



Crediton Town Council

8a North Street

Crediton

Devon

EX17 2BT

Telephone: 01363 773717

Email: townclerk@crediton.gov.uk

To All Crediton Town Councillors,

You are hereby summoned to attend an **Extraordinary Meeting of Crediton Town Council**, which will be held on **Tuesday 27 April 2021 at 19.00.**

Join Zoom Meeting

<https://zoom.us/j/99684051887?pwd=MmVmMjJvYk54SjZzdWxGSG9LYUZ6Zz09>

Meeting ID: 996 8405 1887

Passcode: 144349

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

Find your local number: <https://zoom.us/u/afueKbbec>

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Rachel Avery PSLCC

Town Clerk

21 April 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Crediton Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020
- This meeting will be recorded and may be livestreamed to Crediton Town Council's social media platforms.

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda
3. **To note the Virtual Meeting Policy**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes*)
5. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public
6. **Chairman's and Clerk's Announcements** - To receive any announcements which the Chairman and Clerk may wish to make (for information only)
7. **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday 16 March 2021, as a correct record
8. **To note arrangements for the 2021 Annual Town Meeting**
9. **To review the Town Council's Financial Regulations** (a copy of the document will be issued with the agenda)
10. **To consider and approve the proposed five-year financial forecast** (a copy of the document will be issued with the agenda)
11. **To approve the following plans** (a copy of the documents will be issued with the agenda):
 - **Action Plan 2021-2022**
 - **Strategic Plan 2021-2025**
12. **To review documentation for the Local Council Award Scheme and to resolve to submit the application**
13. **To consider purchase of office computer equipment** (further information will be issued with the agenda)
14. **To note the date of the next meeting – Tuesday 18 May 2021 at 19.00**