



**Minutes of the Credition Town Council Meeting, held on
Tuesday, 21st November 2017, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch, Miss J Harris, Mr R Wright, Mr J Ross, Mrs E Brookes-Hocking, Mr N Way, Mr M Szabo, Mrs A Hughes and Ms K Piercy (part meeting)

In Attendance: Mrs Clare Dalley, Town Clerk
Mr Simon Trafford, Planning Area Team Leader, Mid Devon District Council
Sergeant Vicky Grimwood, Devon & Cornwall Police
PCSO Lisa McMillan, Devon & Cornwall Police
Miss Abi Sansom
3 Co-option Candidates
3 Members of the public
1 member of the press

- 1711/167 To receive and accept apologies**
It was **resolved** to receive and accept apologies from Cllrs Mr J Downes, Mrs H Zorlu and Miss J Walters (Proposed by Cllr Letch)
- 1711/168 Declarations of Interest**
Cllrs Letch, Wright and Way declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
- 1711/169 To present Miss Abi Sansom the former Mayor's Cadet with a 'Certificate of Achievement' for her services to the Mayor and the Town.**
Cllr Letch presented Miss Abi Sansom with a 'Certificate of Achievement' for her services to the Mayor and the Town.
- 1711/170 Public Question Time**
There were no questions.
- 1711/171 Order of Business**
There were no changes to the Order of Business.
- 1711/172 Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make.**
The Chairman announced he had attended several meetings during the past month, including the future plans for the Garden Centre at Barnstaple Cross, The Boniface Project and Town Team AGM.
- 1711/173 Town Council Minutes – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 17th October 2017, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Town Council meeting held on 17th October 2017, as a correct record. (Proposed by Cllr Brookes-Hocking)**

Initials.....

1711/174 Matters Arising
There were no matters arising.

1711/175 Police Report. The police report for October had been circulated prior to the meeting. Sergeant Vicky Grimwood and PCSO Lisa McMillan were present at the meeting. Sergeant Grimwood gave an overview of the local Police team and explained she is responsible for Cullompton and Crediton. She oversees what happens on a day to day basis and has regular meetings scrutinising crime figures. Recently there has been a small rise in the crime figures and this is partly due to how the Police record criminal offences. She added that these are now being recorded more accurately. Crediton has had a recent period of elevated crime and extensive work has been carried out to identify the offenders. A warrant has been issued for someone visiting the area. The current spike Crediton is experiencing in theft related crimes is still being dealt with, she advised it would be remiss to give away details but operations are planned to target it.

Councillors had the opportunity to ask questions and Cllr Szabo requested an update on the break-ins at Holy Cross Church. Sergeant Grimwood advised that there have been three separate incidents and two individuals have been identified and are being dealt with.

Cllr Letch thanked Sergeant Grimwood and PCSO McMillan for attending the meeting. It was **resolved** to note the police report, copies of which are attached as Appendix One. (Proposed by Cllr Letch)

Sergeant Grimwood and PCSO McMillan left the meeting.

1711/176 Councillor Co-option - To consider the applications received for the Boniface Ward councillor vacancy and to co-opt one Councillor to Boniface Ward. Copies of all co-option application forms had been issued with the agenda. The applicants were present at the meeting and each one was asked to expand on their applications, whilst the remaining applicants waited outside the Chamber.

It was **resolved** to hold a paper ballot. (Proposed by Cllr Letch)

The applicants left the meeting.

Following a paper ballot, it was **resolved** to co-opt Ms Kay Piercy to Crediton Town Council (Boniface Ward).

Ms Piercy completed her 'Declaration of Acceptance of Office' form and joined the Council meeting.

1711/177 To receive, and to ratify the decisions therein, the minutes of the:

- **Administration & Personnel Committee meeting held on 17th October 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Administration & Personnel Committee meeting held on 17th October 2017. (Proposed by Cllr Harris)
- **Christmas in Crediton Committee meeting held on 25th October 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 25th October 2017. (Proposed by Cllr Brookes-Hocking)



Initials.....

- **Policy & Forward Planning Committee meeting held on 7th November 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 7th November 2017. (Proposed by Cllr Letch)
- **Christmas in Crediton Committee Meeting held on 14th November 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 14th November 2017. (Proposed by Cllr Brookes-Hocking)
- **Property & Allotments Committee meeting held on 14th November 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee meeting held on 14th November 2017. (Proposed by Cllr Szabo)
- **Crediton Open Space Committee Meeting held on 15th November 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Crediton Open Space Committee meeting held on 15th November 2017. (Proposed by Cllr Letch)
- **Parish Paths Committee Meeting held on 15th November 2017.** It was **resolved** to receive and to ratify the decisions therein, the minutes of the Parish Paths Committee meeting held on 15th November 2017 (Proposed by Cllr Brookes-Hocking)

Copies of the minutes had been issued with the agenda or prior to the meeting.

1711/178

Mid Devon District Council – Planning Applications

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00982/MFUL (Revised Scheme)
 Proposal: Erection of 49 dwellings, including associated public open space, landscaping and all other associated external works
 Location: Land at NGR 284671 100838, Cromwells Meadow, Crediton,
 Applicant: Mr A West, Persimmon Homes South West, Mallard Road, Sowton Trading Estate, Exeter, EX2 7LD

Mr Trafford provided an overview of the revisions to the application. This included explaining how Persimmon Homes have remodelled the layout so the whole scheme is located outside of the flood plain. The revised scheme is for 49 dwellings with 17 of those being affordable (35%). It includes an attenuation pond for surface drainage and as a result of this revised scheme the Environment Agency and Lead Drain authority no longer object to the proposal. He advised that following the revisions the proposal meets the Planning Authority’s Local Plan policies. Councillors then asked questions and allowed members of the public to speak all of which strongly objected to the scheme.

It was resolved to OBJECT to the application on the following grounds:

- It is over-development of the site. The Local Plan Policy CRE3 has allocated 35 dwellings on the site, however, this application proposes 49 dwelling.

Initials.....

- South West Water sewerage system is incapable of coping with the current capacity generated from dwellings in the surrounding area such as Cromwells Meadow, Willow Walk, Hedgerow Close, Primrose Way etc. There are regular occurrences of the pumping station breaking down resulting in raw sewerage overflowing into the gardens of properties. The introduction of further dwellings on to the system will exacerbate these issues causing increased public health issues.
- The proposed development site is still a flood plain and has regularly flooded in the past. Raising the level of the development does not remove it from being on a flood plain. Neighbouring properties surrounding the development will be impacted by water run-off from the level being raised.
- The installation of an attenuation pond to accommodate surface water run-off is insufficient mitigation for the level of surface water run-off. It is questionable as to whether the drainage ditch located at the southern boundary will be able to cope with the increased volumes of water from the attenuation pond, as this already accommodates water run-off from other areas. This development could increase the risk of flooding elsewhere due to water run-off.
- The management of the attenuation pond is of concern as this will be the responsibility of the residents of the development, who will not have the knowledge or expertise for such an important liability.
- The access to the site via Willow Walk is unsuitable. Willow Walk is unable to accommodate the increased level of traffic and parking that this development will generate.
- There is no play space on the site.
- There is no consideration for walking and cycling routes.

