



**Minutes of the Credition Town Council Meeting, held on  
Tuesday, 18<sup>th</sup> July 2017, at 7pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Mr F Letch, Miss J Harris, Mr A Wyer, Mr R Wright, Mr J Ross, Mr J Downes and Mr M Szabo.

**In Attendance:** Mrs Clare Dalley, Town Clerk  
13 members of the public  
1 member of the press

**1707/82 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllrs Mrs L Brookes-Hocking, Miss J Walters, Mr N Way and Mrs H Zorlu. (Proposed by Cllr Letch)

**1707/83 Declarations of Interest**

Cllrs Letch, Wright and Downes declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**1707/84 Public Question Time**

Members of the public asked for clarification on the planning application process particularly in relation to planning application numbered 17/00982/MFUL and how local councillors could assist residents regarding their objections to the application.

Cllr Letch explained the process, advising that the application would be decided by Mid Devon District Council's (MDDC) Planning Committee and not an officer. Full details of the District Councillors who sit on the MDDC Planning Committee can be found on MDDC's website should residents wish to lobby them. Cllr Downes recommended that residents co-ordinate their response.

**1707/85 Order of Business**

It was **resolved** to change the order of business and bring forward agenda item 10 'Mid Devon District Council – Planning Applications', in order to consider planning application numbered 17/00982/MFUL after agenda item 8 'Police Report'. (Proposed by Cllr Letch)

**1707/86 Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make.**

The Chairman announced it had been a busy time since the last meeting and he had attended the following:

- 1<sup>st</sup> July – Mayor's Surgery on the Town Square and participated in the launch of the new Town Council 'Redvers Ramble and Other Walks' leaflet.
- 3<sup>rd</sup> July – Churches Housing Action Team Annual General Meeting with Cllr Wright.
- 8<sup>th</sup> July – Credition Twinning Association Boules Tournament, accompanied by Cllrs Harris, Ross and Wyer.
- 10<sup>th</sup> July – the public planning meeting pertaining to planning application numbered 17/00982/MFUL at Credition Football Club.
- 12<sup>th</sup> July – MDDC Planning Committee meeting

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Initials .....

- 13<sup>th</sup> July – Judging 25 entries in the Floral Crediton Competition accompanied by expert judge Mr Bert Jewell.
- 14<sup>th</sup> July – A walk of the Town’s High Street along with a Devon County Council Highways Officer and members of Crediton & District Access Group to assess unsafe footways. None were identified as defective, as DCC’s definition of defective is a protrusion of 20 mm or more.
- 15<sup>th</sup> July – Mayor’s Surgery on the Town Square
- 17<sup>th</sup> July – A photograph promoting the installation of the first 24/7 public access defibrillator in Crediton.
- 17<sup>th</sup> July – MDDC’s Scrutiny Committee where he had tabled a motion, which had been successful, for MDDC to reconsider the closure of its Customer Service surgeries in Crediton and Cullompton. The matter will now be considered by MDDC’s full council.

The Chairman also advised that he would be attending the Mid Devon Show on Saturday, 22<sup>nd</sup> July 2017.

**1707/87**      **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 20<sup>th</sup> June 2017, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Town Council meeting held on 20<sup>th</sup> June 2017, as a correct record. (Proposed by Cllr Harris)

**1707/88**      **Matters Arising**  
There were no matters arising

**1707/89**      **Police Report** – The Clerk read the report provided by the local Police, a copy of which is attached as Appendix One, and advised members that the report would be circulated after the meeting.

**1707/90**      **Mid Devon District Council – Planning Applications**  
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference:      17/00982/MFUL  
Proposal:      Erection of 54 dwellings, including associated public open space, landscaping and all other associated external works  
Location:      Land at NGR 284671 100838 Cromwells Meadow, Crediton, Devon  
Applicant:      Mr A West, Persimmon Homes South West, Mallard Road, Sowton Trading Estate, Exeter, EX2 7LD

It was **resolved** to recommend REFUSAL on the following grounds:

- It is overdevelopment of the site. The Local Plan Policy CRE3 has allocated 35 dwellings on the site, however, this application proposes 54 dwellings, a 54.2% increase.
- South West Water sewerage system is incapable of coping with the current capacity generated from dwellings in the surrounding area such as Cromwells Meadow, Willow Walk, Hedgerow Close, Primrose Way etc. There are regular occurrences of the pumping station breaking down resulting in raw sewerage overflowing into the gardens of properties. The introduction of further dwellings on to the system will exacerbate these issues causing increased public health issues.

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- The proposed development site is a flood plain and has regularly flooded in the past. The Drainage Report acknowledges that infiltration of water to ground is not a viable surface water drainage option. The installation of an attenuation pond to accommodate surface water run-off is insufficient mitigation for the level of surface water run-off. It is questionable as to whether the drainage ditch located at the southern boundary will be able to cope with the increased volumes of water from the attenuation pond, as this already accommodates water run-off from other areas. This development could increase the risk of flooding elsewhere due to water run-off.
- The access to the site via Willow Walk is unsuitable. Willow Walk is unable to accommodate the increased level of traffic and parking that this development will generate.
- There is insufficient infrastructure (doctors, dentist, schools etc.) within Crediton to accommodate the increased dwellings.

