



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 20th September 2016**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

14th September 2016

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
6. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 19th July 2016, as a correct record.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 19th July 2016, for information only.

8. **To receive, and to ratify the decisions therein, the minutes of the**
- **Policy & Forward Planning Committee meeting held on 6th September 2016**
 - **Christmas in Crediton Committee meeting held on 13th September 2016**
 - **Property & Allotments Committee meeting held on 13th September 2016**
 - **Public Open Space Committee meeting held on 14th September 2016**
- (A copy of the minutes will be issued with the agenda.)
9. **Councillor Co-option – To consider the applications received for the Lawrence Ward councillor vacancy and to co-opt one Councillor to Lawrence Ward.** (Copies of all co-option application forms will be issued with the agenda)
10. **Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [16/00458/FULL](#)
 Proposal: Erection of 3 dwellings and associated infrastructure following removal of existing nursery building
 Location: Action For Children, Crediton Area Childrens Centre, Newcombes, Crediton, EX17 2AR
 Applicant: Jenner Homes, The Pool House, Pennsylvania, Exeter, EX4 5BJ

Reference: [16/01336/FULL](#)
 Proposal: Change of use of ground floor from commercial tool hire to retail bike outlet, showroom and workshop; Conversion and extension of first floor from a flat to six bedroomed communal accommodation to accommodate customers of the biking business and conversion of second floor to form a two bedroomed apartment (Revised Scheme)
 Location: Crediton Tool Hire, Union Road, Crediton
 Applicant: Mr N Paterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE

Reference: [16/01277/HOUSE](#)
 Proposal: Installation of a dormer window
 Location: 7 Mount Pleasant, Park Street, Crediton, EX17 3EG
 Applicant: Ms Marcioni, 7 Mount Pleasant, Park Street, Crediton, EX17 3EG

11. **Mid Devon District Council – Planning Decisions**
Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 16/00822/FULL
 Proposal: Reconfiguration of access and associated works
 Location: Land at NGR 284608 99421 (Wellparks), Joseph Locke Way, Crediton, Devon
 Applicant: Mole Avon Trading Ltd, C/o Mr R Williams, Mango Planning and Development Ltd, Number One Waterton Park, Waterton, Bridgend, CF31 3PH

Reference: 16/00854/HOUSE
 Proposal: Erection of single storey extension

Location: 10 Butt Parks, Crediton, EX17 3HE
Applicant: Mr P Sims, 10 Butt Parks, Crediton, EX17 3HE

Reference: 16/00876/ADVERT
Proposal: Advertisement consent to display 1 non-illuminated pole mounted sign
Location: Land at NGR 284541 99503 (Wellparks), Joseph Locke Way, Crediton
Applicant: Mr M Haines, Mole Avon Trading Limited, Westward Business Centre, Mill Street, Crediton, EX17 1HB

Reference: 16/00949/TPO
Proposal: Application to crown lift and remove 4 lower branches overhanging garden from one Oak tree protected by Tree Preservation Order 4/18/99/TP7
Location: 3 Southfield Drive, Crediton, EX17 2ET
Applicant: Mr Dan Snell, 3 Southfield Drive, Crediton, EX17 2ET

Reference: 16/00547/FULL
Proposal: Erection of 3 dwellings
Location: Okefield House, Deep Lane, Crediton, EX17 2BY
Applicant: Mr M Peters, R & M Peters Ltd, Hawkins Way, Crediton, EX17 1HZ

Reference: 16/00815/LBC
Proposal: Listed Building Consent for installation of 5 replacement windows, replacement lintels, and erection and re-positioning of replacement gate pillar
Location: 1 Church Street, Crediton, EX17 2AQ
Applicant: Mr R Wilshire, 1 Church Street, Crediton, EX17 2AQ

Reference: 16/00549/FULL
Proposal: Erection of an agricultural livestock building (832 sq.m.)
Location: Land and Buildings at NGR 277081 96434 (Shortacombe Farm), Yeoford, Devon,
Applicant: Mr D Coren, J Coren & Sons, 1 Shortacombe Farm, Yeoford, Crediton, EX17 5HG

