



**Minutes of the Credon Town Council Meeting, held on  
Tuesday, 15<sup>th</sup> November 2016, at 7pm, at the Council Chamber, Market Street, Credon**

**Present:** Cllrs Mr F Letch (Chairman & Mayor), Miss J Harris, Mrs H Zorlu, Mr A Wyer, Mr D Webb, Mr M Szabo, Mrs H Sansom, Mr J Downes and Mr N Way (part meeting)

**In Attendance:** Mrs Clare Dalley, Town Clerk  
3 members of the public  
1 member of the press

**1611/148 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllrs Mrs L Brookes-Hocking and Miss J Walters. (Proposed by Cllr Letch)

**1611/149 Declarations of Interest**

Cllr Letch declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Webb declared a disclosable pecuniary interest in agenda item 9 'Mid Devon District Council – Planning Applications' and planning application 16/01594/FULL as he is Manager of Credon Coffee Company.

**1611/150 Public Question Time**

Three members of the public were present and asked the following questions:

- How much does the Christmas in Credon road closure cost and how is it funded?

Cllr Downes arrived at 7.02 pm and declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

The Clerk advised the road closure was being carried out by South West Highways at a cost of £505 plus VAT. The Christmas in Credon event is funded by the Town Council as well as donations and sponsorship from local businesses.

- Is it appropriate to give a grant to an organisation that is expressing a strong political bias? The member of the public was referring to a recent set of minutes published by Credfest, which he had brought to the meeting. Cllr Letch asked for the minutes to be left and advised that grant applications for the financial year 2017-2018 will be considered at the Town Council's Grants Committee meeting being held on Tuesday, 22<sup>nd</sup> November 2016.

Initials .....

**1611/151 Order of Business**

There were no changes to the order of business.

**1611/152 Chairman's and Clerk's Announcements**

The Chairman announced that since the last meeting he had attended the following:

- 5<sup>th</sup> November - The Mayor's Surgery on the Town Square where he had given out the remaining Autumn Newsletters and lots of dog poo bags
- 9<sup>th</sup> November – Creedy Local Action Group meeting which, in particular, looked at crossing the road at Haywards and Landscore Schools.
- 14<sup>th</sup> November – Crediton Twinning Association meeting where the finer details of the Avranches Youth Orchestra visit were discussed. The Twinning Association is grateful to the Town Council for its £500 contribution to support the visit.
- 15<sup>th</sup> November – Attended a meeting, accompanied by the Town Clerk, with Mr Andy Smith, Acting Headteacher at Landscore School, to consider short and long term solutions to the traffic problems experienced at school drop-off and pick-up times.

**1611/153 Town Council Minutes – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 18<sup>th</sup> October 2016, as a correct record. Copies had been circulated with the agenda. It was resolved to approve and sign the minutes of the Town Council meeting held on 18<sup>th</sup> October 2016, as a correct record. (Proposed by Cllr Harris)**

**1611/154 Matters Arising**

There were no matters arising.

**1611/155 To receive, and to ratify the decisions therein, the minutes of the**

- **Christmas in Crediton Committee meeting held on 18<sup>th</sup> October 2016**  
It was resolved to receive and ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 18<sup>th</sup> October 2016. (Proposed by Cllr Webb)
- **Administration & Personnel Committee meeting held on 18<sup>th</sup> October 2016**  
It was resolved to receive and ratify the decision therein, the minutes of the Administration & Personnel Committee meeting held on 18<sup>th</sup> October 2016. (Proposed by Cllr Harris)
- **Parish Paths Committee meeting held on 25<sup>th</sup> October 2016**  
It was resolved to receive and ratify the decision therein, the minutes of the Parish Paths Committee meeting held on 25<sup>th</sup> October 2016. (Proposed by Cllr Szabo)
- **Policy & Forward Planning Committee meeting held on 1<sup>st</sup> November 2016**  
It was resolved to receive and ratify the decision therein, the minutes of the Policy & Forward Planning Committee held on 1<sup>st</sup> November 2016. (Proposed by Cllr Wyer)

- **Christmas in Crediton Committee meeting held on 8<sup>th</sup> November 2016**  
It was **resolved** to receive and ratify the decision therein, the minutes of the Christmas in Crediton Committee meeting held on 8<sup>th</sup> November 2016. (Proposed by Webb)
- **Property & Allotments Committee meeting held on 8<sup>th</sup> November 2016**  
It was **resolved** to receive and ratify the decision therein, the minutes of the Property & Allotments Committee meeting held on 8<sup>th</sup> November 2016. (Proposed by Cllr Harris)
- **Public Open Space Committee meeting held on 9<sup>th</sup> November 2016**  
It was noted this meeting was cancelled.

A copy of the minutes had been issued with the agenda.

**1611/156 Mid Devon District Council – Planning Applications MDDC Planning Public Access Portal.** Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [16/01544/HOUSE](#)  
 Proposal: Erection of single storey extension following demolition of storage building  
 Location: 20 Winswood, Crediton, Devon, EX17 3EX  
 Applicant: Mrs Robbins, 20 Winswood, Crediton, EX17 3EX

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: [16/01555/TPO](#)  
 Proposal: Application to crown lift 1 Fir tree protected by Tree Preservation Order 99/00007/TPO  
 Location: Southfield, Southfield Drive, Crediton, EX17 2ET  
 Applicant: Mrs K Holland, 14 Jocelyn Mead, Crediton, EX17 2EN

It was **resolved** to recommend NO OBJECTION as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

Cllr Webb declared a disclosable pecuniary interest and left the room.

Reference: [16/01594/FULL](#)  
 Proposal: Change of use of ground floor from Class A1 (Shop) to mixed use Class A1 (Shop) and Class A3 (Cafe) and associated internal and external alterations  
 Location: 28 High Street, Crediton, EX17 3AH  
 Applicant: Jurassic Coast Coffee Limited, C/o Mr S Millett, Walsingham, Planning, Bourne House, Cores End Road, Bourne End, SL8 5AR

It was **resolved** to recommend APPROVAL (Proposed by Cllr Harris). Cllr Wyer requested the minutes show that he voted against the application. Cllrs Downes and Letch abstained from voting.



Initials .....



Reference: [16/01595/ADVERT](#)  
 Proposal: Advertisement Consent to display 1 externally illuminated fascia sign and 1 externally illuminated hanging sign  
 Location: 28 High Street, Crediton, EX17 3AH  
 Applicant: Jurassic Coast Coffee Limited, C/o Mr S Millett, Walsingham, Planning, Bourne House, Cores End Road, Bourne End, SL8 5AR

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris). Cllr Wyer requested the minutes show that he voted against the application. Cllrs Downes and Letch abstained from voting.

Cllr Webb returned to the room.

