



**Minutes of the Crediton Town Council Meeting, held on
Tuesday, 19th January 2016, at 7pm, at the Council Chamber, Market Street, Crediton**

Present: Cllrs Mr F Letch, Miss J Harris, Mr A Wyer, Mrs L Brookes-Hocking, Miss J Walters, Mrs H Sansom, Mr M Szabo, Mr B Dixon, Mr D Webb, Mr J Downes (part meeting) and Mr N Way (part meeting)

In Attendance: Mrs Clare Dalley, Town Clerk
Mr Ken McKechnie and Ms Dee Lalljee, from Crediton Community Bookshop
1 member of the press

1601/221 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr A Hughes and late apologies from Cllr Way. (Proposed by Cllr Letch)

1601/222 Declarations of Interest

Cllr Letch declared that as a member of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Brookes-Hocking declared a personal interest in agenda item 12, as a School Governor, and agenda item 13 as she is friends with Fordton residents.

Cllr Walters declared a personal interest in agenda item 13 as her parents live in Fordton.

Cllr Webb declared a personal interest in agenda item 10, planning applications 16/00016/FULL and 16/00017/ADVERT, as a personal friend of the applicant and his business is next door to the Post Office.

Cllr Letch declared a personal interest in agenda item 10, planning application 15/01977/CLU, as the applicant is an acquaintance.

Cllr Szabo declared a disclosable pecuniary interest in agenda item 22 as it relates to the Town Council paying for him to attend an event.

1601/223 To receive a presentation from Mr Ken McKechnie regarding Crediton Community Bookshop.

Cllr Letch welcomed Mr McKechnie to the meeting. Mr McKechnie provided a presentation to Councillors regarding Crediton Community Bookshop and its need to move to larger more centrally located premises on Crediton High Street. A copy of the presentation is attached to the minutes as Appendix One.

Following the presentation Councillors had the opportunity to ask questions.

It was **resolved** for the Town Council to support in principle Crediton Community Bookshop and any applications it makes for funding including its efforts to gain further

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Initials.....

support from Devon County Council in the light of a bookshop being an educational establishment. (Proposed Cllr Dixon)

1601/224 Public Question Time

There were no members of the public present.

1601/225 Order of Business

There were no changes to the order of business.

1601/226 Chairman's and Clerk's Announcements

The Clerk advised members that Tesco will be holding a Charity Car Show in its car park on Sunday, 13th March 2016 between 6.00 pm and 10.00 pm. They would welcome the Council's views and feedback regarding the event.

The Mayor advised members that he had attended a freezing Mayor's surgery on Saturday, 16th January 2016 and had distributed approximately 50 newsletters during the hour. He welcomed Councillors to join him at the next surgery.

As a Mid Devon District Councillor he had attended the recent District Council Planning & Policy Advisory Group meeting where a presentation had been given on wind and solar power. It was agreed that all Town Councillors would like to see the presentation and the Clerk was asked to arrange this.

1601/227 Town Council Minutes – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 8th December 2015, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Town Council meeting held on 8th December 2015, as a correct record. (Proposed by Cllr Harris)

1601/228 Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 8th December 2015, for information only. There were no matters arising.

1601/229 To receive, and to ratify the decisions therein, the minutes of the

- **Policy & Forward Planning Committee meeting held on 5th January 2016**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 5th January 2016. (Proposed by Cllr Brookes-Hocking)
- **Christmas in Crediton Committee meeting held on 12th January 2016**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 12th January 2016. (Proposed by Cllr Brookes-Hocking)

JB

- **Property & Allotments Committee meeting held on 12th January 2016**

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee meeting held on 12th January 2016. (Proposed by Cllr Harris)

A copy of the minutes had been issued with the agenda.

1601/230

Mid Devon District Council – Planning Applications

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [15/02000/LBC](#)

Proposal: Listed Building Consent to display 1 non-illuminated projecting sign and 1 non-illuminated staff information sign

Location: Crediton Dental Care, 110 High Street, Crediton, EX17 3LF

Applicant: IDH Limited, T/A My Dentist, Europa House, Europa Trading Estate, Stoneclough Road, Kearsley, Manchester, M26 1GG

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

Reference: [15/01989/FULL](#)

Proposal: Erection of 1 B1/B2 Use light industrial unit (Revised Scheme)

Location: Land at NGR 284260 100124 (Plot 3) Commonmarsh Lane, Lords Meadow Industrial Estate

Applicant: Mr S Nightingale, Plot 3, Commonmarsh Lane, Lords Meadow Industrial Estate, Crediton, EX17 1HU

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Wyer)

Reference: [16/00016/FULL](#)

