



**Minutes of the Credition Town Council Meeting, held on  
Tuesday, 21<sup>st</sup> February, at 7pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Mr F Letch (Chairman & Mayor), Miss J Harris, Mrs H Zorlu, Mr A Wyer, Mr D Webb, Mr M Szabo, Mr R Wright, Mr J Downes, Miss J Walters and Mr N Way (part meeting)

**In Attendance:** Mrs Clare Dalley, Town Clerk

**1702/238 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllrs Mrs H Sansom and Mrs E Brookes-Hocking. (Proposed by Cllr Letch) Cllr Way had sent apologies as he would be late arriving to the meeting.

**1702/239 Declarations of Interest**

Cllrs Letch, Downes and Wright declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Letch declared:

- a personal interest in agenda item 9, 'Mid Devon District Council – Planning Applications', planning application numbered 17/00080/FULL, as the applicant is a friend, and planning application numbered 17/00178/FULL, as the applicant is known to him.

Cllr Wright declared:

- a personal interest in agenda item 20 'To consider and agree the execution of the leases for Fulda Crescent, Spinningpath Gardens and Greenway play areas' as he owns property adjacent to Greenway play area.
- a personal interest in agenda item 8 'To receive, and to ratify the decisions therein, the minutes of the Grants Committee meeting held on 31st January 2017', as he is a trustee for CHAT.
- a personal interest in agenda item 23 'To consider a request for Church Housing Action Team (CHAT) to connect to the Town Council's Wi-Fi when holding its weekly drop-in sessions', as he is a trustee for CHAT.

Cllr Walters declared:

- a personal interest in agenda item 9 'Mid Devon District Council – Planning Applications', planning application numbered 17/00039/CAT, as the applicant is known to her.

**1702/240 Public Question Time**

There were no members of the public present.

- 1702/241 Order of Business**  
There were no changes to the order of business.
- 1702/242 Chairman's and Clerk's Announcements – To receive any announcements which the Chairman and Clerk may wish to make.** Cllr Letch advised that he has been invited, by the Mayor of Avranches, David Nicolas, to attend a Municipal Event in Avranches in March 2017. The cost of the visit will be no more than £300. All Councillors supported Cllr Letch's attendance.
- 1702/243 Town Council Minutes – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 17<sup>th</sup> January 2017, as a correct record.** Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Town Council meeting held on 17<sup>th</sup> January 2017, as a correct record. (Proposed by Cllr Harris)
- 1702/244 Matters Arising**  
There were no matters arising.
- 1702/245 To receive, and to ratify the decisions therein, the minutes of the**
- **Floral Crediton Committee meeting held on 24<sup>th</sup> January 2017**  
It was **resolved** to receive and ratify the decisions therein, the minutes of the Floral Crediton Committee held on 24<sup>th</sup> January 2017. (Proposed by Cllr Szabo)
  - **Grants Committee meeting held on 31<sup>st</sup> January 2017**  
It was **resolved** to receive and ratify the decisions therein, the minutes of the Grants Committee held on 31<sup>st</sup> January 2017. (Proposed by Cllr Harris)  
Cllr Downes declared a personal interest as he works for Crediton Arts Centre.
  - **Policy & Forward Planning Committee meeting held on 7<sup>th</sup> February 2017**  
It was **resolved** to receive and ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 7<sup>th</sup> February 2017. (Proposed by Cllr Webb)
  - **Christmas in Crediton Committee meeting held on 14<sup>th</sup> February 2017**  
It was **resolved** to receive and ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 14<sup>th</sup> February 2017. (Proposed by Cllr Webb)
  - **Administration & Personnel Committee held on 14<sup>th</sup> February 2017**  
It was **resolved** to receive and ratify the decisions therein, the minutes of the Administration & Personnel Committee meeting held on 14<sup>th</sup> February 2017. (Proposed by Cllr Harris)

A copy of the minutes had been issued prior to the meeting.



1702/246

**Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00039/CAT  
 Proposal: Notification of intention to fell 2 Cypress and 1 Leylandii tree and reduce 1 Holly tree within the Conservation Area  
 Location: Glebeside, Union Road, Crediton, EX17 3AW  
 Applicant: Mrs Porter, Glebeside, Union Road, Crediton, EX17 3AW

It was **resolved** to recommend NO OBJECTION as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

Reference: 17/00062/LBC  
 Proposal: Listed Building Consent for erection of 2 dwellings, alterations to access including re-alignment of entrance wall and rebuilding missing gate pier  
 Location: Fairpark, Exeter Road, Crediton, EX17 3BJ  
 Applicant: Mr R Cattell, Fairpark, Exeter Road, Crediton, EX17 3BJ

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)

Reference: 17/00061/FULL  
 Proposal: Erection of 2 dwellings, alterations to access including re-alignment of entrance wall and rebuilding missing gate pier  
 Location: Fairpark, Exeter Road, Crediton, EX17 3BJ  
 Applicant: Mr R Cattell, Fairpark, Exeter Road, Crediton, EX17 3BJ

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)

Reference: 17/00112/TPO  
 Proposal: Application to crown lift 1 Western Red Cedar by approximately 9.5m protected by Tree Preservation Order 99/00007/TPO  
 Location: Southfield, Southfield Drive, Crediton, EX17 2ET  
 Applicant: Mr S Clarke, 10 Jocelyn Mead, Crediton, EX17 2EN

It was **resolved** to note with disappointment the extent of the proposed tree works and request they are only carried out if MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

Reference: 17/00080/FULL  
 Proposal: Change of use from osteopathic clinic (D1) to dwelling (C3)  
 Location: Paul & Tracey Fillery Ltd, 2 Coxs Close, High Street, EX17 3AG  
 Applicant: Mr P Fillery, 12 Linhay Park, Sandford, Crediton, EX17 4LL

Cllr Letch declared a personal interest as the applicant is a friend.

