



# Crediton Town Council

8a North Street

Crediton

Devon

EX17 2BT

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**To All Crediton Town Councillors,**

You are hereby summoned to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 19<sup>th</sup> May 2020, at 7.00 pm.**

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Join Zoom Meeting

<https://zoom.us/j/96258147088?pwd=TnUzY0FuVG1PbXBpbDZRakpDdTjdz09>

Meeting ID: 962 5814 7088

Meeting Password: 862862

One tap mobile

+442034815240,,96258147088#,,1#,862862# United Kingdom

+442080806591,,96258147088#,,1#,862862# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

The purpose of the meeting is to transact the following business.

**Clare Dalley (Mrs)**

**Town Clerk**

13<sup>th</sup> May 2020

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)

2. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make. For information only.
6. **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday, 17<sup>th</sup> March 2020, as a correct record.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Crediton Town Council meeting held on Tuesday, 17<sup>th</sup> March 2020, for information only.
8. **To resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings until 7<sup>th</sup> May 2021 or the repeal of legislation, whichever is the earlier.** (A copy of the Supplementary Standing Orders will be issued with the agenda.)
9. **To receive, and to ratify the decisions therein, the minutes of the following meetings:**
  - **Council Affairs Committee held on 12<sup>th</sup> May 2020**  
(Copies of the minutes will be issued with the agenda.)
10. **To review and amend the Council's Financial Regulations.** (A report prepared by the Clerk detailing the recommended amendments will be issued with the agenda.)
11. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 18<sup>th</sup> March 2020 to 13<sup>th</sup> May 2020 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued with the agenda.)
12. **Budget Review - To review the budget for the year to date.** (The budget sheet will be issued with the agenda.)
13. **To consider the internal audit report from the Council's Internal Auditor, Mr Stuart Pollard, for the financial year 2019-2020 and agree any action.** (A copy of the report will be issued with the agenda.)
14. **To receive and agree the Council's accounts for the financial year 2019-2020.** (A copy of the documentation will be issued with the agenda.)
15. **To consider and agree the Annual Governance Statement 2019/20 detailed in the external audit annual return.** (A copy of the annual return will be issued with the agenda.)

16. **To discuss and agree the Annual Accounting Statements 2019/20 detailed in the external audit annual return.** (A copy of the annual return will be issued with the agenda.)
17. **To review the Council's insurance requirements. This includes considering quotations received for the renewal of the Council's insurance provision. This is due to the expiry of the Council's current 3 year long term agreement on 31<sup>st</sup> May 2020, and to agree the Council's insurers for the next three years.** (All supporting papers will be issued with the agenda.)
18. **To receive an update on the recruitment of a new Youth Worker at Crediton Methodist Church and to consider any further assistance the Council may be able to provide.** (A report provided by Cllr Brookes-Hocking will be issued prior to the meeting.)
19. **To consider whether the Town Council wishes to hold its Annual Town Council Meeting and if so to agree a date.**
20. **To consider the Council's operations and calendar of meetings for the remainder of 2020, taking into consideration the current restrictions and agree a course of action.** (Further information will be issued with the agenda.)
21. **Close**