Reference: 16/00892/DCC
Proposal: Listed Building Consent for internal alterations and a new external metal ramp at Haywards Old School and Drama Centre
Location: Haywards Primary School, East Street, Crediton, EX17 3AX
Applicant: Devon County Council

Reference: 16/00959/DCC
Proposal: Two classroom extension, alterations to the kitchen (including facade alterations), New MUGA, New ramp to the old youth centre building and associated landscaping and tree works
Location: Haywards Primary School, East Street, Crediton, EX17 3AX
Applicant: DCC Devon County Council

Reference: 16/01111/TELCOM
Proposal: Prior Notification for the removal of existing column and cabinet and installation of a 12.50m Phase 5 Column and a new Cobra cabinet
Location: Land at NGR 284555 100215 (Roadside Verge) Commonmarsh Lane Lords

Applicant: Meadow Industrial Estate Crediton
 EE Ltd & Hutchison 36 UK Ltd, C/o Hatfield Business Park, Mosquito Way,
 Hatfield, Hertfordshire, AL10 9BW

Reference: 16/01062/CAT
 Proposal: Notification of intention to fell 1 Horse Chestnut tree, removal of multi-stemmed group of Sycamore trees and carry out works to 3 Cherry, 1 Malus, 1 Lime and 1 Acer tree within the Conservation Area
 Location: QE Academy Trust, Western Road, CREDITON, EX17 3LU
 Applicant: Mr B Brook, QE Academy Trust, Upper School, Western Road, CREDITON, EX17 3LU

Reference: 16/00091/DCC
 Proposal: Construction of a new early years building on the site of the former swimming pool and extension of the existing school hall in order to provide facilities to support the school's proposed expansion to 420 places
 Location: Landscore County Primary School, Threshers, CREDITON, Devon, EX17 3JH
 Applicant: Devon County Council

Reference: 16/01004/FULL
 Proposal: Change of use from Class B8 (industrial unit) to Class D2 (Assembly and Leisure), and alterations to North elevation to enable disabled access
 Location: Unit 3 Westward Business Centre Mill Street CREDITON Devon EX17 1HB
 Applicant: Mr C Ferris

Reference: 16/00839/FULL
 Proposal: Variation of Condition 13 of Planning Permission 14/02130/MFUL to take account of revised Arboricultural report
 Location: 47 Mill Street, CREDITON, Devon, EX17 3AA
 Applicant: Mr C Reed

Reference: 16/01164/CAT
 Proposal: Notification of intention to fell 1 Eucalyptus, 1 Fir and 1 Sycamore tree within conservation area.
 Location: 34 Bowden Hill, CREDITON, Devon, EX17 3EJ
 Applicant: Miss Z Brotherton

Reference: 16/01066/CLU
 Proposal: Certificate of lawfulness for an existing vehicular access and hardstanding
 Location: Meadowbank, Buller Road, CREDITON, EX17 2AX
 Applicant: Miss M Noble

Reference: 16/01076/HOUSE
 Proposal: Erection of an Orangery to South East elevation of main house and extension to garage
 Location: Mount Jocelyn CREDITON Devon EX17 2EU
 Applicant: Mr A Ladd

Mid Devon District Council, the determining Authority, has advised that the following applications have been WITHDRAWN:

- Reference: 16/00897/OUT
Proposal: Outline for the erection of 2 dwellings following demolition of existing dwelling
Location: Kenwith, Peep Lane, Crediton, EX17 3BD
Applicant: Mr J Tucker, Kenwith, Peep Lane, Crediton, EX17 3BD
- Reference: 16/00774/FULL
Proposal: Change of use of ground floor from commercial tool hire to retail bike outlet, showroom and workshop; Conversion and extension of first floor from a flat to 6 bedroomed communal accommodation to accommodate customers of the biking business and conversion of second floor from 1 flat to 2 one bedroom flats
Location: Crediton Tool Hire, Union Road, Crediton
Applicant: Mr N Paterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE
- Reference: 16/01040/HOUSE
Proposal: Retention of domestic workshop
Location: 57 High Street, Crediton, Devon, EX17 3JX
Applicant: Mr J Clark, 57 High Street, Crediton, Devon, EX17 3JX

12. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts and bank transfers for the period 20th July 2016 to 20th September 2016 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
13. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
14. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
15. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)
16. **To receive a recommendation from the Policy & Forward Planning Committee to support the Detached Youth Work Project in Crediton as a one-year pilot, supplying funding based on 40 weeks being worked and including the provision of a sessional youth worker at a total cost of £5,137.55, with the money being taken from the Council’s Localism Budget.** (Further information will be issued with the agenda.)
17. **To receive a recommendation from the Policy & Forward Planning Committee to act as an agent for Devon County Council, with delegated powers under Section 132(2) powers of the Highway Authority, to remove fly posting and unauthorised signs from the highway that can affect highway safety and detract from the amenity of Crediton town.** (Further information will be issued with the agenda.)

18. **To review the Council's Whistleblowing Policy.** (A copy of the policy will be issued with the agenda.)
19. **To consider the following TAP Fund applications and to decide whether to support them.**
 - **CISCO**
 - **Sandford Community Sports Pavilion**

(Copies of the requests will be issued with the agenda. Please note these are requests for support only.)
20. **To consider the Council paying for travel expenses plus one ticket, at £18 each, for Cllr Szabo to attend the It's Your Neighbourhood Award ceremony, being held on Thursday 6th October 2016, at Somerset County Cricket Ground, Taunton.**
21. **To consider and comment on the proposed modifications to the Devon Minerals Plan.** (Further information will be issued with the agenda.)
22. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
23. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *Music Makers 23rd July 2016*
2. *South West Water - Road closure Fordton*
3. *Mid Devon District Council - Official opening Council's new waste & recycling facility*
4. *MDDC - Newcombes Meadow*
5. *GWR - Crediton Railway Station - Bus Stop Sign*
6. *Tour of Britain - returns to Devon 9th September*
7. *Devon & Cornwall Police - Police & Crime Plan Consultation*
8. *DCC - Crediton Traffic Count Figures*
9. *NHS - Crediton Hospital Steering Group*
10. *NHS - re-location of Crediton Pharmacy decision*
11. *Lloyds Bank - copy letter - changes to business accounts*
12. *MDDC - planning app 16 00458 to Committee 03.08.16*
13. *Robert Nicholls - proposed vigil 06.08.16*
14. *DCC highways - Crediton Traffic Count Figures*
15. *MDDC – Devolution*
16. *Mr Chudley - financial information*
17. *Robert Nicholls - racial harassment*
18. *Judi Binks - Crediton welcomes migrant workers event*
19. *Rob Nicholls - possible Crediton welcomes migrant workers event*
20. *MDDC - Community Well Being PDG Agenda*
21. *MDDC - Agenda Planning Committee 3rd August 2016*
22. *Councillor Co-option - Co-option pack July 2016*
23. *Theremin concert in Exeter - Wednesday 10th August - Theremin poster*
24. *Summer Rhapsody - Saturday 20th August*
25. *Summer Lunchtime recitals*
26. *DCC - Temporary prohibition of through traffic & parking - Black Dog Cross*
27. *Crediton Arts Centre - Thank you evening 10th September 2016*
28. *Lucy Degaris - update re Neighbourhood Friends Crediton*

29. SWH - Road closure - Bickleigh to Stockleigh X – nightworks
30. MDDC - Agenda for Scrutiny Committee
31. Kier Services - Road closure - road from Fordton Cross to Station Cross
32. Devon & Somerset Fire & Rescue - Hate Crime
33. Devon County Council - Road closure Belle Parade
34. NHS -Crediton Steering Group - 31st August – CANCELLED
35. Summer Lunchtime Recital - 16th August recital
36. Summer Lunchtime Recitals - 17th August 2016
37. Road closure - Coffintree Cross Hill & Raddon Hill
38. Road closure - Mill Street Crediton
39. NHS - CCG Annual Meeting 01.09.2016
40. DCC - Temporary 10mph speed limit Exhibition Rd-Blagdon Tce
41. SMP Scaffolders - Road closure Mill Street 12.09.16 - 03.10.16
42. Devon Communities - Training Hub
43. DCC - amended road closure A3072 Coffintree Cross
44. DCC - temporary road closure Fordton Cross to Station Cross, Fordton
45. NHS - Help us to reach people in Devon pre-engagement events September 2016
46. 46. Summer Lunchtime Recitals - 23rd & 24th August
47. DCC - Road closure, Okefield Road
48. DCC - Road closure, Westernlea
49. DCC - Road closure, Broad Close
50. DCC - Road closure, Churchill Drive
51. Cambridge & Counties Bank - Interest Rate Change
52. DCC - Road closure, Church Street
53. MDDC - Agenda 6th Sept Managing the Environment Policy Devt Group
54. LGPS – 2016 Actuarial Valuation of the Devon Pension Fund – Invitation to Employers
55. MDDC – Newcombes Meadow Tree requiring felling
56. B William - Notice to Quit E8
57. CPRE Devon - Invite to forum on Thursday 22nd Sept 2016
58. TDCTA – Invite to AGM
59. Em Wilkinson Brice - Transfer of services to the RD&E
60. Boundary Commission for England - 2018 Review – plans and proposals in the office
61. MDDC - proposed removal of certain public payphones
62. Rosalind Hobbs - Notice to Quit E19B
63. MDDC – Extraordinary meeting 22.09.2016