Proposal: Installation of ATM

Location: Post Office, 7 Market Street, Crediton, EX17 2EE

Applicant: Ms Jan Clark, Notemachine UK Ltd, Russell House, Elvicta Business Park, Crickowell, NP9 1DF

It was **resolved** to recommend NO OBJECTION provided there is no interruption to the post box service, as people rely on being able to post letters outside of working hours. (Proposed by Cllr Brookes-Hocking)

Cllr Downes arrived 7.25 pm and declared that as a member of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Reference: [16/00017/ADVERT](#)

Proposal: Advertisement consent for the installation of ATM fascia with internally illuminated lettering

Location: Post Office, 7 Market Street, Crediton, EX17 2EE

Applicant: Ms Jan Clark, Notemachine UK Ltd, Russell House, Elvicta Business Park, Crickowell, NP9 1DF



Initials.....

It was **resolved** to recommend OBJECTION due to the external lighting being inappropriately bright for the conservation area and local street scene. (Proposed by Cllr Brookes-Hocking)

Reference: [15/01977/CLU](#)
 Proposal: Certificate of lawfulness for the existing conversion of offices into 2 flats
 Location: 10 Market Street, Crediton, EX17 2AJ
 Applicant: Rodd Bros (A & E Rodd), The Old Mill, Upton Hellions, Crediton, EX17 4AE

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking) Cllr Letch requested the minutes show he abstained from the vote.

1601/231 Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed (Proposed by Cllr Harris):

Reference: [15/01794/PNHH](#)
 Proposal: Prior Notification for the erection of a householder extension extending 4.0m to the rear, to a maximum height of 4.0m, and to a maximum eaves height of 2.1m
 Location: 27 Winswood, Crediton, EX17 3EY
 Applicant: Mr & Mrs N Thornton, 27 Winswood, Crediton, EX17 3EY

Reference: [15/01815/FULL](#)
 Proposal: Erection of fence around property
 Location: 29 Winswood, Crediton, EX17 3EY
 Applicant: Miss T Snell, 29 Winswood, Crediton, EX17 3EY

Reference: [15/01889/CLP](#)
 Proposal: Certificate of lawfulness for the proposed demolition of existing conservatory and erection of lean-to extension
 Location: 46 Tuckers Meadow, Crediton, EX17 3NX
 Applicant: Mr Ian Cocks

Reference: [15/01834/CAT](#)
 Proposal: Notification of intention to fell and remove 1 Lawson Cypress, 1 Beech and 2 Laurel trees and carry out works to 1 Mulberry, 1 Laurel, 1 Bay Laurel, 1 Pittosporum, 1 Silver Birch, 1 Lawson Cypress, 2 Hazel and 4 Holly trees within the Conservation Area
 Location: Penton House, Penton Lane, Crediton, EX17 1ED
 Applicant: Mr N Frost, Penton House, Penton Lane, Crediton, EX17 1ED

It was **resolved** to note that Mid Devon District Council, the determining Authority, has REFUSED the following applications with conditions as filed (Proposed by Cllr Harris):

Reference: [15/01679/FULL](#)
 Proposal: Erection of two storey extension to form annex, playroom and garden store (Revised Scheme)

Initials.....

Location: 9 Saxon Close, Crediton, EX17 3DS
 Applicant: Mr M S Choudhury, 9 Saxon Close, Crediton, EX17 3DS

It was **resolved** to note that the following application has been WITHDRAWN (Proposed by Cllr Harris):

Reference: [15/01935/FULL](#)
 Proposal: Erection of first floor extension and balcony
 Location: Arlington House, Ash Court, Crediton, EX17 2JZ
 Applicant: Mr P & Mrs R Morgan, Arlington House, Ash Court, Crediton, EX17 2JZ

1601/232

Devon County Council – Planning Applications

Devon County Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Proposal: Construction of a new early years building on the site of the former swimming pool and extension of the existing school hall in order to provide facilities to support the school's proposed expansion to 420 places. ([Click here for documents](#))
 Location: Lanscore County Primary School, Threshers, Crediton, Devon, EX17 3JH

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)

1601/233

To consider registering Land at NGR 283829 99476 (Former Railway Land) Crediton as a community asset.

Cllr Brookes-Hocking advised Councillors that planning has now been granted for the site and provided a presentation on the proposed design and layout based on the planning documents provided. She explained the possible impact the proposed development will have on the local area, including the listed signal box, railway station, existing houses, general street scene and landscape.

Cllr Brookes-Hocking questioned what could happen next if the site was industrialised and asked fellow Councillors to think about whether the site was worth protecting and if so what can be done to protect it.

The Clerk advised that as the site has not been used by the community for numerous years it would not qualify to be listed as a community asset.

