



Crediton Town Council

8a North Street
Crediton
Devon
EX17 2BT

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To All Crediton Town Councillors

You are hereby summoned to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday 21 September 2021 at 19.00, at Old Landscore School, Greenway, Crediton.**

This meeting will be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

Members of Public are advised to submit questions to the Town Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

15 September 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Crediton Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held in accordance with The Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 S.5(2)(a) and therefore attendance will be restricted to ensure Covid-19 regulations are adhered to
- This meeting will be recorded and livestreamed to Crediton Town Council's social media platforms.

AGENDA

1. To receive and accept apologies (Please make any apologies known to the Town Clerk)
2. Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda
3. Public Question Time - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
4. Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make (for information only)
6. Town Council Minutes - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday 20 July 2021 and Tuesday 03 August 2021, as a correct record.
7. To receive, and to ratify the decisions therein, the minutes of the following meetings (Minutes will be issued with the agenda):
 - Planning and Town Strategy Committee held on 06 July 2021
8. To note the installation of two control kiosks by South West Water (additional information will be issued with the agenda)
9. To receive the report regarding replacement of bus shelters, and consider the recommendations therein (additional information will be issued with the agenda)
10. To receive a report on the Town Square as a community facility and to consider the recommendation therein (additional information will be issued)
11. To note and approve the rent increase for the Town Council office premises
12. To note the Town Councillor vacancy
13. To receive the report regarding the Council Legal Advice Service and to consider the recommendation therein (additional information will be issued with the agenda)
14. To review the Terms of References for Committees
15. To receive an update on the purchase of Old Landscore School and to agree the membership of a task and finish group (from the Property and Assets Committee) to consider the use and requirements of the building to enable a detailed specification to be created
16. To note the date of the next meeting – Tuesday 16 November 2021