(Proposed by Cllr Brookes-Hocking) Cllr Letch abstained from the vote.

Reference: 17/01744/FULL
 Proposal: Variation of conditions (8), (9) and (13) of planning permission 14/00388/FULL to allow early commencement of development
 Location: Fair Havens, Mill Street, Crediton, EX17 3AA
 Applicant: Mr C Reed, Reed Construction & Developments Ltd, 106 High Street, Crediton, EX17 3LF

Mr Trafford explained the application to members, which related to the applicant wishing to change the wording of three conditions. It was **resolved** to OBJECT to the application as the change would predetermine the nature of the building to be built, which is still to be negotiated. (Proposed by Cllr Brookes-Hocking)

Reference: 17/01655/FULL
 Proposal: Erection of 1 single storey and 2 two-storey dwellings and provision of 3 parking spaces
 Location: Parliament House, Parliament Street, Crediton
 Applicant: Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

It was **resolved** to OBJECT to the application for the following reasons:

- Over-development of the site
- Loss of amenity space
- Inappropriate materials

(Proposed by Cllr Brookes-Hocking)



Initials.....

Reference: 17/01709/CAT
 Proposal: Notification of intention to remove 2 Horse Chestnut trees within the Conservation Area
 Location: Fairpark, Exeter Road, Crediton, EX17 3BJ
 Applicant: Mr R Cattell, Fairpark, Exeter Road, Crediton, EX17 3BJ

It was **resolved** to recommend NO OBJECTION as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Letch)

Reference: 17/01755/HOUSE
 Proposal: Erection of single storey extension to rear
 Location: 44 Beech Park, Crediton, EX17 1HW
 Applicant: Mr & Mrs P Gribble, 44 Beech Park, Crediton, EX17 1HW

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: 17/01797/HOUSE
 Proposal: Erection of a lower ground floor rear extension with balcony over
 Location: 19 Cockles Rise, Crediton, EX17 3JB
 Applicant: Mr & Mrs K Julyan, 19 Cockles Rise, Crediton, EX17 3JB

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

1711/179 Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed. (Proposed by Cllr Letch)

Reference: 17/01003/FULL
 Proposal: Conversion of first floor and loft including insertion of dormer to form flat, internal and external alterations to improve access and demolition of rear lean-to extension
 Location: 106 High Street, Crediton, EX17 3LF
 Applicant: Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

Reference: 17/01006/LBC
 Proposal: Listed Building Consent for the conversion of second floor and loft including insertion of dormer to form flat, internal and external alterations to improve access and demolition of rear lean-to extension
 Location: 106 High Street, Crediton, EX17 3LF
 Applicant: Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

Reference: 17/01212/ADVERT
 Proposal: Advertisement Consent for the erection of 1 non-illuminated pole mounted sign
 Location: Crediton Arts Centre, East Street, Crediton, EX17 3AX
 Applicant: Mrs Rosemary Stephenson, Crediton Arts Centre, East Street, Crediton, EX17 3AX

Initials.....

Reference: 17/00678/FULL
 Proposal: Erection of a dwelling (Revised Scheme)
 Location: Parliament House, Parliament Street, Crediton,
 Applicant: Mr C Reed, Reed Construction & Development Ltd, 106 High Street, Crediton, EX17 3LF

Reference: 17/01516/CAT
 Proposal: Notification of intention to reduce the height of 1 Robinia tree by 3m within the Conservation Area
 Location: The Old Palace, Church Lane, Crediton, EX17 2AH
 Applicant: Mr Stoneman, The Old Palace, Church Lane, Crediton, EX17 2AH

Reference: 17/01360/FULL
 Proposal: Change of use from Industrial Unit to Tool Rental Area (B2 - Sui Generis)
 Location: Crediton Tool Hire Commercial Premises
 Applicant: Mr Phil Redstone, Crediton Tool Hire, Unit 2 Marsh Road, Lords Meadow Industrial Estate, Crediton, EX17 1EU

Reference: 17/01086/FULL
 Proposal: Erection of a two-storey building (Use Class B1) following demolition of existing storage building and alterations to vehicular and pedestrian accesses
 Location: Ladds, Westward Business Centre, Mill Street, Crediton
 Applicant: Mrs V Ladd, C/o Mr N Cant, Peppercorn Cottage, Woodland Head, Yeoford, Crediton, EX17 5HF

Reference: 17/01445/OUT
 Proposal: Outline for the erection of 2 dwellings following demolition of existing dwelling and formation of new entrance (Revised Scheme)
 Location: Kenwith, Peep Lane, Crediton, EX17 3BD
 Applicant: Mr J Tucker, Kenwith, Peep Lane, Crediton, EX17 3BD

Reference: 17/01432/FULL
 Proposal: Erection of 2 new steel fabricated dug-outs on west side of football pitch following removal of existing dug-outs
 Location: Crediton United AFC, Commercial Road, Lords Meadow Industrial Estate, Crediton
 Applicant: Mr S Maule, Rydon Farm, Hittisleigh, Exeter, EX6 6JZ

Reference: 17/01529/HOUSE
 Proposal: Erection of single storey and two storey extensions
 Location: 14 Cromwells Meadow, Crediton, EX17 1JZ
 Applicant: Mr & Mrs Hodge, 14 Cromwells Meadow, Crediton, EX17 1JZ

Reference: 17/01497/LBC
 Proposal: Listed Building Consent for the replacement of windows to rear elevation
 Location: 9 Union Road, Crediton
 Applicant: Mr Andrew Wreford, West Park, Alexandra Road, Crediton, EX17 2DH



Initials.....

- 1711/180** **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 18th October 2017 to 21st November 2017 inclusive and to receive the bank reconciliation.** The schedule of payments and receipts was issued prior to the meeting. Cllr Wright queried several payments. It was **resolved** to approve the payments totaling £16,043.67, receipts totaling £11,164.15 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix Two. (Proposed by Cllr Harris)
- 1711/181** **To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £282.45, a copy of which is attached to these minutes as Appendix Three. (Proposed by Cllr Letch)
- 1711/182** **Budget Review – To review the budget for the year to date.** A copy of the budget sheet which had been circulated prior to the meeting is attached as Appendix Four. It was **resolved** to note the budget sheet and the information contained therein. (Proposed by Cllr Letch)
- 1711/183** **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** A copy of the report had been issued with the agenda. It was **resolved** to note the report with no further actions. (Proposed by Cllr Letch)
- 1711/184** **To consider and agree/amend Crediton Town Council’s budgets prepared by the Council’s Responsible Financial Officer for the financial year 2018-2019.** Copies of the draft budget had been issued with the agenda. It was **resolved** for this item to stand adjourned until the December Council meeting. (Proposed by Cllr Letch)
- 1711/185** **To consider and agree/amend Crediton Town Council’s reserve levels for the financial year 2018-2019.** Copies of the reserve levels had been issued with the agenda. It was **resolved** for this item to stand adjourned until the December Council meeting. (Proposed by Cllr Letch)
- 1711/186** **To discuss and agree Crediton Town Council’s precept for the financial year 2018-2019.** The precept figures had been issued with the agenda. It was **resolved** for this item to stand adjourned until the December Council meeting. (Proposed by Cllr Letch)
- 1711/187** **To consider the Crediton Town Centre Traffic and Urban Realm Study Scoping Document and agree a course of action.** A copy of the document had been issued with the agenda. Cllr Brookes-Hocking provided an overview on the history and reason for the emergence of the document and the need for a full feasibility study to be conducted. Cllr Brookes-Hocking proposed the Town Council commission a full feasibility study and allocate £20,000 from the Council’s general fund for the costs. The proposal failed 2 For, 4 Against and 3 Abstentions.
- 1711/188** **To appoint a lead Councillor to the Crediton Emergency Plan project following the resignation of Cllr Wyer.** It was **resolved** to appoint Cllr Brookes-Hocking as the lead Councillor to the Crediton Emergency Plan project. (Proposed by Cllr Letch)
- 1711/189** **To review the Council’s Health & Safety Policy.** A copy of the policy had been issued with the agenda and was reviewed. It was **resolved** to agree and adopt the Council’s Health & Safety Policy. (Proposed by Cllr Harris)