The Council would like it noted that if the application is approved there must be a condition stipulating that a separate construction access must be installed. It is essential that Willow Walk is not used for construction access. (Proposed by Cllr Szabo)

Cllr Downes requested that the minutes show that he voted for the refusal of the application on the information he had received to date and that he reserved the right to change his mind in view of any other information that may be brought to his attention. Cllr Letch abstained from voting.

All members of the ~~public~~ left the meeting.

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**1707/91 To receive, and to ratify the decisions therein, the minutes of the:**

- **Administration & Personnel Committee meeting held on 20<sup>th</sup> June 2017.** It was resolved to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee meeting held on 20<sup>th</sup> June 2017. (Proposed by Cllr Harris)
- **Parish Paths Committee meeting held on 27<sup>th</sup> June 2017.** It was resolved to receive and to ratify the decisions therein, the minutes of the Parish Paths Committee meeting held on 27<sup>th</sup> June 2017. (Proposed by Cllr Letch)
- **Policy & Forward Planning Committee meeting held on 4<sup>th</sup> July 2017.** It was resolved to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 4<sup>th</sup> July 2017. (Proposed by Cllr Harris)
- **Christmas in Crediton Committee meeting held on 11<sup>th</sup> July 2017.** The Clerk advised this meeting did not take place as it was not quorate.
- **Property & Allotments Committee meeting held on 11<sup>th</sup> July 2017.** It was resolved to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee meeting held on 11<sup>th</sup> July 2017. (Proposed by Cllr Harris)

Cllr Wright objected to netting being installed at the Bandstand. Cllr Szabo advised it was Swallows not House Martins nesting at the Bandstand.

- **Crediton Open Space Committee meeting held on 12<sup>th</sup> July 2017.** The Clerk advised this meeting did not take place as it was not quorate.

Copies of the minutes had been issued with the agenda or prior to the meeting.

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1707/92

**Mid Devon District Council – Planning Applications**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00978/HOUSE  
 Proposal: Erection of shed in front garden  
 Location: West Forches, Alexandra Road, Crediton, EX17 2DH  
 Applicant: Mr J Adams, West Forches, Alexandra Road, Crediton, EX17 2DH

It was resolved to recommend APPROVAL. (Proposed by Cllr Wright)

Reference: 17/01014/ADVERT  
 Proposal: Advertisement consent to display 2 non-illuminated freestanding direction signs (Revised Scheme)  
 Location: QE Academy Trust, Western Road, Crediton, EX17 3LU  
 Applicant: QE Academy Trust, Western Road, Crediton, EX17 3LU

It was resolved to recommend NO OBJECTION. (Proposed by Cllr Wyer)

Reference: 17/01011/FULL  
 Proposal: Erection of 3 dwellings  
 Location: Land at NGR 282982 100284 (Rear of 42 High Street), St Saviours Way, Crediton  
 Applicant: Mr P Naylor, 15 Grand Junction Wharf, Islington, London, N1 7RL

It was resolved to recommend NO OBJECTION providing there is only pedestrian access to the dwellings. (Proposed by Cllr Wright)

Reference: 17/01031/LBC  
 Proposal: Listed Building Consent for fixing acoustic tiles to first floor Victoria Hall walls and the installation of noise attenuating suspended ceiling in ground floor museum room  
 Location: Crediton Museum and Heritage Centre, Old Town Hall, High Street, EX17 3LF  
 Applicant: Mr K Mortimer, Crediton Area Development Trust Ltd, Old Town Hall, High Street, Crediton, EX17 3LF

It was resolved to recommend APPROVAL. (Proposed by Cllr Harris)

Reference: 17/01042/FULL  
 Proposal: Alterations to South elevation of existing building to accommodate a flexible use of B1, B2 or B8  
 Location: Ladds Gun and Sport, Marsh Road, Lords Meadow Industrial Estate,  
 Applicant: Mrs V Ladd C/o Mr Nigel Cant, Nigel Cant Planning, Peppercorn Cottage, Woodland Head, Yeoford, Crediton, EX17 5HF

It was resolved to recommend NO OBJECTION. (Proposed by Cllr Wyer)

Reference: 17/01003/FULL  
 Proposal: Conversion of first floor and loft including insertion of dormer to form flat, internal and external alterations to improve access and demolition of rear lean-to extension  
 Location: 106 High Street, Crediton, EX17 3LF

Initials: .....

