



**Minutes of Credition Town Council Meeting, held on
Tuesday, 17th September 2013, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch, (Chairman), Miss J Harris (Deputy-Chairman), Mr W Dixon, Mrs L Brookes-Hocking, Mr M Szabo, Mr A Wyer, Mr J Downes, P Vincent, R Adams and N Way
Mrs C Dalley, Town Clerk

In Attendance: 6 members of the public

1309/91 **To receive and accept apologies**
It was **resolved** to receive and accept apologies from Cllrs Ms G Ford (Proposed by Cllr Letch and seconded by Cllr Harris)

1309/92 **Declarations of Interest**
Cllr Downes - As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

1309/93 **Public Question Time**
Cllr Vincent arrived 7.04 pm

Mr D Turner raised the issue of parking in the cycling lane on Jockey Hill and the recent survey he conducted and distributed to all Town Council members and Devon County Council Highways Authority. The Chairman acknowledged Mr Turner's concerns and confirmed that the cycle lane on Jockey Hill was an issue for Devon County Council Highways Department and whilst the Town Council can make recommendations and suggest changes to Road Traffic Regulation Orders, it is not within its remit to make changes.

Cllr R Adam arrived 7.06 pm

1309/94 **Order of Business**
There were no changes to the order of business.

1309/95 **Chairman's and Clerk's Announcements**
The Chairman announced that he had raised the issue of speeding vehicles in the town at the recent Creedy Local Action Group Meeting. Unfortunately, the community speed watch scheme is currently not operating, as it does not have enough members. The Chairman asked Councillors to spread the word that volunteers are needed for the scheme to operate and could anyone interested please contact the Town Council.

1309/96 **Town Council Minutes – To approve and sign the minutes of the Credition Town Council meeting held on 16th July 2013 and the Extraordinary Credition Town Council Meeting held on 22nd July 2013, as correct records.** Copies had been circulated with the agenda. It was **resolved** to approve, and sign, the minutes of the Credition Town Council meeting held on 16th July 2013, as a correct record. (Proposed by Cllr Harris and seconded Cllr Brookes-Hocking) It was **resolved** to approve, and sign, the minutes of the Extraordinary Credition Town Council meeting held on 22nd July 2013, as a correct record. (Proposed by Cllr Harris, seconded Cllr Brookes-Hocking)

1309/97 **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 16th July 2013 and 22nd July 2013, for information only.**
There were no matters arising.

1309/98

To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:

- Parish Paths Partnership Committee Meeting held on 14th August 2013
- Finance & General Purposes Committee Meeting held on 3rd September 2013
- Policy & Forward Planning Working Group Meeting held on 9th September 2013

The minutes of the meetings had been circulated with the agenda.

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Parish Paths Partnership Committee Meeting held on 14th August 2013. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Harris)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Finance & General Purposes Committee Meeting held on 3rd September 2013 (Proposed by Cllr Letch, seconded by Cllr Harris)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Working Group Meeting held on 9th September 2013 (Proposed by Cllr Harris, seconded by Cllr Wyer)

Cllr N Way arrived 7.16 pm

Cllr Szabo requested an update on Mill Street from members of the Policy & Forward Planning Working Group and this was provided by Cllr Brookes-Hocking.

1309/99

Planning

Details of decisions and planning applications received had been circulated to Members prior to the meeting.

a) **To receive notification of decisions made by the Planning Authority**

It was **resolved** to note the decisions of Mid Devon District Council, the determining Authority, with conditions as filed, which are attached as Appendix One.

b) **To consider planning applications**

It was **resolved** to make comments in respect of planning applications considered at this meeting, which are attached as Appendix Two.

Cllr Nick Way, as a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

1309/100

To consider a proposal for a community enterprise called A-MAZE-IN-PLACE within the old Costcutter building.