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)



Reference: 17/00019/HOUSE  
 Proposal: Erection of two-storey extension and enlargement of existing rear dormer window  
 Location: 1 Wynfrith Mews, Landscore, Crediton, EX17 3FB  
 Applicant: Mr & Mrs C Law, 1 Wynfrith Mews, Landscore, Crediton, EX17 3FB

It was **resolved** to recommend NO OBJECTION subject to the glazing on the second storey being obscure glazed on the side overlooking the neighbouring property. (Proposed by Cllr Wright)

Reference: 17/00113/TPO  
 Proposal: Application for an overall reduction of 1 Beech tree by upto 8m protected by Tree Preservation Order 04/00009/TPO  
 Location: The Beeches, Old Tiverton Road, Crediton, EX17 1EF  
 Applicant: Mr R Webber, The Beeches, Old Tiverton Road, Crediton, EX17 1EF

It was **resolved** to note with disappointment the extent of the proposed tree works and request they are only carried out if MDCC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris)

Reference: 17/00178/FULL  
 Proposal: Change of use from D1 (veterinary surgery) to C3 (dwelling)  
 Location: Ground Floor, 32 East Street, Crediton, EX17 3AX  
 Applicant: Mr B Mears, East Flat, 32 East Street, Crediton, EX17 3AX

Cllr Letch declared a personal interest as the applicant is known to him.  
 It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)

Reference: 17/00212/LBC  
 Proposal: Listed Building Consent for replacement of 1 first floor window  
 Location: 16 Exeter Road, Crediton, EX17 3BL  
 Applicant: Mr O Graham, 16 Exeter Road, Crediton, EX17 3BL

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Wyer)

## 1702/247

### Mid Devon District Council – Planning Decisions

It was **resolved** to note Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as files (Proposed by Cllr Letch):

Reference: 16/01205/FULL  
 Proposal: Variation of condition 2 of planning permission 15/00546/FULL to allow substitute plans in respect of amended entrance porch, rear window and new conservatory  
 Location: Arden House, Union Road, Crediton, EX17 3AL  
 Applicant: Mr P Warren, 33 Isleworth Rd, Exeter, EX4 1QY

- Reference: 16/01921/CAT  
 Proposal: Notification of intention to pollard 1 Malus tree to 2.1m within the Conservation Area  
 Location: Franklyn, 4 Belle Parade, Crediton, EX17 2AA  
 Applicant: Ms F Peroni, Franklyn, 4 Belle Parade, Crediton, EX17 2AA
- Reference: 16/00829/LBC  
 Proposal: Listed Building Consent for the implementation of DDA compliant internal entrance ramp and works to existing entrance  
 Location: National Westminster Bank Plc 133 High Street Crediton Devon  
 Applicant: Royal Bank of Scotland, C/o Mr J Smith, Bilfinger GVA, St atherines Court, Berkeley Place, Bristol, BS8 1BQ
- Reference: 16/00828/FULL  
 Proposal: Implementation of DDA compliant internal entrance ramp and works to existing entrance  
 Location: National Westminster Bank Plc 133 High Street Crediton Devon  
 Applicant: Royal Bank of Scotland, C/o Mr James Smith, Bilfinger GVA, St Catherines Court, Berkeley Place, Bristol, BS8 1BQ
- Reference: 16/01884/ADVERT  
 Proposal: Advertisement Consent to display 1 internally illuminated fascia sign, 1 internally illuminated hanging sign, and 3 non-illuminated wall-mounted panels  
 Location: Co -Operative Group Limited 135 High Street Crediton Devon  
 Applicant: Co-op, Food Programme Delivery Orchid Group, 1 Angel Square, Manchester, M60 0AG
- Reference: 16/01903/FULL  
 Proposal: Removal of condition (3) of planning permission 13/01275/FULL to allow annex over garage to be used a separate dwelling  
 Location: The Coach House, West Springfield, Western Road, Crediton, EX17 3NG  
 Applicant: Mr P Huda, West Springfield, Western Road, Crediton, EX17 3NG
- Reference: 16/01901/TELCOM  
 Proposal: Prior notification for the replacement of telecommunications base station with 15m high slim monopole, 3 antennas, 1 cabinet, 5m high floodlight and ancillary works  
 Location: Crediton Service Station, Station Garage, Exeter Road, Crediton, EX17 3BX  
 Applicant: Everything Everywhere Ltd, Hatfield Business Park, Hertford, AL10 9BW
- Reference: 17/00008/CAT  
 Proposal: Notification of intention to remove 12 Sycamore trees within the Conservation Area  
 Location: Crediton Tool Hire, Union Road, Crediton, Devon  
 Applicant: Mr N Patterson, Lower Creedy, Upton Hellions, Crediton, EX17 4AE

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Reference: 16/01870/HOUSE  
 Proposal: Erection of first floor extension  
 Location: Orchard House, Brays Close, Crediton, EX17 3HZ  
 Applicant: Mr T Tout, Little Orchard, Barnfield, Crediton, EX17 3JA

Reference: 16/01808/ADVERT  
 Proposal: Advertisement consent for the retention of 1 non-illuminated logo panel and 1 non-illuminated surround sign for ATM  
 Location: Co -Operative Group Limited, 135 High Street, Crediton, EX17 3DU  
 Applicant: Cardtronics UK Ltd, Trading As Cashzone, PO BOX 476, Hatfield, AL10 1DT

Reference: 16/01949/OUT  
 Proposal: Outline for the erection of a dwelling  
 Location: 17 Lamejohns Field, Crediton, EX17 1EB  
 Applicant: Mr L Deem, 74 Westernlea, Crediton, EX17 3JE

