is identified then must carry out a Detailed Assessment
- Detailed Assessment – a more detailed analysis of air quality at a specific location to confirm if there is a problem, and then:
- Legally required to declare an Air Quality Management Area (AQMA) and produce an Action Plan containing measures to pursue improvements

Presentation to CREDITON Town Council 24 January 2012

LAQM Outcomes in Crediton

- More comprehensive monitoring network for the town commissioned in 2003
- Detailed Assessment completed leading to designation of an Air Quality Management Area which came into effect December 2004
 - > Nitrogen dioxide in the High Street (exceedances of annual mean objective)
 - > Nitrogen dioxide and particulate matter in Exeter Road (exceedances of annual mean objective NO₂ and daily mean objective for PM₁₀)

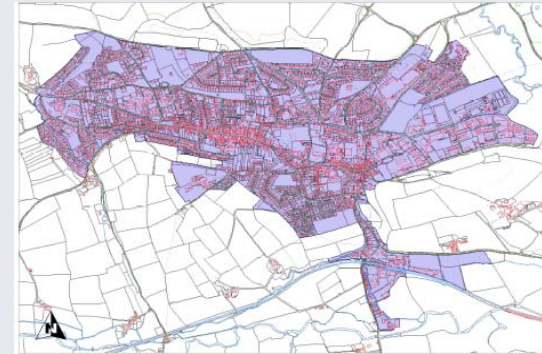
Air Quality Action Plan approved June 2006

- 31 Measures
- High impact/cost measures include Lords Meadow Link Road and traffic management in High Street
- Developed in conjunction with the Crediton Air Quality Steering Group



Presentation to Crediton Town Council 24 January 2012

Crediton AQMA



Encompasses whole town for action planning purposes

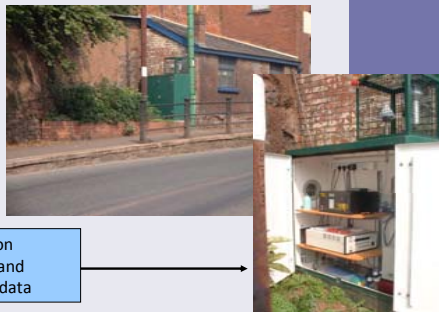
Presentation to Crediton Town Council 24 January 2012

Crediton Air Quality Monitoring

Diffusion Tube measures Nitrogen Dioxide (NO₂) providing a monthly average



Automatic Monitoring Station measures Nitrogen Dioxide (NO₂) and Particulates (PM₁₀) providing real-time hourly averages (24/7/365)



New for 2011 – new monitoring station including latest generation analysers and addition of wind speed and direction data