Copies of the proposal documents had been issued with agenda. Mr Thatcher briefly explained to Councillors the reason for his proposal and updated them on current activities to gain support and interest in the project. His ultimate aim is to gain funding for the project. It was explained by the Clerk that funding cannot be provided by the Town Council as it does not have a power to give funding to an individual or business. It was **resolved** to write a letter supporting the project in principle, which may assist Mr Thatcher in obtaining funding from other sources. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Downes)

1309/101

To consider the following TAP Fund applications from local organisations and to decide whether to support them:

- **CISCO (Crediton International Social and Cultural Organisation)**
- **Crediton Community Bookshop**
- **Pippins Pre-School & Nursery**
- **Newton St Cyres Football Club (this application will be submitted through Newton St Cyres Parish Council)**

Copies of all applications together with supporting documentation had been issued with the agenda.

Cllr Letch declared a personal interest as his wife is a member of CISCO. Mr Binks spoke in support of the CISCO application. It was **resolved** to support CISCO in their TAP Fund application for £500. (Proposed by Cllr Brookes-Hocking and seconded by Cllr Way. Cllr Letch abstained from voting.)

Mr Skrine spoke in support of the Crediton Community Bookshop application. The Clerk expressed concern that the TAP Fund application submitted no longer accurately reflects the objectives of the project. It was **resolved** to support the application for £2,000 in principle and request that a new application be submitted by Crediton Community Bookshop, which accurately reflects the current project objectives and purpose of the funding application. (Proposed by Cllr Letch and seconded by Cllr Harris)

Cllr Wyer declared a personal interest as his wife works for an alternative pre-school in Crediton. Mrs Hodge spoke in support of the Pippins Pre-School application. It was **resolved** to support Pippins Pre-School in their TAP Fund application for £1,000. (Proposed by Cllr Letch and seconded by Cllr Harris. Cllr Wyer abstained from the vote.)

It was resolved to support Newton St Cyres Football Club in their TAP Fund application for £400. (Proposed by Cllr Harris and seconded by Cllr Letch)

1309/102 **To consider possible projects within the Town for which the Council could apply for 106 commuted sum monies or TAP Funding.**

The Clerk explained to Councillors the ability of the Town Council to suggest projects to Mid Devon District Council that TAP Fund money and 106 commuted sum money could be used for. There was a general discussion and the need for improved recreational facilities in the Town was highlighted. It was **resolved** for Cllr Wyer to carry out an audit of all recreational facilities within the Town supported by the Clerk. (Proposed by Cllr Wyer, seconded by Cllr Brookes-Hocking)

1309/103 **To consider the viability of Crediton Town Council managing the CCTV system in Crediton, instead of contracting out to Mid Devon District Council and agree a course of action.**

It was **resolved** for the Clerk to carry out a feasibility study on bringing the management of the CCTV system back into the remit of Crediton Town Council. (Proposed by Cllr Harris and seconded by Cllr Brookes-Hocking)

1309/104 **To receive the following motion from Cllr Vincent:**

“That the council respond to the current campaign (on-line and in The Courier) for toilet facilities to be provided in Newcombes Meadow for the benefit of young families using the play facilities”

Cllr Vincent spoke in favour of his motion. It was **resolved** to invite Cllr Vincent to contact the current campaigners and speak with Mid Devon District Council to gain advice regarding the feasibility of an appropriate toilet solution for Newcombes Meadow, especially during the summer. (Proposed by Cllr Brookes-Hocking and seconded by Cllr Letch)

1309/105 **To receive the following motion from Cllr Downes:**

“CREDITON CYCLING CAMPAIGN; To discuss Crediton Town Council taking a positive and proactive approach to cycling in Crediton and support a campaign, through newsletter and posters, to promote a positive awareness towards cyclists and pedestrians.”

It was **resolved** to support Cllr Downes motion. (Proposed by Cllr Harris, seconded by Cllr Letch)

1309/106 **To receive the following motion from Cllr Downes:**

“That Crediton Town Council agrees for apple trees to be planted in People’s Park as part of the Incredible edible gardens project at no cost to the Council.”

Cllr Vincent seconded the motion; it was voted against and failed.