- 1702/248**     **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 13<sup>th</sup> December 2016 to 21<sup>st</sup> February 2017 inclusive and to receive the bank reconciliation.** It was resolved to approve the payments totalling £54,419.60, receipts totalling £2,139.38, transfers totalling £644,155.85, and to accept the bank reconciliation, copies of which had been attached to these minutes as Appendix One. (Proposed by Cllr Harris)
- 1702/249**     **To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting. It was resolved to note the outstanding debts of £220.95, a copy of which has been attached to these minutes as Appendix Two. (Proposed by Cllr Letch)
- 1702/250**     **Budget Review – To review the budget for the year to date.** The budget sheet had been issued prior to the meeting. It was resolved to note the budget sheet and the information contained therein, a copy of which is attached at Appendix Three. (Proposed by Cllr Letch)
- 1702/251**     **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** A copy of the report had been issued with the agenda. It was resolved to note the report with no further actions. (Proposed by Cllr Letch)
- 1702/252**     **To receive a recommendation from the Administration & Personnel Committee to appoint Stuart Pollard, Auditing Solutions Ltd, as the Town Council’s new internal auditor with immediate effect at a total cost of £840 + VAT per annum.** It was resolved to appoint Stuart Pollard, Auditing Solutions Ltd, as the Town Council’s new internal auditor with immediate effect, at a total cost of £840 + VAT per annum. (Proposed by Cllr Harris)
- 1702/253**     **To receive a recommendation from the Property & Allotments Committee to appoint a grounds maintenance contractor on a three-year contract following the Town Council’s tendering process.** The evaluation of all tenders had been carried out by the Property &



Allotments Committee prior to the Town Council meeting. Cllr Harris advised that following the evaluation of all the tenders submitted, the Committee had resolved to recommend the appointment of Hooper Services as the Town Council's grounds maintenance contractor on a three-year contract.

Cllr Letch immediately declared a disclosable pecuniary interest and left the room as his son works for Hooper Services.

Cllr Zorlu immediately declared a disclosable pecuniary interest and left the room as her brother works for Hooper Services.

It was **resolved** to appoint Hooper Services as the Town Council's grounds maintenance contractor on a three-year contract commencing on 1<sup>st</sup> April 2017. (Proposed by Cllr Harris)

Cllrs Letch and Zorlu returned to the room.

**1702/254 To receive nominations for the appointment of members of the following Committee:**

- **Crediton Open Space Committee (1)**

It was **resolved** to appoint Cllr Webb to the Crediton Open Space Committee (Proposed by Cllr Letch)

**1702/255 To approve the opening of a Nationwide savings account.** It was **resolved** to approve the Town Clerk opening a Crediton Town Council Nationwide Building Society savings account with Cllrs Letch, Harris, Downes & Webb as signatories. (Proposed by Cllr Harris)

**1702/256 To consider the installation of a lighting column on land owned by the QE Education Foundation, which is currently rented by Crediton Rugby Club, for use by Devon Air Ambulance Trust for night time flying.** A report had been issued with the agenda and was considered by Councillors. The Clerk advised that the total cost for the supply and installation of the lighting column was £9,160.02 plus VAT. On top of this planning consent will be required and there will possibly be legal costs in drawing up an agreement with QE Education Foundation, who own the land. Devon Air Ambulance Trust has confirmed that it will provide a grant of £5,327.91 and a TAP Fund application for £1,000 has been submitted by the Clerk on the Town Council's behalf. The Clerk also advised that should the QE Education Foundation decide to sell the land in the future, the Foundation would require the lighting column to be removed, however, Devon Air Ambulance Trust has confirmed it could be relocated elsewhere in the Town.

It was **resolved** as follows:

- For the Council to take on the ownership and maintenance of the lighting column as a community asset.
- To fund the remainder of the supply and installation of the lighting column with the money being taken from the Council's general fund. This will be £3,832.29, possibly reducing to £2,832.29 if the TAP fund application is approved.
- To submit and pay for a planning application for the installation of the lighting column.



- For the Town Clerk to liaise with the Trustees of the QE Education Foundation and Crediton Rugby Club, who lease the land, for the necessary permissions for the siting of the lighting column.
  - For the Town Council's Solicitor to draw up a legal agreement between the Town Council, the QE Education Foundation and Crediton Rugby Club.
  - The Town Council to actively promote the project, asking local groups and organisations to raise funds to contribute to this invaluable community asset, in order to offset the costs incurred.
- (Proposed by Cllr Harris)

**1702/257** To consider and agree the execution of the leases for Fulda Crescent, Spinningpath Gardens and Greenway play areas. Further information had been issued with the agenda. It was **resolved** to execute the leases for Fulda Crescent, Spinningpath Gardens and Greenway play areas. (Proposed by Cllr Wyer) It was further **resolved** for Cllrs Letch and Harris to sign the leases. (Proposed by Cllr Harris)

**1702/258** To review the Council's Code of Conduct. A copy of the Council's Code of Conduct had been circulated with the agenda and was reviewed by Councillors. It was **resolved** to approve the Council's Code of Conduct. (Proposed by Cllr Harris)

**1702/259** To review the Council's Community Engagement Strategy. A copy of the Council's Community Engagement Strategy had been circulated with the agenda and was reviewed by Councillors. It was **resolved** to make the following amendments to the policy:

- Page 2 - add 'and third' to the following statement:  
 'The Mayor holds regular surgeries in Crediton Town Square on the first Saturday of every month, when members of the public are welcome to come along and have a chat.'  
 so it reads:  
 'The Mayor holds regular surgeries in Crediton Town Square on the first and third Saturday of every month, when members of the public are welcome to come along and have a chat.'
- Page 3 - remove the words 'Black and' from the following list of 'Whom we will consult':  
 'Black and minority ethnic groups'  
 so it reads:  
 'Minority ethnic groups'

