



**Minutes of Credition Town Council Meeting, held on
Tuesday, 17th June 2014, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch (Chairman), Miss J Harris, Mr M Szabo, Mrs Brookes-Hocking, Mr A Wyer, Miss A Hughes, Mr D Webb, P Vincent, Miss G Ford, N Way and Mr J Downes (part meeting)
Mrs C Dalley, Town Clerk

In Attendance: 2 members of the public, 2 members from DCC Library service and 1 member of the press

1406/41 **To receive and accept apologies**
It was **resolved** to receive and accept apologies from Cllrs R Adams and late apologies from Cllr J Downes. (Proposed by Cllr Harris, seconded by Cllr Szabo)

1406/42 **Declarations of Interest**
None declared.

1406/43 **Public Question Time**
There were no questions.

1406/44 **Order of Business**
It was **resolved** to move agenda item 12 'To receive an update from the Clerk on the following Devon County Council consultations and agree any further actions that may be required' to agenda item 11. (Proposed by Cllr Letch, seconded by Cllr Harris).

1406/45 **Chairman's and Clerk's Announcements**
The Chairman made the following announcements:

- He had been invited to Avranches to take part in its liberation celebrations on 31st July 2014.
- He had attended the Buckingham Palace Garden Party.

1406/46 **Town Council Minutes** – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday 20th May 2014 as a correct record.
Copies had been circulated with the agenda. It was **resolved** to approve, and sign the minutes of the Town Council meeting held on 20th May 2014, as a correct record. (Proposed by Cllr Hughes, seconded Cllr Harris)

1406/47 **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 20th May 2014, for information only.**

1405/14 a - Cllr Szabo requested that the minutes show his objection to Cllr Hughes being appointed to the Floral Credition Committee.

1405-39 - Cllr Vincent asked if the Council had written to the new Headteacher at Queen Elizabeth's. The Clerk advised this had not been done. Councillors felt it would be courteous to do so.

1406/48 **To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:**

- Finance and General Purposes Committee Meeting held on 3rd June 2014. Copies of the meeting minutes had been issued with the agenda.

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Finance and General Purposes Committee Meeting held on Tuesday, 3rd June 2014. (Proposed by Cllr Harris, seconded by Cllr Szabo)

Cllr Way arrived 7.06 pm and declared as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority

1406/49 **Mid Devon District Council – Planning Applications**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Cllr Ford arrived 7.08 pm

Reference: [14/00766/FULL](#)
Proposal: Erection of a dwelling
Location: 9 Longmeadows, CREDITON, Devon, EX17 1DU
Applicant: Mr P Eakers, c/o Mr K Mortimer, Upper Park, 2 Searle Street, CREDITON

Mr Turner, a resident of Jockey Hill, spoke against the application, emphasising the problems with shared drainage and advised that he has passed the matter to his Solicitors.

It was **resolved** to **OBJECT** to the application due to the lack of visibility, and the proposed developments close proximity to the junction. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Way)

Reference: [14/00844/FULL](#)
Proposal: Erection of a building for servicing vehicles and lorry wash down area (Development affecting public right of way)
Location: Dave Pollard Transport, Commonmarsh Lane, Lords Meadow Industrial Estate, CREDITON, EX17 1HJ
Applicant: Dave Pollard Transport

It was **resolved** to recommend **NO OBJECTION**. (Proposed by Cllr Wyer, seconded by Cllr Hughes)

Reference: [14/00830/MOUT](#)
Proposal: Outline for the erection of up to 185 dwellings and 1935m² of employment uses (B1 and B8) together with structural landscaping, sustainable drainage and ancillary open and play space (development affecting public right of way)
Location: Land at NGR 284242 99827 (Wellparks), Exeter Road, CREDITON
Applicant: Mr T Baker, Waddeton Park Ltd

It was **resolved** to **OBJECT** to the application as it is unsustainable. There is no safe crossing place on the Exeter Road especially for those needing to safely access the train station. Furthermore, there is insufficient infrastructure within the Town to sustain the residents of the development, for example the schools and surgeries are already at capacity. (Proposed by Cllr Wyer, seconded by Cllr Hughes)

