



CREDITON TOWN COUNCIL

8 North Street

Credition

Devon

EX17 2BT

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To All Credition Town Councillors

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 18 July 2023 at 19.00, at Old Landscore School, Greenway, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

13 July 2023

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1. **Public Question Time:**
 - **To receive questions from members of the public relevant to the work of the council** (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
2. **County and District Councillor Reports:**
 - **To receive reports from County and District Councillors pertaining to issues affecting CREDITON**
3. **Apologies:**
 - **To receive and accept Town Councillor apologies** (apologies should be made to the Town Clerk)
4. **Declarations of Interest and Requests for Dispensations:**
 - **To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
 - **To consider any dispensation requests** (requests should be made to the Town Clerk prior to the meeting)
5. **Order of Business:**
 - **At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**
6. **Chair's and Clerk's Announcements:**
 - **To receive any announcements which the Chair and Town Clerk may wish to make** (for information only)
7. **Town Council Minutes:**
 - **To approve and sign the minutes of the following meetings, as a correct record** (minutes will be issued with the agenda):
Tuesday 02 May 2023
Tuesday 16 May 2023
8. **Town Council Committee and Sub-Committee Minutes:**
 - **To receive, and to ratify the decisions therein, the minutes of the following meetings** (minutes will be issued with the agenda):
Christmas in CREDITON Sub-Committee held on Tuesday 07 February 2023
Council Affairs and Finance Committee held on Tuesday 25 April 2023
Community and Environment Committee held on Tuesday 25 April 2023
Christmas in CREDITON Sub-Committee held on Tuesday 02 May 2023
Planning and Town Strategy Committee held on Tuesday 02 May 2023
Council Affairs and Finance Committee held on Tuesday 23 May 2023
Planning and Town Strategy Committee held on Tuesday 06 June 2023
Council Affairs and Finance Committee held on Tuesday 13 June 2023

9. **To receive a verbal statement from Cllr Huxtable regarding Member participation**
10. **Town Council Committees:**
 - **To note the vacancy on the Planning and Town Strategy Committee and to receive and approve any nominations for the position**
11. **Financial Regulations:**
 - **To review and adopt the Financial Regulations (document will be issued with the agenda)**
12. **Christmas Lights:**
 - **To approve the replacement of the catenary wire assemblies at a cost of £960.00 using the Christmas Light Renewals/Repairs Earmarked Reserve**
13. **Town Council Communications:**
 - **To receive an update regarding the creation of a Communications Strategy**
 - **To discuss the implementation of Town Council surgeries and agree any further steps**
 - **To receive and approve the quotation for additional meeting recording software (quote to be issued with the agenda)**
14. **Newcombes Meadow:**
 - **To receive the report by Cllr Fawssett regarding Ark in the Park and to consider the recommendations therein (copy of email to be issued with the agenda)**
15. **Town Councillor Reports:**
 - **To receive reports from individual town councillors relating to their representation on external bodies**
16. **Date of next meeting :**
 - **To note that the date of the next meeting will be Tuesday 19 September 2023 at 19.00**

PART II

17. **Part II:**
 - **To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**
18. **Council Offices:**
 - **To receive the report on the Council Offices and to approve the recommendations therein (document will be issued with the agenda)**