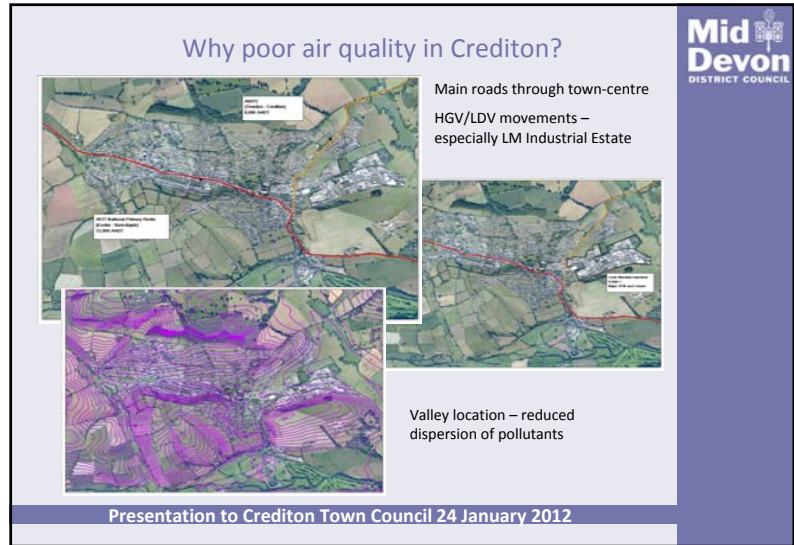
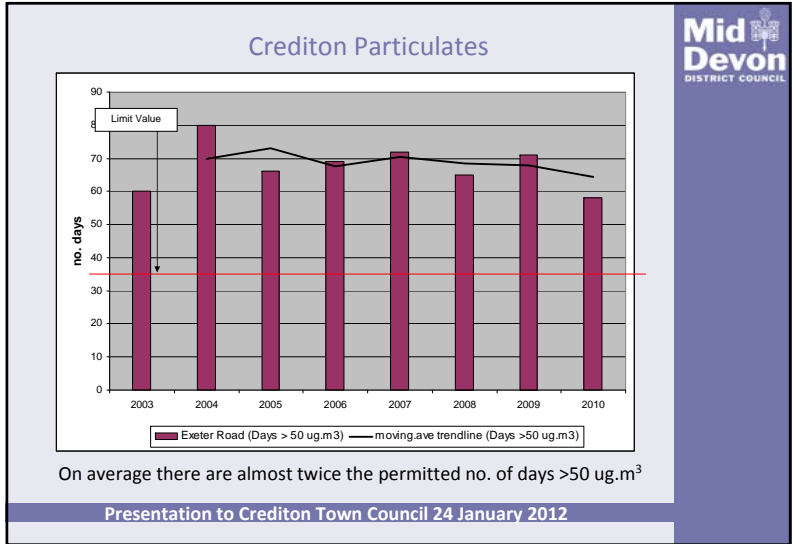
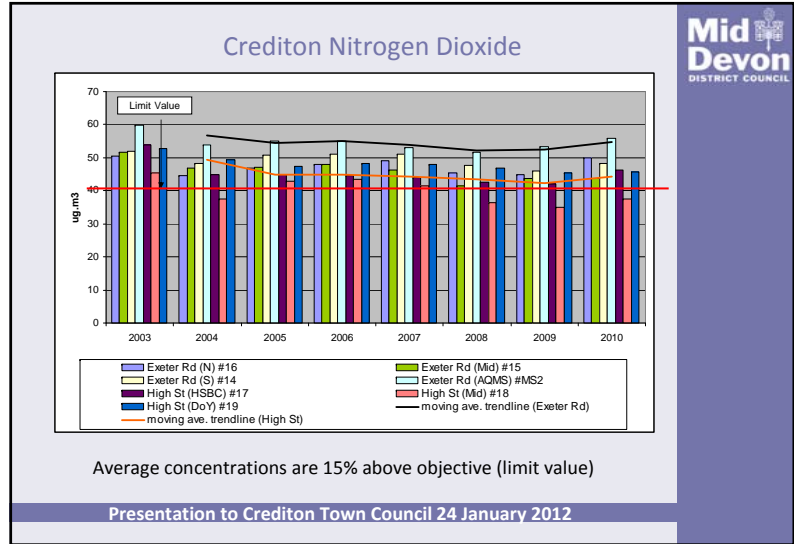
Presentation to Crediton Town Council 24 January 2012

Crediton Air Quality Monitoring



- 6 Diffusion Tube locations (managed and bias adjusted to national standards)
- 1 automatic monitoring station (non-affiliated but managed to AURN standards)

Presentation to Crediton Town Council 24 January 2012



Why poor air quality in High Street?



High Street topography



- Historic street canyon
- Residential properties close to kerb
- Street parking and traffic conflict
- Loading bays
- Congestion

Presentation to Crediton Town Council 24 January 2012

Common characteristics – Mid Devon AQMAs

	Crediton AQMA	Cullompton AQMA
Street canyons	✓	✓
Narrow roads	✓	✓
Low AADT (<10000 vpd)	✗ (12000)	✓
Lack of by-pass/relief road	✓	Partial by-pass (M5)
Annual mean AQO exceedances	✓	✓
Hourly mean AQO exceedances	✗	✗
Transport major source of local emissions	✓	✓
Localised hotspots of poor air quality	✓	✓
Length of roads >AQO (km)	1.1	1.3
Kerbside residential properties (relevant exposure)	✓	✓

Presentation to Crediton Town Council 24 January 2012

Some interesting points...

- Government estimates that there are **58,000 premature deaths** each year from poor air quality in the UK compared to 2538 deaths in road accidents
- Based on the UK population means that the UK air quality has an approximate **hazard rate of 0.1%** (greater than passive smoking)
- Based on a Crediton population of approx 7400 then this could mean a possible **7 deaths per year in town from air quality?**
- Possibly an under-estimate for Crediton since an estimated 457 people live along the High Street and Exeter Road frontage where pollution levels are above average (190 families)
- Elevated concentrations of nitrogen dioxide (NO₂) are associated with inflamed airways, increased risk of respiratory infection and reduced lung function

Presentation to Crediton Town Council 24 January 2012

Some more interesting points...