Reference: [16/01336/FULL](#)  
 Proposal: Change of use of ground floor from commercial tool hire to retail bike outlet, showroom and workshop; Conversion and extension of first floor from a flat to six bedroomed communal accommodation to accommodate customers of the biking business and conversion of second floor to form a two bedroomed apartment (Revised Scheme)  
 Location: Crediton Tool Hire, Union Road, Crediton,  
 Applicant: Mr N Paterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE

It was **resolved** to recommend APPROVAL and to ask Cllr Way to 'call the application in', in order that it can be considered by Mid Devon District Council's Planning Committee rather than it being an Officer decision. (Proposed by Cllr Harris) Cllrs Downes and Letch abstained from voting.

Reference: [16/01661/FULL](#)  
 Proposal: Alterations to access to upper hall to form new ramp and stairs  
 Location: Congregational Church, High Street, Crediton  
 Applicant: Mr G Gregory, Congregational Church, High Street, Crediton

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Letch)

Reference: [16/01662/LBC](#)  
 Proposal: Listed Building Consent for alterations to access to upper hall to form new ramp and stairs  
 Location: Congregational Church, High Street, Crediton  
 Applicant: Mr G Gregory, Congregational Church, High Street, Crediton

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Letch)

Reference: [16/01650/HOUSE](#)  
 Proposal: Erection of two storey extension and decking area  
 Location: 5 Murley Close, Crediton, EX17 2DU  
 Applicant: Mr V Keenor, 5 Murley Close, Crediton, EX17 2DU

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: [16/01710/FULL](#)  
 Proposal: Replacement of existing entrance door with window and formation of new entrance door with extended porch roof over  
 Location: 6A Courtis Gardens, Crediton, EX17 3BQ  
 Applicant: Newcombes (Crediton) Housing Association Ltd, C/o Mr Mike Armstrong, 5 Parr House, Lennard Road, Crediton, EX17 2AP

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)

**1611/157 Mid Devon District Council – Planning Decisions**

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed. (Proposed by Cllr Letch)

Reference: 16/01277/HOUSE  
 Proposal: Installation of a dormer window  
 Location: 7 Mount Pleasant, Park Street, Crediton, EX17 3EG  
 Applicant: Ms Marcioni, 7 Mount Pleasant, Park Street, Crediton, EX17 3EG

It was **resolved** to note that Mid Devon District Council, the determining Authority, has REFUSED the following application with conditions as filed. (Proposed by Cllr Letch)

Reference: 16/01470/HOUSE  
 Proposal: Formation of parking bay following demolition of wall and outbuilding with retention of arched gateway  
 Location: Lamorna, Peoples Park Road, Crediton,  
 Applicant: Mr K O'Connell, Lamorna, Peoples Park Road, Crediton, EX17 2DA

**1611/158 Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts and bank transfers for the period 19<sup>th</sup> October 2016 to 15<sup>th</sup> November 2016 inclusive and to receive the bank reconciliation.** It was **resolved** to approve the payments totalling £12,323.05, receipts totalling £5,166.08, transfers totalling £150,000.00 and to accept the bank reconciliation, copies of which had been attached to these minutes as Appendix One. (Proposed by Cllr Letch).

**1611/159 To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £642.73, a copy of which has been attached to these minutes as Appendix Two. (Proposed by Cllr Letch).

**1611/160 Budget Review – To review the budget for the year to date.** It was **resolved** to note the budget sheet and the information contained therein, a copy of which is attached at Appendix Three. (Proposed by Cllr Letch). It was noted that the print was very small in A4 format and it was agreed for the Clerk to provide A3 versions in the future.

**1611/161 To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** The Clerk advised that, as yet, no internal control check had been performed for November however, Cllr Harris had confirmed that she would be performing the half yearly check shortly.

Initials.....

**1611/162** To consider and agree/amend Crediton Town Council's budgets prepared by the Council's Responsible Financial Officer for the financial year 2017-2018. Copies of the draft budget were issued to all Councillors at the meeting. The Clerk talked Councillors through the papers. It was resolved for this item to stand adjourned until the December Council meeting. The Clerk invited Councillors to discuss the figures with her prior to the December Council meeting. (Proposed by Cllr Letch)

**1611/163** To consider and agree/amend Crediton Town Council's reserve levels for the financial year 2017-2018. Copies of the reserves were issued to all Councillors at the meeting. The Clerk talked Councillors through the papers. It was resolved for this item to stand adjourned until the December Council meeting. The Clerk invited Councillors to discuss the figures with her prior to the December Council meeting. (Proposed by Cllr Letch)

Cllr Way arrived at 7.38pm and declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**1611/164** To discuss and agree Crediton Town Council's precept for the financial year 2017-2018. The precept figures had been issued at the meeting and the Clerk talked Councillors through the figures provided. It was resolved for this item to stand adjourned until the December Council meeting. The Clerk invited Councillors to discuss the figures with her prior to the December Council meeting. (Proposed by Cllr Letch)

**1611/165** To review the Council's Health & Safety Policy. A copy of the policy had been issued with the agenda. It was resolved to amend the policy by adding the words 'including e-cigarettes' on the paragraph relating to smoking, so the policy reads as follows: 'Smoking, including e-cigarettes, is not permitted on the council's premises. (Proposed by Cllr Sansom) It was resolved to adopt the Council's Health & Safety Policy, as amended, with immediate effect. (Proposed by Cllr Harris)

**1611/166** To receive a recommendation from the Administration & Personnel Committee to adopt, with immediate effect, the Town Council's short term Action Plan. A copy of the short term Action Plan had been issued with the agenda. It was resolved to adopt, with immediate effect, the Town Council's short term Action Plan. (Proposed by Cllr Harris)

**1611/167** To approve Crediton Town Council's Quality Award application to the Local Council Award Scheme. In doing so the Town Council must resolve

a) that it publishes the following documents on line:

- Standing Orders & Financial Regulations
- Code of Conduct and link to Councillors Interests
- Publication Scheme
- Annual Return (the latest)
- Transparent information relating to council payments
- A calendar of all meetings including the annual meeting of electors
- Minutes - at least one full year of Council, Committees and sub-committees.
- Current Agendas

- Budget & Precept Information for current year.
- Complaints Procedure
- Council contact details and Councillor information
- Action Plan (current year)
- Evidence of communicating with the community
- Publicity of Council Activities
- Evidence of participating in Town and Country Planning
- Draft Minutes of all Council and Committee meetings in the last four weeks.
- Health & Safety Policy
- Equality Policy
- Councillor Profiles
- Community Engagement Policy
- Grant Award Policy
- Evidence to show Electors contribution to Annual Town meeting
- A Strategic Action Plan
- Evidence of Community Engagement
- Evidence of helping Community plan for its future

**b) that the Town Council has in place the following documents:**

- Risk Management Scheme
- Register of Assets
- Contracts for all staff
- Insurance Policies
- Disciplinary & Grievance Policies
- Training Policy (Staff & Councillors)
- Training Record (Staff & Councillors – previous 12 months)
- Town Clerk who has achieved 12 CPD points
- Scheme of Delegation
- Addressed complaints received in the last year
- Two thirds of Councillors elected
- Annual Report
- Qualified Town Clerk
- Town Clerk & Deputy employed to nationally agreed terms/conditions.
- Appraisal Policy
- Training Policy.

