



**Minutes of Credition Town Council Meeting, held on
Tuesday, 15th October 2013, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch, (Chairman), Miss J Harris (Deputy-Chairman), Mr W Dixon, Mrs L Brookes-Hocking, Mr M Szabo, Mr A Wyer, Mr J Downes (Part Meeting), P Vincent (Part Meeting) and N Way
Mr M Ashley, Assistant Town Clerk

Absent: Cllr Mr R Adams

In Attendance: 1 member of the press

- 1310/121 **To receive and accept apologies**
It was **resolved** to receive and accept apologies from Cllrs Ms G Ford (Proposed by Cllr Letch and seconded by Cllr Harris)
- 1310/122 **Declarations of Interest**
Cllr Way - As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
- 1310/123 **Public Question Time**
There were no public questions.
Councillors noted that members of the public did not appear to know when Council meetings were and what was on the agenda. A future agenda item was proposed by Cllr Dixon and seconded by Cllr Harris, to consider ways in which the Council could promote future meetings.

Cllr Vincent entered the meeting at 7:04 p.m.
- 1310/124 **Order of Business**
It was **resolved** to move item 15, Mid Devon District Council employment advice, to Part Two Items. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Harris).
- 1310/125 **Chairman's and Clerk's Announcements**
The Chairman presented Cllr Harris with a Former Mayor's Badge and thanked her for her service to the Council.
The Clerk announced that the next Parish Lengthsman's visit was scheduled for Wednesday 20th November 2013 for 1.5 days. Cllr Harris raised the issue of the buddleia in the wall of the lynch at the Spurways alms-houses.
The Chairman additionally thanked Cllr Brookes-Hocking and the Town Clerk for their efforts in producing the flyers and information for the High Street Christmas lights project.
- 1310/126 **Town Council Minutes – To approve and sign the minutes of the Credition Town Council meeting held on 17th September 2013 and the Extraordinary Town Council meeting of 2nd October 2013 as correct records.**
Copies had been circulated with the agenda.
It was **resolved** to approve, and sign, the minutes of the Credition Town Council meeting held on 17th September 2013 and of the Extraordinary Town Council meeting of 2nd October 2013 as correct records. (Proposed by Cllr Harris and seconded Cllr Brookes-Hocking)

- 1310/127 **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Meeting held on 17th September 2013, for information only.**
There were no matters arising.
- 1310/128 **To receive, and to ratify the decisions therein, the minutes or meeting notes of the following Committee meetings:**
- Policy and Forward Planning Working Group Meeting held on 30th September 2013
 - Finance & General Purposes Committee Meeting held on 1st October 2013
- The minutes of the meetings had been circulated with the agenda.
- It was **resolved** to receive and to ratify the decisions therein, the meeting notes of the Policy and Forward Planning Working Group meeting held on 30th September 2013. (Proposed by Cllr Harris, seconded by Cllr Wyer)
- It was **resolved** to receive and to ratify the decisions therein, the minutes of the Finance & General Purposes Committee Meeting held on 1st October 2013 (Proposed by Cllr Harris, seconded by Cllr Wyer)
- 1310/129 **Planning**
Details of decisions and planning applications received had been circulated to Members prior to the meeting.
- a) **To receive notification of decisions made by the Planning Authority**
It was **resolved** to note the decisions of Mid Devon District Council, the determining Authority, with conditions as filed, which are attached as Appendix One.
- b) **To consider planning applications**
It was **resolved** to make comments in respect of planning applications considered at this meeting, which are attached as Appendix Two.
- 1310/130 **To consider an application for a new premises licence from Mr James Bungard and Mr Daniel Taylor, to licence Yellow Hammer Brewery, Hill Farm, Half Moon, Crediton, Devon, EX5 5AE and to make recommendations to the Licensing Authority.**
A copy of the report had been issued with the agenda. The application was noted with no further comment.
- 1310/131 **To consider the following TAP Fund applications from local organisations and to decide whether to support them:**
- **Crediton Community Bookshop**
 - **Newton St Cyres Parish Hall (this application will be submitted through Newton St Cyres Parish Council)**
- Copies of all applications together with supporting documentation had been issued with the agenda.
- It was noted that the Crediton Community Bookshop application was a resubmission following concerns of the Town Clerk that the original TAP Fund application submitted did not accurately reflect the objectives of the project. It was **resolved** to support the application for £2,000 and submit the application to Mid Devon District Council. (Proposed by Cllr Brookes-Hocking and seconded by Cllr Harris)
- It was **resolved** to support Newton St Cyres Parish Council in their TAP Fund application for £500 for the re-roofing of the Parish Hall. (Proposed by Cllr Harris and seconded by Cllr Dixon)

1310/132 **To receive the following recommendation from the Policy and Forward Planning Working Group:**

“That the Town Council should undertake to lead on the creation of a Neighbourhood Plan for Crediton”

Cllr Brookes-Hocking gave Council a background and rationale briefing on Neighbourhood Plans.

