



**Minutes of Credition Town Council Meeting, held on  
Tuesday, 18<sup>th</sup> February 2014, at 7pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Miss J Harris (Deputy-Chairman), Mr M Szabo, Mr A Wyer, Mrs E Brookes-Hocking, Mrs A Hughes, Mr R Adams, Mr J Downes, Mr P Vincent and Mr N Way (part meeting)  
Mrs Clare Dalley, Town Clerk

**In Attendance:** Mid Devon District Councillor Mr Martin Binks and 1 member of the press

- 1402/218      **To receive and accept apologies**  
Apologies were received and accepted from Cllrs F Letch and G Ford (Proposed by Cllr Brookes-Hocking, seconded by Cllr Adams)
- 1402/219      **Declarations of Interest**  
Cllr Downes as a member of more than one authority declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
- 1402/220      **Public Question Time**  
There were no questions from the public.
- 1402/221      **Order of Business**  
There were no changes to the order of business.
- 1402/222      **Chairman's and Clerk's Announcements**  
The Clerk advised that she had spoken to Andrew Busby, Facilities & Corporate Buildings Manager at Mid Devon District Council (MDDC) for an update regarding the public toilets in Credition. Mr Busby advised that MDDC were still pursuing a rate rebate on the toilets at Newcombes Meadow, however, it doesn't appear that this will be achieved, as they are meeting with considerable resistance from the rating office. MDDC were also considering closing St Lawrence Green toilets and would be following the Town Council's suggestion of installing a door counter to ascertain the current usage of the toilets.
- 1402/223      **Town Council Minutes – To approve and sign the minutes of the Credition Town Council meeting held on 21<sup>st</sup> January 2014, as a correct record.**  
Copies had been circulated with the agenda. It was **resolved** to approve, and sign, the minutes of the Credition Town Council meeting held on 21<sup>st</sup> January 2014, as a correct record. (Proposed by Cllr Hughes and seconded by Cllr Wyer)
- 1402/224      **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Meeting held on 17<sup>th</sup> December 2013, for information only.**  
1401/206 – Cllr Szabo advised that that the number listed on the recycling bank is 0800 731 0323.
- 1402/225      **To receive, and to ratify the decisions therein, the minutes of the following committee meetings and working groups:**
- Christmas in Credition Working Group Meeting held on 27<sup>th</sup> January 2014
  - Policy & Forward Planning Working Group Meeting held on 28<sup>th</sup> January 2014
  - Finance & General Purposes Committee Meeting held on 4<sup>th</sup> February 2014
  - Credition in Bloom (Floral Credition) Working Group Meeting held on 10<sup>th</sup> February 2014
  - Administration & Personnel Committee Meeting held on 10<sup>th</sup> February 2014
- The minutes of the meetings had been circulated with the agenda.

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Working Group held on 27<sup>th</sup> January 2014. (Proposed by Cllr Brookes-Hocking seconded by Cllr Wyer)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Working Group Meeting held on 28<sup>th</sup> January 2014. (Proposed by Cllr Wyer seconded by Cllr Brookes-Hocking)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Finance & General Purposes Committee Meeting held on 4<sup>th</sup> February 2014. (Proposed by Cllr Vincent, seconded by Cllr Szabo)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Crediton in Bloom (Floral Crediton) Working Group Meeting held on 10<sup>th</sup> February 2014. (Proposed by Cllr Brookes-Hocking seconded by Cllr Szabo)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee Meeting held on 10<sup>th</sup> February 2014 (Proposed by Cllr Szabo, seconded by Cllr Brookes-Hocking)

1402/226

### **Planning**

Details of decisions and planning applications received had been circulated to Members prior to the meeting.

a) **To receive notification of decisions made by the Planning Authority**

It was **resolved** to note the decisions of Mid Devon District Council, the determining Authority, with conditions as filed, which are attached as Appendix One.

b) **To consider planning applications**

It was **resolved** to make comments in respect of planning applications considered at this meeting, which are attached as Appendix Two.

1402/227

### **To consider a TAP Fund application from Crediton & Tiverton Community Transport and decide whether to support it**

Copies of the application together with supporting documentation had been issued prior to the meeting.

Cllr Downes declared a disclosable pecuniary interest in agenda items 10 (minute number 1402/277 and 11 (minutes number 1402/228) and left the room.