It was resolved that Crediton Town Council meets all the qualifying criteria and requirements to apply for a Quality Award under the Local Council Award Scheme and that an application should be made for accreditation. (Proposed by Cllr Harris)

1611/168

**To consider an e-mail received from the Town Council's Solicitors regarding the lease of Fulda Crescent, Greenway and Spinning Path Garden play areas from Mid Devon District Council and agree a course of action. A copy of the e-mail had been issued with the agenda. The Clerk explained that the Town Council's Solicitors had expressed concern regarding the access to Spinning Path Gardens as this is via a right of way over a driveway owned by Westward Housing. It is the Solicitor's opinion that the right of way is a personal right to Mid Devon and does not transfer to the Town Council. Mid Devon District Council take the opposite view. When the Town Council acquires the lease, there is a risk, particularly if there is anti-social behaviour on the site, of**



Westward Housing seeking to terminate the right of way. If this were to happen the Town Council could then terminate the lease with Mid Devon District Council, however, it would lose any investment that the Town Council had made in the play area. Alternatively, the Town Council could approach Westward Housing and ask them to confirm that the right of way remains in place during its ownership, however, this could prove to be a costly course of action. The Clerk advised that the lease can be terminated by giving three months notice and any investment made by the Town Council would still be for the benefit of the community, even if the area was handed back to Mid Devon District Council. It was resolved to proceed with the existing lease and right of way. (Proposed by Cllr Harris)

**1611/169 To consider amending the Council's Standing Orders by adding the following to Page 4, Part o:**

- i. to speak on an amendment moved by another councillor;
- ii. to move or speak on another amendment if the motion has been amended since he last spoke;
- iii. to make a point of order;

**so the point reads:**

- o. Unless permitted by the chairman of the meeting, a councillor may speak once in the debate on a motion except:
  - i. to speak on an amendment moved by another councillor;
  - ii. to move or speak on another amendment if the motion has been amended since he last spoke;
  - iii. to make a point of order;
  - iv. to give a personal explanation; or
  - v. in exercise of a right of reply.

It was resolved to amend Crediton Town Council's Standing Orders as detailed above. (Proposed by Cllr Harris)

**1611/170 To consider a quotation received from Mid Devon District Council for the 2017/18 grass verge cutting.** A copy of the quotation had been issued with the agenda. It was agreed that the highway grass verges within Crediton needed to be maintained. It was noted that the cost per cut in Crediton is £562.80. The Clerk confirmed that Mid Devon District Council will receive funding from Devon County Council for two cuts in the financial year 2017-2018. It was resolved to accept the quotation received from Mid Devon District Council and for the highway grass verges in Crediton to be cut eight times in the financial year 2017-2018, with Crediton Town Council paying for six of these cuts, at a total cost of £3,376.80 plus VAT. (Proposed by Cllr Letch)

**1611/171 To agree the Town Council's calendar of meetings for 2017.** A copy of the calendar prepared by the Town Clerk had been issued with the agenda. It was resolved to approve the Town Council's calendar of meetings for 2017. (Proposed Cllr Letch) The Clerk also advised members that, where possible, the meeting dates would be sent electronically as meeting invites, for those that used electronic diaries.

**1611/172 To resolve the dates the Town Council will be closing during the Christmas period.** It was resolved for the Town Council Office to close at 2.00pm on Friday, 23<sup>rd</sup> December 2016 and re-open at 10.00 am on Tuesday, 3<sup>rd</sup> January 2017. (Proposed by Cllr Harris)





- 1611/173** To consider whether the Town Council will take part in the commemoration and remembrance of the end of the World War One by lighting a beacon at 7.00 pm on Sunday, 11<sup>th</sup> November 2018. Further information had been issued with the agenda. It was resolved for Crediton Town Council to take part in the commemoration and remembrance of the end of the World War One by lighting a beacon at 7.00 pm on Sunday, 11<sup>th</sup> November 2018. (Proposed by Cllr Way)
- 1611/174** Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

**Cllr Szabo**

- The Friends of Crediton Railway Station are meeting on Thursday, 17<sup>th</sup> November between 10 am and 12 noon for a tidy up. The Devon & Cornwall Rail Partnership have been extremely supportive and have staff looking after the Exmouth to Barnstaple line, carrying out lots of different jobs, such as fixing benches etc.
- The It's Your Neighbourhood and Britain in Bloom awards presentation took place on 8<sup>th</sup> November 2016. Crediton Town did very well winning the Silver Gilt award and a discretionary award for Best New Entry. Cllr Szabo asked for this information to be uploaded onto the Town Council's website.

**Cllr Downes**

- The Local Plan has been amended to include a "Revised Junction 27 Policy" and will be considered by Mid Devon District Council's Cabinet on Monday, 21<sup>st</sup> November 2016, at 10.00 am

**Cllr Way**

- The recent Okehampton Rail Exhibition was well attended. He has requested for the Exhibition to be brought to Crediton, hopefully this should happen at the end of January or the beginning of February.

**Cllr Zorlu**

- The Christmas in Crediton bookmarks have been delivered to Haywards, Landscore and Sandford Primary Schools.

**Cllr Letch**

- At the recent Creedy Local Action Group meeting concern was expressed about Mums with pushchairs using the traffic island by Haywards School to cross the road, which results in pushchairs being forced into the road and oncoming traffic. He has suggested that PCSO Lisa Crocker should visit the area at school drop-off and pick-up. He has also asked for PCSO Crocker to visit Landscore School at drop-off and pick-up times as parents are parking on the grass verges outside the school and causing obstructions to residents. Both these issues involve the health and safety of children. Cllr Way confirmed that he was trying to arrange for Mr Andy Smith, Acting Headteacher at Landscore School, to meet with Mr Andrew Preece, Devon County Council's Road Safety Officer.



**1611/175** **Correspondence and Matters to Note – To receive Council correspondence and matters to note as detailed below. Copies of the correspondence and matters to note had been issued with the agenda.**

***Correspondence***

1. *Crediton Community Woodlands*
2. *DCC - Temporary Traffic Regulation Order - A377 Copplestone 9-11 Nov 2016*
3. *Devon CCG - Postponed Steering Group 19th Oct*
4. *P Vincent - Music Makers*
5. *D&C Police - Speeding on Park St*
6. *SWW - Road Closure Application, Old Tiverton Rd*
7. *DCC - Footpath Closure, FP32*
8. *M Pollinger - Dementia Information for Cllrs*
9. *S Densham MDDC - Boundary Wall at Meadows Meadow*
10. *DCC - Town & Parish Council Conferences*
11. *NHS - Your future Care - Consultation - 7th October '16 to 6th Jan '17*
12. *MDDC - Devonshire Homes - Wellparks - affordable housing provision*
13. *SWH - road closure 8-11 Nov - Barnstaple X to Quarryfoot X - 7pm-7am*
14. *NHS - Your Future Care Consultation & Public Meetings*
15. *MDDC - Planning Committee 2.11.2016*
16. *Farm at Uton - condition of road*
17. *Turning Tides Project - Parish Training Workshop*
18. *Devon County Council - Become a Councillor*
19. *Crediton Community Woodlands - meeting 2nd November 2016*
20. *Rachel Pill - Objection Costa Coffee*
21. *MDDC - Environment Policy Development Group Agenda 8th November 2016*
22. *MDDC employers Payroll and Statutory Employee Obligations*
23. *MDDC - Grass cutting arrangements for DCC verges*
24. *Landscore Primary School - Parking at school*
25. *Carol Beech - Job enquiry*
26. *MDDC - Queen Elizabeth Drive Crediton Play Area*
27. *MDDC - Regulatory Committee Agenda 11 November 2016*
28. *Town Team - Town Team AGM and Public Consultation 30 Nov 2016*
29. *DCC - Crediton Traffic Order start date*