Initials.....

- 1711/190** To consider whether Crediton Town Councillors should be allocated individual Crediton Town Council e-mail addresses. Further information had been issued with the agenda. It was **resolved** not to proceed with the allocation of individual Crediton Town Council e-mail addresses. (Proposed by Cllr Letch)
- 1711/191** To consider the asset transfer of Newcombes Meadow and Market Street toilets from Mid Devon District Council to Crediton Town Council and agree a course of action. Further information had been issued prior to the meeting. It was **resolved** as follows:
- To progress the asset transfer of Newcombes Meadow toilets only.
 - For the Clerk to obtain a structural survey on the Newcombes Meadow toilet building, with funds being taken from the Town Council's earmarked legal/professional fees budget.
 - To continue to pay for the running costs of Market Street toilets in 2018-2019 up to a maximum cost of £8,000. (Proposed by Cllr Harris)
- 1711/192** To agree the Town Council's calendar of meetings for 2018. A copy of the calendar prepared by the Town Clerk had been issued with the agenda. It was **resolved** to approve and adopt the Town Council's calendar of meetings for 2018. (Proposed by Cllr Brookes-Hocking)
- 1711/193** To resolve the dates the Town Council Office will be closed during the Christmas period. It was **resolved** for the Town Council Office to close at 2.00pm on Friday, 22nd December 2017 and re-open at 10.00 am on Tuesday, 2nd January 2018. (Proposed by Cllr Harris)
- 1711/194** To consider and comment on the Devon & Somerset Fire & Rescue Service Draft Integrated Risk Management Plan (2018-2022) Consultation. Further information had been issued with the agenda. It was **resolved** to note the Devon & Somerset Fire & Rescue Service Draft Integrated Risk Management Plan (2018-2022) Consultation, and to encourage Councillors to participate individually in the consultation. (Proposed by Cllr Letch)
- 1711/195** Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Cllr Wright:

- Mid Devon District Council (MDDC) has sold a lot of property that it owns totalling approximately £1.4m. It is re-investing £1m in commercial properties where it will achieve an 8% return. Cllr Brookes-Hocking asked how further information could be obtained regarding this and Cllr Wright advised her to look at the Economic Development Committee papers and full council.
- MDDC has realised that it has not done a good job of grass cutting this year. Moving forward they will be sending grass cutting invoices monthly and rebates are being provided to parishes where the work has not been done.
- MDDC is considering introducing wildlife areas in the older parts of its cemeteries, however war graves will be maintained at all times. The District Council is also looking for volunteers to look after the cemeteries.
- The MDDC 10-year Open Space Plan will be going before Cabinet on Thursday, 23rd November 2017.
- Following the play area review MDDC has not actually closed any play areas.



Initials.....

- MDDC will be closed Christmas Day, Boxing Day and New Year's Day. All other days over the festive period will be business as usual.

Cllr Szabo:

- Attended the Mid Devon District Council 'State of the District Debate' held on Monday, 6th November 2017. Although, it was a presentation not a debate.
- Attended the consultation on the development of land at Higher Road.

Cllr Way:

- Attended the recent Oke rail meeting. The group is very proactive and the project is progressing.
- Advised he is the Vice Chairman of the Health and Wellbeing Committee at Devon County Council. The most recent meeting considered concerns regarding the loss of community hospital beds. It has asked representatives of the New Devon CCG to attend its next meeting, to explain what services they will be providing in the future from the community hospitals. It has also asked NHS Property Services to attend to discuss its intentions regarding the future of community hospital buildings.

Cllr Ross:

- Had attended the NALC Conference and hoped his report, which had been circulated on his return, had been informative. He added that the experience had been enlightening and recommended any Councillor attend in the future.

Cllr Hughes:

- Had attended an advisory board meeting of the Children's Centre in Tiverton and would circulate the report once it's received.

Cllr Brookes-Hocking:

- Had attended a joint Devon and Somerset Association of Local Council's meeting, which is looking at the Heart of The South West Productivity Strategy and Rural Productivity Challenge. It was agreed that communities that don't get themselves in gear and think strategically will deliver nothing as so much is disappearing.

Cllr Letch:

- At the Mayor's Surgery on Saturday several people expressed concern about the sale of the Council Office building. Many people are unhappy that they are paying more money for fewer services. They feel isolated and feel that everything is becoming Tivertoncentric.

1711/196

Correspondence and Matters To Note - To receive Council correspondence and matters to note. Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence

1. *Mid Devon Childrens Advisory Board Event – Learning*
2. *CTC - Remembrance Service & Parade*
3. *Boundary Commission - The 2018 Boundary Review*
4. *DCC - temporary 30mph A377 from 21-27 October 2017*
5. *DCC - Temporary 30mph A377 from 16 -20 October 2017*
6. *MDDC - Agenda Council Meeting 25.10.17*
7. *Co-operative Bank - Changes to terms and conditions*
8. *Community Safety - Cyber Awareness Event 6.11.17*

Initials.....

