



Credition Town Council

8a North Street

Credition

Devon

EX17 2BT

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To All Credition Town Councillors,

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 18 May 2021 at 19.00, at Old Landscore School, Greenway, Credition.**

This meeting will be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The comments feed on Facebook will be monitored, but members of the Public are advised to submit questions to the Town Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

12 May 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held in accordance with The Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 S.5(2)(a) and therefore attendance will be restricted to ensure Covid-19 regulations are adhered to
- This meeting will be recorded and livestreamed to Credition Town Council's social media platforms.

AGENDA

1. To elect the Chairman/Mayor for 2021-22
2. The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'
3. To elect the Deputy Chairman/Deputy Mayor for 2021-22
4. To receive a speech from the outgoing Mayor
5. To receive and accept apologies (Please make any apologies known to the Town Clerk)
6. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
7. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
8. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
9. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make (for information only)
10. **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday 27 April 2021, as a correct record.
11. **To receive, and to ratify the decisions therein, the minutes of the following meetings**
(Minutes will be issued with the agenda):
 - **Grants Sub-Committee held on 05 January 2021**
 - **Assets and Amenities Committee held on 05 January 2021**
 - **Town Strategy Committee held on 02 March 2021**
 - **Council Affairs Committee held on 09 March 2021**
 - **Christmas in Crediton Sub-Committee held on 23 March 2021**
 - **Town Strategy Committee held on 06 April 2021**
 - **Climate Change and Sustainability Committee held on 08 April 2021**
12. **To review the Council's delegation arrangements to committees, sub-committees and employees (A copy of the Council's Scheme of Delegation will be issued prior to the meeting)**
13. **To receive nominations for the appointment of members to existing committees and sub-committees:**
 - a. Planning and Town Strategy Committee
 - b. Council Affairs and Finance Committee
 - c. Amenities and the Built Environment Committee
 - d. Property and Assets Committee
 - e. Climate Change and Sustainability Committee
 - f. Christmas in Crediton Sub-Committee
 - g. Grants Sub-Committee
 - h. Parish Paths Sub-Committee

i. Old Landscore School Sub-Committee

14. To approve that the Chairman, Vice Chairman, and the Chairman of the relevant committee most closely related to the particular matter constitute an Emergency Committee.

15. To appoint four Councillors to be the Town Council's internal control checkers for 2021-22

16. To appoint representatives to the following outside bodies and agree procedures for reporting back to the Council:

- a. Hayward's Educational Foundation
- b. Crediton United Charities
- c. Devon Association of Local Councils (& Larger Councils Sub Committee)
- d. Crediton Twinning Association
- e. Boniface Link Association
- f. Mid Devon Community Safety Partnership
- g. Friends of Crediton Station
- h. Sustainable Crediton
- i. Boniface Trail Association
- j. Crediton Chamber of Commerce
- k. Okehampton Rail Forum
- l. League of Friends of Crediton Hospital
- m. Age Concern Trustee

17. To note the Calendar of Meetings for the year (A copy of the new calendar will be issued with the agenda)

18. To review the signatories on the Council's Bank and Building Society accounts (Further information relating to this item will be issued with the agenda)

19. To confirm that in accordance with the Localism Act 2011, Crediton Town Council considers itself an 'eligible council' to exercise the General Power of Competence having met the following criteria:

- **At the time of this resolution two thirds of the members of the Council have stood for election**
- **The Clerk holds the Certificate in Local Council Administration (CiLCA), which includes Section 7 of CiLCA 2012.**

20. To consider the adoption of a Mayoral Charity (Further information will be issued with the agenda)

21. To resolve to make the following Members' allowances for the financial year 2021-22

- **Mayor's Allowance £600**
- **Elected Members' Allowance £80**

22. To review the Council's insurance requirements (Further information will be issued with the agenda)

23. Review of inventory of land and assets including buildings and office equipment

- 24. Council Annual Report 2020-21 - To receive the Chairman's Annual Report 2020-21 and to approve for publication. (The draft Annual Report will be issued with the agenda.)**
- 25. Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 17 March – 18 May inclusive and to receive the bank reconciliation (The schedule of payments and receipts will be issued with the agenda)**
- 26. Budget Review - To review the budget for the year to date (The budget sheet will be issued with the agenda)**
- 27. To receive the documents for the financial year 2020-21, in preparation for the external audit on 24 May (an additional Full Council will be convened in June to sign the external audit paperwork)**
- 28. To receive the report relating to Old Landscore School and to consider the recommendation therein (A report will be issued with the agenda)**
- 29. To receive an update on CCTV on the Industrial Estate (a report by Cllr Ross will be issued with the agenda)**
- 30. To note the date of the next meeting – Tuesday 20 July 2021**