Reference: [14/00578/FULL](#)
Proposal: Erection of extension with balcony over (Development affecting public right of way)
Location: Silbury Heights, Barnfield, CREDITON, EX17 3JA
Applicant: Mr S Dickinson, Silbury Heights, Barnfield, CREDITON, EX17 3JA

It was **resolved** to recommend to **DEFER** consideration of this application to the Finance & General Purposes Committee meeting, in order to allow Councillors to carry

out a site visit, due to the issue of the public right of way. (Proposed by Cllr Letch, seconded by Cllr Harris)

Reference: [14/00697/FULL](#)
 Proposal: Change of use from A1 (Shop) to A2 (Professional services)
 Location: Country Carpets & Flooring Ltd, 20 High Street, Crediton, EX17 3AH
 Applicant: Mr J Gaisford, NewCare (Devon), Limited, 20 Courtenay Park Road
 Newton Abbot, TQ12 2HB

It was **resolved** to **OBJECT** to this application as it is prime retail space and there is a need to maintain retail space on the High Street. (Proposed by Cllr Wyer, seconded Brookes-Hocking)

1406/50

Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: [14/00658/CAT](#)
 Proposal: Notification of intention to remove 1 holly tree within a Conservation Area
 Location: 1 Taw Vale Terrace Crediton Devon EX17 3BU
 Applicant: Mr T Powell, 1 Taw Vale Terrace, Crediton, Devon, EX17 3BU

Reference: [14/00585/FULL](#)
 Proposal: Erection of first floor extension and conversion of garage to form ancillary accommodation (Revised Scheme)
 Location: 3 Enfield Close Crediton Devon EX17 3RS
 Applicant: Mr James Fox, 3 Enfield Close, Crediton, Devon, EX17 3RS

It was **resolved** to note the decision. (Proposed by Cllr Harris, seconded by Cllr Webb)

1406/51

To receive an update from the Clerk on the following Devon County Council consultations and agree any further actions that may be required:

- **Library Service/Community Hubs**
- **Children's Centre services**
- **Youth Provision**

Members of the Library service were present and explained that whilst Crediton Library had been identified as a community hub, Devon County Council had a funding shortfall in this area of £1.5m, resulting in Crediton library needing to either cut its costs by 10%-20% or by finding other local services that could share the space and bring in income. The Clerk advised that as there were so many services under threat, they could not be looked at in isolation, it could be that the provision of all three services could be provided from one community hub.

Cllr Downes arrived 7.38 pm and declared as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority

It was recognised that the Town Council requires a strategy in order to retain its services and several ideas were made, including setting up a Friends of Crediton Library Group and how and when services are delivered.

Concern was expressed regarding the timeframes available. The Library staff advised that they are in a first phase consultation, with responses required by 17th July 2014. The responses would then be analysed and put before Devon County Council Cabinet in October 2014, with a view to a financial plan being in place by 2015, to show how £1.5m can be saved over three years.

It was **resolved** for the Policy and Forward Planning Committee to be given delegated authority to consider all options regarding the services that Devon County Council are cutting or withdrawing; and to create a strategy/proposal document that can be presented to Devon County Council for the future provision of these services.

It was further **resolved** for the Clerk to write to Devon County Council expressing alarm at all the proposed budget cuts in residential care, day care, youth services, library services/community hubs and children's centre services and advising them that Crediton Town Council is in the process of creating a strategy/proposal document that can be presented to them for the future provision of these services. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Wyer)

1406/52 **To consider an application to vary the club premises licence for Downes Crediton Golf Club, Hookway, Crediton EX17 3PT. The application is to extend the times for the supply/sale of alcohol.** (A copy of the application will be issued with the agenda)

It was **resolved** to recommend **NO OBJECTION**. (Proposed by Cllr Letch, seconded by Cllr Brookes-Hocking)

1406/53 **To discuss weed clearance in Crediton Town and agree a course of action.**

The Clerk provided an update, explaining that Devon County Council (DCC) had agreed to carry out limited weed spraying in Crediton. DCC were also in talks with the Community Payback service with regard to providing weed clearance in certain areas of Devon. There may be opportunities for the Town Council to utilise this service. The Clerk advised that she was currently obtaining quotes for weed spraying from private contractors and recommended that weed spraying should be placed within the remit of the Floral Crediton Committee in the future, so action could be taken to address the problem in March/April each year.