It was **resolved** that Policy and Forward Planning Working Group recommendation be approved and adopted by the Town Council. (Proposed by Cllr Brookes-Hocking and seconded by Cllr Wyer)

1310/133 **To consider a request from Councillor Szabo to be appointed and to serve upon Crediton Town Council’s Property and Allotments Committee**

It was **resolved** that Cllr Szabo be appointed to the Town Council’s Property and Allotments Committee. (Proposed by Cllr Harris and seconded by Cllr Brookes-Hocking)

1310/134 **To consider the extension of the path at Newcombes Meadow to create an informal jogging/walking path and to support an application for S106 commuted sum monies to be used for the project.**

Copies of all supporting documentation had been issued with the agenda. It was **resolved** to support this enhancement to Newcombes Meadow. (Proposed by Cllr Letch and seconded by Cllr Dixon)

1310/136 **To consider the quotations for the Mayor’s Consort/Deputy Mayor’s Badge of Office**

Copies of the quotations had been issued with the agenda.

Cllr J Downes entered the meeting at 7:34p.m.

It was **resolved** to purchase a Deputy Mayor’s/Mayor’s Consort badge of office in accordance with the Vaughton’s quotation, K918C (6 votes for to 3 against). (Proposed by Cllr Brookes-Hocking and seconded by Cllr Szabo)

1310/137 **Councillor Reports**

Cllr Letch reported:

- he attended Boniface Allotments Association AGM where it was noted that the allotment waiting list was now much shortened.

Cllr Szabo reported:

- attending the “Its Your Neighbourhood” awards in Truro. It was noted that Crediton received three certificates, one each for the Station, the Incredible Food project and the Congregational Church and Foodbank.
- that the Friends of Crediton Station had a volunteer, Mr Alan Stewart, replace some the roof lead on the Tearooms. The group has also altered the priorities of the list of projects, to now clear and replant an overgrown cattle dock in advance of salvaging old machinery for display. It was noted that this would need to be a future agenda item to redirect Council grant funding.

Cllr Wyer reported:

- he attended Hayward’s Educational Foundation and reported on the schools audio amplification project.

Cllr Brookes-Hocking reported:

- attending the Devon Strategic Partnership meeting held as a result of a workshop in May to look at the issue of localism.
- attending the DALC AGM. The newly appointed County Council Cabinet Member for Community Engagement was present, who was vigorously

aspects of localism were echoed by most other Councils. It was also reported that there are, apparently, thirty three areas in the County that have started a Neighbourhood Plan.

1310/138

Matters To Note

- i) Hon. M.Stride MP – Letter: DfC&LG response to MP's letter concerning staff sickness absence. *(Clerk to circulate to all Cllrs)*
- ii) QE Academy Trust – Letter: Response to CTC's letter concerning road safety at QE Upper School, Western Road.
- iii) Ordnance Survey – Letter & Brochure – Introduction to the Public Sector Mapping Agreement.
- iv) Lloyds Bank – Letter: Online Banking information and changes.
- v) SW Water – Letter: Larger than normal meter reading, *(leak found, plumber instructed to investigate with a view to repair).*
- vi) A.Collett – e-mail: Planning Permission enquiry, Garland Cross, Chumleigh, & CTC Reply.
- vii) MDDC – Letter: Notification of Planning Committee, 9th October 2013; 13/00915/ARM, Trenavin, George Hill.
- viii) Hon. M.Stride MP – Letter: DfT response to MP's letter concerning loading bay markings. *(Clerk to circulate to all Cllrs)*
- ix) R.Edwards - e-mail: Traffic issues at the Salmonhutch/Westernlea/Tuckers Meadow area of town & CTC response, *(Future agenda item).*
- x) Devon Senior Voice – Newsletter: Issue No. 20, Oct. 2013.
- xi) MDDC – Letter: Crediton Building Control Office closure, response to CTC's letter, *(Distributed by e-mail 07/10/13).*
- xii) Rt Hon D.Foster MP, DfC&LG – Letter: "Our Place!" Programme – Neighbourhood Community Budgets Invitation, *(Future agenda item, Clerk to circulate to all Cllrs)*
- xiii) W.G.Bilcok – Letter: Overhanging hedge and brambles, 1 Winswood, *(passed to DCC Highways, 14 Oct. 2013).*

It was **resolved** to note the above matters and for items ix. and xii. to be future agenda items and that the Town's MP, Mel Stride, should be re-invited to a meeting with the Council to gain his support in addressing various town issues, (see items 1. And xii.). (Proposed by Cllr Letch, seconded by Cllr Harris)

1310/139

Business brought forward

Cllr Szabo reported that he met the Sports Centre Manager who is trying to get an artificial pitch laid over the hard court. Sport England has now approved a £87K grant if match funding would be committed by the District Council. The cabinet has approved the funding and the decision will go to the 30th October District Council meeting for approval. It has also been recommended by cabinet to fund £30K for floodlighting improvements.