**Applicant:** Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

It was resolved to recommend NO OBJECTION. (Proposed by Cllr Wyer)

**Reference:** 17/01006/LBC  
**Proposal:** Listed Building Consent for the conversion of first floor and loft including insertion of dormer to form flat, internal and external alterations to improve access and demolition of rear lean-to extension  
**Location:** 106 High Street, Crediton, EX17 3LF  
**Applicant:** Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

It was resolved to recommend OBJECTION on the grounds that the installation of a dormer will be out of keeping with the historic listed building. (Proposed by Cllr Wyer)

**Reference:** 17/01090/MOUT (Consulted as Neighbouring Authority)  
**Proposal:** Outline for the erection of up to 60 dwellings with associated access, parking, open space, landscaping and infrastructure (including retaining works)  
**Location:** Land and Buildings at NGR 281938 100425, (Adjacent Brookdale, Threshers), Hollacombe, Devon  
**Applicant:** Mr B Lee C/o Mr M Scoot, Maypool House, Maypool, Brixham, TQ5 0ET

It was resolved to recommend OBJECTION, on the following grounds:

- The development will exacerbate the existing traffic and parking congestion in the area.
- The site is a flood plain and there are concerns regarding the mitigation of surface water run-off.
- There are questions regarding the ecological study as it is understood there are protected species living at the site including bats and newts.
- The increased traffic flow this development will create will exacerbate the already high levels of air pollution in the St Lawrence Green area of Town.

(Proposed by Cllr Wyer)

**Reference:** 17/01107/CAT  
**Proposal:** Notification of intention to reduce 2 Lime trees in height by 2-3 metres to previous reduction points and reshape the lateral growth within a Conservation Area  
**Location:** 2 The Limes, East Street, Crediton, EX17 3BA  
**Applicant:** Mr Flanigan, 2 The Limes, East Street, Crediton, EX17 3BA

It was resolved to recommend NO OBJECTION as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Letch)

**1707/93**

**Mid Devon District Council – Planning Decisions**

It was resolved to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed (Proposed by Cllr Letch).

**Reference:** 17/00763/HOUSE  
**Proposal:** Erection of two storey extension and balcony with double garage at lower ground level and alterations to driveway

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Location: 17 Lamejohns Field, Crediton, Devon, EX17 1EB  
 Applicant: Mr L Deem, 17 Lamejohns Field, Crediton, Devon, EX17 1EB

Reference: 17/00843/HOUSE  
 Proposal: Erection of single storey extension to rear  
 Location: 3 Walnut Drive, Crediton, EX17 1JB  
 Applicant: Mr & Mrs Raymont, 3 Walnut Drive, Crediton, EX17 1JB

- 1707/94**      **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 21<sup>st</sup> June 2017 to 18<sup>th</sup> July 2017 inclusive and to receive the bank reconciliation. The schedules of payments and receipts were issued prior to the meeting. It was resolved to approve the payments totaling £8,989.05, receipts totaling £54.65 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix Two. (Proposed by Cllr Letch)**
- 1707/95**      **To receive a list of outstanding debts owed to Crediton Town Council. The documentation relating to this item had been issued prior to the meeting. It was resolved to note the outstanding debts of £2.80, a copy of which is attached to these minutes as Appendix Three. (Proposed by Cllr Letch)**
- 1707/96**      **Budget Review – To review the budget for the year to date. A copy of the budget sheet which had been circulated prior to the meeting is attached as Appendix Four. It was resolved to note the budget sheet and the information contained therein. (Proposed by Cllr Letch)**
- 1707/97**      **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions. It was resolved to note the report with no further actions. (Proposed by Cllr Harris)**
- 1707/98**      **To resolve to grant the Clerk designated authority to make routine payments during the Council’s Summer recess. It was resolved to grant the Clerk designated authority to make routine payments during the Council’s Summer recess. (Proposed by Cllr Letch)**
- 1707/99**      **To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council’s Summer recess. It was resolved to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council’s Summer recess. (Proposed by Cllr Harris)**
- 1707/100**     **To review the Council’s Whistleblowing Policy & Procedure. A copy of the Council’s Whistleblowing Policy & Procedure had been circulated with the agenda. It was resolved to agree and adopt the Council’s Whistleblowing Policy & Procedure. (Proposed by Cllr Harris)**
- 1707/101**     **To receive a recommendation from the Council’s Administration & Personnel Committee to adopt a new Maternity, Adoption, Paternity and Parental Leave and Pay Policy & Procedure. A copy of the Policy & Procedure had been issued with the agenda. It was resolved to approve the recommendation from the Council’s Administration & Personnel Committee to adopt a new Maternity, Adoption, Paternity and Parental Leave and Pay Policy & Procedure with immediate effect. (Proposed by Harris)**

Initials .....

- 1707/102** To receive a recommendation from the Crediton Open Space Committee for Urban and Rural Tree Services to be instructed to undertake the removal of the laurel hedge at Peoples Park Wildlife Area at a cost of £530 plus VAT, with the money being taken from the Council's General Fund. Councillors attention had been drawn to the minutes of the Crediton Open Space Committee held on 10th May 2017. It was resolved to approve the recommendation from the Crediton Open Space Committee for Urban and Rural Tree Services to be instructed to undertake the removal of the laurel hedge at Peoples Park Wildlife Area at a cost of £530 plus VAT, with the money being taken from the Council's General Fund. (Proposed by Cllr Letch)
- 1707/103** To consider the Town Council supporting and facilitating a 'Celebrating Diversity Festival' in Crediton in the Summer of 2018. Further information had been issued prior to the meeting. The Clerk also advised that Mr Quick had been successful in receiving approval for funding from the Devon & Cornwall Crimebeat Panel towards the festival. The Crimebeat Panel has deferred the award, with a view to £500 match funding being secured from the Town Council. It was noted that the Council did not have capacity to facilitate the festival. It was resolved to support a 'Celebrating Diversity Festival' in Crediton in the Summer of 2018 and to provide £500 funding from the Council's Localism Earmarked Reserve Fund. (Proposed by Cllr Harris)
- 1707/104** To consider the Town Council supporting the Town Team's St Boniface Project as outlined by Mr Rod Brookes-Hocking at the June Town Council meeting. It was resolved to support, in principle, the Town Team's St Boniface project. (Proposed by Cllr Letch)
- 1707/105** Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Cllr Szabo:

- The It's Your Neighbourhood Judges visited Crediton on Thursday 13<sup>th</sup> and Friday 14<sup>th</sup> July and had judged 15 entries.
- The Britain in Bloom judges had visited Crediton today.

Cllr Wyer:

- Had attended the public planning meeting pertaining to planning application numbered 17/00982/MFUL at Crediton Football Club on the 10<sup>th</sup> July along with Cllr Downes.
- The Assistant Clerk had met with representatives of South West Ambulance Service and the local Police regarding the development of the Crediton Emergency Plan.

Cllr Downes:

- Crediton Station is a credit to the community especially considering it is not a Heritage Station. It is extremely well looked after and is a credit to the Town.
- Had attended a training event called 'Essential Skills for the 21st Century Councillor' on the 14<sup>th</sup> July together with Cllr Ross. It had been extremely interesting and informative and he recommended the Town Council investigate the possibility of Bethan Evans, of Bevan Brittan, carrying out a Councillor training event in Crediton. Cllr Ross concurred.

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Cllr Ross:

- Had attended two Councillor Training events, both of which had been interesting and informative. He also found the networking opportunities useful.
- He would like to join the Council's Policy & Forward Planning Committee.

Cllr Letch:

- Had attended Scrutiny training at MDDC that day.
- Devon County is investing £80,000 towards recycling. Three members are concentrating on contamination and will spend 3 – 4 weeks in Crediton starting on 1<sup>st</sup> August 2017.

1707/106

**Correspondence and Matters To Note - To receive Council correspondence and matters to note.** Copies of the correspondence and matters to note had been issued with the agenda.

*Correspondence*

1. MDDC - Information regarding Play Areas
2. Devon Communities Together - Courses 2017
3. MDDC - Council Agenda
4. CISCO - Immigration talk
5. DCC - Proposed Crediton Town Footway works
6. Co-operative Bank - compensation arrangements
7. Culm Lea Community - MDDC 10 year plan to de-fence children's play areas
8. Member of the public - Festival - Town Square – noise
9. CHAT - Mid Devon Housing Hub Launch
10. Community Safety - Project Griffin Flyers

*Matters To Note*

1. MDDC - Town & Parish Newsletter - June 2017
2. Healthy People - Special Edition - Acute Services Review
3. Turning Tides - Newsletter 005
4. Nationwide - Change of address & terms and conditions
5. CISCO - immigration talk
6. Crediton Railway Station - Bus Stop Sign
7. MDDC - Lords Meadow Leisure Centre - Car Park
8. Sustainable Crediton - Newsletter Issue 84
9. DALC - latest news from DALC July 2017
10. Rural Services Network - Rural Opportunities Bulletin
11. NALC - Chief Executive's Bulletin 24 - 30 June 2017
12. Healthwatch Devon - July Newsletter
13. Member of the public - Congratulations - flower displays

Cllr Wright advised on the following correspondence:

- Item 5 - Tiverton does have tarmac.
- Item 7 - MDDC does not have a plan to de-fence play areas.
- Item 9 - CHAT balance sheet and their premises move.

It was resolved to note the correspondence and matters to note. (Proposed by Cllr Letch)



Initials .....



**1707/107 Business brought forward**

Cllr Szabo:

- The Police have been speed trapping in Coplestone and Crediton. The sessions appeared to be extremely successful.

Cllr Ross:

- The Speedwatch Team have been working with the Police blitzing speeding traffic on the A377.

Cllr Downes

- A footway has been installed at Lords Meadow Leisure Centre, however it stops at the gate before it links to Willow Walk and joins rough stone. Is it possible to ask MDDC why it didn't complete the 10m of path?

Cllr Letch

- There is an increasing problem with cars parking on pavements and the only way to address it is via a byelaw. Can we look into byelaws?

**PART TWO**

**1707/108** It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Letch)

**1707/109** To receive a recommendation from the Council's Administration & Personnel Committee for the Town Clerk's salary to be increased to SCP40 from 1st July 2017. It was resolved to approve the recommendation of the Council's Administration & Personnel Committee for the Town Clerk's salary to be increased to SCP40 from 1st July 2017. (Proposed by Cllr Wyer)

**1707/110** To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and agree any further actions. The Clerk advised that Mid Devon District Council's Cabinet had decided to defer the report and that Cllr Letch, Mr Stephen Walford, Cllr Wright and Mr Andrew Busby will be meeting on Friday, 21<sup>st</sup> July 2017 to discuss the matter further. Further information had been requested as to why this course of action has been chosen, however, the Clerk had been informed by Mr Busby that as the report was a Part 2 confidential item, no further details could be provided.