Cllr Szabo highlighted the footpaths from Stanbury Court to the High Street and Buller Road to the High Street as requiring weed clearance as a priority.

1406/54 **To consider asking Devon County Council to grant fund the purchase of two event shelters, and storage facilities for these and associated equipment, for use at the park.**

This item had been requested by Cllr Vincent. Information supporting this proposal had been issued with the agenda and Cllr Vincent talked for his proposal. Cllr Letch recommended that in order for this item to be considered further Cllr Vincent would need to investigate the proposal in more detail. Cllr Vincent was asked to discuss the proposal with local groups/organisations that used the park, obtain solid facts and figures, find people committed to supporting the proposal, as well as identifying possible funding.

1406/55 **To consider the route buses take from Crediton to Exeter bus station.**

This item had been requested by Cllr Adams. Cllr Adams was not present at the meeting. Cllr Letch advised that Cllrs Adams wanted buses from Crediton to travel down Exeter High Street. Cllr Harris advised as a regular Crediton to Exeter bus user that she felt the current route was acceptable, you are still able to disembark by John Lewis, which is in the centre of Exeter and that a bus travelling down Exeter High Street would take a lot longer to reach the bus station.

1406/56 **To consider a letter received from Villages in Action requesting support in principle for a project that requires TAP funding.**

It was **resolved** to support the project in principle. (Proposed by Cllr Downes, seconded by Cllr Brookes-Hocking)

1406/57

Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Cllr Webb reported:

- Crediton had been heavily promoted in London recently when Crediton Coffee Company and Crediton Dairy had attended a show in London, which Crediton Dairy were the main sponsors of. The Clerk also advised that Crediton Dairy had made contact with her as they wish to work very closely with the local community.

Cllr Vincent reported:

- Why Queen Elizabeth's had a banner outside the school stating 'Best in the South West'.

Cllr Harris reported:

- Crediton Town Council had won the Boules Tournament.

1406/58

Correspondence and Matters To Note - To receive Council correspondence and matters to note.

Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence:

1. *Mr P. Bourne – e-mail, (Anne Hughes, cc. CTC): Issues arising from the construction of the Lords Meadows Link Road.*
2. *Mrs B. Bellamy – e-mail: Enquiry concerning Washford Pyne Churchyard and internments, (CTC response 20 May 2014).*
3. *CHAT – e-mail: New Tenancy Support Service for Crediton*
4. *DCC – Road Closure Notification: George Hill, 07 to 08 July 2014, drainage works.*
5. *Destination Okehampton – Invitation: Rail Report Response Meeting, 02 June 2014, Okehampton.*
6. *Mr J. Higgs – Thank You Letter: Mayor's Reception and Presentation Plate, (CTC Presentation Photo delivered 22 May 2014).*
7. *Parish Church – Thank You Letter: CTC Grant award.*
8. *Sandford Millennium Path Group – Thank You Letter: CTC Grant ward.*
9. *NHS Blood & Transport – Letter: Request for assistance in publicising donation sessions.*
10. *CHAT – Thank You Letter: CTC Grant ward.*
11. *MDDC – Letter: Supplementary Planning Document – Tiverton eastern urban extension plan.*
12. *Mrs E. Brown – Letter: Report of damage to War Memorial bus shelter handrail, (Repairs to be completed by Sat. 14 June 2014).*
13. *St Boniface Concert Society – Thank You Letter: CTC Grant ward.*
14. *MDDC – e-mail: Queen Elizabeth Drive play area – repairs commencing, (anticipated completion by the end June 2014).*
15. *DCC – Road Closure Notification: Salmonhutch, 04 to 07 August 2014, utility works.*
16. *Western Power Distribution – Letter: Free Parish Council power cut sample kit.*
17. *Vaughtons – Letter: Request contact details update, (CTC response 04 June 2014).*
18. *Journey Counselling – Thank You e-mail: CTC Grant ward.*
19. *Wessex Reserve Forces & Cadets Association – Letter: Request update Mayor & Deputy Mayor contact details, (CTC response 09 June 2014).*
20. *Destination Okehampton – Meeting Notes: Rail Report Response Meeting, 02 June 2014, Okehampton.*
21. *Mr J. Robson, (Busk It!) – Thank You e-mail: CTC Grant ward.*
22. *CHAT – Invitation Letter: Mayor to attend CHAT AGM, Mon. 07 July 2014.*
23. *Crediton Youth Football Club- Thank You e-mail: CTC Grant ward.*
24. *Mr S. Brown – e-mail: Enquiry concerning Planning requirements for biomass heating systems, (CTC response 09 June 2014).*
25. *Mr C. Rowlands – e-mail: Floral Crediton enquiry & overgrown hedge report, (CTC response 09 June 2014).*