***Matters To Note***

1. *Citizens Advice – Newsletter*
2. *MDDC - Press Release, New addition to MDDC Cabinet*
3. *Pensions Line - October 2016*
4. *MDDC - Licensing Notification*
5. *Devon Communities - Energy Schemes*
6. *NHS - Your Future Care - NEW Devon's Success Regime newsletter*
7. *Mid Devon Talk - October Edition*
8. *NHS – Healthwatch Voices – Autumn 2016 (Copy in office)*



Initials: \_\_\_\_\_

9. *The Devon Pension Fund - presentation materials*
10. *Tarka Rail Association – Magazine Issue 49 Autumn 2016 (Copy in office)*
11. *Devon ALC - monthly newsletter*
12. *Sustainable Crediton - Newsletter Issue 76*
13. *MDDC - MDDC achieves highest increase in recycling rates in Devon*
14. *DCC - Phil Norrey - Changes to Senior Leadership Team at DCC*
15. *Devon Senior Voice – Newsletter Issue no. 31 Autumn/Winter 2016 (Copy in office)*
16. *MDDC - Car Park re-surfacing works planned*
17. *MDDC - New memorial garden Phoenix Lane to honour Tiverton's war dead*
18. *MDDC - Newcombes Meadow tree*
19. *Citizens Advice - November Newsletter*

It was resolved to note the Correspondence and Matters to Note. (Proposed by Cllr Letch)

**1611/176 Business brought forward**

**Cllr Szabo**

- Reported that the St Saviours Way directional sign located outside the Trawlers Catch has been turned around.
- 5 Lennard Road is still empty.
- The graffiti at Glen Creedy Court has not been cleaned and there is graffiti at Woods. Councillor Letch advised that the issue of graffiti had been discussed at the recent Creedy Local Action Group meeting. If it is on private property it is the responsibility of the property owner to clean it off. Mid Devon District Council and the Police do have graffiti kits that can be used to help with its removal.

**Cllr Webb**

- Apologised for missing two recent Committee meetings due to illness.

**Cllr Sansom**

- Reported that the 'No Entry Sign' on Union Terrace is still turned around.

**Cllr Downes**

- The advisory disabled bay on East Street has been removed and double yellow lines have been installed rather than a parking space. Cllr Way confirmed he would investigate.

**Cllr Way**

- Recently attended a meeting with utility companies to discuss how they repair the road following works and discussed the use of stop/go boards at peak times.

**Cllr Harris**

- Has received complaints regarding cars parking on the pavement in Searle Street.
- Expressed disappointment that the Town Council was not represented when the Garden of Remembrance was dedicated. She advised that had she been made aware of the date she would have attended.



Cllr Letch

- The hedge along the wall outside Newcombes toilets is grossly overgrown.

**PART TWO**

**1611/177** It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

**1611/178** To review the Assistant Clerk's salary following her successful attainment of her BA Honours Degree. The Clerk explained that Mrs Anderson, the Assistant Clerk, had successfully attained her BA Honours Degree. Councillors commended Mrs Anderson on her achievement. It was resolved to increase her salary to SCP16 with immediate effect. (Proposed by Cllr Letch)

**1611/179** To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square and consider how the project could be funded. Due to the confidential nature of this item, no further information can be disclosed at this time.

**1611/180** Close  
The meeting closed at 8.43 pm.

Signed .....  
(Chairman)

Dated..... 13/11/16



14 November 2016 (2016-2017)

**Crediton Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
241 Other	28/10/2016		Lloyds TSB curren	DD	Banking Charge	Lloyds Bank	E	5.00	0.00	5.00
242 Postage	31/10/2016		Petty Cash	pettycash	Postage - Stamps	Post Office Ltd	E	13.20	0.00	13.20
243 Security Waste	15/11/2016		Co-operative curre	400001	Security Waste Collection	JB Confidential	S	10.50	2.10	12.60
244 Christmas Lights	15/11/2016		Co-operative curre	400002	Christmas Lights and Tra	LITE Ltd	S	3,815.00	763.00	4,578.00
245 Stationery	15/11/2016		Co-operative curre	400003	Stationery	Devon Commercial Stati	S	39.14	7.83	46.97
246 Advertising	15/11/2016		Co-operative curre	400004	Advert - Election	Crediton Country Courie	S	100.00	20.00	120.00
247 Stationery	15/11/2016		Co-operative curre	400005	Stationery	Printed Paper Products I	S	16.90	3.38	20.28
248 Floral Crediton Flower T	15/11/2016		Co-operative curre	400006	Plants for Town Square	Mr A E Jewell	E	133.19	0.00	133.19
249 Weed Spraying	15/11/2016		Co-operative curre	400006	Weed Spraying - Town	Mr A E Jewell	E	200.00	0.00	200.00
250 Stationery	15/11/2016		Co-operative curre	400007	Stationery	Devon Commercial Stati	S	14.92	2.98	17.90
251 Remembrance Day	15/11/2016		Co-operative curre	400008	Poppy Wreath	The Poppy Appeal	E	15.50	0.00	15.50
252 Stationery	15/11/2016		Co-operative curre	400009	Stationery	Devon Commercial Stati	S	3.32	0.66	3.98
253 Staff Salaries	15/11/2016		Co-operative curre	400010	Salaries - October	Mid Devon District Coun	E	4,516.56	0.00	4,516.56
254 Pension Contributions	15/11/2016		Co-operative curre	400010	Pension Contributions	Mid Devon District Coun	E	809.29	0.00	809.29
255 PAYE/National Insuranc	15/11/2016		Co-operative curre	400010	PAYE/National Insurance	Mid Devon District Coun	E	350.36	0.00	350.36
256 Payroll Administration	15/11/2016		Co-operative curre	400010	Payroll Administration	Mid Devon District Coun	E	10.00	0.00	10.00
257 Councillor/Clerk Expens	15/11/2016		Co-operative curre	400011	Staff expenses	Mrs S Blake	E	41.13	0.00	41.13
258 Photocopier/Printing Ch	15/11/2016		Co-operative curre	400012	Printing Charges	Concorde	S	52.71	10.54	63.25
259 Photocopier/Printing Ch	15/11/2016		Co-operative curre	400013	Printing Charges	Concorde	S	33.07	6.61	39.68
260 Exhibition Rd - boundan	15/11/2016		Co-operative curre	400014	Exhibition Road - Bounda	K Hooper	E	98.00	0.00	98.00
261 Exhibition Rd - outside h	15/11/2016		Co-operative curre	400014	Exhibition Rd - outside h	K Hooper	E	160.00	0.00	160.00
262 Upper deck - monthly m	15/11/2016		Co-operative curre	400014	Upper Deck - monthly m	K Hooper	E	110.00	0.00	110.00
263 Barnfield Allotment - Wi	01/11/2016		Lloyds TSB curren	dd	Barnfield Allotment Wate	South West Water	E	98.52	0.00	98.52
264 Various/Other	07/11/2016		Petty Cash	pettycash	Refreshments - It's Your	Tescos	S	7.28	1.46	8.74
265 Stationery	10/11/2016		Petty Cash	pettycash	Stationery	The Technology Shop	E	8.00	0.00	8.00
266 Christmas Lights - Rene	15/11/2016		Co-operative curre	400015	Christmas in Crediton - r	Lamps & Tubes Illumina	S	290.00	58.00	348.00
267 General Fund	15/11/2016		Co-operative curre	400016	Town Square tree edging	Mr A E Jewell (Mole Avc	S	22.50	4.50	27.00
268 Floral Crediton photogra	15/11/2016		Co-operative curre	400017	Floral Crediton photogra	Crediton Country Courie	S	66.67	13.33	80.00
269 Councillor/Clerk Expens	15/11/2016		Co-operative curre	400018	Travel Expenses	Mrs Emma Anderson	E	10.98	0.00	10.98
270 Christmas Lights	15/11/2016		Co-operative curre	400019	Christmas in Crediton Me	C Dalley (Trophy Store)	S	41.55	8.32	49.87
271 Office Equipment	15/11/2016		Co-operative curre	400020	Office Equipment	Adams Home Hardware	S	14.55	2.90	17.45
272 Christmas Lights	15/11/2016		Co-operative curre	400021	Christmas in Crediton Ba	Touchwood Signs Ltd	S	258.00	51.60	309.60
<b>Total</b>								<b>11,365.84</b>	<b>957.21</b>	<b>12,323.05</b>