Cllr Brookes-Hocking explained that if the Crediton Neighbourhood Plan had been in place it would have been unlikely for the planning permission to be approved. The work undertaken on the Neighbourhood Plan thus far has already identified the need for the south of the town to remain as rural hinterland.

Cllr Downes advised that Mid Devon District Council do not have a directive on industrial units in rural settlements. It was **resolved** for the Town Council to write a letter to Mid Devon District Council advising them that it is disappointed the planning application has been approved and seek assurances that the cladding on the industrial units will be sympathetic to the rural setting. (Proposed by Cllr Downes)



Initials.....

- 1601/234** **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 9th December 2015 to 19th January 2016 inclusive and to receive the bank reconciliation.** The schedules of payments and receipts were issued prior to the meeting. It was **resolved** to approve the payments totaling £8,931.84, receipts totaling £456.11, bank transfers totaling £30,000 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix Two. (Proposed by Cllr Szabo)
- 1601/235** **To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £126.72, a copy of which is attached to these minutes as Appendix Three. (Proposed by Cllr Letch)
- 1601/236** **Budget Review – To review the budget for the year to date.** A copy of the budget sheet which had been circulated prior to the meeting is attached as Appendix Four. It was **resolved** to note the budget sheet and the information contained therein. (Proposed by Cllr Letch)
- 1601/237** **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** A copy of the report had been issued prior to the meeting. It was **resolved** to note the report with no further actions. (Proposed by Cllr Harris)
- 1601/238** **To receive a recommendation from the Administration & Personnel Committee for the Town Council to adopt the new Community Engagement Policy with immediate effect.** A copy of the Policy had been issued with the agenda. It was **resolved** to amend the policy by including ‘Medical Services’ under the title ‘Whom we will consult - Other Bodies’. (Proposed by Cllr Dixon) It was **resolved** to adopt the new Community Engagement Policy, with immediate effect. (Proposed by Cllr Dixon)
- 1601/239** **To receive a recommendation from the Administration & Personnel Committee for the Town Council to adopt the amended Communications and Media Policy with immediate effect.** A copy of the Policy had been issued with the agenda. It was **resolved** to adopt the amended Communications and Media Policy with immediate effect. (Cllr Harris)
- 1601/240** **To discuss the need for a bus stop sign at Crediton Railway Station and agree a course of action.** This item had been requested by Cllr Way. Further information regarding this item had been issued with the agenda. Since the issuing of the agenda the Clerk had received a further update and provided this to Councillors. The bus stop proposal is still live and Great Western Railway is considering a suitable location without negatively impacting the setting of the listed building. It was **resolved** to recommend the bus stop sign is erected on the other side of road and clearly states the bus stops on both sides of road. (Proposed by Cllr Sansom).
- 1601/241** **To consider a request from Crediton Town Team to store four market stalls in the Council’s garage at Spruce Park.** A copy of the request had been issued with the agenda.



Initials.....

It was resolved to grant delegated responsibility to the Chairman and the Clerk to assess the space available at the garage and if sufficient space is available to grant permission to Crediton Town Team to store four market stalls in the Council's garage subject to a permission agreement being drawn up. (Proposed by Cllr Letch)

1601/242 To consider a request from Cllr Szabo to attend the Pride in Park Awards being held on Thursday 25th February 2016 at Exeter University and to receive the award for Peoples Park on behalf of the Town Council.

It was resolved for Cllr Szabo to attend the Pride in Park Awards being held on Thursday 25th February 2016 at Exeter University and for the Council to pay for his ticket at a cost of £12.50 plus travel expenses. (Proposed by Cllr Letch)

1601/243 To consider the new external audit arrangements that will come in to force from 1st April 2017 and to resolve for Crediton Town Council to have an external auditor appointed to it by the new sector-led body. Information regarding this item had been issued with the agenda. It was resolved for the Town Council to have an external auditor appointed to it by the new sector-led body. (Proposed by Cllr Brookes-Hocking)

1601/244 To re-consider a street name for the residential development of 10 properties at former Newcombes Centre, Crediton following further communication from the Developer and Mid Devon District Council. Councillors attention had been drawn to the minutes of the Policy & Forward Planning Committee meeting held on 5th January 2016, and to the further correspondence received which had been issued with the agenda. It was resolved for the residential development of 10 properties at former Newcombes Centre, Crediton, to be called Orchard Close. (Proposed by Cllr Sansom)

1601/245 To consider Mid Devon District Council's Hackney Carriage & Private Hire Policy consultation and agree any actions. A copy of the policy and consultation had been issued with the agenda. It was resolved to approve Mid Devon District Council's Hackney Carriage & Private Hire Policy. (Proposed by Cllr Harris)

1601/246 To consider and comment on Mid Devon District Council's Draft Corporate Plan, which sets out the priorities for the District to 2020. A copy of the corporate plan had been issued with the agenda. It was resolved to note Mid Devon District Council's Draft Corporate Plan. (Proposed by Cllr Harris)

1601/247 To consider whether the Town Council wishes to participate in the Queen's 90th Birthday celebrations and agree a course of action. Further information had been issued with the agenda. It was resolved for a beacon to be lit at the playing field in the vicinity of Upper Deck on 21st April 2016. (Proposed by Cllr Letch) The Clerk was asked to contact Crediton Scouts, Army Cadets and the Fire Service to arrange this.