1309/107 **To consider and agree/amend a Crediton Town Council Councillor Co-option Policy**

A draft policy prepared by the Clerk had been issued with the agenda. It was **resolved** to adopt the Crediton Town Councillor Co-option Policy with immediate effect. (Proposed by Cllr Harris and seconded by Cllr Dixon)

1309/108 **To receive a report from Crediton Children’s Centre and consider inviting Georgina Marks, Children’s Centre Lead to the November Council Meeting.**

A copy of the report had been issued with the agenda. It was **resolved** to note the report and to invite Georgina Marks to the December 2013 Crediton Town Council meeting. (Proposed by Cllr Letch and seconded by Cllr Harris)

1309/109 **To consider Mid Devon District Council’s intentions to close its Building Control Office based in Crediton from October 2013 and the implication this will have on Crediton Town and the surrounding areas.**

Cllr Nick Way – declared a personal interest as he has been involved in this matter as a District Councillor. Concern was expressed that the closure of Crediton’s Building Control Office is the thin end of the wedge. It has already impacted on the front desk customer services provided in Crediton by Mid Devon District Council, which is now closing every lunchtime. It was resolved for a letter to be sent to Mid Devon District Council expressing:

- regret that the service has been withdrawn
- the negative impact the withdrawal of the service will have on Crediton
- the need for re-assurance that the front line customer service provided by Mid Devon District Council in Crediton will remain open and fully functioning on an on-going basis
- concern at the increase costs of enforcement in Crediton due to the closure of the local service

(Proposed by Cllr Way and seconded by Cllr Harris)

1309/110 **To receive the following motion from Cllr Szabo**

“That the following minute, (“East end of Peoples Park Road object to the proposal of double yellow lines”, page 2, Notes of meeting between Crediton Town Council and Devon County Council Highways Officers, held on Monday, 24th June 2013):

“Town councillors felt it was not the road layout that was the problem, but the lack of enforcement of the existing Road Traffic Regulation order.”

Be amended to what was said at the meeting which is:

“It is legal to park on the angular white lines so the solution would be to extend the double yellow lines 6-8 feet on top of the current white lines thus creating more visibility for all traffic.”

Cllr Szabo withdrew the motion.

1309/111 **To receive the following motion from Cllr Szabo**

“That the Council appoint a representative to attend the “South West in Bloom It's Your Neighbourhood Awards” presentation in Truro, 19 September.”

It was **resolved** for Cllr Szabo to attend the “South West in Bloom It's Your Neighbourhood Awards” presentation in Truro on 19th September 2013. (Proposed by Cllr Szabo and seconded by Cllr Brookes-Hocking)

1309/112 **Councillor Reports**

Cllr Dixon reported:

- he would like the Council to compose a letter to be sent out to the wider community regarding Neighbourhood Planning. It was generally agreed this was a matter for the Policy & Forward Planning Working Group.

Cllr Way reported:

- he and Cllr Downes had recently met with a Devon County Council Highways Engineer to progress a scheme for a pedestrian crossing point on Exeter Road. A scheme has been put forward by the Highways Engineer; however any scheme is extremely complicated as no engineering work can be carried out due to properties with cellars and there is the possibility of increased pollution through stopping traffic. The proposed scheme would mean moving the existing island down the road and this could impact on the ingress and egress of vehicular traffic at Alexandra Court.
- The lack of white lines on the road outside the entrance to the church on Church Street is causing problems especially when there is a wedding or funeral. This has been looked at by the Highways Engineer, who has taken out an exemption order and the line will be replaced fairly shortly, (weather dependant). In the longer term, he is looking to drop the kerb at this gateway to create a crossing point which will ensure that the line will get replaced after any future works. There is, however, no budget for this at present.
- The Devon County Council Highways Engineer believes a scheme with a chicane rather than bollards at Saxon Close may be successful in stopping motorbikes and cyclists.