It was **resolved** to approve, with amendments, the Council's Community Engagement Strategy. (Proposed by Cllr Harris)

**1702/260** To consider a request for Church Housing Action Team (CHAT) to connect to the Town Council's Wi-Fi when holding its weekly drop-in sessions. A copy of the request had been issued with the agenda. The Clerk confirmed Cosmic had been contacted for advice to establish whether this could be done without allowing any access to the council's systems and files. Cosmic had advised it could be done but not with the free BT router the Council

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currently has. It would need to be replaced with a VLAN device that can provide separate Wi-Fi, which is completely separate from the Council's (generally known as guest access). The cost of this would be approximately £170+VAT and Cosmic would need to set it up, for which there would also be a cost implication. On the basis that the Town Council is negotiating with Mid Devon District Council to take over the ownership and management of the Council Office building and guest access to Wi-Fi will need to be available, it was **resolved** to replace the Council's current router with a VLAN device. (Proposed by Cllr Wyer) It was requested that the minutes show that Cllr Wright abstained from the vote as he had declared a personal interest as a CHAT Trustee.

**1702/261 To consider a review of the Remembrance Sunday Parade and Commemorations and agree a course of action.** The Clerk advised that she had recently met with representatives of the Royal British Legion, who wished to discuss how improvements could be made to the Remembrance Sunday Parade and Commemorations. The Clerk had agreed to contact all community groups and organisations to gain their feedback on the event for a Council committee to consider further. The Clerk suggested a site visit in September and a briefing session in October may also assist with any required improvements and help with the smooth running of the event. It was **resolved** for the Council's Administration & Personnel Committee to review the Remembrance Sunday Parade and Commemorations. (Proposed by Cllr Szabo)

**1702/262 Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**

Cllr Wyer

- The Newcombes Meadow Community Group AGM was held on Wednesday, 1st February 2017 and they did not disband. During the meeting, Mr Joe Scully, Operations Manager at Mid Devon District Council, provided a presentation on future improvements he would like to make to Newcombes Meadow, this included a water play area and car park. Mr Scully asked the Group to hold in abeyance, for six months, its decision to disband, to allow him time to find volunteers to create a Friends of Newcombes Meadow Group.

Cllr Zorlu

- Has received several nice comments from residents regarding the work undertaken by Community Payback. This was echoed by Cllr Wyer.
- Whilst assisting Cllr Letch at the Mayor's Surgery she has received complaints regarding dog poo in the Town, particularly in the area of Barnfield play area. She has also witnessed dog owners throwing dog poo bags into hedges. She will be passing the details of offenders to the Clerk for further action.
- Recently she witnessed a parent smoking near children in the Newcombes Meadow play area and has asked the Clerk if anything can be done to stop this happening. The Clerk confirmed that her request had been forwarded to Mr Joe Scully, Operations Manager at Mid Devon District Council, who said nothing could be done as it is an open area. Cllr Wright confirmed that Mid Devon District

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Council has discussed this issue previously and no action has been taken as stopping people smoking in the play areas cannot be enforced.

CLlr Way arrived at 7.53 pm and declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

CLlr Letch

- Attended the Crediton Hospital Steering Group meeting, where the new health hub was discussed, as well as the work the RD&E are doing to link with local care services so people can be cared for at home and/or discharged from hospital earlier.

**1702/263 Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** Copies of the correspondence and matters to note had been issued with the agenda.

#### Correspondence

1. J Walters - resignation from Crediton Open Space
2. Local Business Enquiry - toilets at The Green
3. MDDC - Local Plan Review query
4. MDDC - Community PDG Agenda
5. SWLCA - SW Regional Conference
6. MDDC - CPRE submission junc. 27 doc.
7. Resident - EF - speeding and dangerous driving - Higher Road Crediton
8. Ashtead Plant Hire - Road closure various roads - Cheriton Fitzpaine - 25-28 April 2017
9. MDDC - Agenda - Scrutiny Committee 13th February 2017
10. NFU Region - South West - Planning leaflet - Better Planning Better Farming
11. DCC - change in way it communicates
12. DCC - Temporary road closure - Alexandra Road - 27th April 2017
13. Financial Services Compensation Scheme - Question about FSCS
14. Barratt Homes - Chapel Downs Farm Crediton
15. DCC - Road closure - Thornhedges Cross to Pedlerspool Lane Sandford 6.2.17 - 8.2.17
16. MDDC - Audit Committee Agenda

#### Matters To Note

1. Healthwatch – Voices – Winter 2016/17 [copy held in office]
2. Active Devon - This Girl Can - Devon 2017 Partner Brief
3. DALC - monthly newsletter
4. Western Power - Belle Parade - road closure 25 January 2017
5. NHS - Your Future Care – Feedback
6. NALC - Newsletter 17 January 2017
7. MDDC - Bin review from Waste & Transport Manager



8. MDDC - January 2017 Town & Parish Newsletter from MDDC
9. Citizens Advice - Newsletter new year
10. Citizens Advice - Statistics Quarter 3 of 2016 – 2017
11. Sustainable Crediton - Survey - What would you like to do
12. DCRB - DCRF members invite to join the Devon Comm. Resilience Board
13. Crediton Emergency Plan - notes 25th January 2017
14. MDDC - Notification of Key Decisions - March 2017
15. South West Water - Changes in water industry from 01.04.17
16. Healthwatch - monthly e-bulletin
17. Involve - Annual Report 15-16 INVOLVE
18. DALC - monthly newsletter
19. DCC Connect Me - latest business news from Devon
20. Sustainable Crediton - Newsletter Issue 79
21. NHS - Healthy People - 10 February 2017
22. MDDC - Housing shortlisted for excellence in tenant engagement award
23. NHS - Stakeholder update February 17
24. NALC - Chief Executive's Bulletin 5

It was **resolved** to note the Correspondence and Matters to Note. (Proposed by Cllr Letch)

#### 1702/264 Business brought forward

Cllr Szabo

- Requested the Council consider devising a policy regarding land, such as the strip at the top of Western Road (near the hospital) that should have been pavement, that is privately owned. The Clerk advised that the Council cannot have a policy regarding the maintenance and use of land in private ownership.

