



**Minutes of Credition Town Council Meeting, held on
Tuesday, 18th November 2014, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch, Miss J Harris, Mr M Szabo, Mr A Wyer, Mr P Vincent, Mrs A Hughes, Mrs L Brookes-Hocking, Mr R Adams (part meeting)

In Attendance: Mrs Clare Dalley, Town Clerk
1 member of the press

Absent: Cllrs Miss G Ford, Mr N Way and Mr J Downes

1411/143 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mr D Webb (Proposed by Cllr Letch, seconded by Cllr Harris)

1411/144 Declarations of Interest

None declared.

1411/145 Public Question Time

There were no questions.

1411/146 Order of Business

There were no changes to the order of business.

1411/147 Chairman's and Clerk's Announcements

The Clerk advised Councillors that a new Local Council Award Scheme is being launched in January 2015.

Cllr Letch advised members:

- He would be attending the Community Council of Devon AGM on Wednesday 19th November 2014.
- He had joined the board of trustees at Pippins Pre-School
- He had received handwritten invitations from two students at Landscore Primary School to attend events on the 9th and 11th December 2014, which he had accepted.

1411/148 Town Council Minutes – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 28th October 2014, as a correct record.

Copies had been circulated with the agenda. It was **resolved** to approve, and sign the minutes of the Town Council meeting held on 28th October 2014, as a correct record. (Proposed by Cllr Harris, seconded Cllr Brookes-Hocking)

1411/149 Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 28th October 2014, for information only.

There were no matters arising.

1411/150 To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:

- Property & Allotments Committee Meeting held on 30th September 2014
- Christmas in Credition Committee Meeting held on 3rd November 2014
- Administration & Personnel Committee Meeting held on 4th November 2014
- Finance & General Purposes Committee Meeting held on 4th November 2014

- Policy & Forward Planning Committee Meeting held on 11th November 2014
- Floral Crediton Committee Meeting held on 11th November 2014

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee Meeting held on 30th September 2014. (Proposed by Cllr Harris, seconded by Cllr Szabo)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee Meeting held on 3rd November 2014. (Proposed by Cllr Letch, seconded by Cllr Harris)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee Meeting held on 4th November 2014. (Proposed by Cllr Hughes, seconded by Cllr Wyer)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Finance & General Purposes Committee Meeting held on 4th November 2014. (Proposed by Cllr Harris, seconded by Cllr Brookes-Hocking)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee Meeting held on 11th November 2014. (Proposed by Cllr Letch, seconded by Cllr Hughes). Cllr Szabo stated the minutes do not reflect the quotation amount accepted from Mr Ben Hamilton Baillie.

Cllr Adams arrived 7.12pm.

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Floral Crediton Committee Meeting held on 11th November 2014. (Proposed by Cllr Harris, seconded by Cllr Szabo)

1411/151 Mid Devon District Council – Planning Applications

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [14/00388/FULL](#) **REVISED DRAWINGS**
 Proposal: Erection of 3 dwellings with shared courtyard and parking areas, following demolition of existing dwelling
 Location: Fairhaven, Mill Street, Crediton, EX17 3AA
 Applicant: Mr S Harper, Fairhaven, Mill Street, Crediton, EX17 3AA

It was **resolved** to recommend NO OBJECTION subject to:

- There being adequate provision for the storage of waste and recycling bins and bicycles.
- The planning officer is satisfied with the access to the garden/outdoor private space.
- There being sufficient turning space for vehicles.
- There being adequate parking provision.

(Proposed by Cllr Brookes-Hocking, seconded by Cllr Harris)

Reference: [14/01784/CAT](#)
 Proposal: Notification of intention to carry out works to 4 Sycamore, 1 Lime, 1 Common Line and other Mixed species within a Conservation Area
 Location: Land at NGR 283053 100584 (Peoples Park) Peoples Park Road, Crediton, EX17 2DA
 Applicant: Mr S Hooper, 62 Beech Park, Crediton, EX17 1HW

It was **resolved** to make no comment as Crediton Town Council owns the trees.
(Proposed by Cllr Letch, seconded by Cllr Harris)