Cllr Way arrived 8.11 pm and declared that as a member of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

1601/248 Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

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Initials _____

Cllr Harris reported that she had chaired the recent High Street road closure meeting.

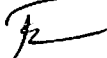
1601/249 Correspondence and Matters To Note - To receive Council correspondence and matters to note. Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence

1. Mr J Higgs - Letter re Closure of MDDC Crediton Office
2. Cllr B Dixon - Letter re Crediton Hospital Visit
3. NHS - Letter re Procurement of community services in Eastern Devon
4. Ms L Strand - Youth Report
5. MDDC - Agenda for December Cabinet Meeting
6. SWW - Scheduled works for Jan 2016
7. Cllr Downes - Fordton Planning Application
8. DCC - Road Closure, Various Streets
9. DCC - Road Closure, Quicke's Farm to Crown & Sceptre
10. Mr B Edwards - Email re SWW Road Closure
11. NHS - Changes at Tiverton Community Hospital
12. MDDC - Letter re Closure of Crediton Office
13. TDCTA - Letter re Grant Funding
14. CHAT - Letter re Grant Funding
15. RES - Whiddon Down Link Road Closure
16. D Richards - Update on Samuel Crocker's Memorial
17. MDDC - Questionnaire re effects of efficiency measures
18. MDDC - Corporate Plan Consultation
19. Mr R Nicholls - Open Letter to Crediton
20. D Richards - Further update on Samuel Crocker's Memorial
21. DCC - Road Closure, A396 Bickleigh Bridge to Burn Cross
22. MDDC - Planning Committee 13 Jan 16
23. Devon Wildlife Trust - Devon Greater Horseshoe Bat Project
24. MDDC - Grass verge cutting
25. DCC - Road Closure, High St & Western Way
26. DCC - Road Closure, Higher Road, Alexandra Road etc.
27. MDDC - Spruce Park Garage repairs
28. Turning Tides - Training Workshop
29. Mr R Nicholls - Various Updates
30. Mr J Higgs - Letter to MDDC Chairman
31. Plymouth Homes for Veterans - Benefit Event 22nd January 2016
32. Great Western Railway - Crediton Railway Station Bus Stop Sign

Matters To Note

1. MDDC - Minutes of ASB meeting
2. NHS - Blood donation sessions
3. Children's Centre - December Report
4. NHS - Press Release
5. Mr R Nicholls - Crediton Woods update
6. NHS Devon CCG - Healthy People Newsletter December 2015
7. MDDC - Press Release, Free Parking before Christmas
8. Sustainable Crediton - Newsletter Issue 65
9. MDDC - Press Release, Improved Recycling Figures
10. Town Team - Minutes of AGM
11. MDDC - Street name at former Newcombes Centre
12. MDDC - Chairman's best wishes for Christmas
13. DCC - Community News Roundup - Dec 2015
14. PCC - Tony Hogg's Monthly Report Dec 2015
15. Crediton Area Children's Centre - Spring Term 2016 Newsletter



Initials.....

16. Sustainable Crediton - Happy New Year

17. TDCTA – Annual Report 2014-15

18. DCC - Healthwatch Devon

19. DALC - January 2016 Newsletter

20. DCT - Community Resilience Forum

Correspondence item number 2 – Cllr Dixon advised members, as an addendum to his letter, that Tiverton hospital has 20 new community beds whilst Crediton still has none.

Correspondence item number 28 – Cllr Brookes-Hocking requested that Jane Williams from Turning Tides attend a future Council meeting to explain to Councillors what the organisation does.

Correspondence item number 32 – Cllr Way requested a copy of the correspondence.

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Letch)

1601/250 Business brought forward

Cllr Szabo

- Requested that a photo was taken of the Jockey Hill fingerpost and uploaded to a website relating to fingerposts.

Cllr Way

- Advised that he has been receiving requests for cars to park in the Town Square, especially whilst the High Street is closed.
- Devon County Council and Mid Devon District Council are planning their budgets and these will affect services within the Town. If the Town Council has any particular issues or services they wish the County or District Council's to consider now would be the time to write.