Cllr Way arrived 7.19 pm and as a member of more than one authority declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

The Clerk provided an overview of Crediton & Tiverton Community Transport's current situation and advised members that there was £1,058 left in the Crediton TAP Fund.

It was **resolved** to support Crediton & Tiverton Community Transport in their TAP Fund application for £2,000 in order to continue providing services in Crediton. (Proposed by Cllr Brookes-Hocking and seconded by Cllr Adams)

It was further **resolved** that at the start of the new financial year the Clerk contact all Parishes in the Crediton area to invite them to a meeting to discuss co-funding of Crediton and Tiverton Community Transport through the TAP fund in the financial year 2014-2015. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Way.)

1402/228

### **To consider applications for grant funding for the financial year 2013-2014 from the following groups/organisations:**

- Crediton Arts Centre Flag Project
- Crediton & Tiverton Community Transport

A copy of each application received, together with supporting documentation had been circulated with the agenda. The Clerk advised members there was £2,270 left in the grants budget for financial year 2013-2014. These applications were being considered by Council and not the Grants Committee in April, as they required immediate funding in this financial year.

It was **resolved** to award £1,000 to Crediton Arts Centre Flag Project. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Vincent)

Councillors requested further information regarding the situation surrounding the application from Crediton & Tiverton Community Transport and asked what had happened at Crediton Community Transport. The Clerk advised that she had further information on the subject; however, it was of a confidential nature.

It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for part of this item of business as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Adams and seconded by Cllr Brookes-Hocking)

The public and press left the meeting. The Clerk provided members with further information surrounding the reasons for the grant application.

It was **resolved** for the public and press to be re-admitted to the meeting. (Proposed by Cllr Harris and seconded by Cllr Brookes-Hocking)

It was **resolved** to award £1,270 to Crediton & Tiverton Community Transport. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Adams)

Cllr Downes returned to the room.

1402/229

**To agree to take over the ownership, maintenance and management of Crediton Town Square from Mid Devon District Council, and to agree the associated legal costs for the transfer**

The reasons why the Council would want to take over the ownership of the Town Square were discussed. The Clerk explained that in financial year 2013-2014 MDDC introduced a charging structure for the hire of the Square; these charges were applicable to all users. As a result of this the Town Council had negotiated a dispensation for all non-profit making community groups and organisations for the financial year 2013-2014, so no hire charge was payable. The costs of maintaining the Square were discussed and the Clerk confirmed there would be an ongoing maintenance liability and from the figures provided by MDDC this would be in the region of £3,000 per annum. The Clerk confirmed that this had already been taken into consideration in the Town Council's budgets for financial year 2014-2015. There was also an annual income in the region on £750. The Clerk advised that money would also have to be set aside on an annual basis into an earmarked reserve fund for overhaul of the Cedec surfacing, which was required every three to five years.

The Clerk advised that she had contacted four Solicitors in Crediton, over two weeks ago, requesting a quotation to act on the Council's behalf in this matter. Only two quotations had been received.

It was **resolved** to proceed with the formalities to take over the ownership, maintenance and management of Crediton Town Square from Mid Devon District Council and to appoint Mary Nation at Charlesworth Nicholl to act on the Council's behalf. (Proposed by Cllr Adams, seconded by Cllr Brookes-Hocking) It was further **resolved** for Cllrs Letch, Brookes-Hocking and the Clerk to liaise with the Council's Solicitor regarding the content of the contract, with the final draft being presented to Council for approval/amendment prior to any transfer taking place. (Proposed by Cllr Adams seconded by Cllr Brookes-Hocking)

Cllrs Way and Downes declared a personal interest as Mid Devon District Councillors.

- 1402/230 **To agree the new 5 Year Office Lease being granted by Mid Devon District Council to Crediton Town Council and confirm which two Councillors will sign it for and on behalf of Crediton Town Council.**

Cllrs Way and Downes declared a personal interest as Mid Devon District Councillors.