Cllr Webb

- Has received complaints from residents of Deep Lane regarding the mud on the road.

Cllr Downes

- Questioned whether the disabled bays located in Market Street are still required now the Community Resource Centre is closed. Several Councillors felt they were well used and still needed and the Clerk advised that several disabled bays were reviewed when the Town's Traffic Regulation Orders were reviewed.

Cllr Way

- Advised that there will be potential disruption on the A377 near the Castle Hill corner due to renovations on a cob house. He has been assured that the temporary traffic lights will be staffed at peak times and that the majority of work will be carried out between the hours of 10.00 am and 3.30 pm.
- Great Western Rail has announced plans to introduce an early morning train service from Crediton, leaving the station at 7.07am starting in January 2018.



Cllr Letch

- Recently an ambulance could not drive down Waresfoot Drive due to parked cars blocking the road. There has also been a problem with parked cars at Butt Parks and Spruce Park which have prevented the refuse lorries from turning.
- There is a continuing problem with hedges overhanging pavements. This causes problems for pedestrians and in particular parents with children and prams/pushchairs.

## PART TWO

- 1702/265** It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)
- 1702/266** **To resolve the terms being offered to Mid Devon District Council for the purchase of the Council Office building.** The Clerk advised that she, Cllr Brookes-Hocking and Cllr Letch had met with Mr Nick Sanderson, Head of Housing and Property Services, and Mr Andrew Busby, Estates Manager, Mid Devon District Council (MDDC) on Monday, 30th January 2017. At the meeting, the terms and conditions of the Town Council's offer for the purchase of the Council Office building and Town Square were discussed in detail. Mr Busby and Mr Sanderson confirmed that they would put it forward to MDDC's Cabinet for consideration. Due to the confidential nature of this item no further information can be disclosed at this time.
- 1702/267** **To consider correspondence in relation of the land at Stonypark.**  
Due to the confidential nature of this item no further information can be disclosed at this time.
- 1702/268** **To receive recommendations/nominations for individuals who will receive a Crediton Town plate at the Mayor's Reception 2017.** Councillors were reminded that this is to recognise the efforts of those who demonstrate outstanding commitment to the well-being of Crediton and the community. Due to the confidential nature of this item no further information can be disclosed at this time.
- 1702/269** **Close**  
The meeting closed at 8.23 pm.

Signed .....

[Redacted Signature]

(Chairman)

Dated.....