9. *Dartmoor National Park - Moor Otters - Thank You Celebration Event*
10. *Town Team - AGM – Invite to CTC*
11. *Planning & Development Surveyor - Meeting - land at Higher Road Crediton*
12. *MDDC - Council Offices Crediton*
13. *MDDC - Agenda Planning Committee 1st November 2017*
14. *MDDC - planning application Cromwells Meadow*
15. *MDDC - Environment Policy Development Group Agenda*
16. *MDDC - Agenda for Homes PDG*
17. *League of Friends Crediton Hospital - letter to DCC*
18. *R Wright - Aviva vote for CHAT*
19. *Devon Countryside Access Forum - new members sought*
20. *M Summerton – Farewell*

Matters To Note

1. *Member of the public - letter Courier*
2. *Britain in Bloom - Marking & Feedback Sheet*
3. *The 2018 Boundary Review*
4. *DCC - Pension Lines Special - October 2017*
5. *Healthwatch – Voices - Autumn 2017 [booklet held in office]*
6. *C.P.R.E. Devon - working together [booklets and details held in office]*
7. *MDDC - October Newsletter*
8. *Came & Company - Council Matters Autumn 2017*
9. *Police and Crime Commissioner - October Report*
10. *NHS - Community Briefing - Issue 3*
11. *NALC - Chief Executive's Bulletin October 2017*
12. *Sustainable Crediton - November Newsletter*
13. *Involve - Invite United against Dementia 5 December 2017*
14. *Devon Local Flood Risk Management Strategy - October 2017 Newsletter*
15. *Recycle Devon - Thank You Awards*
16. *Heart of the South West - October News*
17. *NALC Conference - Comments J Ross*
18. *DALC - Notice of staff shortage*
19. *DCC - Funding available for community projects*
20. *Turning Tides Project - Newsletter 008*
21. *MDDC - Press release - response to J28 of the M5*
22. *Healthwatch Devon - November e-bulletin*

Correspondence item 20 – It was **resolved** to write a letter of thanks to Mr Summerton for all he has done for Crediton, whilst a resident here. (Proposed by Cllr Letch)

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Letch)

1711/197

Business brought forward

Cllr Wright:

- Advised that a resident of Crediton has been sent from the RD&E Hospital to Honiton community hospital following the failure to arrange an appropriate care package for him to return home. His wife has no way of visiting him.
- Crediton was on the television on Monday afternoon, the filming had been in Peoples Park.



Initials.....

Cllr Way:

- Advised the A377 just after the 'Welcome to Crediton' sign, on the way out to Copplestone, is in a poor state. He is waiting to hear what will happen regarding repairs and will report back as soon as he has been advised. In the meantime, the temporary traffic lights will remain.
- Suggested the Council's Policy & Forward Planning Committee consider getting involved in an e-bike scheme. Eight have been delivered to The Bike Shed and S106 funding will be required to fund a scheme.

Cllr Letch:

- Reminded Councillors that the Department of Work and Pensions is running a workshop on universal credit the following day in the Council Chamber.
- Asked Councillors to get involved in the Christmas in Crediton Parade and Light Switch-on on Saturday 25th November by volunteering to help. Cllr Piercy volunteered.

PART TWO

1711/198 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

1711/199 **To receive an update on the recruitment of an Administrative Assistant and agree a course of action.** The Letch reported that a suitable candidate had been found. Due to the confidential nature of this item no further information can be disclosed at this time.

1711/200 **To receive an update on the Crediton Council Office building and agree any actions required.** The Clerk advised that she and Cllr Letch had met with Mr Andrew Busby, Estates Manager, Mr Andrew Jarrett, Director of Finance, Assets & Resources and Mrs Natasha May, Technical Administrator, at Mid Devon District Council (MDDC) on Wednesday, 8th November 2017, to discuss the Council Office building. At the meeting the Town Council's offer was restated. The MDDC Officers advised that the District Council intended to market the property for the remaining six months of the moratorium period that started on the 10th October 2017 and ends on 10th April 2018. At the end of the moratorium period the District Council will then consider all offers. The District Council Officers also advised that a 'For Sale' board would shortly be erected on the building. Due to the confidential nature of this item no further information can be disclosed.

1711/201 **Close**
The meeting closed at 9.45 pm

Signed.....



(Chairman)

Dated:.....

12/12/17

Initials.....

Emma Anderson

From: CROCKER Lisa 30341 <Lisa.CROCKER@devonandcornwall.pnn.police.uk>
Sent: 20 November 2017 18:25
To: Clare Dalley; Emma Anderson
Subject: Police report

Good evening Clare and Emma

I was not sure if you wanted the Police report for tomorrow evening, however please find below the Police report for Crediton Town for the month of Oct 17 to date.

Calls to Police:

Drug Related	x 3
ASB Related	x 21
Concern for Welfare	x 13
RTC	x 5
Domestic Related	x 23
Missing Person	x 11
Suspicious Vehicle	x 10
Suspicious Males	x 7
Vehicle Obstruction	x 7
Alarm	x9
Poss Drink Driver	x1
Burglary	x5
Abandoned 999	x7
Theft	x4
Assault	x6
Criminal Damage	x3
Dangerous Driving	x2
Highway Disruption	x4
Sudden Death	x 1
Complaint against Police	x 1
Harassment	x3

Crimes reported to Police:

Communication Related	x 10
Burglary	x15
Assault related	x15
Rape	x1
Theft Related	x26
Drug Related	x2
Criminal Damage	x8
Harassment related	x3
Possess Knife	x1
Vehicle Interference	x1
Drunk and Disorderly	x1

Kind regards
 Lisa



Crediton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
290	20/10/2017		Co-operative curre	Card	Big Lottery Fund Grant -	Devon County Council	E	85.00	0.00	85.00
291	20/10/2017		Co-operative curre	BACS	Salaries - October	Mrs C Dalley	E	1,893.60	0.00	1,893.60
292	20/10/2017		Co-operative curre	BACS	Salaries - October	Mrs Emma Anderson	E	1,176.20	0.00	1,176.20
293	20/10/2017		Co-operative curre	BACS	Salaries - October	Mrs S Blake	E	520.00	0.00	520.00
294	20/10/2017		Co-operative curre	BACS	PAYE/National Insurance	HMRC	E	1,266.89	0.00	1,266.89
295	20/10/2017		Co-operative curre	BACS	Pension Contributions	Peninsula Pensions	E	1,121.63	0.00	1,121.63
296	19/10/2017		Co-operative curre	400292	Transfer of Town Square	Mid Devon District Coun	E	23.00	0.00	23.00
297	01/11/2017		Co-operative curre	DD	Exhibition Road - Water	South West Water	E	113.85	0.00	113.85
298	07/11/2017		Co-operative curre	Card	Christmas in Crediton - R	Devon County Council	E	200.00	0.00	200.00
299	21/11/2017		Co-operative curre	400293	Christmas in Crediton - r	LITE Ltd	S	260.00	52.00	312.00
300	21/11/2017		Co-operative curre	400293	Christmas in Crediton - N	LITE Ltd	S	560.00	112.00	672.00
301	21/11/2017		Co-operative curre	400294	Peoples Park - Grass Cutt	Hooper Services	S	205.00	41.00	246.00
302	21/11/2017		Co-operative curre	400294	Spinningpath Play Area -	Hooper Services	S	50.00	10.00	60.00
303	21/11/2017		Co-operative curre	400294	Greenway Play Area - Gri	Hooper Services	S	50.00	10.00	60.00
304	21/11/2017		Co-operative curre	400294	Upper Deck Maintenance	Hooper Services	S	20.00	4.00	24.00
305	21/11/2017		Co-operative curre	400294	Barnfield - grass cutting	Hooper Services	S	84.00	16.80	100.80
306	21/11/2017		Co-operative curre	400294	Barnfield - boundary fenc	Hooper Services	S	20.75	4.15	24.90
307	21/11/2017		Co-operative curre	400295	Security Waste Collection	JB Confidential	S	7.00	1.40	8.40
308	21/11/2017		Co-operative curre	400296	Woodchip - Peoples Park	Urban and Rural Tree S	S	360.00	72.00	432.00
309	21/11/2017		Co-operative curre	400297	Travel Expenses	Clare Dalley	E	64.20	0.00	64.20
310	21/11/2017		Co-operative curre	400298	Christmas in Crediton - r	Blachere Illumination	S	218.02	43.61	261.63
311	21/11/2017		Co-operative curre	400299	Christmas in Crediton - r	Blachere Illumination	S	12.00	2.40	14.40
312	21/11/2017		Co-operative curre	400300	Peoples Park - Grass Cutt	Hooper Services	S	205.00	41.00	246.00
313	21/11/2017		Co-operative curre	400301	Training Webinar - E And	SLCC Enterprises Ltd	S	30.00	6.00	36.00
314	21/11/2017		Co-operative curre	400302	Boniface Statue - Cleani	Complete Cleaning Serv	S	150.00	30.00	180.00
315	21/11/2017		Co-operative curre	400302	Bandstand Cleaning - Int	Complete Cleaning Serv	S	85.00	17.00	102.00
316	21/11/2017		Co-operative curre	400302	Bandstand Cleaning - Ext	Complete Cleaning Serv	S	150.00	30.00	180.00
317	21/11/2017		Co-operative curre	400302	Scout Memorial Garden -	Complete Cleaning Serv	S	220.00	44.00	264.00
318	21/11/2017		Co-operative curre	400302	Millenium Cross Cleaning	Complete Cleaning Serv	S	60.00	12.00	72.00
319	21/11/2017		Co-operative curre	400302	Upper Deck - Various de	Complete Cleaning Serv	S	45.00	9.00	54.00
320	21/11/2017		Co-operative curre	400303	Travel Expenses	Mr John Ross (Tesco)	S	38.00	7.60	45.60
321	21/11/2017		Co-operative curre	400304	12 ft rails - Allotment pos	Edwin Tucker & Sons Lt	S	30.46	6.09	36.55
322	21/11/2017		Co-operative curre	400305	Storage Container - Padk	Dynamic Links Ltd	S	39.43	7.89	47.32
323	21/11/2017		Co-operative curre	400306	P3 Path Leaflet	Hedgerow Printing Ltd	E	300.00	0.00	300.00
324	21/11/2017		Co-operative curre	400307	Stonypark fencing	R J Brooks & Son Ltd	S	1,067.50	213.50	1,281.00
325	21/11/2017		Co-operative curre	400308	Annual return fees	Grant Thornton UK LLP	S	600.00	120.00	720.00

