



Crediton Town Council

8a North Street
Crediton
Devon
EX17 2BT
Telephone: 01363 773717
Email: townclerk@crediton.gov.uk

To All Crediton Town Councillors,

You are hereby summoned to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday 16 March 2021, at 19.00.**

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Join Zoom Meeting

<https://zoom.us/j/95552833015?pwd=NzhaZG11b3pmSUFmOG1kaGl3TkNBUT09>

Meeting ID: 955 5283 3015

Passcode: 652398

Dial by your location

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+44 330 088 5830 United Kingdom

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Find your local number: <https://zoom.us/u/a6SsAIXT>

The purpose of the meeting is to transact the following business.

Rachel Avery (Mrs)

Town Clerk

11 March 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.
- This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020
- This meeting will be recorded and may be livestreamed to Crediton Town Council' social media platforms.

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To note the Virtual Meeting Policy.**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
5. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public
6. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make (for information only)
7. **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meetings held on Tuesday 19 January 2021 and 16 February 2021, as a correct record
8. **To receive the Police report**
9. **To adopt the minutes of the following meetings:**
 - **Grants Sub-Committee held on 24 November 2020**
 - **Christmas in Crediton Sub-Committee held on 08 December 2020**
 - **Old Landscore School Task and Finish Group held on 16 December 2020**
 - **Town Strategy Committee held on 12 January 2021**
 - **Council Affairs Committee held on 26 January 2021**
 - **Town Strategy Committee held on 02 February 2021**
 - **Council Affairs Committee held on 09 February 2021**
10. **Accounts Due for Payment and Receipts** - To examine and agree the accounts due for payment, receipts, and bank transfers for the period inclusive and to receive the bank reconciliation. *(The schedule of payments and receipts will be issued prior to the meeting.)*
11. **To receive a list of outstanding debts owed to Crediton Town Council.** *(The documentation relating to this item will be issued prior to the meeting.)*
12. **Budget Review** - To review the budget for the year to date. *(The budget sheet will be issued prior to the meeting.)*
13. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** *(A copy of the report will be issued prior to the meeting.)*

14. To review the Council's investments and current accounts. (Further information will be issued prior to the meeting.)
15. To receive a recommendation from the Council Affairs Committee to approve the Council's risk assessments, prepared by the Clerk, and agree to carry out the action plan with immediate effect. (A copy of the risk assessments and action plans will be issued with the agenda.)
16. To review and approve the Council's Statement of Internal Control for the Financial Year 2020-21. (A copy of the statement will be issued with the agenda.)
17. To review the Town Council's Investment Strategy. (A copy of the strategy will be issued with the agenda.)
18. To review the Town Council's Standing Orders (a copy of the document will be issued with the agenda)
19. To receive the report relating to The Bungalow, 8 North Street, Crediton and to consider the recommendations therein
20. CCTV:
 - To review the report relating to electricity supply and to consider the recommendation therein
 - To consider the installation of the additional back up system
 - To note the delay due to planning application requirements and additional costs relating to this
21. To receive the report relating to the Local Council Award Scheme and to consider the recommendation therein
22. To receive a verbal report regarding Newcombes Meadow toilet block
23. To resolve to appoint Councillors to sit on the Climate Change and Sustainability Sub-Committee
24. Town Square:
 - To note that the tables will be reinstated on 29 March
 - To consider a grant of £458 to provide summer events at the Town Square (funding remaining from MDDC Town Centre grant)
 - To consider a request from Christians Together to install a temporary display on the Town Square
25. To receive the report relating to the purchase of Old Landscore School, and to consider the recommendation therein
26. To consider arrangements for the 2021 Annual Town Meeting
27. To consider and agree start times for committee meetings

28. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only
29. **To note Council Correspondence and Matters to Note** (List to be issued with agenda)
30. **To note the date of the next meeting – Tuesday 18 May 2021 at 19.00**