**1707/111** Close

The meeting closed at 8.39 pm.

Signed 

(Chairman)

Dated: 19/9/17

**Emma Anderson**

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**From:** CROCKER Lisa 30341 <Lisa.CROCKER@devonandcornwall.pnn.police.uk>  
**Sent:** 18 July 2017 08:42  
**To:** Emma Anderson  
**Subject:** RE: Police Report

Good Morning Emma

Please find attached Police report for Crediton town for the past month:

Call to Police:

Domestic related x 14  
Animal Welfare x 2  
Concern for welfare x 6  
Burglary x 1  
ASB related x 15  
Road related x 11  
Drink driver x 3  
Missing person x 11  
Parking related x 1  
Non Police related x 1  
Criminal Damage x 3  
Assault x 6  
Suspicious Vehicle/Person x 7  
Alarm related x 2  
Sudden death x 1  
Abandon 999 x 2  
Hate related x 1  
Firearm related x 1

Crimes reported to Police:

Drug related x 1  
Threat related x 4  
Criminal Damage x 5  
Burglary x 4  
Arson x 1  
Theft x 8  
Assault x 8  
Stalking x 1  
Communication related x 8  
Harassment related x 2  
Rape x 1

Regards  
Lisa



**Crediton Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
141 Staff Salaries	22/06/2017		Co-operative curre	BACS	Salaries - June	Clare Dalley	E	1,852.11	0.00	1,852.11
142 Staff Salaries	22/06/2017		Co-operative curre	BACS	Salaries - June	Emma Anderson	E	1,176.20	0.00	1,176.20
143 Staff Salaries	22/06/2017		Co-operative curre	BACS	Salaries - June	Sandra Blake	E	520.00	0.00	520.00
144 PAYE/National Insuranc	22/06/2017		Co-operative curre	BACS	PAYE/National Insurance	HMRC	E	1,236.12	0.00	1,236.12
145 Pension Contributions	22/06/2017		Co-operative curre	BACS	Pension Contributions	Peninsula Pensions	E	1,102.99	0.00	1,102.99
146 Office Supplies	21/06/2017		Petty Cash	pettycash	Storage Container - Padk	Crediton Cobbler	E	5.00	0.00	5.00
147 Office Supplies	30/06/2017		Co-operative curre	Card	Red Ensign Flag	One Stop Promotions Lt	S	37.25	7.45	44.70
148 Telephone Charges	04/07/2017		Co-operative curre	DD	Telephone Charges	BT	S	138.69	27.74	166.43
149 Bandstand Electricity	12/07/2017		Co-operative curre	DD	Bandstand Electricity	EDF Energy	L	23.25	1.16	24.41
150 General Fund	18/07/2017		Co-operative curre	400210	Town Square tree edging	EAG Sherwood	E	95.76	0.00	95.76
151 Various/Other	18/07/2017		Co-operative curre	400211	Removal of Lauder Mews	Adam Blake	E	15.00	0.00	15.00
152 Councillor/Clerk Expens	18/07/2017		Co-operative curre	400212	Travel Expenses	Mrs C Dalley	E	2.00	0.00	2.00
153 Councillor/Clerk Expens	18/07/2017		Co-operative curre	400213	Travel Expenses	Mrs Emma Anderson	E	13.25	0.00	13.25
154 Stationery	18/07/2017		Co-operative curre	400214	Stationery	Printed Paper Products I	S	23.85	4.77	28.62
155 Office Supplies	12/07/2017		Co-operative curre	400215	Office Supplies - Various	Adams Home Hardware	S	7.41	1.47	8.88
156 Advertising	18/07/2017		Co-operative curre	400216	Advert - Councillor Vacan	Crediton Country Courie	S	100.00	20.00	120.00
157 Stationery	18/07/2017		Co-operative curre	400217	Stationery	Devon Commercial Stati	S	16.94	3.39	20.33
158 Stationery	18/07/2017		Co-operative curre	400218	Stationery	Devon Commercial Stati	S	35.30	7.06	42.36
159 Photocopier/Printing Ch	18/07/2017		Co-operative curre	400219	Newsletter Printing	Hedgerow Printing Ltd	E	126.00	0.00	126.00
160 Garage/Storage Rental	18/07/2017		Co-operative curre	400220	Garage rental	Mid Devon District Coun	E	43.68	0.00	43.68
161 Stationery	18/07/2017		Co-operative curre	400221	Stationery	Devon Commercial Stati	S	5.57	1.11	6.68
162 Incredible Edible Town	18/07/2017		Co-operative curre	400222	Incredible Edible Plants e	Yvonne Crone	E	9.15	0.00	9.15
163 Incredible Edible Town	18/07/2017		Co-operative curre	400222	Incredible Edible Plants e	Yvonne Crone	S	19.17	3.83	23.00
164 Photocopier/Printing Ch	18/07/2017		Co-operative curre	400223	Printing Charges	Concorde	S	34.72	6.94	41.66
165 Photocopier/Printing Ch	18/07/2017		Co-operative curre	400224	Printing Charges	Concorde	S	100.00	20.00	120.00
166 Staff/Councillor Training	18/07/2017		Co-operative curre	400225	SLCC Conference	SLCC Enterprises Ltd	S	93.50	18.70	112.20
167 Garage/Storage Rental	18/07/2017		Co-operative curre	400226	Dynamic Links Rental - A	Dynamic Links Ltd	S	39.43	7.89	47.32
168 Councillor Allowances	18/07/2017		Co-operative curre	BACS	Councillor Allowances	Mr Michael Szabo	E	80.00	0.00	80.00
169 Councillor Allowances	18/07/2017		Co-operative curre	BACS	Councillor Allowances	Mr Frank Letch	E	80.00	0.00	80.00
170 Councillor Allowances	18/07/2017		Co-operative curre	BACS	Councillor Allowances	Mr John Downes	E	80.00	0.00	80.00
171 Councillor Allowances	18/07/2017		Co-operative curre	BACS	Councillor Allowances	Mrs Elizabeth Brookes-t	E	80.00	0.00	80.00
172 Mayor's Allowance	18/07/2017		Co-operative curre	BACS	Mayor's allowance	Mr Frank Letch	E	600.00	0.00	600.00
173 Advertising	18/07/2017		Co-operative curre	400227	Advert - Councillor Co-op	Crediton Country Courie	S	100.00	20.00	120.00
174 IT Support	14/07/2017		Co-operative curre	400228	IT Software	Project Cosmic	S	125.40	25.08	150.48
175 Bus Shelter Cleaning	18/07/2017		Co-operative curre	400229	Bus Shelter Cleaning	Complete Cleaning Serv	S	215.00	43.00	258.00
176 General Fund	18/07/2017		Co-operative curre	400230	Town Square tree edging	Edwin Tucker & Sons Lt	S	11.22	2.24	13.46