A copy of the lease had been issued with the agenda. It was **resolved** to agree the new 5 year office lease being granted by Mid Devon District Council to Crediton Town Council and for Cllrs Letch and Harris to sign it for and on behalf of Crediton Town Council. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Hughes)

- 1402/231 **To receive a recommendation from the Policy and Forward Planning Working Group to amend the Neighbourhood Plan designated area submission in light of new information received.**

Councillor's attention had been drawn to the minutes of the Policy & Forward Planning Working Group held on 28<sup>th</sup> January 2014. It was **resolved** to amend the Neighbourhood Plan designated area submission to the Crediton Town Parish boundary. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Wyer)

- 1402/232 **To agree the list of questions/issues that will be discussed with Mel Stride MP at the Extraordinary Council meeting to be held on Friday 7<sup>th</sup> March 2014.**

A list of the questions/issues had been issued with the agenda. The list was discussed and amended. It was **resolved** to approve the list of questions, a copy of which is attached to these minutes as Appendix Three and forward them to Mel Stride MP. (Proposed by Cllr Downes seconded by Cllr Wyer)

- 1402/233 **To consider and make comments on Mid Devon District Council's Local Plan Review Options Consultation**

The possibility of future development alongside the M5 corridor at junctions 27 and 28 was discussed. A District Councillor advised members that MDDC planning officers had a general feeling that Crediton should not expand further and that any development at Pedlarspool was unlikely to come to fruition due to the cost of developing the site. Several Councillors felt that there was enough on the plan to allow Crediton organic growth.

- 1402/234 **Councillor Reports**

Cllr Hughes reported:

- She and Cllr Brookes-Hocking had attended a Western Power Seminar, which had been extremely interesting and informative. The information collected at the seminar had been passed to the clerk's office.

Cllr Brookes-Hocking:

- She had attended a Task and Finish Group meeting of the Devon County Council Strategic Partnership Group, which is looking at localism. There are currently 5 pilot areas (Tavistock, Totnes, Ilfracombe, Cullompton and Okehampton) where they are providing a Devon County Council (DCC) officer in local communities to establish how local services can work together. The Clerk added that at recent Society of Local Council Clerks Conference the Department for Communities and Local Government had advised that expressions of interest were now being taken from communities interested in joining the Our Place programme.

- 1402/235 **Correspondence and Matters to Note**

A list of correspondence and matters to note had been circulated to all councillors prior to the meeting. A copy of all correspondence had been circulated to all Councillors prior to the meeting.

**Correspondence:**

1. Arthritis Research UK – Letter: Request for Mayor’s Support & Donation, *(responded 20 Jan. 2014)*.
2. Crediton Chamber of Commerce – Statement of particulars: With regard to the situation of the Chamber of Commerce.
3. MDDC – e-mail: Intellectual Property – St Boniface Trademark Renewal, *Responded 23 Jan. 2014)*
4. Devon & Cornwall Police & Crime Commissioner – Notification: Public Surgery, 4 Feb. 2014, Tiverton, *(previously distributed to members)*.
5. Crediton Children’s Centre – Report: Local Operational Group Report Nov. 21013 – Jan. 2014.
6. Cllr A.Hughes – Var. Correspondence: Various correspondence re. traffic issues in Crediton, *(cc CTC for info.)*.
7. Cllr A.Hughes – Var. Correspondence: Letters re. Syrian Refugees in the UK, *(cc CTC for info.)*.
8. DfC&LG – Press Release: Tax Discounts for Local Retailers & Shops.
9. Sustainable Crediton – e-mail: Report From Buying Local Trade Initiative.
10. CTC – Letter: Response to DCC re. Dropped Kerbs in Exeter Road.
11. MDDC – e-mail: Notification of Termination of Distribution of Weekly Planning Notification List.
12. Devon Senior Voice – Report: Feedback on Dementia Awareness Day.
13. East & Mid Devon Community Safety Partnership – Letter: Control of Age Restricted Sales, (e.g. Alcohol), by use of PASS ID Card.
14. Journey Therapeutic Counselling Service – Letter: Donation Request, *(responded 4 Feb. 2014)*.
15. DCC – Public Notice: Control of Waiting Amendment Order, Lords Meadow Industrial Estate, *(as a result of Link Road Construction)*.
16. Mrs C. Vincent – Letter: Concerns over State of Berry & Vincent Building, *(responded 4 Feb. 2014 & passed to Conservation, Building Control & Enforcement, MDDC)*.
17. Barnfield Resident – e-mail: Dog Mess left in Barnfield, *(responded 4 Feb. 2014 & forwarded to MDDC)*.
18. East & Mid Devon Community Safety Partnership – Notification: Annual Conference, Tue. 8 Apr. 2014, Broadclyst.
19. DALC – Notification: Final Local Government Finance Settlement 2014-15.
20. North Devon CC – Press Release: Commonwealth Day Celebrations – Barnstaple & Bideford.
21. DALC – Consultation Notification: DCC Consultation on Services.
22. DCC – Letter to Businesses: Parking on Marsh Lane – Request for comments, *(cc CCTC for Info.)*
23. R.Malin – e-mail: Enquiry re. advertising posters in High Street, *(responded 10 Feb. 2014)*.
24. Cllr B. Dixon – Letter: Resignation as Councillor Letter.
25. MDDC – Letter: Acknowledgement of CTC Letter, footpath at Mole Avon, Mill Street.
26. West Devon DC – Press Release: Tavistock Town Centre Study Findings Revealed.
27. District Valuer – Letter: Valuation of Stoney Park.
28. DCC – Road Closure Notice: Forches Cross to Barnstaple Cross, 6-11 Mar. 2014.
29. MDDC – LBC Consent: Old Town Hall Noticeboard – Details Approved.