Credriton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
326	Spinning Path Gardens 21/11/2017		Co-operative curre	400309	Spinningpath Play Area -	Hooper Services	S	50.00	10.00	60.00
327	Greenway Play Area Ma 21/11/2017		Co-operative curre	400309	Greenway Play Area - Grc	Hooper Services	S	50.00	10.00	60.00
328	Photocopier/Printing Ch 21/11/2017		Co-operative curre	400310	Printing Charges	Concorde	S	81.02	16.20	97.22
329	Office Supplies 21/11/2017		Co-operative curre	400311	Office Supplies - Various	Adams Home Hardware	S	11.40	2.27	13.67
330	Remembrance Day 21/11/2017		Co-operative curre	400312	Poppy Wreath	The Poppy Appeal	E	17.00	0.00	17.00
331	Peoples Park - Scout Me 21/11/2017		Co-operative curre	400313	Scout Memorial Garden -	R J Brooks & Son Ltd	S	15.00	3.00	18.00
332	Upper Deck Maintenance 21/11/2017		Co-operative curre	400314	Upper Deck - Wall Repair	R J Brooks & Son Ltd	S	220.00	44.00	264.00
333	Stationery 21/11/2017		Co-operative curre	400315	Stationery	Devon Commercial Stati	S	46.27	9.25	55.52
334	Bus Shelter Cleaning 21/11/2017		Co-operative curre	400316	War Memorial Bus Shelte	Complete Cleaning Serv	S	40.00	8.00	48.00
335	Christmas in Cred - New 21/11/2017		Co-operative curre	400317	Christmas in Crediton - ill	Lamps & Tubes Illumine	S	1,570.00	314.00	1,884.00
336	Barnfield - Grass Cuttin 21/11/2017		Co-operative curre	400318	Barnfield - grass cutting	Hooper Services	S	84.00	16.80	100.80
337	Barnfield - Boundary Fe 21/11/2017		Co-operative curre	400318	Barnfield - boundary fenc	Hooper Services	S	20.75	4.15	24.90
338	Christmas in Cred - Misc 21/11/2017		Co-operative curre	400319	Insurance - Nifty Lift Hire	Stackhouse Poland Ltd	E	25.00	0.00	25.00
339	Peoples Park - Wildlife / 21/11/2017		Co-operative curre	400320	Wildlife Area - Wood trea	A R Davey Ltd	S	155.00	31.00	186.00
340	Peoples Park - Scout Me 21/11/2017		Co-operative curre	400320	Scout Memorial Garden -	A R Davey Ltd	S	45.00	9.00	54.00
341	Bandstand maintenance 21/11/2017		Co-operative curre	400320	Bandstand - various	A R Davey Ltd	S	100.00	20.00	120.00
342	Spinning Path Gardens 21/11/2017		Co-operative curre	400320	Spinning Path Play Area -	A R Davey Ltd	S	75.00	15.00	90.00
343	Greenway Play Area Ma 21/11/2017		Co-operative curre	400320	Greenway Play Area - bei	A R Davey Ltd	S	75.00	15.00	90.00
344	Bus Shelter Cleaning 21/11/2017		Co-operative curre	400320	War Memorial Bus Shelte	A R Davey Ltd	S	40.00	8.00	48.00
345	Exhibition Road - Alloitr 14/11/2017		Co-operative curre	Card	Big Lottery Fund Grant -	Devon County Council	E	165.00	0.00	165.00
346	Photocopier/Printing Ch 21/11/2017		Co-operative curre	400321	Printing Charges	Concorde	S	24.71	4.94	29.65
347	Postage 01/11/2017		Petty Cash	pettycash	Postage - Stamps	Post Office Ltd	E	26.88	0.00	26.88
348	Office Supplies 06/11/2017		Petty Cash	pettycash	Refreshments - meetings	Tescos	E	0.70	0.00	0.70
349	Postage 21/11/2017		Co-operative curre	400322	Postage - Stamps	Post Office Ltd	E	56.00	0.00	56.00
350	Councillor/Clerk Expens 21/11/2017		Co-operative curre	400323	Councillor Expenses	Mr F Letch	E	15.10	0.00	15.10
351	Floral Credriton Plants 21/11/2017		Co-operative curre	400324	Town Square plants	Mr A E Jewell	E	153.50	0.00	153.50
352	General Fund 21/11/2017		Co-operative curre	400325	Town Square tree edging	EAG Sherwood	E	95.76	0.00	95.76
Total								14,589.62	1,454.05	16,043.67