Cllr Downes raised the issue of the lack of progress on having dropped kerbs in Exeter Road. He proposed that the Town Council formally pressure the County Council to find a solution to the problems for pedestrians in this part of town.

Cllr Downes requested that the Arts Centre be invited to join any town team instituted.

Cllr Downes requested an update on the Belle Parade cycleway start date. Cllr Way gave an update on progress by the County Council.

Cllr Vincent noted that the Ship Hotel is now vacant, its future use may will be of interest to the Council.

Cllr Way highlighted that the future of civil enforcement parking, currently operated by District Council, is being reviewed due to the high costs to the County Council. This may result in changes to the administering of this function, possibly including pay and display on-street parking.

Cllr Way reported on the possibility of creating more Green Lanes, that is some minor roads may be closed in future for this, (e.g. "not suitable for motors" roads).

Cllr Way reported that the initial traffic speed monitoring in Western Road had been carried out as a first step to looking at traffic speed solutions. The maximum speeds logged justify the next stage of more intensive speed monitoring.

Cllr Harris enquired as to the situation with regard to getting the old Cost Cutter premises tidied up.

PART TWO ITEMS

- 1310/140 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch and seconded by Cllr Harris)

- 1310/141 **To consider whether the Council should raise a grievance with Mid Devon District Council regarding advice on an employment matter that proved to be erroneous.** (This item has been requested by Cllr Dixon)
Due to the confidential nature of this item, no further information can be disclosed.

- 1309/142 **Close**
The meeting closed at 20:37

Signed.....(Chairman) Date:.....

Appendix 1

Crediton Town Council

PLANNING DECISIONS FOR THE PERIOD TO 15th OCTOBER 2013

Planning Decisions – as notified by the Planning Authority:

DECISION	<p>Type – Decision</p> <p>Reference: 13/01120/LBC Listed Building Consent, registered 08/08/2013 Address: Integrated Dental Holdings Ltd 110 High Street Crediton Devon EX17 3LF Description: Listed Building Consent to display 1 non-illuminated wall mounted hanging sign and 1 non-illuminated wall mounted name plate sign Decision: Grant permission</p> <p>Web link: 13/01120/LBC</p> <p>CTC Previous Comments : NO OBJECTION – providing that MDDC’s Conservation Officer approves of the design and colour.</p>
DECISION	<p>Type – Decision</p> <p>Reference: 13/01176/TPO Works to TPO Trees, registered 15/08/2013 Address: 4 Taw Vale Terrace, Crediton, Devon, EX17 3BU Description: Application to carry out works to line of Holm Oak trees protected by Tree Preservation Order 87/00001/TPO Decision: Grant permission</p> <p>Web link: 13/01176/TPO</p> <p>CTC Previous Comments : No OBJECTION subject to the aboriculturist confirming the necessity of the work.</p>

Type – Decision

Reference: **13/00932/FULL** Full planning application, registered 09/07/2013

Address: Land at NGR 282937 100306 St Saviours Way Crediton Devon

Description: Erection of a dwelling and wall following demolition of east boundary wall/fence, fence to south, timber garage and 2 sheds

Decision: **Grant permission**

Web link: [13/00932/FULL](#)

CTC Previous Comments : OBJECT for the following reasons:

- **over-intensification**
- **lack of amenity space**
- **the development would be out of keeping with other properties in the area**
- **there is no provision for parking for a building with 3 bedrooms thus the possibility of up to 6 adults, in an area where on street parking problems are already an issue.**
- **the felling of any trees to allow for development to take place
the adverse impact on the trees due to the levels of the site and the proximity of the trees to the proposed development**

Appendix 2 Crediton Town Council

COMMENTS ON NEW APPLICATIONS FOR THE PERIOD TO 15th OCTOBER 2013

Planning Applications

APPLICATION	Type – Application
	Reference: 13/01329/FULL Full planning application, registered 30/09/2013
	Address: Land and Buildings at NGR 282840 99840 (Backs Barn) Barn Park Crediton Devon
	Description: Change of use of building from agricultural store to a dwelling and change of use of land to domestic curtilage
	Web link: 13/01329/FULL
	CTC COMMENTS: Approve