**Credlton Town Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
202	19/10/2016		Lloyds TSB curren	Cash	Exhibition Road - Allotme	Mr M Westcott	E	25.20	0.00	25.20
203	19/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Mr M Westcott	E	3.65	0.00	3.65
204	19/10/2016		Lloyds TSB curren	Cash	Exhibition Road - Allotme	Mr M Westcott	E	24.60	0.00	24.60
205	19/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Mr M Westcott	E	3.57	0.00	3.57
206	19/10/2016		Lloyds TSB curren	Cash	Exhibition Road - Allotme	Miss S Westcott	E	33.40	0.00	33.40
207	19/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Miss S Westcott	E	4.84	0.00	4.84
208	19/10/2016		Lloyds TSB curren	Cheque	Exhibition Road - Allotme	Mr J Toomey	E	29.00	0.00	29.00
209	19/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr J Toomey	E	4.21	0.00	4.21
210	19/10/2016		Lloyds TSB curren	Cash	Barnfield Allotment Rent	Mr D Cann	E	55.00	0.00	55.00
211	19/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Mr D Cann	E	7.98	0.00	7.98
212	19/10/2016		Lloyds TSB curren	Cash	Exhibition Road - Allotme	Mrs C Gibb	E	25.20	0.00	25.20
213	19/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Mrs C Gibb	E	3.65	0.00	3.65
214	19/10/2016		Lloyds TSB curren	Cheque	Exhibition Road - Allotme	Mr J Talbot	E	23.00	0.00	23.00
215	19/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr J Talbot	E	3.34	0.00	3.34
216	19/10/2016		Lloyds TSB curren	Cheque	Exhibition Road - Allotme	Mr J Talbot	E	17.60	0.00	17.60
217	19/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr J Talbot	E	2.55	0.00	2.55
218	19/10/2016		Lloyds TSB curren	Cheque	Exhibition Road - Allotme	Mrs M Hall	E	17.60	0.00	17.60
219	19/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mrs M Hall	E	2.55	0.00	2.55
220	19/10/2016		Lloyds TSB curren	Cash	Exhibition Road - Allotme	Ms I Spencer	E	10.60	0.00	10.60
221	19/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Ms I Spencer	E	1.54	0.00	1.54
222	19/10/2016		Lloyds TSB curren	Cheque	Christmas lights donation	Credlton Card Centre	E	25.00	0.00	25.00
223	20/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Ms J Brown	E	0.00	0.00	0.00
224	20/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Ms J Brown	E	0.00	0.00	0.00
225	20/10/2016		Lloyds TSB curren	Cheque	Exhibition Road - Allotme	Mrs A James	E	43.20	0.00	43.20
226	20/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mrs A James	E	6.26	0.00	6.26
227	20/10/2016		Lloyds TSB curren	Cheque	Exhibition Road - Allotme	Mrs D Teague	E	39.60	0.00	39.60
228	20/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mrs D Teague	E	5.74	0.00	5.74
230	20/10/2016		Lloyds TSB curren	BACS	Christmas lights donation	BOKA	E	50.00	0.00	50.00
231	20/10/2016		Lloyds TSB curren	BACS	Christmas lights donation	Olivers (Credlton) Ltd	E	50.00	0.00	50.00
232	19/10/2016		Lloyds TSB curren	BACS	Exhibition Road - Allotme	Mr T Baker	E	15.20	0.00	15.20
233	19/10/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Meml	Mr T Baker	E	2.20	0.00	2.20
234	19/10/2016		Lloyds TSB curren	BACS	Exhibition Road - Allotme	Mr T Baker	E	15.20	0.00	15.20
235	19/10/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Meml	Mr T Baker	E	2.20	0.00	2.20
236	21/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Mr N Bridgeman	E	10.00	0.00	10.00
237	21/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr N Bridgeman	E	1.45	0.00	1.45
238	21/10/2016		Lloyds TSB curren	Cheque	Christmas lights donation	McMillan Williams	E	50.00	0.00	50.00