**Crediton Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
177 Floral Crediton Plants	18/07/2017		Co-operative curre	400231	Town Square plants	Mr A E Jewell	E	77.94	0.00	77.94
178 Floral Crediton Flower T	18/07/2017		Co-operative curre	400231	Flower Tower - Bedding	Mr A E Jewell (West Col	S	91.95	18.39	110.34
179 Floral Crediton Flower T	18/07/2017		Co-operative curre	400231	Flower Tower - Compost	Mr A E Jewell (Bernavilk	S	42.48	8.50	50.98
180 Floral Crediton Flower T	18/07/2017		Co-operative curre	400231	Flower Tower - Chippings	Mr A E Jewell (Eakers)	S	3.75	0.75	4.50
181 Floral Crediton Plants	18/07/2017		Co-operative curre	400231	Town Square plants	Mr A E Jewell (Plants Ge	S	106.46	21.29	127.75
182 Staff/Councillor Training	18/07/2017		Co-operative curre	400232	NALC Conference	NATional Association of I	S	100.00	20.00	120.00
183 Councillor/Clerk Expens	18/07/2017		Co-operative curre	400233	Councillor Expenses	Mr Frank Letch	E	31.75	0.00	31.75
<b>Total</b>								<b>8,698.29</b>	<b>290.76</b>	<b>8,989.05</b>


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**Crediton Town Council  
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
27	10/07/2017		Co-operative curre	Cash	Exhibition Road - Allotme	Mr G Martinez	E	4.06	0.00	4.06
28	10/07/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr G Martinez	E	0.59	0.00	0.59
29	27/06/2017		Co-operative curre	cheque	Christmas lights donation	Boots The Chemist	E	50.00	0.00	50.00
<b>Total</b>								<b>54.65</b>	<b>0.00</b>	<b>54.65</b>

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## Crediton Town Council

<b>Bank Reconciliation at 18/07/2017</b>			
	Cash in Hand 01/04/2017		203,394.76
	<b>ADD</b>		
	Receipts 01/04/2017 - 18/07/2017		119,038.65
	<b>SUBTRACT</b>		
	Payments 01/04/2017 - 18/07/2017		69,826.99
<b>A</b>	<b>Cash in Hand 18/07/2017 (per Cash Book)</b>		<b>252,606.42</b>
	Cash in hand per Bank Statements		
	Cash 17/07/2017	0.00	
	Petty Cash 17/07/2017	89.11	
	Cambridge & Counties 17/07/2017	74,943.70	
	Co-operative current a/c 65809 17/07/2017	95,777.01	
	Nationwide a/c 90097276 17/07/2017	85,033.04	
			
	Less unrepresented cheques As attached		255,842.86 3,291.09
	Plus unrepresented receipts As attached		252,551.77 54.65
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>252,606.42</b>
	<b>A = B Checks out OK</b>		



Date\Time: 17/07/2017  
08:41:28

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[Accounts Information](#) > [Transactions](#) > [Print Preview](#)