Cllr Harris

- Has received a complaint that Tinpot Lane has been resurfaced but a section at the top has not and the area is now a mud bath. The complainant wanted to know if anything could be done.
- There are numerous potholes at Barnfield and Brays Close. The Clerk advised that she needed to know exactly where the potholes are in order to report them.

Cllr Letch

- There are numerous hedges, growing over pavements many of which have brambles in them. He asked Councillors to keep a look out in their areas and report them to the Clerk so action can be taken.
- There appears to be a significant increase in dog faeces on Crediton streets and it is becoming a health hazard.



The Town Clerk

- Advised that the bus stop on the Exeter Road at the Tesco roundabout had been cleaned and Tesco had confirmed they would keep it clean in the future.
- Tesco had agreed to litter pick the grass area around the leet.
- The Mayor's chain had been cleaned and polished free of charge by Barkers Jewellers.
- The MDDC service discussions and the feasibility study on the building are moving forward at a rapid pace. Councillors are encouraged to read the Policy & Forward Panning Committee meeting minutes to stay as up to date as possible.

PART TWO

1601/251 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

1601/252 **To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree any actions required.** Due to the confidential nature of the business being transacted no further information can be disclosed at this time.

1601/253 **Close**
The meeting closed at 8.30pm.

Signed.....


Date:.....
16/2/16

CREDITON COMMUNITY BOOKSHOP LTD.

- November 2012: £20 share launch
- July 2013 : £40 000 raised
£33 000 shares + £7000 grants
- September 2013 CCB starts trading
- September 2014 Sales £60 735, loss £3090
- September 2015 Sales £75 878, profit £592

SUSTAINABLE?

CREDITON COMMUNITY BOOKSHOP

WHAT WE HAVE LEARNED

- Sales increase possible even in hostile business environment
- Sales limited by space at current premises
- More scope for growth in external sales to schools & events
- CCB is becoming a Community Resource
- We are constrained by space and location

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CREDITON COMMUNITY BOOKSHOP LTD.

**NOT JUST A BOOKSHOP
MORE A COMMUNITY RESOURCE**

We provide:

- a platform for local authors and poets
- schools with author visits & competitively priced book sales
- books for author events at Crediton and Exeter libraries
- a place for volunteers to use their skills, learn new skills, increase self-confidence and gain employment
- tourist information & advice

CREDITON COMMUNITY BOOKSHOP LTD.

A COMMUNITY HUB?

Crediton tourist information centre – Boniface?