**Crediton Town Council
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
212	16/10/2017		Co-operative curre		Exhibition Road - Allotme	Ms A Preda	E	18.69	0.00	18.69
213	16/10/2017		Co-operative curre		Boniface Allot Ass - Meml	Ms A Preda	E	2.58	0.00	2.58
214	16/10/2017		Co-operative curre	Cheque	Exhibition Road - Allotme	Mr T Lewis	E	22.26	0.00	22.26
215	16/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr T Lewis	E	3.07	0.00	3.07
216	16/10/2017		Co-operative curre	Cash	Exhibition Road - Allotme	Mr D Morey	E	13.44	0.00	13.44
217	16/10/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr D Morey	E	1.86	0.00	1.86
218	18/10/2017		Co-operative curre	Cheque	Barnfield Allotment Rent	Mr A Snell	E	52.08	0.00	52.08
219	18/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr A Snell	E	7.19	0.00	7.19
220	18/10/2017		Co-operative curre	Cash	Exhibition Road - Allotme	Mr D Jones	E	25.20	0.00	25.20
221	18/10/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr D Jones	E	3.48	0.00	3.48
222	18/10/2017		Co-operative curre	BACS	Exhibition Road - Allotme	Ms S Meredith	E	12.39	0.00	12.39
223	18/10/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Ms S Meredith	E	1.71	0.00	1.71
224	20/10/2017		Co-operative curre	Cheque	Exhibition Road - Allotme	Mr M May	E	23.94	0.00	23.94
225	20/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr M May	E	3.31	0.00	3.31
226	20/10/2017		Co-operative curre	Cheque	Barnfield Allotment Rent	Mr P Zealley	E	30.66	0.00	30.66
227	20/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr P Zealley	E	4.23	0.00	4.23
228	23/10/2017		Co-operative curre	Cheque	Exhibition Road - Allotme	Mrs A James	E	45.36	0.00	45.36
229	23/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mrs A James	E	6.26	0.00	6.26
230	24/10/2017		Co-operative curre	Cash	Exhibition Road - Allotme	Mrs G Manoharan	E	28.35	0.00	28.35
231	24/10/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mrs G Manoharan	E	3.92	0.00	3.92
232	23/10/2017		Co-operative curre	BACS	Exhibition Road - Allotme	Mrs N Turner	E	18.69	0.00	18.69
233	23/10/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mrs N Turner	E	2.58	0.00	2.58
234	20/10/2017		Co-operative curre	BACS	Exhibition Road - Allotme	Mr P Wright	E	35.07	0.00	35.07
235	20/10/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mr P Wright	E	4.84	0.00	4.84
236	25/10/2017		Co-operative curre	Cheque	Barnfield Allotment Rent	Mr D J Robbins	E	31.92	0.00	31.92
237	25/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr D J Robbins	E	4.41	0.00	4.41
238	25/10/2017		Co-operative curre	Cheque	Christmas lights donation	European Dental Labor	E	100.00	0.00	100.00
239	20/10/2017		Co-operative curre	BACS	Christmas lights donation	Crediton Community Bo	E	50.00	0.00	50.00
240	27/10/2017		Co-operative curre	Cheque	Christmas lights donation	Charlesworth Nicholl & (E	50.00	0.00	50.00
241	27/10/2017		Co-operative curre	Cheque	Christmas lights donation	Crediton Cobbler	E	50.00	0.00	50.00
242	27/10/2017		Co-operative curre	Cash	Exhibition Road - Allotme	Mr D Jones	E	6.72	0.00	6.72
243	27/10/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr D Jones	E	0.93	0.00	0.93
244	26/10/2017		Co-operative curre	BACS	Exhibition Road - Allotme	Ms Lisa Daw	E	9.24	0.00	9.24
245	26/10/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Ms Lisa Daw	E	1.28	0.00	1.28
246	27/10/2017		Co-operative curre	BACS	Christmas lights donation	Snob	E	100.00	0.00	100.00
247	27/10/2017		Co-operative curre	BACS	Christmas lights donation	Ernest Jackson	E	50.00	0.00	50.00

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Credition Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
248	27/10/2017		Co-operative curre	BACS	Christmas lights donation	Pinkies	E	50.00	0.00	50.00
249	24/10/2017		Co-operative curre	BACS	VAT Repayment	HMRC	R	0.00	1,607.96	1,607.96
250	24/10/2017		Co-operative curre	BACS	Christmas lights donation	Il Casita	E	33.00	0.00	33.00
251	20/10/2017		Co-operative curre	Cheque	Christmas lights donation	Grape & Grain Wine Mei	E	50.00	0.00	50.00
252	31/10/2017		Co-operative curre	BACS	Grass Verge Cutting - Rel	Mid Devon District Coun	E	54.34	0.00	54.34
253	30/10/2017		Co-operative curre	Cheque	Barnfield Allotment Rent	Mr D Stapley	E	28.77	0.00	28.77
254	30/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr D Stapley	E	3.97	0.00	3.97
255	30/10/2017		Co-operative curre	BACS	Exhibition Road - Allotme	Mr R Bowen	E	30.24	0.00	30.24
256	30/10/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mr R Bowen	E	4.18	0.00	4.18
257	30/10/2017		Co-operative curre	Cheque	Exhibition Rd - Allotmer	Mr M Westcott	E	25.83	0.00	25.83
258	30/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr M Westcott	E	3.57	0.00	3.57
259	30/10/2017		Co-operative curre	Cheque	Exhibition Rd - Allotmer	Mr M Westcott	E	26.46	0.00	26.46
260	30/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr M Westcott	E	3.65	0.00	3.65
261	30/10/2017		Co-operative curre	Cheque	Christmas Lights	Evans Newsagents	E	50.00	0.00	50.00
262	01/11/2017		Co-operative curre	Cheque	Christmas Lights	Thomas Westcott	E	50.00	0.00	50.00
263	31/10/2017		Co-operative curre	Cheque	Exhibition Rd - Allotmer	Mr J Toomey	E	30.45	0.00	30.45
264	31/10/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr J Toomey	E	4.21	0.00	4.21
265	31/10/2017		Co-operative curre	BACS	Exhibition Road - Allotme	Mr D Rowles	E	19.32	0.00	19.32
266	31/10/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mr D Rowles	E	2.67	0.00	2.67
267	02/11/2017		Co-operative curre	BACS	Exhibition Rd - Allotmer	Mrs A Heale	E	19.74	0.00	19.74
268	02/11/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mrs A Heale	E	2.73	0.00	2.73
269	01/11/2017		Co-operative curre	BACS	Christmas lights donation	Folk 2 Folk	E	50.00	0.00	50.00
270	01/11/2017		Co-operative curre	BACS	Christmas lights donation	Susans Flower Shop	E	50.00	0.00	50.00
271	01/11/2017		Co-operative curre	BACS	Christmas lights donation	The Bike Shed	E	100.00	0.00	100.00
272	01/11/2017		Co-operative curre	BACS	Christmas lights donation	Smarter Accounting	E	100.00	0.00	100.00
273	30/10/2017		Co-operative curre	BACS	Christmas lights donation	Stewart Price Opticians	E	50.00	0.00	50.00
274	02/11/2017		Co-operative curre	Cash	Christmas lights donation	Cairney's Bistrot	E	50.00	0.00	50.00
275	02/11/2017		Co-operative curre	BACS	Christmas lights donation	Pippins Pre-school & Nu	E	100.00	0.00	100.00
276	02/11/2017		Co-operative curre	BACS	Christmas lights donation	Helmores	E	50.00	0.00	50.00
277	30/10/2017		Co-operative curre	Cheque	Christmas lights donation	Credition Card Centre	E	50.00	0.00	50.00
278	03/11/2017		Co-operative curre	Cash	Christmas lights donation	BOKA	E	50.00	0.00	50.00
279	03/11/2017		Co-operative curre	Cash	Barnfield Allotment Rent	Mr D Kingdom	E	2.42	0.00	2.42
280	03/11/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr D Kingdom	E	0.33	0.00	0.33
281	03/11/2017		Co-operative curre	BACS	Exhibition Road - Allotme	Mr D Dawe	E	13.02	0.00	13.02
282	03/11/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mr D Dawe	E	1.80	0.00	1.80
283	03/11/2017		Co-operative curre	Cash	Christmas lights donation	A E Lee Outfitters	E	50.00	0.00	50.00
284	06/11/2017		Co-operative curre	BACS	Barnfield Allotment Rent	Mr K Cocks	E	20.58	0.00	20.58
285	06/11/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mr K Cocks	E	2.84	0.00	2.84
286	06/11/2017		Co-operative curre	BACS	Barnfield Allotment Rent	Mrs K Reynolds	E	21.00	0.00	21.00