Matters To Note

1. Mid Devon District Council - Council sells 8000th garden waste permit
2. DEFRA - South West to bid for £150K food and tourism boost
3. MDDC - Summer activities at Council's Leisure Centres
4. MDDC - The future of Cullompton Railway Station
5. Robert Nicholls - racial abuse
6. Recycle Devon - swapping is the new shopping
7. Met Office - Met Office and Environment Agency are recruiting
8. NALC - Bulletin on national developments & Meetings - July 2015
9. NHS Trust - NHS successfully enters home care market
10. David Tucker - lack of starter industrial units in Crediton
11. MDDC - CosyDevon Central Heating supported by Devon Local Authorities
12. R D & Exeter NHS Foundation Trust - new Chief Executive appointed
13. MDDC - Educating on recycling going well
14. Healthwatch Devon – Voices Issue 13 Summer [copy held in office]
15. Tiverton & Mid Devon Museum Trust - 'All aboard' a family sculpture trail
16. MDDC - improvement plans Tiverton Town Centre & Pannier Market

17. *DCC - Consultation on A30 highway improvements near Honiton*
18. *MDDC - Press Release - Lifeline Service available to all Mid Devon residents*
19. *Friends of Crediton Museum – Summer 2016 Newsletter [copy held in office]*
20. *MDDC - Mid Devon Talk - July Edition*
21. *MDDC - Press Release - Mid Devon's account receive audit report*
22. *MDDC - Notification of Key Decisions - September 2016*
23. *Sustainable Crediton - Newsletter Issue 73*
24. *Healthwatch Devon - Monthly Newsletter*
25. *DALC - Monthly Newsletter*
26. *CDS Member Briefing July 2016*
27. *NHS - Your Future Care newsletter*
28. *MDDC - bids for garden village status - development land to east of Cullompton*
29. *NHS - Healthy People - August 2016 monthly meeting*
30. *Citizens Advice - August 2016 Newsletter*
31. *Firebird Public Relations - Press Release new community orchard map launched*
32. *Cosmic - Digital marketing apprentice vacancy*
33. *Crediton Area Children's Centre - Autumn 2016 Newsletter*
34. *MDDC – Council meeting 31st August 2016 [copy held in office]*
35. *MDDC – Scrutiny Committee Minutes 19th August 2016 [copy held in office]*
36. *NALC - Newsletter August 2016*
37. *MDDC - Press Release - Electric Nights Event*
38. *MDDC - Press Release - Tiverton Market*
39. *MDDC - Press Release - Resident Fined under Enviro Protection Act*
40. *MDDC - August Mid Devon Talk*
41. *DCC - Parish Paths Newsletter Summer 2016*
42. *MDDC - Press Release - Council appoints new Directors*
43. *Healthwatch Devon - September bulletin*
44. *Sustainable Crediton – Newsletter Issue 74*
45. *NEW Devon Success Regime - Your Future Care Newsletter*
46. *DALC – Annual Report 2015/16 (copy held in office)*
47. *DALC - September e-bulletin*
48. *PCC Alison Hernandez - Monthly Report August 2016*
49. *Boniface Link Minutes - 5th September 2016*

24. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

25. Close