21/3/17



20 February 2017 (2016-2017)

**Crediton Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
284 Public Toilets	13/12/2016		Co-operative curre	400022	Public Conveniences Cont	Mid Devon District Coun	S	4,318.56	863.71	5,182.27
285 Christmas in Cred - Rep	13/12/2016		Co-operative curre	400023	Town Square Christmas T	Dowrich Farms Limited	S	135.00	27.00	162.00
286 Stationery	13/12/2016		Co-operative curre	400024	Stationery	Devon Commercial Stati	S	33.97	6.79	40.76
287 Other	13/12/2016		Co-operative curre	400025	Honorarium - Town Volun	Mr A E Jewell	E	300.00	0.00	300.00
288 Christmas in Cred - Mix	13/12/2016		Co-operative curre	400026	Christmas in Crediton - Li	Paul Fallon	S	14.39	2.88	17.27
289 Youth Provision	13/12/2016		Co-operative curre	400027	Youth Orchestra Visit	Crediton Twinning Assoc	E	500.00	0.00	500.00
290 Boniface Statue Mainter	13/12/2016		Co-operative curre	400028	Boniface Statue - Slipper	Seton	S	10.61	2.12	12.73
291 Staff Salaries	13/12/2016		Co-operative curre	400029	Salaries - November	Mid Devon District Coun	E	4,564.98	0.00	4,564.98
292 PAYE/National Insuranc	13/12/2016		Co-operative curre	400029	PAYE/National Insurance	Mid Devon District Coun	E	359.84	0.00	359.84
293 Pension Contributions	13/12/2016		Co-operative curre	400029	Pension Contributions	Mid Devon District Coun	E	823.59	0.00	823.59
294 Payroll Administration	13/12/2016		Co-operative curre	400029	Payroll Administration	Mid Devon District Coun	E	10.00	0.00	10.00
295 Christmas in Cred - Mix	13/12/2016		Co-operative curre	400030	Christmas in Crediton - cl	Grape & Grain Wine Mei	S	16.67	3.33	20.00
296 Photocopier/Printing Ch	13/12/2016		Co-operative curre	400031	Photocopier Charges	Mid Devon District Coun	S	123.07	24.61	147.68
297 Mayor's Chain	13/12/2016		Co-operative curre	400032	Black ribbons & bands	Thomas Fattorini Ltd	S	60.29	12.06	72.35
298 Christmas in Cred - Con	13/12/2016		Co-operative curre	400033	Christmas in Credion - Cc	Contact Radio Communi	S	175.00	35.00	210.00
299 Christmas in Cred - Con	13/12/2016		Co-operative curre	400034	Christmas in Crediton - E	Ian Stuart (Exmouth Lai	E	425.00	0.00	425.00
300 Security Waste	13/12/2016		Co-operative curre	400035	Security Waste Collection	JB Confidential	S	10.50	2.10	12.60
301 Christmas in Cred - Rep	13/12/2016		Co-operative curre	400036	Cherry Picker for Christm	T Coomer	E	200.00	0.00	200.00
302 Boniface Allot Ass. Mem	13/12/2016		Co-operative curre	400072	Boniface Allot Ass - Meml	Boniface Allotment Asso	E	105.00	0.00	105.00
303 Exhibiton Rd - boundar	13/12/2016		Co-operative curre	400038	Exhibition Road - Hedge	Urban and Rural Tree Si	S	360.00	72.00	432.00
304 Allotment Reserve	13/12/2016		Co-operative curre	400039	Barnfield Allotments - tre	Urban and Rural Tree Si	S	360.00	72.00	432.00
305 Upper Deck	13/12/2016		Co-operative curre	400040	Upper Deck - Tree works	Urban and Rural Tree Si	S	330.00	66.00	396.00
306 Christmas in Cred - Con	13/12/2016		Co-operative curre	400041	Christmas in Crediton - R	SWH Construction Ltd	S	442.18	88.44	530.62
307 Subscriptions	13/12/2016		Co-operative curre	400042	Local Council Award Sche	Wiltshire Association of	S	80.00	16.00	96.00
308 Peoples Park - Grass C	13/12/2016		Co-operative curre	400043	Peoples Park - Grass Cutl	Hooper Services	S	190.00	38.00	228.00
309 Barnfield - central path	13/12/2016		Co-operative curre	400043	Barnfield - central pathwi	Hooper Services	S	38.00	7.60	45.60
310 Barnfield - waste groun	13/12/2016		Co-operative curre	400043	Barnfield - waste ground	Hooper Services	S	46.00	9.20	55.20
311 Barnfield Boundary fenc	13/12/2016		Co-operative curre	400043	Barnfield - boundary fenc	Hooper Services	S	83.00	16.60	99.60
313 Youth Provision	13/12/2016		Co-operative curre	400045	Youth Provision	Crediton Methodist Chur	E	4,000.00	0.00	4,000.00
314 Youth Provision	13/12/2016		Co-operative curre	400045	Detached Youth Work Pr	Crediton Methodist Chur	E	5,137.55	0.00	5,137.55
315 Staff/Councillor Training	13/12/2016		Co-operative curre	400046	First Aid Training Course	Cullompton Town Coun	E	60.00	0.00	60.00
316 Councillor/Clerk Expens	13/12/2016		Co-operative curre	400047	Travel Expenses	Mr Frank Letch	E	27.18	0.00	27.18
317 Christmas in Cred - New	13/12/2016		Co-operative curre	400048	Christmas in Crediton - P	J D Ward (Electrical Ser	S	108.50	21.70	130.20
318 Christmas in Cred - Rep	13/12/2016		Co-operative curre	400049	Christmas Trees and Ligh	J D Ward (Electrical Ser	S	1,992.00	398.40	2,390.40
319 Photocopier/Printing Ch	13/12/2016		Co-operative curre	400050	Christmas Card Printing	Hedgerow Printing Ltd	S	68.00	13.60	81.60
326 Christmas in Crediton 1:	13/12/2016		Co-operative curre	400049	Christmas Trees and Ligh	J D Ward (Electrical Ser	S	519.00	103.80	622.80