**Credlton Town Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
239	21/10/2016		Lloyds TSB curren	Cheque	Christmas lights donation	Charlesworth Neool & C	E	50.00	0.00	50.00
240	21/10/2016		Lloyds TSB curren	Cash	Barnfield Allotment Rent	Mr C Acott	E	41.80	0.00	41.80
241	21/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Mr C Acott	E	6.06	0.00	6.06
242	21/10/2016		Lloyds TSB curren	Cash	Barnfield Allotment Rent	Mrs J Acott	E	20.80	0.00	20.80
243	21/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Mrs J Acott	E	3.02	0.00	3.02
244	21/10/2016		Lloyds TSB curren	Cash	Exhibition Road - Allotme	Mr J Tree	E	5.13	0.00	5.13
245	21/10/2016		Lloyds TSB curren	Cash	Boniface Allot Ass - Meml	Mr J Tree	E	0.74	0.00	0.74
246	20/10/2016		Lloyds TSB curren	BACS	VAT Repayment	HMRC	R	0.00	2,467.01	2,467.01
247	24/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Mr T Stone	E	43.20	0.00	43.20
248	24/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr T Stone	E	6.26	0.00	6.26
249	24/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Ms C Wilson	E	14.40	0.00	14.40
250	24/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Ms C Wilson	E	2.09	0.00	2.09
251	25/10/2016		Lloyds TSB curren	Cheque	Christmas lights donation	Evans Newsagents	E	50.00	0.00	50.00
252	25/10/2016		Lloyds TSB curren	Cash	Christmas lights donation	Susans Flower Shop	E	50.00	0.00	50.00
253	25/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Mr D J Robbins	E	30.40	0.00	30.40
254	25/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr D J Robbins	E	4.41	0.00	4.41
255	26/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Mr S Sampson	E	60.60	0.00	60.60
256	26/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr S Sampson	E	8.79	0.00	8.79
257	27/10/2016		Lloyds TSB curren	Cheque	Exhibition Road - Allotme	Mrs S Addison	E	17.60	0.00	17.60
258	27/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mrs S Addison	E	2.55	0.00	2.55
259	27/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Mr D Stapley	E	27.40	0.00	27.40
260	27/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr D Stapley	E	3.97	0.00	3.97
261	27/10/2016		Lloyds TSB curren	Cheque	Barnfield Allotment Rent	Mr D Kingdom	E	27.60	0.00	27.60
262	27/10/2016		Lloyds TSB curren	Cheque	Boniface Allot Ass - Meml	Mr D Kingdom	E	4.00	0.00	4.00
263	27/10/2016		Lloyds TSB curren	BACS	Exhibition Road - Allotme	Mr P Wright	E	33.40	0.00	33.40
264	27/10/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Meml	Mr P Wright	E	4.84	0.00	4.84
265	27/10/2016		Lloyds TSB curren	Cheque	Christmas lights donation	Kathea Boutique	E	50.00	0.00	50.00
266	19/10/2016		Lloyds TSB curren	Cash	Defibrillator funding	Tescos	E	400.00	0.00	400.00
267	24/10/2016		Lloyds TSB curren	Cheque	Christmas lights donation	Veitch Penny LLP	E	50.00	0.00	50.00
268	31/10/2016		Lloyds TSB curren	BACS	Exhibition Road - Allotme	Ms V Alfrey	E	9.35	0.00	9.35
269	31/10/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Meml	Ms V Alfrey	E	1.36	0.00	1.36
270	28/10/2016		Lloyds TSB curren	BACS	Exhibition Road - Allotme	Mrs T Boyles	E	15.20	0.00	15.20
271	28/10/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Meml	Mrs T Boyles	E	2.20	0.00	2.20
272	01/11/2016		Co-operative curre	Cheque	Christmas lights donation	Adams Home Hardware	E	50.00	0.00	50.00
273	02/11/2016		Co-operative curre	Cash	Exhibition Road - Allotme	Mr A Verney	E	30.80	0.00	30.80
274	02/11/2016		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr A Verney	E	4.47	0.00	4.47
275	03/11/2016		Co-operative curre	Cash	Barnfield Allotment Rent	Mr P Zealley	E	29.20	0.00	29.20
276	03/11/2016		Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr P Zealley	E	4.23	0.00	4.23
277	03/11/2016		Co-operative curre	Cheque	Exhibition Road - Allotme	Mr S Jones	E	30.00	0.00	30.00

**Crediton Town Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
278	03/11/2016		Co-operative curre	Cheque	Boniface Allot Ass - Mem	Mr S Jones	E	4.35	0.00	4.35
279	04/11/2016		Co-operative curre	Cash	Barnfield Allotment Rent	Mrs K Howe	E	23.20	0.00	23.20
280	04/11/2016		Co-operative curre	Cash	Boniface Allot Ass - Mem	Mrs K Howe	E	3.36	0.00	3.36
281	01/11/2016		Lloyds TSB curren	BACS	Exhibition Road - Allotme	Mrs N Turner	E	18.40	0.00	18.40
282	01/11/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Mem	Mrs N Turner	E	2.67	0.00	2.67
283	02/11/2016		Lloyds TSB curren	BACS	Exhibition Road - Allotme	Mr D Rowles	E	18.40	0.00	18.40
284	02/11/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Mem	Mr D Rowles	E	2.67	0.00	2.67
285	03/11/2016		Lloyds TSB curren	BACS	Moffats Allotment Rent	Ms S Blake	E	27.20	0.00	27.20
286	03/11/2016		Lloyds TSB curren	BACS	Boniface Allot Ass - Mem	Ms S Blake	E	3.94	0.00	3.94
287	31/10/2016		Lloyds TSB curren	BACS	Christmas lights donation	Pippins Pre-school & Nu	E	50.00	0.00	50.00
288	04/11/2016		Lloyds TSB curren	BACS	Christmas lights donation	The Kirton Clothing Co.	E	50.00	0.00	50.00
289	07/11/2016		Co-operative curre	Cash	Exhibition Road - Allotme	Miss E Powlesland	E	15.40	0.00	15.40
290	07/11/2016		Co-operative curre	Cash	Boniface Allot Ass - Mem	Miss E Powlesland	E	2.23	0.00	2.23
291	08/11/2016		Co-operative curre	Cheque	Barnfield Allotment Rent	Mrs S Way	E	48.00	0.00	48.00
292	08/11/2016		Co-operative curre	Cheque	Boniface Allot Ass - Mem	Mrs S Way	E	6.96	0.00	6.96
293	31/10/2016		Cambridge & Cour	bacs	Bank Interest	Cambridge & Counties E	E	373.83	0.00	373.83
294	08/11/2016		Lloyds TSB curren	bacs	Barnfield Allotment Rent	Mr K Cocks	E	19.60	0.00	19.60
295	08/11/2016		Lloyds TSB curren	bacs	Boniface Allot Ass - Mem	Mr K Cocks	E	2.84	0.00	2.84
296	08/11/2016		Lloyds TSB curren	bacs	Barnfield Allotment Rent	Mrs K Reynolds	E	20.00	0.00	20.00
297	08/11/2016		Lloyds TSB curren	bacs	Boniface Allot Ass - Mem	Mrs K Reynolds	E	2.90	0.00	2.90
298	09/11/2016		Lloyds TSB precop	bacs	Bank Interest	Lloyds Bank	E	8.45	0.00	8.45
299	09/11/2016		Co-operative curre	cash	Christmas lights donation	A E Lee Outfitters	E	50.00	0.00	50.00
300	10/11/2016		Co-operative curre	cheque	Christmas lights donation	Credton Cobbler	E	50.00	0.00	50.00
301	10/11/2016		Co-operative curre	cash	Christmas lights donation	A J Cox Butchers	E	50.00	0.00	50.00
302	09/11/2016		Co-operative curre	cheque	Exhibition Road - Allotme	Mr D Jones	E	6.40	0.00	6.40
303	09/11/2016		Co-operative curre	cheque	Boniface Allot Ass - Mem	Mr D Jones	E	0.93	0.00	0.93
304	14/11/2016		Co-operative curre	cash	Exhibition Road - Allotme	Mr A Bowyer	E	23.00	0.00	23.00
305	14/11/2016		Co-operative curre	cash	Boniface Allot Ass - Mem	Mr A Bowyer	E	3.34	0.00	3.34
<b>Total</b>								<b>2,699.07</b>	<b>2,467.01</b>	<b>5,166.08</b>