Adult literacy classes and writing workshops

Children's reading group

Expand volunteering opportunities

High profile author hosting

Resource for local writers and book groups

LARGER CENTRALLY LOCATED PREMISES

18 January 2016 (2015-2016)

Crediton Town Council PAYMENTS LIST

oucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
262	14/12/2015		Lloyds TSB curren	004292	Remembrance Sunday - I	Crediton PCC	E	40.00	0.00	40.00
263	14/12/2015		Lloyds TSB curren	004293	Peoples Park - Grass Cut	Hooper Services	S	190.00	38.00	228.00
264	14/12/2015		Lloyds TSB curren	004294	Land Registry Fees	Mrs C Dalley (HM Land I	S	15.00	3.00	18.00
265	14/12/2015		Lloyds TSB curren	004295	Councillor Expenses	Mr Frank Letch	E	15.52	0.00	15.52
266	14/12/2015		Lloyds TSB curren	004296	Christmas Card Printing	Hedgerow Printing Ltd	S	55.00	11.00	66.00
267	17/12/2015		Lloyds TSB curren	004297	Printing Charges	Concorde	S	82.33	16.47	98.80
268	17/12/2015		Lloyds TSB curren	004298	First Aid & Medical Cover	St John Ambulance	S	176.00	35.20	211.20
269	17/12/2015		Lloyds TSB curren	004299	Christmas Lights Installat	Lamps & Tubes Illuminaz	S	697.50	139.50	837.00
270	17/12/2015		Lloyds TSB curren	004299	Christmas Lights - Tensio	Lamps & Tubes Illuminaz	S	338.00	67.60	405.60
271	17/12/2015		Lloyds TSB curren	004300	Security Waste Collection	JB Confidential	S	17.50	3.50	21.00
272	17/12/2015		Lloyds TSB curren	004301	Crediton Fire Plaque - ref	A R Davey Ltd	S	65.00	13.00	78.00
273	17/12/2015		Lloyds TSB curren	004302	Cable Ties	Adams Home Hardware	S	8.32	1.66	9.98
274	17/12/2015		Lloyds TSB curren	004302	Parish Path gate repairs	Adams Home Hardware	S	13.47	2.69	16.16
275	17/12/2015		Lloyds TSB curren	004303	Stationery	Clare Dalley (Ryman)	S	10.82	2.16	12.98
276	31/12/2015		Lloyds TSB curren	direct debit	Telephone Charges	BT	S	112.15	22.43	134.58
277	04/01/2016		Lloyds TSB curren	direct debit	Barnfield Allotment Water	South West Water	E	30.34	0.00	30.34
278	04/01/2016		Lloyds TSB curren	direct debit	Exhibition Road - Water	South West Water	E	42.64	0.00	42.64
279	19/01/2016		Lloyds TSB curren	004304	Christmas Lights - Teleha	Exe Valley Plant Hire	S	180.00	36.00	216.00
280	19/01/2016		Lloyds TSB curren	004305	Stationery	Devon Commercial Stati	S	3.17	0.63	3.80
281	19/01/2016		Lloyds TSB curren	004306	Cherry Picker for Christm	T Coomer	E	460.00	0.00	460.00
282	19/01/2016		Lloyds TSB curren	004307	Data Protection Registrat	Information Commissior	E	35.00	0.00	35.00
283	19/01/2016		Lloyds TSB curren	004308	War Memorial - Netting R	Culm Environmental	E	60.00	0.00	60.00
284	19/01/2016		Lloyds TSB curren	004309	Salaries - December	Mid Devon District Coun	E	3,593.50	0.00	3,593.50
285	19/01/2016		Lloyds TSB curren	004309	PAYE/National Insurance	Mid Devon District Coun	E	184.94	0.00	184.94
286	19/01/2016		Lloyds TSB curren	004309	Pension Contributions	Mid Devon District Coun	E	747.45	0.00	747.45
287	19/01/2016		Lloyds TSB curren	004309	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
288	19/01/2016		Lloyds TSB curren	004310	Newsletter Printing	Hedgerow Printing Ltd	E	114.00	0.00	114.00
289	19/01/2016		Lloyds TSB curren	004311	Peoples Park - Laurel hec	Hooper Services	S	85.00	17.00	102.00
290	19/01/2016		Lloyds TSB curren	004312	Security Waste Collection	JB Confidential	S	10.50	2.10	12.60
291	19/01/2016		Lloyds TSB curren	004313	IT Support	Mid Devon District Coun	S	180.00	36.00	216.00
292	19/01/2016		Lloyds TSB curren	004314	Christmas in Crediton - R	Devon County Council	E	442.65	0.00	442.65
293	19/01/2016		Lloyds TSB curren	004315	Wildlife Area - Compost	Mole Avon Trading Ltd	S	23.75	4.75	28.50
294	19/01/2016		Lloyds TSB curren	004316	Bus Shelter Cleaning	David Whyte Cleaning S	E	47.00	0.00	47.00
295	19/01/2016		Lloyds TSB curren	004317	Printing Charges	Concorde	S	36.75	7.35	44.10
296	19/01/2016		Lloyds TSB curren	004318	Samuel Crocker Totem Pt	Greenspace Designs Lin	S	200.00	40.00	240.00
297	19/01/2016		Lloyds TSB curren	004319	Town Crier Honorarium	Mr Kevin Payne	E	100.00	0.00	100.00

Crediton Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
298	Office Supplies	08/12/2015		Petty Cash	petty cash	Refreshments - Town Coi	Co-operative Group Lim	S	3.75	0.75	4.50
299	Office Supplies	08/12/2015		Petty Cash	petty cash	Office Supplies - Cling Fil	Co-operative Group Lim	S	1.67	0.33	2.00
Total									8,428.72	503.12	8,931.84