**Crediton Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
327	13/12/2016		Co-operative curre	400051	Printing Charges	Concorde	S	92.22	18.44	110.66
328	13/12/2016		Co-operative curre	400052	Christmas in Crediton - L	Friend of Crediton Arts (	E	634.44	0.00	634.44
329	13/12/2016		Co-operative curre	400052	Christmas in Crediton - E	Friend of Crediton Arts (	E	1,010.00	0.00	1,010.00
330	13/12/2016		Co-operative curre	400053	Salaries - November	Mid Devon District Coun	E	20.31	0.00	20.31
331	13/12/2016		Co-operative curre	400054	SLCC Membership	The Society of Local Coi	E	225.00	0.00	225.00
332	16/12/2016		Co-operative curre	400055	First Aid & Medical Cover	St John Ambulance	S	200.00	40.00	240.00
333	16/12/2016		Co-operative curre	400056	Grant Funding	Crediton Arts Centre	E	750.00	0.00	750.00
334	16/12/2016		Co-operative curre	400057	Grant Funding	Crediton Youth Theatre	E	500.00	0.00	500.00
335	16/12/2016		Co-operative curre	400058	Data Protection Registrat	Information Commissior	E	35.00	0.00	35.00
336	19/12/2016		Co-operative curre	400059	Newsletter Printing	Hedgerow Printing Ltd	E	126.00	0.00	126.00
337	19/12/2016		Co-operative curre	400060	War Memorial - Netting F	Culm Environmental	E	60.00	0.00	60.00
338	19/12/2016		Co-operative curre	400061	Christmas Lights Installat	Lamps & Tubes Illumina	S	697.50	139.50	837.00
339	19/12/2016		Co-operative curre	400061	Christmas Lights - Tensio	Lamps & Tubes Illumina	S	252.00	50.40	302.40
340	20/12/2016		Co-operative curre	cardpayment	Parking Permit - Market	Mid Devon District Coun	S	354.17	70.83	425.00
341	03/01/2017		Co-operative curre	directdebit	Telephone Charges	BT	S	19.02	3.80	22.82
342	14/12/2016		Petty Cash	pettycash	Crediton Courier Book	Crediton Country Courie	E	10.00	0.00	10.00
343	17/01/2017		Co-operative curre	400062	Scout Memorial Garden - R	R J Brooks & Son Ltd	S	121.75	24.35	146.10
344	17/01/2017		Co-operative curre	400062	Upper Deck - Wall Repair	R J Brooks & Son Ltd	S	450.00	90.00	540.00
345	17/01/2017		Co-operative curre	400063	Holy Tree for grit planter	Mr A E Jewell	S	66.67	13.33	80.00
346	17/01/2017		Co-operative curre	400064	Repair of Brick Planters	R J Brooks & Son Ltd	S	1,500.00	300.00	1,800.00
347	17/01/2017		Co-operative curre	400065	Election Costs	Mid Devon District Coun	E	4,145.93	0.00	4,145.93
348	17/01/2017		Co-operative curre	400066	Misc. Office Supplies	Adams Home Hardware	S	40.75	8.15	48.90
349	17/01/2017		Co-operative curre	400067	Salaries - December	Mid Devon District Coun	E	4,614.60	0.00	4,614.60
350	17/01/2017		Co-operative curre	400067	Pension Contributions	Mid Devon District Coun	E	829.69	0.00	829.69
351	17/01/2017		Co-operative curre	400067	PAYE/National Insurance	Mid Devon District Coun	E	363.89	0.00	363.89
352	17/01/2017		Co-operative curre	400067	Payroll Administration	Mid Devon District Coun	E	10.00	0.00	10.00
353	17/01/2017		Co-operative curre	400068	Postage - Stamps	Post Office Ltd	E	55.00	0.00	55.00
354	17/01/2017		Co-operative curre	400069	Printing Charges	Concorde	S	82.84	16.57	99.41
355	17/01/2017		Co-operative curre	400070	Christmas in Crediton - S	1st Crediton Scout Grou	E	141.92	0.00	141.92
356	13/01/2017		Co-operative curre	Card	Land Registry Fees	HM Land Registry	E	6.00	0.00	6.00
357	13/01/2017		Co-operative curre	Card	Land Registry Fees	HM Land Registry	E	6.00	0.00	6.00
358	17/01/2017		Co-operative curre	400071	Stationery	Devon Commercial Stati	S	24.56	4.91	29.47
359	16/01/2017		Co-operative curre	directdebit	Bandstand Electricity	EDF Energy	L	23.81	1.19	25.00
360	25/01/2017		Petty Cash	pettycash	Office Consumables/Tea,	Tescos	E	3.30	0.00	3.30
361	25/01/2017		Petty Cash	pettycash	Office Supplies - Cleanin	Tescos	E	1.00	0.00	1.00
362	01/02/2017		Co-operative curre	card	Lanyards & Name Badges	CKB Ltd	S	16.66	3.33	19.99
363	01/02/2017		Co-operative curre	DD	Exhibition Road - Water	South West Water	E	41.32	0.00	41.32
364	01/02/2017		Co-operative curre	DD	Barnfield Allotment Wate	South West Water	E	51.30	0.00	51.30
365	21/02/2017		Co-operative curre	400073	Insurance	Zurich Municipal	E	156.31	0.00	156.31



### Crediton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
366 Stationery	21/02/2017		Co-operative curre	400074	Stationery	Printed Paper Products I	S	23.85	4.77	28.62
367 Christmas in Cred - Rep	21/02/2017		Co-operative curre	400075	Christmas Lights Installat	Lamps & Tubes Illumina	S	232.50	46.50	279.00
368 Professional Fees	21/02/2017		Co-operative curre	400076	St Boniface Trademark R	Wildbore & Gibbons LLP	S	366.67	73.33	440.00
369 Staff Salaries	21/02/2017		Co-operative curre	400077	Salaries - January	Mid Devon District Coun	E	4,598.06	0.00	4,598.06
370 PAYE/National Insuranc	21/02/2017		Co-operative curre	400077	PAYE/National Insurance	Mid Devon District Coun	E	361.60	0.00	361.60
371 Pension Contributions	21/02/2017		Co-operative curre	400077	Pension Contributions	Mid Devon District Coun	E	826.25	0.00	826.25
372 Payroll Administration	21/02/2017		Co-operative curre	400078	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
373 Security Waste	21/02/2017		Co-operative curre	400079	Security Waste Collection	JB Confidential	S	7.00	1.40	8.40
374 Bus Shelter Cleaning	21/02/2017		Co-operative curre	400080	Bus Shelter Cleaning	Complete Cleaning Serv	S	210.00	42.00	252.00
375 Boniface Statue Mainter	21/02/2017		Co-operative curre	400081	St Boniface Statue Cleani	Complete Cleaning Serv	S	150.00	30.00	180.00
376 General Fund	21/02/2017		Co-operative curre	400081	Bandstand Cleaning - Int	Complete Cleaning Serv	S	75.00	15.00	90.00
377 Bandstand Cleaning	21/02/2017		Co-operative curre	400081	Bandstand Cleaning - Ext	Complete Cleaning Serv	S	150.00	30.00	180.00
378 General Fund	21/02/2017		Co-operative curre	400081	Millenium Cross Cleaning	Complete Cleaning Serv	S	60.00	12.00	72.00
379 Photocopier/Printing Ch	21/02/2017		Co-operative curre	400082	Printing Charges	Concorde	S	34.72	6.94	41.66
380 Councillor/Clerk Expens	21/02/2017		Co-operative curre	400083	Staff expenses	Mrs S Blake	E	40.40	0.00	40.40
381 Photocopier/Printing Ch	21/02/2017		Co-operative curre	400084	Printing Charges	Concorde	S	70.52	14.10	84.62
382 Photocopier/Printing Ch	21/02/2017		Co-operative curre	400085	Printing Charges	Mid Devon District Coun	S	95.16	19.03	114.19
383 Software	20/02/2017		Co-operative curre	card	Moneysoft Payroll Manag	Moneysoft Ltd	S	60.00	12.00	72.00
384 Various/Other	21/02/2017		Co-operative curre	400087	South West in Bloom - Pe	South West in Bloom	E	20.00	0.00	20.00
385 Weed Spraying	21/02/2017		Co-operative curre	400088	Weed killer	Mole Avon Trading Ltd	S	82.00	16.40	98.40
386 Stationery	21/02/2017		Co-operative curre	400086	Stationery	Devon Commercial Stati	S	37.52	7.50	45.02
387 Software	21/02/2017		Co-operative curre	400089	LCRS Software	DMH Solutions Ltd	S	59.00	11.80	70.80
388 Subscriptions	21/02/2017		Co-operative curre	400090	Membership Renewal	Devon Communities Tox	E	50.00	0.00	50.00
<b>Total</b>								<b>51,387.09</b>	<b>3,032.51</b>	<b>54,419.60</b>