- Elevated concentrations of particulates (PM₁₀) are associated with respiratory irritation, reduced lung function and can especially impact those with existing heart and lung/respiratory conditions
- Also evidence emerging that particulates can cause specific heart disease in addition to mild cognitive impairment
- Unlike NO₂, particulates are considered to be a non-threshold pollutant – benefits in reducing the concentrations as low as is possible
- Yet despite the differences between air quality and road death figures, the Government spends about 10x more on preventing road fatalities than improving air quality

Presentation to Crediton Town Council 24 January 2012

Action Planning – 2012 onwards

- Planning permission for LM Link Road granted by DCC at Development Mgt Committee 18/01/12 for hillside route
- Merging of Crediton and Cullompton plans into a single document for reporting purposes
- Updating measures for both towns + reinstate live web reporting via simpler webpage
- New Community Infrastructure Levy (planning)
- Look again at High Street issues with DCC (commitment to do this)
- Review of Government guidance for LAQM

Presentation to Crediton Town Council 24 January 2012

Questions

?

Presentation to Crediton Town Council 24 January 2012

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL RECESS 04 JANUARY 2012

Planning Decisions – as notified by the Planning Authority:

DECISION	Type – Decision
	Reference: 11/01696/TPO Works to TPO Trees, registered 24/10/2011
	Address: Southfield Southfield Drive Crediton Devon EX17 2ET
	Description: Application to fell 1 Common Horse Chestnut and 1 Hornbeam tree protected by Tree Preservation Order 99/0007/TPO
	Decision: Grant Permission
Web link: 11/01696/TPO	

DECISION	Type – Decision
	Reference: 11/01698/TPO Works to TPO Trees
	Address: Southfield Southfield Drive Crediton Devon EX17 2ET
	Description: Application to carry out works to 15 Hornbeam trees protected by Tree Preservation Order 99/0007/TPO
	Decision: Grant permission
Web link: 11/01698/TPO	

Type – Decision

Reference: **11/01194/FULL/NMA** Non-Material Amendments
 Address: St Boniface Veterinary Clinic Exeter Road CREDITON Devon EX17 3BN
 Description: Change of use and external alterations to form veterinary clinic, including 2 nurse's flats and separate suite of B1 offices (including insertion/alteration of doors/windows)
 Decision: **Grant permission**
 Web link: [11/01194/FULL/NMA](#)

Type – Decision

Reference: **11/01849/CAT** Works to Trees in a Conservation Area
 Address: 71A High Street CREDITON Devon EX17 3JX
 Description: Notification of intention to carry out works to 4 Western Red Cedars within the Conservation Area
 Decision: **No Objection**
 Web link: [11/01849/CAT](#)

Type – Appeal Registered

Reference: **11/01085/FULL** Full planning application.
 Address: 5 Laburnum Cottages, Belle Court, CREDITON, EX17 3LE
 Description: Erection of verandah style canopy
 Web link: [11/01085/FULL](#)
CTC Comment: No Objections.
MDDC Decision: Refuse permission

DECISION

Type – Decision

Reference: **11/01711/FULL** Full planning application
Address: Parliament House Parliament Street Crediton Devon
Description: Conversion of loft area to form 3 flats
Decision: **Grant permission**
Web link: 11/01711/FULL

DECISION

Type – Decision

Reference: **11/01798/CLU** CLU EXISTING Use or Development
Address: Land at NGR 283142 100023 (11 Barn Park) Barn Park Crediton Devon
Description: Certificate of Lawfulness for the existing use of land as domestic garden and hardstanding for the parking of vehicles
Decision: **Grant permission**
Web link: 11/01798/CLU

DECISION

Type – Decision

Reference: **11/01709/FULL** Full planning application
Address: Creedywood 7 Golden Joy Crediton Devon EX17 1EA
Description: Erection of dwelling
Decision: **Refuse permission**
Web link: 11/01709/FULL

Planning Applications

APPLICATION

Type – Application

Reference: **11/01938/FULL** Full planning application, registered 12/12/2011

Address: 1 Westwood Close Crediton Devon EX17 3NJ

Description: Erection of replacement garage

Web link: [11/01938/FULL](#)

No Objections -

APPLICATION

Type – Application

Reference: **11/01966/FULL** Full planning application, registered 09/12/2011

Address: Arwen Alexandra Road Crediton Devon EX17 2DH

Description: Raising of ridge height of part roof, installation of 2 dormer windows and balcony

Web link: [11/01966/FULL](#)

No Objections -

APPLICATION

Type – Application

Reference: **11/01979/FULL** Full planning application, registered 13/12/2011

Address: 10 Lamejohns Field Crediton Devon EX17 1EB

Description: Erection of extension

Web link: [11/01979/FULL](#)

No Objections -

Planning Applications; For Information & Comment Only:

APPLICATION

Type – Application – Crediton Hamlets

Reference: **11/01972/FULL** Full planning application, registered 14/12/2011

Address: 74 Westernlea, Crediton, EX17 3JE

Description: Erection of two storey extension

Web link: [11/01972/FULL](#)

No Objections - Providing the Planning Authority is satisfied that neighbouring properties privacy and amenity are not compromised.