Transactions	
Account	0892996580921700
Date	From: 01/07/2017 To: 17/07/2017

Date	Description	Bank Reference	Customer Reference	Credit	Debit	Additional Information	Running Balance
03/07/2017	Cheque	8352739800200006	400195		30.00	274856	96,896.55
04/07/2017	Cheque	7201514000200012	400201		449.40	300000	96,447.15
04/07/2017	Purchase	4988243066242656 CARD	2656 WWW.FLAGSANDF		44.70		96,402.45
04/07/2017	Cheque	7201716600200013	400202		41.66	532203	96,360.79
04/07/2017	Direct Debit	WW28369691- 000019	BT GROUP PLC		166.43	959913	96,194.36
04/07/2017	Cheque	7201716700200013	400204		134.94	532203	96,059.42
12/07/2017	Direct Debit	673108867116	EDF ENERGY		24.41	249814	96,035.01
13/07/2017	Cheque	9303379200200008	400191		258.00	300000	95,777.01

[Back](#)

*Handwritten mark resembling the number 9*

Our Ref: 15006951\X200\PROC  
Date: 31st May 2017  
DDI: 0344 225 3939  
Fax: 0116 254 4637  
Email: savings@ccbanc.co.uk

**Strictly Private & Confidential**

Crediton Town Council  
Mr F W Letch  
Council Offices,  
Market Street  
Crediton  
Devon  
EX17 2BN

RECEIVED

05 JUN 2017

### Statement of Account

**Account name:** Crediton Town Council  
**Account number:** 15006951  
**Sort code:** 60-95-86  
**Notice description:** 120 Day Notice Business Saving Account - Issue 1 Monthly 1.54%  
**FSCS Eligibility:** Eligible  
**Sheet Number:** 1

Date	Description	Debits £	Credits £	Balance £
01/06/2016	Brought forward			50,000.00 Cr
30/06/2016	Interest credited gross 15006951		71.11	50,071.11 Cr
31/07/2016	Interest credited gross 15006951		76.12	50,147.23 Cr
31/08/2016	Interest credited gross 15006951		76.24	50,223.47 Cr
30/09/2016	Interest credited gross 15006951		73.89	50,297.36 Cr
31/10/2016	Interest credited gross 15006951		76.47	50,373.83 Cr
30/11/2016	Interest credited gross 15006951		74.11	50,447.94 Cr
31/12/2016	Interest credited gross 15006951		76.69	50,524.63 Cr
31/01/2017	Interest credited gross 15006951		67.12	50,591.75 Cr
27/02/2017	Electronic Transfer 15006951 Crediton		24,000.00	74,591.75 Cr
28/02/2017	Interest credited gross 15006951		61.80	74,653.55 Cr
31/03/2017	Interest credited gross 15006951		97.64	74,751.19 Cr
30/04/2017	Interest credited gross 15006951		94.62	74,845.81 Cr
31/05/2017	Interest credited gross 15006951		97.89	74,943.70 Cr



# Nationwide Building Society

Private & Confidential  
 Attn of Clare Louise Dalley  
 Crediton Town Council  
 Council Offices  
 Market Street  
 Crediton  
 United Kingdom  
 EX17 2BN

**Summary for 01 Mar 2017 - 31 Mar 2017**

Start Balance	85,000.00
Total In	33.04
Total Out	0.00
End Balance	85,033.04

*Client Name* Crediton Town Council  
*Account Type* Business Instant Saver Issue 5 - Annual

*Account Number* 90097276  
*Statement Number* 4  
*Currency* Sterling  
*Interest Rate as at 31 Mar 2017* 0.40%

Date	Description	Details	Payments	Receipts	Balance
01 Mar 2017	Start Balance				85,000.00
31 Mar 2017	Interest Credited	For the period 15 Feb 2017 to 31 Mar 2017		33.04	85,033.04
31 Mar 2017	End Balance				85,033.04

The deposits in this account are eligible for protection under the Financial Services Compensation Scheme (FSCS)

Please find enclosed a copy of the FSCS Information Sheet and Exclusion List which provides information about the Financial Services Compensation Scheme and the protection that it provides.

Crediton Town Council

Interest paid during the period 1 April 2016 to 31 March 2017

Account Number 90097276

£ 33.04

If you have a 95 Day Saver or Instant Saver account, you can pay in as often as you like. Just check your terms and conditions to find out the minimum payment and maximum balance for your account type.

You can find out how to make a payment on the back of this statement.



\*001506\*



*R*

**Outstanding Debts as at 17th July 2017**

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<b>Invoice Date</b>	<b>Invoice Number</b>	<b>Amount</b>
<b>Jul-17</b>		
Exhibition Road		£2.80
<b>TOTAL AMOUNT OUTSTANDING</b>		<b>£2.80</b>

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*FL*

Year To Date Budget 2017-2018

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	%Budget	Remaining	Total Spend
Administration	10,224	499,74	1,302,96	875,58	711,44				33.2	6,894,28	3,889,172
Council & Councillors	10,144	1,010,62	300,28	1042,93	1,439,20				37.4	6,350,97	3,793,03
Property & Parks	39,685	3,158,11	3,045,17	779,72	373,41				18.5	32,328,59	7,956,41
Insurance	2,500		1,718,62						68.7	781,38	1,718,62
Parish Paths (P3)	750			30,00					-	720,00	30,00
Grants	20,000	18,510,00	400,00	44,76	386,51				90.6	1,890,00	18,110,00
Amenities	23,200		139,20						2.5	22,629,53	570,47
Localism Projects	24,552		9,217,73						37.5	15,334,27	9,217,73
<b>Sub Total</b>	<b>131,055</b>	<b>23,178</b>	<b>15,324</b>	<b>2,773</b>	<b>2,911</b>				<b>33.7</b>	<b>86,869,02</b>	<b>44,185,98</b>

