



Credition Town Council

8a North Street

Credition

Devon

EX17 2BT

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To All Credition Town Councillors

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 17 May 2022 at 19.00, at Old Landscore School, Greenway, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

Members of Public are advised to submit questions to the Town Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

11 May 2022

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1. **To elect the Chairman/Mayor for 2022-23**
2. **The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office' and offer a short speech**
3. **To elect the Deputy Chairman/Deputy Mayor for 2022-23**
4. **To receive and accept apologies** (apologies should be made to the Town Clerk)
5. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.**
6. **Public Question Time - To receive questions from members of the public relevant to the work of the council** (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
7. **To receive reports from County and District Councillors**
8. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**
9. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make** (for information only)
10. **Town Council Minutes - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday 15 March 2022, as a correct record**
11. **To receive, and to ratify the decisions therein, the minutes of the following meetings** (minutes will be issued with the agenda):
 - **Climate Emergency Committee held on Tuesday 10 February 2022**
 - **Grants Sub-Committee held on Tuesday 22 February 2022**
 - **Property and Assets Committee held on Tuesday 22 February 2022**
 - **Planning and Town Strategy Committee held on Tuesday 08 March 2022**
 - **Council Affairs and Finance Committee held on Tuesday 15 March 2022**
 - **Council Affairs and Finance Committee held on Thursday 24 March 2022**
 - **Planning and Town Strategy Committee held on Tuesday 05 April 2022**
 - **Council Affairs and Finance Committee held on Tuesday 12 April 2022**
 - **Climate Emergency Committee held on Tuesday 14 April 2022**

12. **Committee structure and appointments:**
 - a. To approve the recommendation by the Council Affairs Committee to amend the committee structure
 - b. To defer the appointment of members to committees and sub-committees to the June Full Council meeting
13. To approve that the Chairman, Deputy Chairman, and the Chairman of the relevant committee most closely related to the particular matter constitute an Emergency Committee
14. To appoint four councillors to be internal control checkers for 2022-23
15. To appoint representatives to the following outside bodies and agree procedures for reporting back to the Council:
 - a. Hayward's Educational Foundation
 - b. Crediton United Charities
 - c. Devon Association of Local Councils (& Larger Councils Sub Committee)
 - d. Crediton Twinning Association
 - e. Boniface Link Association
 - f. Mid Devon Community Safety Partnership
 - g. Friends of Crediton Station
 - h. Sustainable Crediton
 - i. Boniface Trail Association
 - j. Crediton Chamber of Commerce
 - k. Okehampton Rail Forum
 - l. League of Friends of Crediton Hospital
 - m. Age Concern Trustee
16. To note the Calendar of Meetings for the year (a copy of the new calendar will be issued with the agenda)
17. To review the signatories on Bank and Building Society accounts (further information relating to this item will be issued with the agenda)
18. To confirm that in accordance with the Localism Act 2011, Crediton Town Council considers itself an 'eligible council' to exercise the General Power of Competence having met the following criteria:
 - At the time of this resolution two thirds of the members of the Council have stood for election
 - The Clerk holds the Certificate in Local Council Administration (CiLCA), which includes Section 7 of CiLCA 2012
19. To resolve to make the following Members' allowances for the financial year 2022-23
 - a. Mayor's Allowance £600 – payable on receipts
 - b. Elected Members' Allowance £108.05

- 20. To review the Council's insurance requirements** (further information will be issued with the agenda)
- 21. Review of inventory of land and assets including buildings and office equipment**
- 22. To receive the documents for the financial year 2021-22, in preparation for the external audit on 24 May** (an additional Full Council meeting will be convened to sign the external audit paperwork)
- 23. To receive a report on plans for the Queen's Platinum Jubilee and to agree the recommendations therein**
- 24. To receive reports from Town Councillors** (for information only)
- 25. To note the date of the next meeting – Tuesday 07 June at 18.00**

PART TWO

- 26. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
- 27. To consider the report regarding staffing provision, and to agree any recommendations therein** (a copy of the report will be issued prior to the meeting)