**Matters to Note:**

1. Devon Healthwatch – Newsletter: “Voices”, Winter 2013-14.

It was **resolved** to note the above correspondence and matters to note. (Proposed by Cllr Szabo, seconded by Cllr Downes)

1402/236

**Business brought forward**

Cllr Vincent:

- Had visited Crediton Youth Club and had expressed concern regarding the possibility of the service closing.

Cllr Downes asked:

- If Council would be considering the DCC cuts. The Clerk confirmed this had already been requested by Cllr Way and would be an agenda item in March.
- Is it possible for this Council to donate money to a fund for those families affected by recent flooding?

Cllr Hughes:

- Advised that Holy Cross Church have set up a fund for flood victims and are making collections.

Cllr Way:

- Expressed concern regarding DCC cuts. He had heard the suggestion that certain under-threat services could be saved by the voluntary and community sector. If there are people in the community willing to find out about this it should be encouraged.

Cllr Adams

- Requested that Peoples Park Wildlife Area project be placed on the March Finance & General Purposes agenda for further discussion.

Cllr Harris:

- Advised that Santander is pulling out of Crediton.

**PART TWO ITEMS**

1402/237

It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Szabo)

1402/238

**To receive a report from the District Valuer following a valuation and rent review of the Land at Stonypark and agree a course of action.**

A copy of the District Valuer's Report had been issued with the agenda and was considered by Councillors. Due to the confidential nature of this item, no further information can be disclosed.

1402/239

**Close**

The meeting closed at 9.03 pm

Signed.....(Chairman) Date:.....

# Appendix 1

## Crediton Town Council

### PLANNING DECISIONS FOR THE PERIOD TO 18<sup>th</sup> FEBRUARY 2014

**Planning Decisions** – as notified by the Planning Authority:

<b>DECISION</b>	<p><b>Type – Decision</b></p> <p>Reference: <b>13/01368/FULL &amp; 13/01399/LBC</b> Full planning application, registered 03/10/2013 Address: 115 &amp; 116 High Street Crediton Devon EX17 3LG Description: Conversion of rear commercial building to 3 dwellings; alterations to existing shops and formation of 2 additional flats at first and second floor level Decision: <b>Grant permission</b></p> <p>Web link: <a href="#">13/01368/FULL</a> &amp; <a href="#">13/01399/LBC</a></p> <p><b>CTC Previous Comments :</b> Whilst not objecting to this application, Crediton Town Council has concerns that the quality of living space afforded with the creation of 3 dwellings may be too small and that two dwellings would be better suited to the space available</p>
<b>DECISION</b>	<p><b>Type – Decision</b></p> <p>Reference: <b>13/01653/FULL</b> Full planning application, registered 05/12/2013 Address: Land at NGR 286133 102566 (Great Gutton Farm), Shobrooke, Devon Description: Installation of ground mounted solar panel array to generate 50kW of power (site area 0.07 ha) Decision: <b>Grant permission</b></p> <p>Web link: <a href="#">13/01653/FULL</a></p> <p><b>CTC Previous Comments :</b> No Objection</p>

