



Minutes of Credition Town Council's Environment Committee Meeting, held on Tuesday, 15th January 2019, at 6.00 pm, at Credition Library, Belle Parade, Credition

Present: Cllrs Miss J Harris (Committee Chairman), Mr M Szabo, Mr J Ross, Mr A Wyer, Mrs K Piercy and Mrs A Hughes

In Attendance: Mrs Emma Anderson, Assistant Clerk
Mrs Lisa Blake, Assistant Clerk (Maternity Cover)
Ms Penni Tearle, Chair of Boniface Allotments Association
Mr Bert Jewell
Mrs Denise Ross, Sustainable Credition

59. To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mr F Letch. (Proposed by Cllr Harris)

60. Declarations of Interest

None declared.

61. Public Question Time

There were no questions.

62. Order of Business

There were no changes to the order of business.

63. Chairman's and Clerk's Announcements

There were no announcements.

64. Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Environment Committee meeting held on 13th November 2018. It was **resolved** to approve the minutes of the Environment Committee meeting held on 13th November 2018, as a correct record and they were duly signed by Cllr Harris. (Proposed by Cllr Hughes)

65. Matters Arising

Page 12, minute 56: Cllr Szabo confirmed the entry fee for the Britain in Bloom Pennant Competition is £20 not £25.

66. Allotments

a) **To consider the following issues and agree a course of action:**

➤ **Vacant plots, Non-cultivation Notices and Notices To Quit**

The Assistant Clerk confirmed the following:

- There are currently 2 vacant plots on the Barnfield Allotment site and 1 individual on the waiting list for Exhibition Road
- Two Notices To Quit have been issued this week due to non-payment of annual allotment rent
- Annual inspections will commence in the Spring



- b) **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.**

None raised.

Ms Tearle left the meeting at 6.05 pm

67. To receive an update on the following:

- **Bench at Landscore.** The bench is still at CS engineering and should be picked up by South West Galvanisers shortly.
- **Various grounds maintenance works – removal of buddleia.** The invoice for the buddleia removal has been received however the work has not yet been inspected. Cllr Szabo confirmed he would inspect the work and report back to the Assistant Clerk.
- **New two-tier barrel planter.** The planter was delivered before Christmas and is now in situ outside Hillbrow Residential Care Home. Mr Jewell has kindly planted this.

- 68. To receive an update on adopting the noticeboard located on 122 High Street and agree a course of action.** The Assistant Clerk confirmed that QE has given the Town Council permission to adopt this noticeboard, providing that the QECC name is removed from the top. A local carpenter/handyman has been contacted in order that a quote can be obtained for refurbishing the noticeboard and fitting glass into the window. This quote has not yet been received. Mrs Ross suggested the noticeboard be made accessible by community organisations, as opposed to locked, to make it easier for community groups to advertise their events. It was agreed to wait for a quote and explore which option would be best.

Cllr Wyer also highlighted that the list of councillors on the Searle St noticeboard needs updating.

- 69. To receive an update on transforming the roundabout by Tesco and agree any actions.** The Assistant Clerk confirmed that unfortunately, on this occasion, the quantity of work involved in getting this project off the ground would be too much to take on at this time. Due to the proximity to the main road, and it being on a roundabout, a full traffic management plan is required before any works can commence. Mole Avon did confirm they would sponsor the roundabout by providing any plants/materials/tools required. It was agreed to defer this project until next Autumn.
- 70. To consider quotations received for the 2019/20 grass verge cutting and agree a course of action.** Copies of the quotations had been issued with the agenda. It was **resolved** to accept the quotation received from Glendale for the 2019/20 grass verge cutting at a total cost of £6,048.00 + VAT. (Proposed by Cllr Harris)
- 71. To consider quotations for the supply of Crediton's floral displays for 2019 and agree any actions.** Copies of the quotations received had been issued prior to the meeting. It was **resolved** to accept the quotation received for Taunton Deane Borough Council to supply Crediton's floral displays for 2019 at a total cost of £713 + VAT. (Proposed by Cllr Harris)

Cllr Szabo suggested adding an additional 8 hanging baskets at the top end of the High Street near the Congregational Church. All members agreed with this suggestion.

The Assistant Clerk confirmed she would find out how much Taunton Deane Borough Council would charge to add 8 additional baskets and would report back to the Committee with this information. The Floral Crediton budget for 2019 would also need to be taken into consideration.

- 72. To consider quotations for the watering of Crediton's floral displays for 2019 and agree any actions.** Copies of the quotations received had been issued prior to the meeting. The Assistant Clerk confirmed that although three companies had been contacted, only two quotes had been received so far. It was **resolved** to defer this item to the March Committee meeting. (Proposed by Cllr Harris)

The Assistant Clerk confirmed she would also ask these companies to quote for the proposed additional 8 hanging baskets. This information would be presented to the Committee in March.

- 73. To consider the Floral Crediton Competition, which is run by the Town Council, and to agree:**

- **Categories**

It was **resolved** for the Floral Crediton Competition to include the following:

- Small formal garden (with or without veg)
- Large formal garden (with or without veg)
- Small managed natural garden (With emphasis on wildlife)
- Large managed natural garden (With emphasis on wildlife)
- Family garden (to include play/recreation area)
- Patio or hanging baskets and other outdoor planted containers

The Mayor will judge the favourite from the above categories.

(Proposed by Cllr Harris)

- **Date for judging**

The Assistant Clerk agreed to liaise with Mr Jewell and the Mayor to arrange a suitable date for judging.

- **Publicity & Advertising**

A copy of the proposed poster and entry form was circulated to all members prior to the meeting. It was **resolved** to approve the poster and entry form, a copy of which is attached to these minutes as Appendix One. (Proposed by Cllr Harris)

It was further **resolved** to advertise the Competition in the Crediton Courier, Crediton Town Council notice board, the Town Council website, on the Council's social media pages, ask businesses to display posters and inform the Boniface Allotments Association. (Proposed by Cllr Harris). Mrs Ross offered to hand out posters at Sustainable Crediton's Seed Share being held in March.

- 74. To receive an update on the condition of the Peoples Park Wildlife Area and agree any actions**

The Assistant Clerk confirmed that posters have been created for the Wildlife Area to encourage people to pick up after their dogs and highlight the fact that the area is often used by children. The idea of a dog poo bag dispenser had been explored, however it was difficult to find the appropriate product. After discussing this with the Town Clerk, it was agreed that posters would be more effective as, from the Clerk's experience, dog poo bag dispensers often create a litter issue, as bags can be pulled out by anyone. It was agreed to put the posters up and see whether this helps the issue.

SAH -

75. **To receive an update on the It's Your Neighbourhood Awards and the 2019 Britain In Bloom competition and agree any actions.** Cllr Szabo confirmed that all is in progress and the Council's entry to the Pennant Competition will be submitted at the end of the month.
76. **To discuss the red telephone box on St Lawrence green and agree a course of action.** This item has been requested by Cllr Szabo. Cllr Szabo explained that the BT box is still operating as a phone box and requested that the Assistant Clerk contact BT to see if they would repaint the box as they have done previously. The Assistant Clerk agreed to investigate this but did highlight that this request has been pursued in the past, however it has not been possible to get through to the correct department within BT. Cllr Szabo provided the Assistant Clerk with the details on the phone box in case this helped.
77. **Clerk's Report.**
No issues to report.
78. **Close**
The meeting closed at 6.42 pm

Signed .. [REDACTED]
Chairman

Dated... 12-3-19