26. Ms J. Schween – e-mail: Complaint, Shobrooke Park event, 07 June 2014, (CTC response & passed to MDDC 10 June 2014).
27. Villages In Action – Letter: Request for TAP Fund application support, (Agenda Item).

Matters To Note:

1. N, E & W Devon Clinical Commissioning Group. – e-newsletter: May 2014.
2. MDDC – Agenda & Summons: Extraordinary Council Meeting 07 May 2014.
3. MDDC – Minutes: Annual Council Meeting 28 May 2014.
4. NALC –Magazine: Local Council Review, Summer 2014.

Cllr Letch requested an update on item 12 and the Clerk confirmed that the work had been completed and she would be inspecting it on Wednesday.

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Letch, seconded by Cllr Harris)

1406/59

Business brought forward

Cllr Szabo:

- There had been a series of flyposting in Crediton, with leaflets being put on the majority of new BT boxes in the Town. The Clerk confirmed she would advise BT and report the flyposting.
- The It's Your Neighbourhood Award judging will take place on Monday, 7th July 2014.
- The Floral Crediton judging will take place on Tuesday, 15th July 2014.

Cllr Downes:

- Requested an agenda item to consider whether Crediton could undertake a similar tree planting scheme as Okehampton, with trees being planted in the middle of pedestrian refuges in the road.
- The Town Council should promote the wider use of the Town Square by asking Mid Devon District Council to grant permission to businesses surrounding the Square to put chairs and tables on there. Thus creating a café culture similar to the continent. All members echoed their support for this suggestion and the Clerk was asked if she could investigate further.

Cllr Harris:

- The steps at Tinpot Lane have become overgrown and the vegetation needs to be cut back. The Clerk confirmed she would liaise with the P3 team.

PART TWO

1406/60

It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch, seconded by Cllr Harris)

1406/61

To receive an update from Cllr Letch and the Town Clerk regarding the lease of land at Stonypark

Cllr Letch and the Town Clerk provided members with an update.

1406/62

To discuss staffing issues

It was **resolved** for the Council to:

- employ an Administrative Assistant on a 20 hour a week contract with additional hours for the occasional weekend and evening work;
- the working hours will be 10.00 am to 2.00pm Monday to Friday;
- a salary scale of SCP11 – 13 £14,880 - £15,598 pro rata depending on experience.

- advertise the position in the Crediton Courier, Evans newsagents, Crediton Town Council notice boards and the website.
- delegate responsibility to the Administration and Personnel Committee to recruit the Administrative Assistant,
- allocate £500 from the salaries budget for the advertising of the position;
- approve the job description, candidate requirements/person specification and advert prepared by the Clerk.

(Proposed by Cllr Letch, seconded by Cllr Brookes-Hocking)

1406/63

Close

The meeting closed at 8.48 pm

Signed.....
(Chairman)

Date:.....