**Type – Decision –Non Material  
Amendment**

Reference: **13/00915/MARM/NMA** Major Approval Of Reserved Matters, registered 01/07/2013  
Address: Trenavin George Hill Crediton Devon EX17 2DS  
Description: Reserved matters for the erection of 18 dwellings (including 5 affordable dwellings)  
Decision: **Grant permission**

Web link: [13/00915/MARM](http://13/00915/MARM)

CTC Previous Comments : N/A



# Appendix 2

## Crediton Town Council

### COMMENTS ON NEW APPLICATIONS FOR THE PERIOD TO 18<sup>th</sup> FEBRUARY 2014

#### Planning Applications

<b>APPLICATION</b>	<p><b>Type – Application</b></p> <p>Reference: <b>14/00182/FULL</b> Full planning application, registered 30/01/2014 Address: 2 The Limes East Street Crediton Devon EX17 3BA Description: Erection of an extension</p> <p>Web link: <a href="#">14/00182/FULL</a></p> <p><b>CTC COMMENTS: NO OBJECTION (Proposed by Cllr Brookes-Hocking, seconded by Cllr Szabo)</b></p>
<b>APPLICATION</b>	<p><b>Type – Application</b></p> <p>Reference: <b>14/00183/LBC</b> Listed Building Consent, registered 30/01/2014 Address: 2 The Limes East Street Crediton Devon EX17 3BA Description: Listed Building Consent for the erection of an extension</p> <p>Web link: <a href="#">14/00183/LBC</a></p> <p><b>CTC COMMENTS: NO OBJECTION (Proposed by Cllr Brookes-Hocking seconded by Cllr Szabo)</b></p>

**Type – Application**

Reference: **14/00129/TPO** Works to TPO Trees, registered 04/02/2014  
Address: Land at NGR 283744 100546 (Rear Of 10 Lamejohn's Field) Penton Lane Crediton Devon  
Description: Application to fell 1 sycamore tree and reduce crown by 15-20% of 1 horse chestnut tree protected by Tree Preservation Order 82/00001/TPO

Web link: [14/00129/TPO](#)

**CTC COMMENTS: NO OBJECTION as long as MDDC's Tree Officer's professional opinion is that the work is necessary (Proposed by Cllr Szabo seconded by Cllr Brookes-Hocking )**

**Type – Application**

Reference: **14/00197/FULL** Full planning application, registered 03/02/2014  
Address: 19 Lamejohns Field Crediton Devon EX17 1EB  
Description: Erection of extension including installation of rooflights

Web link: [14/00197/FULL](#)

**CTC COMMENTS: NO OBJECTION (Proposed by Cllr Wyer, seconded by Cllr Brookes-Hocking)**

### Questions/Issues to be raised with Mel Stride MP on Friday 7<sup>th</sup> March 2014 at 6.00 pm

1. Please can you help us sort out the mess of our dual use/parking bays, which constantly entrap residents and visitors of Crediton and stop them coming to the Town. With the government's aim to create a climate that empowers local people and communities, building a "big society" that will take power away from politicians and give it to people, the present situation is unsatisfactory.
2. What is being done to ensure the wider recycling of all plastics in Crediton?
3. What is being done to ensure a coordinated strategy for wind turbines and solar farms?
4. How can we make local (especially planning) decisions effective when they can be overruled by other agencies? For example, the land at Fordton (planning application number ) being turned down for industrial development by us and MDDC and the inspector overruling it on appeal – making a nonsense of the LDF and potentially NP.
5. Will you assist us in lobbying for the Wellparks Estate to be made well connected by pedestrian access to the rest of the Town, as at the moment there are no crossing points on Exeter Road.
6. Where did the employment law about offering 6 months / 12 months full / part pay for public sector works originate? Why is it impossible to sack public sector workers? Will these laws ever be reviewed?
7. Are MP's required to swear an oath of allegiance before taking office and if so to whom?
8. Conservative party policy is to increase vat yet in 5 EU countries they have lowered vat to 5% on food sales in restaurants, cafes, pubs, and hospitality businesses where meals are served. This has resulted in thousands of jobs being created often for the young or people with low skills and it also offers them a viable career opportunity. Since Crediton has many coffee shops why has this vat reduction not been pursued?
9. How do you feel about developments on flood plains?
10. What are your comments on current farming practices, which increase run off?
11. Will you support the increase in license fees for late night establishments to cover the cost of the extra policing?