1411/152 **Mid Devon District Council – Planning Decisions**

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed: (Proposed by Cllr Letch, seconded by Cllr Szabo)

Reference: [14/01103/LBC](#)

Proposal: Listed Building Consent for the replacement of ground floor window

Location: 4 St Lawrences Green, Crediton, Devon, EX17 3LH

Applicant: Mr David Jacques, 4 St Lawrences Green Crediton Devon EX17 3LH

Reference: [14/01515/CAT](#)

Proposal: Application to remove limb of Beech tree within a Conservation Area

Location: Three Corners, Pounds Hill, Crediton, EX17 1DT

Applicant: Mr K Jeram, Three Corners, Pounds Hill, Crediton, EX17 1DT

1411/153 **To consider and agree/amend Crediton Town Council's budgets prepared by the Council's Responsible Financial Officer for the Financial Year 2015 - 2016**

Copies of the budgets had been circulated to all members prior to the meeting.

It was **resolved** to agree the Town Council's budget for the financial year 2015 - 2016, with a total budgeted expenditure of £172,098 and a total budgeted income of £17,366 (£10,234 Council income £7,132 MDDC DCLG Grant) excluding precept, a copy of which is attached to these minutes as Appendix One. (Proposed by Cllr Harris, seconded by Cllr Brookes-Hocking. Cllr Adams voted against.)

1411/154 **To consider and agree/amend Crediton Town Council's reserve levels for the financial year 2015-2016.**

Copies of the reserve levels had been circulated to all members prior to the meeting.

It was resolved to:

- Set the Council's general revenue reserve level at £50,000 for the financial year 2015 – 2016
- Agree the Town Council's earmarked reserve levels for the financial year 2015-2016, a copy of which is attached to these minutes as Appendix Two, subject to any further spending on specific projects in this financial year.
(Proposed by Cllr Brookes-Hocking, seconded by Cllr Harris)

1411/155 **To discuss and agree Crediton Town Council's precept for the financial year 2015-2016 and make recommendations to full Council.**

The precept figures had been issued prior to the meeting. It was **resolved** to increase the Town Council's precept for the financial year 2015-2016 to £154,732.49. (Proposed by Cllr Brookes-Hocking, seconded by Cllr Harris)

Cllr Letch read an open letter to the people of Crediton, which he proposed to send to the Crediton Courier, on behalf of the Council, explaining the increase in the Town Council's budget and precept. It was **resolved** for the letter to be sent to the Courier (Proposed by Cllr Harris, seconded by Cllr Brookes-Hocking)

1411/156 **To receive a progress report on the Crediton Neighbourhood Plan**

Cllr Brookes-Hocking provided members with an update on Crediton Neighbourhood Plan, explaining the public consultations that had been undertaken so far, the focus groups that had been set up to work on specific areas of the plan and the traffic management consultants that had been instructed.

Cllr Brookes-Hocking also gave an overview of the project plan, which is working to an ambitious and tight time schedule. She highlighted one area that was falling behind, which is the household and business surveys; as it was not worthwhile issuing these

Initials.....

during the Christmas period, therefore, they would be delayed until January 2015. In the meantime, a large amount of evidence needed to be gathered. This would mean that January and February would be very busy and the target of reaching a draft neighbourhood plan by the end of March 2015 was still achievable.

The next meeting of the Neighbourhood Planning Steering Group will be on Wednesday 3rd December 2014.

Cllr Letch requested the minutes show the Council's thanks to Cllr Brookes-Hocking for her hard work and for driving the project forward.

1411/157 To receive an update regarding the provision of public toilets in CREDITON.

The Clerk provided an update on the provision of public toilets in CREDITON.

Mid Devon District Council had written to surrounding parish councils asking if they would be willing to make a financial contribution towards keeping St Lawrence Green toilets open. Only one parish council had officially responded, which was Sandford, and they had offered £250.

Mid Devon District Council would not be making any further contributions to keep the Old Town Hall toilets open.

Newcombes Meadow toilets will only open during British Summer Time, unless CREDITON Town Council makes funding available to ensure the conveniences remain open all year round.

Mid Devon District Council are investigating the possible use of coin operated locks on the Market Street toilets and have asked the Town Council if it would be willing to make a contribution to the running costs of these toilets.

