



**Minutes of Crediton Town Council's Community & Environment Committee Meeting
held on Tuesday 28 February 2023, at 19.00 at Old Lansdown School, Greenway, Crediton.**

Present: Cllrs E Brookes-Hocking, J Harris, N Letch, G Cochran, D Ross and M Szabo

In Attendance: Emma Anderson, Assistant Clerk
Penni Tearle, Chairman of the Boniface Allotment Association
Cllr G Fawssett
1 member of the public

137 Public Question Time

A member of the public requested a viburnum bush be planted in Peoples Park, as a symbol to Ukraine. Cllr N Letch confirmed it would be funded by CISCO. It was agreed to include this on the next full council agenda for consideration.

138 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr S Chenore (Proposed by Cllr Brookes-Hocking)

139 Declarations of Interest

None.

140 To note that decisions will be made with the climate emergency at the forefront of decision and policy making

This was **noted**.

141 Order of Business

There were no changes.

142 Chairman's and Clerk's Announcements

None.

143 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Community & Environment Committee meeting held on 17 January 2023

It was **resolved** to approve and sign the minutes. (Proposed by Cllr Harris)

144 Allotments:

- **To receive the report and consider the quotations therein to improve the top path at Exhibition Road allotments**

It was **agreed** to obtain a third quotation and defer this item to the next meeting. In the meantime, the Assistant Clerk would investigate grant funding options.

Cllr Ross left the meeting at 19.19

Cllr Ross returned to the meeting at 19.20

- **To receive the report and consider the quotations therein for the installation of water troughs at the allotments**
The quotation for installing the troughs had not been received. It was **agreed** to defer this item to the next meeting.
- **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**
1 non-cultivation notice was sent last week.
- **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**
Penni Tearle advised the committee that a trip to Rosemoor has been organised for plot holders as well as an afternoon picnic at Moffats Land allotment site.

Penni Tearle left the meeting at 19.25

- 145 To evaluate the tender applications received for the grounds maintenance contract for 2023-2026 and approve a contractor**
It was **resolved** to approve Hooper Services (Contractor 1). (Proposed by Cllr Szabo)
- 146 To receive the report on the Scout Memorial Garden maintenance contract for 1 April 2023 – 31 March 2024 and approve a contractor**
It was **resolved** to approve Mike Turnbull (Contractor 1). (Proposed by Cllr Harris)
- 147 To receive the report on the grass verge cutting contract for 1 April 2023 – 31 March 2024 and approve a contractor**
It was **resolved** to approve Hooper Services (Contractor 1). (Proposed by Cllr Brookes-Hocking)
- It was **agreed** for contractor performance to be reviewed by the committee 6 months after the contract commences.
- 148 To consider and approve the quotation received to alter the existing pole next to the museum to accommodate two hanging baskets**
It was **resolved** to approve the quotation for £184. (Proposed by Cllr Brookes-Hocking)
- 149 To receive the report and consider the quotations therein to repaint the cast iron heritage litter bins**
It was **agreed** to wait for the third quotation and approve a contractor via email. (Proposed by Cllr Harris)
- 150 To receive an update on the toilet door at Newcombes Meadow toilet block following the recent vandalism and agree any actions**
The Assistant Clerk confirmed that quotations are still being obtained to repair/replace the toilet door, once received these will be submitted to the insurers. Cllr N Letch suggested talking to the schools to address the vandalism. Members agreed for this to be included as a separate agenda item for the relevant committee.

151 To receive an update on the installation of a dog poo bin near Downeshead Lane and agree any actions

It was **resolved** to recommend to full council for three new litter bins to be installed on the footpaths connecting Tarka View and Downeshead Lane at a cost of £2,292 to cover installation and emptying for 2023/24, with the money being taken from reserves. (Proposed by Cllr Brookes-Hocking)

152 To discuss this year's Floral Crediton Competition and agree any actions

It was **resolved** not to hold the Floral Crediton Competition this year but to continue to promote local gardening campaigns/projects that local residents can get involved in. (Proposed by Cllr Brookes-Hocking)

153 To receive an update on the property inspections carried out in 2022 and agree any actions

The Assistant Clerk advised that the broken slabs at the Scout Memorial Garden had been repaired at a cost of £255.50 + VAT.

The works to the benches at the Scout Memorial Garden will be reassessed in the next inspection.

154 To discuss the three trees in group 55 in Peoples Park, near the junction of Buller Rd and Alexandra Rd, and agree a course of action (Item requested by Cllr Szabo)

Cllr Szabo explained that the 2 smaller trees are not growing well and need removing. The Assistant Clerk will obtain quotations for consideration at the next meeting.

155 To receive an update on open spaces including the following:

- **Planting of Liquidambar – Peoples Park**

The tree is expected to arrive this week.

- **Approved tree works – Peoples Park**

The tree works are complete, the two sycamores due to be planted will arrive this week.

- **Removal of unsafe metal pole – Peoples Park**

Complete. The pole has been removed.

156 To note the date of the next meeting – 18 April 2023

The date of the next meeting was **noted**. The meeting was closed at 20.29

Signed 

Chairman

Dated... 25-4-23