Crediton Town Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
306	Christmas Lights	08/12/2015		Lloyds TSB curren	cash	Christmas lights donation	V E Barker Jewellers	E	50.00	0.00	50.00
307	Exhibition Rd - Allotmer	09/12/2015		Lloyds TSB curren	cheque	Exhibition Road - Allotme	Mr S Brealy	E	25.08	0.00	25.08
308	Boniface Allot Ass. Mem	09/12/2015		Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Mr S Brealy	E	3.83	0.00	3.83
309	Interest on bank accour	09/12/2015		Lloyds TSB reserv	BACS	Bank Interest	Lloyds Bank	E	2.06	0.00	2.06
310	Interest on bank accour	09/12/2015		Lloyds TSB precep	BACS	Bank Interest	Lloyds Bank	E	5.91	0.00	5.91
311	Christmas Lights	27/11/2015		Lloyds TSB curren	cash	Christmas lights donation	Public	E	160.14	0.00	160.14
312	Barnfield - Allotment Re	15/12/2015		Lloyds TSB curren	cash	Barnfield Allotment Rent	Ms L Martin	E	19.76	0.00	19.76
313	Boniface Allot Ass. Mem	15/12/2015		Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Ms L Martin	E	3.02	0.00	3.02
314	Barnfield - Allotment Re	15/12/2015		Lloyds TSB curren	cash	Barnfield Allotment Rent	Ms L Martin	E	22.04	0.00	22.04
315	Boniface Allot Ass. Mem	15/12/2015		Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Ms L Martin	E	3.36	0.00	3.36
316	Christmas Lights	24/12/2015		Lloyds TSB curren	BACS	Christmas lights donation	Crediton Milling	E	100.00	0.00	100.00
317	Barnfield - Allotment Re	04/01/2016		Lloyds TSB curren	cheque	Barnfield Allotment Rent	Mr T Stone	E	22.50	0.00	22.50
318	Boniface Allot Ass. Mem	04/01/2016		Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Mr T Stone	E	3.63	0.00	3.63
319	Barnfield - Allotment Re	04/01/2016		Lloyds TSB curren	cheque	Barnfield Allotment Rent	Mr T Stone	E	23.75	0.00	23.75
320	Boniface Allot Ass. Mem	04/01/2016		Lloyds TSB curren	cheque	Boniface Allot Ass - Meml	Mr T Stone	E	3.63	0.00	3.63
321	Interest on bank accour	11/01/2016		Lloyds TSB precep	bacs	Bank Interest	Lloyds Bank	E	5.14	0.00	5.14
322	Interest on bank accour	11/01/2016		Lloyds TSB reserv	bacs	Bank Interest	Lloyds Bank	E	2.26	0.00	2.26
Total									456.11	0.00	456.11



Crediton Town Council
TRANSFERS

Date	Desc	From	To	Amount
22/04/2015	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	50,000.00
13/05/2015	Bank to Bank Transfer	Lloyds TSB current a/c	Petty Cash	92.50
22/07/2015	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	50,000.00
20/10/2015	Bank to Bank Transfer	Lloyds TSB current a/c	Petty Cash	62.56
09/12/2015	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	30,000.00
			Total.....	130,155.06



Crediton Town Council

Bank Reconciliation at 19/01/2016		
Cash in Hand 01/04/2015		130,567.48
ADD		
Receipts 01/04/2015 - 19/01/2016		180,698.01
		311,265.49
SUBTRACT		
Payments 01/04/2015 - 19/01/2016		129,024.81
A Cash in Hand 19/01/2016 (per Cash Book)		182,240.68
Cash in hand per Bank Statements		
Cash 18/12/2015	0.00	
Lloyds TSB current a/c 034522' 18/01/2016	29,090.67	
Lloyds TSB precept a/c 034525 18/01/2016	113,736.79	
Lloyds TSB reserve a/c 067835 18/01/2016	50,041.63	
Petty Cash 18/01/2016	69.33	
		192,938.42
Less unrepresented cheques As attached		10,697.74
		182,240.68
Plus unrepresented receipts As attached		0.00
B Adjusted Bank Balance		182,240.68
A = B Checks out OK		



Your accounts

Last login: 15 January 16 (12:01 PM)

Crediton Town Co..

▶ Business Account £29,090.67

30-93-14, 03452274

▶ BUS BANK INSTANT £50,041.63

30-93-14, 06783514

▶ BUS BANK INSTANT £113,736.79

30-93-14, 03452509

Handwritten signature

Outstanding Debts as at 18th January 2016

Invoice Date	Invoice Number	Amount	In relation to
Sep-15			
Exhibition		£26.72	
Nov-15			
Hillbrow Cup		£100.00	
TOTAL AMOUNT OUTSTANDING		£126.72	



Year To Date Budget 2015-2016

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Remaining	Total Spend
Administration	10,548	307.81	705.01	418.00	952.45	574.89	728.51	780.11	826.29	949.80	437.50			63.3	3,867.63	6,680.37
Council & Councillors	9,640	905.49	973.56	252.89	1,342.50	179.53		206.20	243.40	211.52	100.00			45.8	5,224.91	4,415.09
Property & Parks	25,659	4,982.20	574.69	738.60	1,330.84	456.00	878.00	2,043.96	1,574.00	306.00	521.98			52.2	12,252.73	13,406.27
Insurance	2,500	-	1,712.54											68.5	787.46	1,712.54
Parish Paths (P3)	250	-	-							16.16				6.5	233.84	16.16
Grants	15,000	14,660.00	-			340.00								100.0	0.00	15,000.00
Amenities	12,150	-	-	680.08		42.00	141.73	382.85	6,162.15	6,320.76	1,118.65			122.2	-2,698.22	14,848.22
Localism Projects	15,000	-	-	5,000.00										33.3	10,000.00	5,000.00
Sub Total	90,747	20,856	3,966	7,090	3,626	1,592	1,748	3,413	8,806	7,804	2,178	0	0	67.3	29,668.35	61,078.65