14 November 2016 (2016-2017)

**Crediton Town Council  
TRANSFERS**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>T</b>	<b>Amount</b>
19/04/201	Bank to Bank Transfer	Lloyds TSB precept a/c 03452509	Lloyds TSB current a/c 03452274	50,000.00
17/05/201	Bank to Bank Transfer	Lloyds TSB reserve a/c 06783514	Lloyds TSB current a/c 03452274	50,000.00
17/05/201	Bank to Bank Transfer	Lloyds TSB current a/c 03452274	Cambridge & Counties	50,000.00
17/05/201	Bank to Bank Transfer	Lloyds TSB current a/c 03452274	Petty Cash	70.27
22/06/201	Bank to Bank Transfer	Lloyds TSB precept a/c 03452509	Lloyds TSB current a/c 03452274	25,000.00
31/08/201	Bank to Bank Transfer	Lloyds TSB precept a/c 03452509	Lloyds TSB current a/c 03452274	25,000.00
01/11/201	Bank to Bank Transfer	Lloyds TSB precept a/c 03452509	Lloyds TSB current a/c 03452274	50,000.00
01/11/201	Bank to Bank Transfer	Lloyds TSB current a/c 03452274	Co-operative current a/c 65808217	50,000.00
10/11/201	Bank to Bank Transfer	Lloyds TSB precept a/c 03452509	Lloyds TSB current a/c 03452274	50,000.00
			<b>Total.....</b>	<b>350,070.27</b>



## Crediton Town Council

<b>Bank Reconciliation at 15/11/2016</b>			
	Cash in Hand 01/04/2016		160,713.95
	<b>ADD</b>		
	Receipts 01/04/2016 - 15/11/2016		223,017.98
	<b>SUBTRACT</b>		
	Payments 01/04/2016 - 15/11/2016		110,253.09
<b>A</b>	<b>Cash in Hand 15/11/2016 (per Cash Book)</b>		<b>273,478.84</b>
<b>Cash in hand per Bank Statements</b>			
	Cash 14/11/2016	0.00	
	Lloyds TSB current a/c 034522 14/11/2016	64,289.91	
	Lloyds TSB precept a/c 034525 14/11/2016	120,583.00	
	Lloyds TSB reserve a/c 067835 14/11/2016	50.34	
	Petty Cash 14/11/2016	35.48	
	Cambridge & Counties 14/11/2016	50,373.83	
	Co-operative current a/c 65809 14/11/2016	50,050.00	
			<b>285,382.56</b>
	Less unpresented cheques As attached		12,289.59
			<b>273,092.97</b>
	Plus unpresented receipts As attached		385.87
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>273,478.84</b>
<b>A = B Checks out OK</b>			



Mrs C. Dalley

Last logged on 10 November 16 at 11:23 AM

[Settings](#) [Log off](#)

Crediton Town Council

View access only

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BUSINESS ACCOUNT 30-93-14 03452274  
CREDITON TOWN COUNCIL

**£ 64,289.91** Current balance

£64,289.91 Available funds

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BUS BANK INSTANT 30-93-14 06783514  
CREDITON TOWN COUNCIL

**£ 50.34** Balance

---

BUS BANK INSTANT 30-93-14 03452509  
CREDITON TOWN COUNCIL

**£ 120,583.00** Balance

Your matured products

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Business ToolBox

*F*

**Customer:** CREDITON TOWN COUNCIL(B25NKY)

**Account:** 0892996580921700-CREDITON TOWN

**Date Range:** From : 14/10/2016 To : 14/11/2016

**Today's Cleared** 50,050.00

**Balance:**

**Today's Uncleared** 50,050.00

**Balance:**

## Transactions

Date : 14/11/2016

Date	Description	Bank Reference	Customer Reference	Credit	Debit	Additional Information	Running Balance
03/11/2016	National Giro Credit	00000092996580921700	N.GIRO000000021116	50050.00		000000447 7642	50050.00



Our Ref: 15006951\X201\SGR  
 Date: 7th November 2016  
 DDI: 0344 225 3800  
 Fax: 0116 254 4637  
 Email: myloan@ccbanc.co.uk

**Strictly Private & Confidential**

Crediton Town Council  
 Mr F W Letch  
 Council Offices,  
 Market Street  
 Crediton  
 Devon  
 EX17 2BN

### Statement of Account

**Account name:** Crediton Town Council  
**Account number:** 15006951  
**Sort code:** 60-95-86  
**Notice description:** 120 Day Notice Business Saving Account - Issue 1 Monthly 1.79%  
**FSCS Eligibility:** Eligible  
**Sheet Number:** T 1

Date	Description	Debits £	Credits £	Balance £
31/05/2016	Brought forward			0.00
	Cheque Received		50,000.00	50,000.00 Cr
30/06/2016	Interest credited gross 15006951		71.11	50,071.11 Cr
31/07/2016	Interest credited gross 15006951		76.12	50,147.23 Cr
31/08/2016	Interest credited gross 15006951		76.24	50,223.47 Cr
30/09/2016	Interest credited gross 15006951		73.89	50,297.36 Cr
31/10/2016	Interest credited gross 15006951		76.47	50,373.83 Cr

Interest rate summary during statement period

From	To	Interest Rate
31st May 2016	1st June 2016	0.00 %
2nd June 2016	6th November 2016	1.79 %

Message Board

**Outstanding Debts as at 15th November 2016**

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<b>Invoice Date</b>	<b>Invoice Number</b>	<b>Amount</b>	<b>In relation to</b>
<b>Aug-16</b>			
Exhibition Road		£0.95	
<b>Sep-16</b>			
Exhibition Road		£109.80	
Barnfield		£103.98	
MDDC Service Charge		£214.00	
<b>Nov-16</b>			
MDDC Service Charge		£214.00	
<b>TOTAL AMOUNT OUTSTANDING</b>		<b>£642.73</b>	

