



Crediton Town Council

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Crediton
Devon
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To All Crediton Town Councillors

You are hereby summoned to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday 07 June 2022 at 18.00, at Old Lanscore School, Greenway, Crediton.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

Members of Public are advised to submit questions to the Town Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

30 May 2022

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Crediton Town Council is unable to make any decision on matters not listed within the agenda
- Crediton Town Council will always attempt to record and livestream meetings to Crediton Town Council's social media platforms.

AGENDA

- 1. To receive and accept apologies** (please make any apologies known to the Town Clerk)
- 2. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
- 3. Public Question Time - To receive questions from members of the public relevant to the work of the council** (A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
- 4. Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**
- 5. Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make** (for information only)
- 6. Town Council Minutes - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday 17 May 2022, as a correct record**
- 7. To receive, and to ratify the decisions therein, the minutes of the following meetings** (Minutes will be issued with the agenda):
- 8. To consider and approve the Risk Register** (a copy of the documentation will be issued with the agenda)
- 9. To review and approve the council's insurance requirements and policy** (a copy of the documentation will be issued with the agenda)
- 10. To review and approve the inventory of land and assets including buildings and office equipment** (a copy of the documentation will be issued with the agenda)
- 11. To receive and note the contents and recommendations within the internal audit report from the Council's Internal Auditor for the financial year 2021-22** (a copy of the report will be issued with the agenda)
- 12. To receive and approve the Council's accounts for the financial year 2021-22** (a copy of the documentation will be issued with the agenda)
- 13. To consider, approve and sign the Annual Governance Statement 2021-22** (Section One of the Annual Return 2020-21) (A copy of the annual return will be issued with the agenda)
- 14. To consider, approve and sign the Annual Accounting Statements 2021-22** (Section Two of the Annual Return 2021-22) (A copy of the annual return will be issued with the agenda)
- 15. To receive the IT equipment and support report and to consider and approve the recommendation/s contained therein** (a copy of the document will be issued with the agenda)
- 16. To approve the grant of £500 for Crediton Area History Museum Society, as recommended by the Grants Sub-Committee** (further information will be issued with the agenda)
- 17. To approve the date of the next meeting – Tuesday 19 July 2022**