



Crediton Town Council

8 North Street

Crediton

Devon

EX17 2BT

Telephone: 01363 773717

Email: townclerk@crediton.gov.uk

Grant Aid Application Form 2023-24

The information provided on this form will be treated as confidential and used for grant related purposes only. Processing, whether by computer or otherwise, will take place in accordance with the Data Protection Act 2018 and the General Data Protection Regulation. By completing this form, you will be providing the Council with your consent to this use.

►Name of Organisation:

►Contact Details:

Title (Mr/Mrs/Miss/Ms/Other)

First Names

Last Name

Position in Organisation

Address

Postcode

Telephone Number

Email Address

Are you or any members of your organisation related to any elected member or employee of the Council? If so, please give details.

►Purpose/Aims of Organisation:

►Size of Organisation/Number of Members:



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► **Purpose for which the Grant is required:** Please include details on who will benefit from the project or scheme requiring funding.

► **Total cost of the project or scheme requiring funding:**

► **Amount of Grant applied for:**

► **Annual Budget:** Please include details on any anticipated income (including grants applied for and sources of other funding) and any proposed expenditure. Please attach a copy of the organisation's most recent set of accounts or business plan if available.

► **Account of Activities over the Previous Year:**



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► Account of Plans for Forthcoming Year:

► **Previous Applications:** Please provide details of any previous financial assistance provided by the Council to include dates, details of any schemes or projects and the amount received from the Council.

► **Does your service/project involve work with children, young people under the age of 18 or vulnerable adults?**

Yes No

If yes, as a minimum we expect you to:

- have safeguarding policies in place that are appropriate to your organisation's work and the project you are asking us to fund
- review your safeguarding policies at least every year
- complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references
- check criminal records at least every three years
- follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults
- provide child protection and health and safety training or guidance for staff and volunteers
- carry out a risk assessment, if appropriate
- secure extra insurance cover, if appropriate.

Does your organisation meet these requirements? Yes No



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► **Additional Information:** Please provide any additional information you may consider relevant or helpful to the Council when considering this application.

► **Declaration:**

I declare that to the best of my knowledge and belief, all particulars and information provided in this document are correct and complete.

I understand that any false declaration or misleading information or any significant omission may result in the rejection of the application or repayment of any grant aid subsequently provided.

Signed

Date

* Due to the Town Council declaring a climate emergency in 2019, we will no longer be making payments by cheque. Therefore, please could you provide your details below.

Account name	Account number	Sort code

This form must be returned to Credition Town Council, 8 North Street, Credition, Devon, EX17 2BT, no later than 30 September 2022.

Your application must be accompanied by a copy of your most recent published financial accounts.

Grant Aid applications for the financial year 2023/24 will be payable in April/May 2023.