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Appendix Three

Year To Date Budget 2016-2017

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Remaining	Total Spend
Administration	11,108	337.88	845.03	868.40	716.62	5,485.87	360.36	1,134.55	240.11					85.2	1,209.09	9,788.01
Council & Councillors	9,260	1,043.72	1,032.07	508.93	376.45	1,488.00		299.89	187.61					53.5	4,303.33	4,856.67
Property & Parks	24,390	2,365.00	3,516.43	800.38	1,108.07	1,343.34	42.00	2,330.34	488.52					49.2	12,388.86	12,001.14
Insurance	2,500		1,792.67											71.7	707.33	1,792.67
Parish Paths (P3)	0			258.54										-	-258.54	258.54
Grants	20,000	15,000.00	547.55											78.0	4,392.50	15,607.50
Amenities	23,100		190.43	560.77		1.36	138.94	5,063.55	5,350.40					48.0	11,786.08	11,313.95
Localism Projects	27,654							3,590.04						14.1	23,894.96	3,229.04
<b>Sub Total</b>	<b>118,142</b>	<b>18,827</b>	<b>7,924</b>	<b>2,916</b>	<b>2,291</b>	<b>8,316</b>	<b>4,460</b>	<b>8,758</b>	<b>6,254</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50.5</b>	<b>58,523.58</b>	<b>59,858.42</b>

Salaries/PAYE/NI	Budget													%Budget	Balance	Total Spend
Salaries	52,321		3,503.05	4,178.85	4,219.21	4,642.83	4,516.58	4,516.58	4,516.58							30,184.07
PAYE NI	7,221		309.32	309.32	309.32	387.78	360.38	360.38	350.38							2,346.82
Pension Payments	10,967		747.45	747.45	747.45	835.56	809.25	809.29	809.29							5,505.78
<b>Sub Total</b>	<b>70,429</b>	<b>-</b>	<b>4,650.27</b>	<b>5,235.62</b>	<b>5,275.98</b>	<b>5,845.17</b>	<b>5,676.21</b>	<b>5,676.21</b>	<b>5,676.21</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>53.9</b>	<b>32,492.33</b>	<b>38,036.67</b>

Budget Spend																
	188,711.00	18,826.70	12,874.48	9,151.14	7,477.12	14,164.74	10,136.84	14,434.54	11,929.85	-	-	-	-	51.8	91,015.91	97,895.09

Ear Marked Reserves/Project Funds																
TAP Fund Grants	0														0.00	-
Wildlife Garden	289	104.00	55.03											55.0	179.97	159.03
Neighbourhood Plan	4,650													-	4,650.00	-
Aliments	1,747													-	1,747.00	-
Street Furniture & Small Works	891			881.50										127.6	-190.50	881.50
Upper Deck	1,740													-	1,740.00	-
General Fund	47,117	358.80	3,481.08	1,073.76	45.00			1,538.98	27.00					13.8	40,812.08	6,504.58
War Memorial - Painting	304													-	304.00	-
Election Expenses	6,497													-	6,497.00	-
Economic Development	7,710													-	7,710.00	-
Christmas Lights Repair/Renewal	4,562		250.80						348.00					13.3	3,954.20	607.80
Christmas in Crediton (donations)	519													-	519.00	-
Localism Projects	20,000													-	20,000.00	-
Feasibility Study	2,443						2,688.60							110.0	-243.60	2,688.60
Band Stand	100		362.83											78.6	107.11	392.83
Taxos Community Fund	868													-	868.00	-
P3 Parish paths	1,212													-	1,212.00	-
Rural Crediton	2,344													-	2,344.00	-
Town Clock	500													-	500.00	-
Premises	2,200													-	2,200.00	-
CCTV	2,000													-	2,000.00	-
Riviera Statue	1,500													-	1,500.00	-
War Memorial (General)	2,500													-	2,500.00	-
Mayors Chair	1,000													-	1,000.00	-
Repair of Risk planters	1,500													-	1,500.00	-
P3 Grant - Bridge project	3,000													-	3,000.00	-
Incredible Edible - Town Square	100													-	100.00	-
General Legal/Professional Fees	2,500													-	2,500.00	-
Stimpark Legal/Professional Fees	5,000													-	5,000.00	-
Crediton Town Plates	343													-	343.00	-
Tree Works	6													-	6.00	-
MDC Building	15,000													-	15,000.00	-
<b>Sub Total</b>	<b>142,481</b>	<b>462.80</b>	<b>4,166.75</b>	<b>1,956.26</b>	<b>45.00</b>	<b>-</b>	<b>2,688.60</b>	<b>1,538.96</b>	<b>375.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,000.00</b>	<b>11,234.40</b>

Creditors from 2015-2016 now paid																
CoD - Town Square electric	1,324		1,323.60													1,323.60
CoD - Waste Services	26															-
<b>Sub Total</b>	<b>1,350</b>	<b>-</b>	<b>1,323.60</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,323.60</b>

<b>Total Spend inc reserves</b>	<b>330,545.71</b>	<b>18,289.50</b>	<b>18,066.84</b>	<b>10,106.40</b>	<b>7,822.12</b>	<b>14,164.74</b>	<b>12,825.14</b>	<b>15,973.50</b>	<b>12,304.85</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>220,312.82</b>	<b>110,283.06</b>
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INCOME	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Balance	Total Income
Administration	60	8.27	0.01	7.79	21.79	5.79	5.85	379.78	8.45					744.6	-386.73	446.73
Council & Councillors	0													#DIV/0!	0.00	-
Property & Parks	4,481	24.26	13.10	4.75	207.00	6.77	808.61	2,489.90	354.49					87.2	572.17	3,908.83
Insurance	0													#DIV/0!	0.00	-
Parish Paths (P3)	0	350.00												#DIV/0!	-350.00	350.00
Grants	0													#DIV/0!	0.00	-
Amenities	3,700	100.00	360.00	50.00	50.00	50.00		875.00	250.00					54.2	1,465.00	1,735.00
VAT Repayment	6,500		5,000.68					2,467.01						129.0	-1,687.68	8,387.69
Sponsorship	0				1,669.73									#DIV/0!	-1,669.73	1,669.73
Precept	193,234	98,616.93						98,616.93						100.0	0.00	193,233.86
Council Tax Support Grant	6,298	3,118.07						3,118.07						100.0	0.00	6,236.14
Salaries (Transitional Grant)	0	7,000.00												#DIV/0!	-7,000.00	7,000.00
TAP Fund Grants	0													#DIV/0!	0.00	-
Neighbourhood Plan	0													#DIV/0!	0.00	-
Peoples Park Wildlife Garden	0													#DIV/0!	0.00	-
Unmarked Reserve (Tesco Fund)	0		150.00													
<b>Sub Total</b>	<b>213,711</b>	<b>107,117.53</b>	<b>6,452.79</b>	<b>82.54</b>	<b>1,948.52</b>	<b>82.51</b>	<b>814.46</b>	<b>105,946.69</b>	<b>612.94</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>104.4</b>	<b>-8,306.68</b>	<b>223,017.88</b>
<b>Total Income</b>	<b>£213,711</b>	<b>£107,117.53</b>	<b>£6,452.79</b>	<b>£83</b>	<b>£1,948</b>	<b>£83</b>	<b>£814</b>	<b>£105,947</b>	<b>£613</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>104.4</b>	<b>-£8,306.68</b>	<b>£223,017.88</b>