The Clerk explained the finances and that winter opening amounted to five months of the year. Based on the figures provided by MDDC £5,000 would pay for the winter opening of both Newcombes Meadow and Market Street toilets. It was **resolved** to contribute £5,000 in the 2015-2016 financial year in order to keep both Newcombes Meadow and Market Street toilets open all year, with the proviso that both toilets remain free to use and no coin operated systems are fitted. (Proposed by Cllr Harris, seconded by Cllr Brookes-Hocking. Cllr Vincent voted against.)

1411/158 Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Mid Devon District Councillor, Mr Martin Binks, reported on a meeting he had attended on 11th November 2014, regarding the Wellparks development, where the following had been agreed:

- The applicant will widen the footway along Exeter Road as previously conditioned, they will also provide the crossing over Mill Street as previously conditioned.
- The contributions already identified will be negotiated as a section 106 agreement to allow for the provision of a zebra crossing at Tesco's, triggered by sufficient footfall and surveyed after completion of the 50th property.
- The Highway Authority will use some of the contribution to investigate and design crossings at Exeter Road junction with Mill Street, Exeter Road at the entrance to the fire station, and Exeter Road leading to the train station alongside Jewsons. Should the designs and feasibility be acceptable at the fire station and Mill Street the Highways Authority will use the contribution to implement the works. The design for the crossing and footway at Jewsons will assist future negotiations with land owners and in future funding opportunities.

1411/159 Correspondence and Matters To Note - To receive Council correspondence and matters to note.

Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence:

1. NHS Northern, Eastern, Western Devon CCG - Urgent and necessary measures
2. Ms Read – Letter re: Town issues
3. Crediton Photography Club - Link Road photos
4. Scope - House-to-house collection dates
5. DALC - November e-bulletin
6. Ms Winters - John Higgs commemorative plate
7. Mr Patten - Public Conveniences at St Lawrence Green
8. Landscore School Pupils - Invitation to Cllr Letch
9. DCC - FOI Response
10. Ms Haydon - Letter re Garden of Remembrance
11. Tough Choices – Meeting
12. NHS Northern, Eastern and Western Devon CCG - Update on urgent and necessary measures
13. Cllr Vincent - The Music Makers
14. CISCO - Thanksgiving Event
15. DCC - Temporary Traffic Order
16. NHS Northern, Eastern and Western Devon CCG - Autumn 2014 Newsletter
17. Community Safety - Telephone Fraud
18. DCC - Recycle Devon Thank You Awards & The Innovation Fund

Matters To Note:

1. Tarka Rail Association Magazine – Autumn 2014
2. MDDC – Scrutiny Meeting Minutes
3. MDDC – Summons and Agenda
4. Local Government Boundary Commission – Electoral Review of Devon

It was **resolved** to note the correspondence. (Proposed by Cllr Letch, seconded by Cllr Harris)

1411/160 Business brought forward

Cllr Szabo:

- Advised that Mid Devon District Council had no objection to volunteers refurbishing and painting road signs. Following receipt of this confirmation a local resident had refurbished the Alexandra Way road sign and was proceeding to refurbish road signs in the Jockey Hill area where he lives. Cllr Letch asked Cllr Szabo to forward the e-mail he had received from Mid Devon District Council to himself and the Clerk for safe keeping.

Cllr Wyer:

- Reported the play area works had started in Newcombes Meadow.

Cllr Vincent:

- Sought clarification on the production of the Town Council newsletter, which was provided by the Clerk and Cllr Brookes-Hocking.

PART TWO

1411/161 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch, seconded by Cllr Harris)

1411/162 To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark.

The Clerk provided members with an update. She also advised that she had received an e-mail from Mr R Voaden, District Valuer, advising that his time spent on the case had now exceeded the agreed limit of £500 plus VAT. To this end Mr Voaden was asking the Council to agree to an amended fee up to £700 plus VAT. It was **resolved** to agree an amended fee with Mr Voaden of up to £700 plus VAT. (Proposed by Cllr Letch, seconded by Cllr Harris)

1411/163 Close

The meeting closed at 8.00 pm

Signed.....

Date:.....