Credition Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
287	06/11/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Mrs K Reynolds	E	2.90	0.00	2.90
288	06/11/2017		Co-operative curre	BACS	Moffats Allotment Rent	Ms S Blake	E	28.56	0.00	28.56
289	06/11/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Ms S Blake	E	3.94	0.00	3.94
290	06/11/2017		Co-operative curre	Cash	Exhibition Rd - Allotme	Mrs S Addison	E	18.48	0.00	18.48
291	06/11/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mrs S Addison	E	2.55	0.00	2.55
292	07/11/2017		Co-operative curre	Cheque	Barnfield Allotment Rent	Mrs K Howe	E	24.36	0.00	24.36
293	07/11/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mrs K Howe	E	3.36	0.00	3.36
294	08/11/2017		Co-operative curre	Cheque	Exhibition Rd - Allotme	Mrs S Bagwell	E	14.63	0.00	14.63
295	08/11/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mrs S Bagwell	E	2.02	0.00	2.02
296	08/11/2017		Co-operative curre	Cheque	Exhibition Rd - Allotme	Mrs S Bagwell	E	15.96	0.00	15.96
297	08/11/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mrs S Bagwell	E	2.20	0.00	2.20
298	08/11/2017		Co-operative curre	Cash	Exhibition Rd - Allotme	Mr D Cann	E	1.07	0.00	1.07
299	07/11/2017		Co-operative curre	BACS	Christmas lights donation	A J Cox	E	50.00	0.00	50.00
300	09/11/2017		Co-operative curre	BACS	Christmas lights donation	LeRoy Funerals	E	100.00	0.00	100.00
301	06/11/2017		Co-operative curre	BACS	Christmas Stall fee	Hatter's Cafe	E	50.00	0.00	50.00
302	10/11/2017		Co-operative curre	Cheque	Christmas lights donation	Lloyds Bank	E	50.00	0.00	50.00
303	13/11/2017		Co-operative curre	Cheque	NMCG - Outstanding Fun	Newcombes Meadow Cc	E	6,732.03	0.00	6,732.03
304	14/11/2017		Co-operative curre	Cash	Exhibition Rd - Allotme	Mr D Jones	E	10.92	0.00	10.92
305	14/11/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr D Jones	E	1.51	0.00	1.51
306	14/11/2017		Co-operative curre	Cheque	Barnfield Allotment Rent	Mr S Densham	E	11.34	0.00	11.34
307	14/11/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr S Densham	E	1.57	0.00	1.57
308	14/11/2017		Co-operative curre	Cheque	Barnfield Allotment Rent	Mr S Densham	E	11.55	0.00	11.55
309	14/11/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr S Densham	E	1.60	0.00	1.60
310	14/11/2017		Co-operative curre	Cash	Barnfield Allotment Rent	Mr T Stone	E	45.36	0.00	45.36
311	14/11/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr T Stone	E	6.26	0.00	6.26
312	15/11/2017		Co-operative curre	BACS	Barnfield Allotment Rent	Ms L Martin	E	24.36	0.00	24.36
313	15/11/2017		Co-operative curre	BACS	Boniface Allot Ass - Meml	Ms L Martin	E	3.36	0.00	3.36
314	16/11/2017		Co-operative curre	Cash	Barnfield Allotment Rent	Ms C Howard	E	15.12	0.00	15.12
315	16/11/2017		Co-operative curre	Cash	Boniface Allot Ass - Meml	Ms C Howard	E	2.09	0.00	2.09
316	10/11/2017		Co-operative curre	BACS	Christmas lights donation	Carter Geering	E	50.00	0.00	50.00
317	13/11/2017		Co-operative curre	BACS	Christmas lights donation	Bigger Picture Gallery	E	50.00	0.00	50.00
318	14/11/2017		Co-operative curre	BACS	Refreshment Charges	Devon in Sight	E	18.00	0.00	18.00
319	20/11/2017		Co-operative curre	bacs	Christmas lights donation	Kirton Games (R Angell)	E	50.00	0.00	50.00
320	20/11/2017		Co-operative curre	bacs	Christmas lights donation	Credition Country Courie	E	50.00	0.00	50.00
321	20/11/2017		Co-operative curre	bacs	Exhibition Road - Allotme	Mr P Scarrrough	E	17.60	0.00	17.60
322	20/11/2017		Co-operative curre	bacs	Boniface Allot Ass - Meml	Mr P Scarrrough	E	2.71	0.00	2.71
Total								9,556.19	1,607.96	11,164.15



Crediton Town Council

Bank Reconciliation at 21/11/2017			
	Cash in Hand 01/04/2017		203,394.76
	ADD		
	Receipts 01/04/2017 - 21/11/2017		252,607.41
	SUBTRACT		
	Payments 01/04/2017 - 21/11/2017		118,994.01
A	Cash in Hand 21/11/2017 (per Cash Book)		337,008.16
	Cash in hand per Bank Statements		
	Cash 16/10/2017	0.00	
	Petty Cash 17/11/2017	54.00	
	Cambridge & Counties 10/08/2017	75,136.71	
	Co-operative current a/c 65809 20/11/2017	186,330.74	
	Nationwide a/c 90097276 10/08/2017	85,033.04	
			346,554.49
	Less unrepresented cheques As attached		9,546.33
			337,008.16
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		337,008.16
	A = B Checks out OK		



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Transactions	
Account	0892996580921700
Date	From: 13/11/2017 To: 20/11/2017