Salaries/PAY/ENI	Budget								%Budget	Balance	Total Spend
Salaries	56,085	3,548,71	3,548,51	3,548,31					19.0	45,439,47	10,645,53
PAY/ENI	7,740	1,102,99	2,471,64	1,236,12					47.9	4,032,24	3,707,76
Pension Payments	12,900	1,102,99	1,102,99	1,102,99					25.7	9,591,03	3,508,97
<b>Sub Total</b>	<b>76,725</b>	<b>4,651,70</b>	<b>7,123,14</b>	<b>5,887,42</b>	<b>-</b>				<b>23.0</b>	<b>59,062,74</b>	<b>17,662,26</b>

Budget Spend	2017/80,00	27,830,17	22,447,70	8,650,41	2,910,56				29.8	145,931,76	61,048,24
<b>Ear Marked Reserves/Project Funds</b>											
Wildlife Garden	130								-	130,00	-
Neighbourhood Plan	4,650								-	4,650,00	-
Allocments	1,387								-	1,387,00	-
Street Furniture & Small Works	1,000								-	1,000,00	-
Upper Deck	960								-	960,00	-
General Fund	73,302	234,00	2,214,40	2,388,98	109,22				6.7	68,355,40	4,946,60
Election Expenses	2,351								-	2,351,00	-
Economic Development	7,710								-	7,710,00	-
Christmas Lights Repair/Renewal	4,521								-	4,521,00	-
Localism Projects	25,000								-	25,000,00	-
Feasibility Study	190								-	190,00	-
Band Stand	173								-	173,00	-
Defibrillator Project	2,345			2,160,00					92.1	185,00	2,160,00
P3 Parish paths	1,268								-	1,268,00	-
Floral Credition	2,344								-	2,344,00	-
Town Clock	500								-	500,00	-
Premises	2,200								-	2,200,00	-
CCTV	2,000								-	2,000,00	-
Boniface Statue	290								-	280,00	-
War Memorial (General)	2,894								-	2,894,00	-
Mayors Chain	1,000								-	1,000,00	-
Incredible Edible - Town Square garden	100				32,15				32.2	67,85	32,15
General Legal/Professional Fees	3,700		840,00						22.7	2,860,00	840,00
Stonypark Legal/Professional Fees	5,000								-	5,000,00	-
Credition Town Plates	343								-	343,00	-
Council Office Building	40,000								-	40,000,00	-
IT Equipment/Support	1,000								-	1,000,00	-
Storage Container	1,990								-	1,990,00	-
Alignment Access Path Project	5,000								-	5,000,00	-
Air Ambulance Lighting Column	1,000								-	1,000,00	-
<b>Sub Total</b>	<b>194,338</b>	<b>234,00</b>	<b>3,054,40</b>	<b>4,548,98</b>	<b>141,37</b>						<b>7,978,75</b>

<b>Total Spend Inc reserves</b>	402,118.00	28,064.17	25,501.50	13,209.39	3,051.93					332,291.01	69,826.99
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<b>INCOME</b>	<b>Budget</b>									<b>%Budget</b>	<b>Balance</b>	<b>Total Income</b>
Administration	801	94.62	97.89							24.0	608.49	192.51
Council & Councillors	0									#DIV/0!	0.00	-
Property & Parks	5,549	159.11	5.63	375.00					9.6	5,004.61	544.39	
Insurance	0								#DIV/0!	0.00		-
Parish Paths (P3)	250								-	250.00		-
Grants	0								#DIV/0!	0.00		-
Amenities	3,200		188.63	100.00					9.0	2,911.37	286.63	
VAT Repayment	10,000	4,722.69		2,299.90					70.2	2,977.41	7,022.59	
Sponsorship	0								#DIV/0!	0.00		-
Precept	216,574	108,287.00							50.0	108,287.00	108,287.00	
Council Tax Support Grant	5,407	2,703.53							50.0	2,703.47	2,703.53	
Salaries (Transitional Grant)	0								#DIV/0!	0.00		-
TAP Fund Grants	0								#DIV/0!	0.00		-
Neighbourhood Plan	0								#DIV/0!	0.00		-
Peoples Park Wildlife Garden	0								#DIV/0!	0.00		-
Earmarked Reserve (Tesco Fund)	0								#DIV/0!	0.00		-
<b>Sub Total</b>	241,781	115,966.95	292.15	2,774.90					49.2	122,742.35	119,038.65	
<b>Total Income</b>	<b>£241,781</b>	<b>£115,986.95</b>	<b>£292.15</b>	<b>£2,774.90</b>	<b>£4.66</b>				<b>49.2</b>	<b>£122,742.35</b>	<b>£119,038.65</b>	