Salaries/PAYE/NI	Budget													%Budget	Balance	Total Spend
Salaries	46,690	-	3,639.88	3,593.50	3,593.50	3,593.50	3,593.50	3,593.50	3,593.50	3,593.50	3,593.50					32,387.88
PAYE/NI	4,856	-	189.76	184.94	184.94	184.94	184.94	184.94	184.94	184.94	184.94					1,669.28
Pension Payments	9,805	-	757.10	747.45	747.45	747.45	747.45	747.45	747.45	747.45	747.45					6,736.70
Sub Total	61,351	-	4,586.74	4,525.89	4,525.89	4,525.89	4,525.89	4,525.89	4,525.89	4,525.89	4,525.89	-	-	66.5	20,557.14	40,793.86

Budget Spend																
	152,098.00	20,855.50	8,552.54	11,615.46	8,151.68	6,118.31	6,274.13	7,939.01	13,331.73	12,330.13	6,704.02	-	-	67.0	50,225.49	101,872.51

Ear Marked Reserves/Project Funds																
TAP Fund Grants	0		-		1,000.00										-1,000.00	1,000.00
Wildlife Garden	597		-	192.00	23.72			45.87			28.50			48.6	307.34	290.09
Neighbourhood Plan	4,666		2,100.00						2,419.44					96.9	146.18	4,519.44
Grants	715	500.00	-			215.00								100.0	0.00	715.00
Allotments	2,876			840.00	552.00	648.00								70.9	836.00	2,040.00
Street Furniture & Small Works	1,827				1,192.80	310.50	39.60							84.4	284.10	1,542.90
Upper Deck	1,805				78.00									4.3	1,727.00	78.00
General Fund	30,450					158.78		1,000.00								
War Memorial - Pointing	1,500					1,327.50										
Election Expenses	4,732					234.70										
Economic Development									3,467.82							
Christmas Lights Repair/Renewal									720.00	405.60						
Christmas in Crediton 14/15 carried fwd										1,729.67						
Localism Projects										4,000.00						
Sub Total	5,978	500.00	2,100.00	1,032.00	2,846.52	2,894.48	39.60	1,045.87	6,607.26	6,135.27	28.50	-	-			23,229.50

Creditors from 2014-2015 now paid																
BT - Telephone Charges	97	97.10	-													97.10
MDDC- Printing Charges	226	225.70	-													225.70
3 Tier Floral Planters		-	-	3,600.00												3,600.00
Grant		-	-													-
		-	-													-
		-	-													-
Sub Total	323	322.80	-	3,600.00	-	-	-	-	-	-	-	-	-			3,922.80

Total Spend inc reserves																
	158,398.85	21,878.30	10,652.54	16,247.46	10,998.20	9,012.79	6,313.73	8,984.88	19,938.99	18,465.40	6,732.52	-	-		29,374.04	129,024.81

INCOME	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Balance	Total Income
Administration	50	5.77	7.91	6.43	6.65	5.76	4.64	4.97	8.22	7.97	7.40			131.4	-15.72	65.72
Council & Councillors	0		-											#DIV/0!	0.00	-
Property & Parks	4,334	24.33	222.12	4.81	161.18	6.06	171.49	2,727.06	323.22	262.86	53.51			91.3	377.36	3,956.64
Insurance	0		-											#DIV/0!	0.00	-
Parish Paths (P3)	250	3,000.00	-											1,200.0	-2,750.00	3,000.00
Grants	0		-											#DIV/0!	0.00	-
Amenities	0		-	150.00			100.00	50.00	1,185.14	150.00				#DIV/0!	-1,635.14	1,635.14
VAT Repayment	5,000		2,141.21		1,747.77					1,354.05				104.9	-243.03	5,243.03
Sponsorship	600		-											-	600.00	-
Precept	154,732	77,366.25	-					77,366.25						100.0	-0.01	154,732.50
Council Tax Support Grant	7,132	3,582.49	-					3,582.49						100.5	-32.98	7,164.98
TAP Fund Grants	0		-		1,000.00									#DIV/0!	-1,000.00	1,000.00
Neighbourhood Plan	0		-				3,750.00							#DIV/0!	-3,750.00	3,750.00
Peoples Park Wildlife Garden	0															
Earmarked - J Fleming bench	0					150.00										
Sub Total	172,098	83,978.84	2,371.24	161.24	2,915.60	161.82	4,026.13	83,730.77	1,516.58	1,774.83	60.91	-	-	105.0	-8,599.52	180,698.01
Total Income	£172,098	£83,978.84	£2,371.24	£161	£2,916	£162	£4,026	£83,731	£1,517	£1,775	£61	£0	£0	105.0	-£8,599.52	£180,698.01

TP