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 24 JANUARY 2012

Planning Decisions – as notified by the Planning Authority:

DECISION	Type – Details Pursuant
	Reference: 11/01342/FULL
	Address: Land and Buildings at NGR 283081 100371 (Rear of 113 High Street) Searle Street Crediton Devon
	Description: Conversion of former public house to three apartments
	Decision: Details Pursuant
Web link: 11/01342/FULL	

DECISION	Type – Details Pursuant
	Reference: 11/01194/FULL
	Address: Creative Furniture Exeter Road Crediton Devon EX17 3BN
	Description: Change of use and external alterations to form veterinary clinic, including 2 nurse's flats and separate suite of B1 offices (including insertion/alteration of doors/windows) NON MATERIAL AMENDMENT GRANTED 13TH DECEMBER 2011
	Decision: Details Pursuant
Web link: 11/01194/FULL	

DECISION**Type – Details Pursuant**

Reference: **11/01958/CLP** CLP for PROPOSED Use or Operation
Address: M Baker South West Ltd Unit 5 Creedy Vale Down End Lords Meadow Industrial Estate Crediton Devon EX17 1HN
Description: Certificate of lawfulness for the proposed use of building as B1 (light industrial) and B8 (warehousing) with associated office and facilities
Decision: **Withdrawn**
Web link: 11/01958/CLP

Planning Applications**APPLICATION****Type – Application**

Reference: **12/00007/FULL** Full planning application, registered 04/01/2012
Address: Harcanville Western Road Crediton Devon EX17 3NF
Description: Removal of condition 9 of planning permission 10/01872/FULL
Web link: 12/00007/FULL

Object – Councillors felt it was imperative that there should be a pavement at this location and that pedestrian passage is a requirement.

APPLICATION**Type – Application**

Reference: **12/00012/FULL** Full planning application, registered 04/01/2012
Address: Glendower Court Station Approach Crediton EX17 3PP
Description: Erection of extension to form 4 flats
Web link: 12/00012/FULL

Object – The application is overdevelopment of the site and Councillors were seriously concerned that the outdoor amenity space will be reduced for existing residents.

Type – Application

Reference: **12/00046/FULL** Full planning application, registered 09/01/2012
Address: West Park Alexandra Road Crediton Devon EX17 2DH
Description: Retention of partially constructed garden wall and its completion in a modified form on the southern boundary, and retention of engineering operations within rear garden

Web link: [12/00046/FULL](#)

Deferred – For site inspection by Councillors.

Type – Application

Reference: **12/00062/FULL** Full planning application, registered 13/01/2012
Address: 5 Blagdon Close Crediton Devon EX17 1EL
Description: Erection of porch and garage

Web link: [12/00062/FULL](#)

Approved -

Type – Application

Reference: **12/00067/FULL** Full planning application, registered 13/01/2012
Address: Land at NGR 282268 100872 (Between Nos. 88 & 90) Queen Elizabeth Drive Crediton Devon
Description: Erection of 1 dwelling with garage/driveway

Web link: [12/00067/FULL](#)

Deferred – For individual site inspection and consultation with residents.



Crediton Town Council



**Councillor Report of the Meeting of Town Council
Representatives and the Proprietors of Premier Store, High Street,
Crediton, held on 21 December 2011**