1309/113 **Matters To Note**

- i) Devon Senior Voice – Newsletter: “Everyone’s Tomorrow – July 2013.
- ii) Crediton Arts Centre – Letter: Thank You and Report on Shakespeare in the Square 2013.
- iii) MDDC – Letter: Invitation to Mayor for MDDC Annual Church Service – Bradninch, 22 Sept. 2013.
- iv) Stephen Scown Solicitors – Letter: Terms & Conditions – Commercially Sensitive Information.
- v) QEAT – Invitation: Celebration Evening 18 Sept. 2013.
- vi) Crediton Arts Centre – Letter: Thank You and report on the Crediton Festival – Primary Schools Project 2013.
- vii) DALC – e-mail: Newsletter August 2013.
- viii) Mr D.Turner – Letter: Cycle Lane on Jockey Hill and Survey (Future Agenda Item?).
- ix) Hayward’s Educational Foundation – Change of Meeting Date – 18 Sept. 2013.
- x) MDDC – Letter: Covering Letter on Planning Inspector’s Report on Local Plan 3 Submission
- xi) Healthwatch Devon – Newsletter: Issue 1, August 2013.
- xii) Rt.Hon. Mel Stride MP – Letter: To Sec. of State for Transport – Loading Bays in Crediton, (cc. Crediton Town Council).
- xiii) CHAT Mid Devon – Letter: Annual Report and Financial Statement 2012-13.
- xiv) Vitalise – Letter: Request for Grant Funding, (Replied with Policy and Application Form documents 12 Aug. 2013).

- xv) DCC – Letter: Dedication of Sandford Millennium Path and Cycleway, (Distributed electronically to Cllrs).
- xvi) B12 C.P.Eakers – Letter: Notification of termination of Allotment Tenancy, (and response of 14 Aug. 2013).
- xvii) South West Water – Report: WaterFuture Proposals and Choices 2015-2020.
- xviii) NHS Blood Service – Letter: Promotion of Blood Donation Sessions Sept. 2013, (Posters on CTC Noticeboard).
- xix) MDDC – Letter: Notification of Consultation of Licensing Policy,
- xx) Mrs E.A.Brown – Letter: Bench Condition – Deep Lane.
- xxi) CAH&MS – Letter: CAH&MS Newsletter for Distribution.
- xxii) CISCO – Letter: Promotion of English Classes, (Poster on CTC Noticeboard).
- xxiii) MDDC – Summons & Agenda: Council Meeting 4 Sept. 2013.
- xxiv) MDDC – Minutes: Special Planning Committee – 28 Aug. 2013, (re. Application in Bampton).
- xxv) NHS Blood Service – Letter: Promotion of Blood Donor Sessions, Sept. 2013, (Poster on CTC Noticeboard).
- xxvi) DCC – Notification: Determination of Condition, Application 12/01372/DCC, Smallbrook Farm Green Compost Site.
- xxvii) Crediton Hamlets PC – Letter: Payment of Cheque for Maintenance of Crediton War Memorial.
- xxviii) SLCC – Newsletter: “The Clerk” – Sept. 2013.
- xxix) Clerks and Councils Direct – Newsletter: Sept. 2013 Issue.
- xxx) NALC – Newsletter: LCR Autumn 2013.
- xxxi) Devon Community Recycling – Newsletter: “Junkmail” Issue 13, 2013.
- xxxii) Plantscape – Letter: Notification of removal of Flower Towers.
- xxxiii) Newton St Cyres PC – e-mail: Request for CTC support of TAP Fund Application for Newton St Cyres Parish Hall, (Future Agenda Item?).
- xxxiv) DALC – Notification & Invitation: DALC AGM & Conference, 12 Oct. 2013.
- xxxv) Mrs R.Preater-Gillard – e-mail: Proposal for “Friends of Newcombes Meadow” Community Group, (Future Agenda Item?).
- xxxvi) Mr W.Jerman – e-mail: White Lines outside gate to Church in Church Street & CTC Response, (DCC Highways contacted).

It was **resolved** to note the above matters and for items xix, xxxiv and xxxvi to be future agenda items. (Proposed by Cllr Adams, seconded by Cllr Harris)

1309/114

Business brought forward

Cllr Way reported that the building of the Link Road was ahead of schedule.

Cllr Downes expressed concern that the scheme proposed by Devon County Council’s Highways Engineer for a pedestrian crossing on Exeter Road, will not be supported by Devon county Council and urges Crediton Town Council to push for the crossing and not to let the matter drop.

Cllr Downes advised that the sign at Crediton Station, which should point to the Town Centre, requires re-alignment.

Cllr Vincent reported he had been contacted by the new owner of Moose Hall who proposed to use it for dancing.

PART TWO ITEMS

There were no items for Part Two.

1309/115

Close

The meeting closed at 21.32 pm

Signed.....(Chairman) Date:.....