Date	Description	Bank Reference	Customer Reference	Credit	Debit	Additional Information	Running Balance
13/11/2017	Faster Payment	CINC-BPG	INTERIOR ARCHIVE L	50.00		15980095902180	179,389.33
14/11/2017	Cheque	7301435400200011	400283		11.61	090395	179,377.72
14/11/2017	Faster Payment	REFRESHMENT 003	DEVON COUNTY ASSOC	18.00		30803762326768	179,395.72
15/11/2017	Cheque	8302022100200010	400290		0.96	300000	179,394.76
15/11/2017	Faster Payment	B11	L Martin	27.72		11000110566356	179,422.48
16/11/2017	Purchase	4988243066242656 CARD	2656 WWW.DEVON.GOV		165.00		179,257.48
17/11/2017	National Giro Credit		PO CREDIT	82.33			179,339.81
17/11/2017	Own Account Credit			6,870.62			186,210.43
20/11/2017	Faster Payment	E6AA-2017-18	P Scarbrough	20.31		30972501168436	186,230.74
20/11/2017	Faster Payment	CIC	ANGELL RA	50.00		40182341269585	186,280.74
20/11/2017	BACS Credit	CINC-CCC	CREDITON COUNTRY C	50.00		309374	186,330.74

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Outstanding Debts as at 21st November 2017

Invoice Date	Invoice Number	Amount
Sep-17		
Exhibition Road		£128.12
Barnfield		£113.05
Oct-17		
Exhibition Road		£9.72
Nov-17		
Exhibition Road		£2.00
Barnfield		£29.56
TOTAL AMOUNT OUTSTANDING		£282.45



Appendix Four

Year To Date Budget 2017-2018

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	%Budget	Remaining	Total Spend
Administration	10,224	499.74	1,302.96	875.58	711.44	648.62	101.37	226.48	1,308.04		55.5	4,549.77	5,674.23
Council & Councillors	10,144	1,010.62	300.28	1,042.93	1,591.20	621.90	48.10	555.41	177.90		52.7	4,795.66	5,348.34
Property & Parks	39,685	3,158.11	3,045.17	779.72	373.41	2,882.66	421.66	1,991.11	4,688.12		43.7	22,345.04	17,339.96
Insurance	2,500		1,718.62								68.7	781.38	1,718.62
Parish Paths (P3)	750			30.00							-	720.00	30.00
Grants	20,000	18,510.00	400.00			300.00					92.1	1,590.00	18,410.00
Amenities	23,200		139.20	44.76	386.51	115.39	277.03	359.42	2,934.50		18.3	18,943.19	4,256.81
Localism Projects	24,552		9,217.73								37.5	15,334.27	9,217.73
Sub Total	131,055	23,178	15,324	2,773	3,063	4,559	848	3,132	9,109		47.3	69,059.31	61,995.69

Salaries/PAY/NI	Budget	Balance	%Budget	Total Spend
Salaries	56,085	31,060.07	44.6	25,004.93
PAY/NI	7,740	-1,035.12	113.4	8,775.12
Pension Payments	12,900	5,104.51	60.4	7,795.49
Sub Total	76,725	35,149.46	54.2	41,575.54

Budget Spend	207,780.00	27,830.17	22,447.10	8,660.41	9,040.88	10,546.89	6,826.48	9,110.74	9,108.56	104,208.77	49.8	103,571.23
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Ear Marked Reserves/Project Funds													
Wildlife Garden	130										-	130.00	-
Neighbourhood Plan	4,650										-	4,650.00	-
Allotments	1,387										-	1,387.00	-
Street Furniture & Small Works	1,000										-	1,000.00	-
Upper Deck	960										-	960.00	-
General Fund	73,302	234.00	2,214.40	0.98	109.22	2,989.81	636.00	95.76			8.6	67,021.83	6,280.17
Election Expenses	2,351										-	2,351.00	-
Economic Development	7,710										-	7,710.00	-
Christmas Lights Repair/Renewal	4,521								588.03		13.0	3,932.97	588.03
Localism Projects	25,000										-	25,000.00	-
Feasibility Study	190										-	190.00	-
Band Stand	173										-	173.00	-
Defibrillator Project	2,345			2,160.00							92.1	185.00	2,160.00
P3 Parish paths	1,288										-	1,288.00	-
Floral Credition	2,344										-	2,344.00	-
Town Clock	500										-	500.00	-
Premises	2,200										-	2,200.00	-
CCTV	2,000										-	2,000.00	-
Boniface Statue	280										-	280.00	-
War Memorial (General)	2,894										-	2,894.00	-
Mayors Chain	1,000										-	1,000.00	-
Incredible Edible - Town Square garden	3,700		840.00		32.15						32.2	67.85	32.15
General Legal/Professional Fees	5,000										22.7	2,860.00	840.00
Stonypark Legal/Professional Fees	343										-	5,000.00	-
Credition Town Plates	40,000										-	343.00	-
Council Office Building	1,000										-	40,000.00	-
IT Equipment/Support	1,980			2,388.00							120.0	-398.00	2,388.00
Storage Container	5,000										62.7	1,865.57	3,134.43
Allotment Access Path Project	1,000										-	1,000.00	-
Air Ambulance Lighting Column	194,338	234.00	3,054.40	4,548.98	141.37	2,989.81	-	3,605.43	848.79		-	15,422.78	
Sub Total	207,780.00	27,830.17	22,447.10	8,660.41	9,040.88	10,546.89	6,826.48	9,110.74	9,108.56	104,208.77	49.8	103,571.23	

Total Spend inc reserves	402,118.00	28,064.17	25,501.50	13,209.39	9,182.25	13,536.70	6,826.48	12,716.17	9,957.95	283,123.99	119,994.01
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	Budget											% Budget	Balance	Total Income
INCOME														
Administration	801	94.62	97.89	94.86	98.15							48.1	415.48	385.52
Council & Councillors	0				136.00	16.00						#DIV/0!	-152.00	152.00
Property & Parks	5,549	159.11	5.63	375.00	4.65	35.55	612.61	2,936.75	377.84			81.2	1,041.86	4,507.14
Insurance	0											#DIV/0!	0.00	-
Parish Paths (P3)	250											-	250.00	-
Grants	0				3,840.44							#DIV/0!	-3,840.44	3,840.44
Amenities	3,200		188.63	100.00		11.79	50.00	883.00	1,100.00			72.9	866.58	2,333.42
VAT Repayment	10,000	4,722.69		2,299.90		3,719.19		1,607.96				123.5	-2,349.74	12,349.74
Sponsorship	0											#DIV/0!	0.00	-
Precept	216,574	108,287.00						108,287.00				100.0	0.00	216,574.00
Council Tax Support Grant	5,407	2,703.53						2,703.53				100.0	-0.06	5,407.06
Neighbourhood Plan	0											#DIV/0!	0.00	-
Peoples Park Wildlife Garden	0													
Localism Projects								326.06						
Earmarked Reserves									6,792.03					
Sub Total	241,781	115,966.95	292.15	2,869.76	4,079.24	3,782.53	662.61	116,744.30	8,209.87	104.5	-10,826.41			252,607.41
Total Income	£241,781	£115,966.95	£292.15	£2,869.76	£4,079.24	£3,782.53	£662.61	£116,744.30	£8,209.87	104.5	-£10,826.41			£252,607.41

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