Present:	Councillors	Mr T Connell
	Premier Store	Mr W Dixon
		2 Proprietors

Frontage and Window Display at new Premier Store

1. Following discussion and a proposal at the December meeting of the Town Council, (minute 147.c.2), Councillors Connell and Dixon met the new leaseholders of what had been the High Street Costcutter store at 11:00 a.m. on Wednesday 21 December 2011.
2. Over a period of 45 minutes the frontage and window displays were discussed and the Council representatives made the following points:
 - The Town Council had no wish to dictate how the store should present itself.
 - There was, however, an overall wish amongst Councillors that Crediton should remain an attractive town without it's shopfronts resembling those of the outskirts of a large city.
 - The suggestion was made that a simple walk through the town with eyes raised above the shopfronts would show an attractive aspect, not always found in small towns.
 - It was pointed out that the Tesco Express High Street store had it's windows initially covered in vinyl adverts but this was eventually, it took two years, removed.
 - To avoid the building resembling a giant advertising hoarding, the first floor windows should be plain, (not white), and not used as sales notice boards. Since the signwriting directly above the ground floor, display windows was only to be used as a recognition of the premises identity neither Councillor offered any criticism.
3. In response to the points made by Councillors, the proprietors said that they would respond to all the comments and the signwriters would be informed accordingly. They also advised that the signwriters were actually employed by the owners of the Premier stores brand, Booker Cash and Carry. Additionally, the proprietors said they would inform the Council of any further developments, reporting to the Town Clerk or Assistant Clerk. They also wished the Council to know that they intended to become "fully paid up members" of the community and to that effect would be purchasing stock from local suppliers where feasible.
4. The meeting concluded cordially at 11:45 a.m.

Signed:

(Councillor B Dixon)

(Councillor T Connell)

Date:

Credition Town Council

SCHEDULE OF ACCOUNTS SUBMITTED TO A MEETING OF THE TOWN COUNCIL

24 January 2012

Cheque Number	Ref.	Comment	Sub-Total	Total
3382	4361	Tanglewood Community Fund Donation	LGA'72 S111	225.00
3383	4363	Annual Subscription/Insurance Monies	LGA'72 S111	200.00
3357	4320	Cheque Cancelled Ref. TMS92702185	HA 1980 S50	-47.93
3384	4320	Cheque Re-Issued	HA 1980 S50	47.93
3385	4360	Final Invoice for SMG Stone	OSA 1906 S72	288.86
3386	4362	Stationery Order	LGA'72 S111	108.20
3387	4364	Nov. 2011 Printer Costs	LGA'72 S111	18.82
	4381	Dec. 2011 Printer Costs	LGA'72 S111	31.08
				49.90
3388	4365	Annual Registration	LGA'72 S111	35.00
3389	4369	Payroll Charges Dec. 2011	LGA'72 S111	4,792.14
	4367	Returning Officer's Fees 2011 Election	LGA'72 S111	164.70
	4370	Legal Costs Bandstand Lease	LGA'72 S111	288.00
	4376	IT Support Jan. 2012	LGA'72 S111	216.00
	4385	Annual CCTV Charge	CDA98 S.17	3,000.00
				8,460.84
3390	4368	Stationery Order	LGA'72 S111	108.78
3391	4371	Peter Jeffs Council Review Fees	LGA'72 S111	1,177.40
3392	4373	Upper Deck Tidy Up & Groundwork	OSA 1906 S72	35.00
	4378	Barnfield Tidy Up & Rubbish Disposal	SHAA 1908 S26	278.40
				313.40
3393	4372	Final Land Registration Fees	OSA 1906 S72	61.00
3394	4374	Scout Memorial Garden Design	OSA 1906 S72	139.20
3395	4375	Scout Memorial Garden Project	OSA 1906 S72	1,129.31
3396	4377	Winter Planting War Mem. & Town Entrance	LGA'72 S111	96.00
3397	4380	P3 Footpath Works to FPs 10/11/12	HA 1980 S50	576.00
3398	4383	Annual Subscription	LGA'72 S142	35.00
3399	4384	Routine Bus Stop Cleaning	LGMPA 1953 S4	45.00
D/D	To be Paid by D/Debit	25 Jan. 2012		
	EDF Energy	4382 Bandstand Electricity	LGA '72 S111	13.86
D/D	To be Paid by D/Debit	01 Feb. 2011		
	SW Water	4366 Barnfield Allotments	SHAA 1908 S26	52.81
D/D	To be paid D/Debit	01 Feb. 2012		
	BT	4386 Office Telephone Bill	LGA '72 S111	137.74
Total				13,253.30

Credition Town Council

BANK BALANCES SUBMITTED TO A MEETING OF THE TOWN COUNCIL

TOWN COUNCIL
24 January 2012
(As @ 18 Jan. 2012)

Lloyds Current	925.14
Precept Reserve	64,596.56
Reserves	42,549.56
Petty Cash	44.43
Income Petty Cash	48.55
Total	108,164.24

Credition Town Council

ASSETS & COMMITMENTS SUBMITTED TO A MEETING OF THE

TOWN COUNCIL
24 January 2012
(As @ 18 Jan. 2012)

Bank & Cash Holdings	108,164.24
VAT	11,430.00
Creditors (Suppliers & Liabilities)	-13,253.30
Debtors (Customers)	1,444.23
Total	107,785.17