### Crediton Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
334	Office Service Charge	14/12/2016	Co-operative curre	BACS	Service Charge - Septeml	Mid Devon District Coun	E	107.00	0.00	107.00
335	Office Service Charge	14/12/2016	Co-operative curre	BACS	Service Charge - October	Mid Devon District Coun	E	107.00	0.00	107.00
336	Interest on bank accour	20/12/2016	Lloyds TSB precep	bacs	Bank Interest	Lloyds Bank	E	1.65	0.00	1.65
337	Office Service Charge	21/12/2016	Co-operative curre	bacs	Service Charge - Novemb	Mid Devon District Coun	E	107.00	0.00	107.00
338	Barnfield - Allotment Re	23/12/2016	Co-operative curre	cheque	Barnfield Allotment Rent	Mr S Whalley	E	25.00	0.00	25.00
339	Boniface Allot Ass. Mem	23/12/2016	Co-operative curre	cheque	Boniface Allot Ass - Meml	Mr S Whalley	E	3.63	0.00	3.63
340	War Memorial Maintena	21/12/2016	Co-operative curre	cheque	Donation for war Memori.	Crediton Hamlets Parish	E	150.00	0.00	150.00
341	Dog Poo Bag Donations	23/12/2016	Co-operative curre	cash	Donations - Dog Poo Bag	Public	E	16.16	0.00	16.16
342	Exhibition Rd - Allotmer	04/01/2017	Co-operative curre	BACS	Exhibition Road - Allotme	Ms S Brown	E	16.80	0.00	16.80
343	Boniface Allot Ass. Mem	04/01/2017	Co-operative curre	BACS	Boniface Allot Ass - Meml	Ms S Brown	E	2.44	0.00	2.44
344	Office Service Charge	09/01/2017	Co-operative curre	BACS	Service Charge - Decemb	Mid Devon District Coun	E	107.00	0.00	107.00
345	Exhibition Rd - Allotmer	09/01/2017	Co-operative curre	cash	Exhibition Road - Allotme	Mrs J Green	E	9.60	0.00	9.60
346	Boniface Allot Ass. Mem	09/01/2017	Co-operative curre	cash	Boniface Allot Ass - Meml	Mrs J Green	E	1.39	0.00	1.39
347	Barnfield - Allotment Re	10/01/2017	Co-operative curre	cash	Barnfield Allotment Rent	Mr I Cann	E	10.40	0.00	10.40
348	Boniface Allot Ass. Mem	10/01/2017	Co-operative curre	cash	Boniface Allot Ass - Meml	Mr I Cann	E	1.51	0.00	1.51
349	Exhibition Rd - Allotmer	13/01/2017	Co-operative curre	bacs	Exhibition Road - Allotme	Mrs R Luxton	E	24.46	0.00	24.46
350	Boniface Allot Ass. Mem	13/01/2017	Co-operative curre	bacs	Boniface Allot Ass - Meml	Mrs R Luxton	E	3.54	0.00	3.54
351	Christmas Lights	20/01/2017	Co-operative curre	bacs	Christmas lights donation	Crediton Dairy	E	1,000.00	0.00	1,000.00
352	Exhibition Rd - Allotmer	23/01/2017	Co-operative curre	bacs	Exhibition Road - Allotme	Mrs M Courtney	E	13.07	0.00	13.07
353	Boniface Allot Ass. Mem	23/01/2017	Co-operative curre	bacs	Boniface Allot Ass - Meml	Mrs M Courtney	E	1.83	0.00	1.83
354	Office Service Charge	25/01/2017	Co-operative curre	bacs	Refreshment Charges	Involve Mid Devon	E	22.50	0.00	22.50
355	Christmas Lights	31/01/2017	Co-operative curre	BACS	Christmas lights donation	Crediton Courier	E	50.00	0.00	50.00
356	Christmas Lights	13/02/2017	Co-operative curre	BACS	Christmas lights donation	Bits & Pieces	E	50.00	0.00	50.00
357	Christmas Lights	13/02/2017	Co-operative curre	BACS	Christmas lights donation	Crediton Community Bo	E	50.00	0.00	50.00
359	Interest on bank accour	31/12/2016	Cambridge & Cour	BACS	Bank Interest	Cambridge & Counties E	E	76.69	0.00	76.69
360	Interest on bank accour	31/01/2017	Cambridge & Cour	BACS	Bank Interest	Cambridge & Counties E	E	67.12	0.00	67.12
361	Exhibition Rd - Allotmer	17/02/2017	Co-operative curre	Cash	Exhibition Road - Allotme	Mr Adriana Preda	E	11.87	0.00	11.87
362	Boniface Allot Ass. Mem	17/02/2017	Co-operative curre	Cash	Boniface Allot Ass - Meml	Mr Adriana Preda	E	1.72	0.00	1.72
363	Christmas Lights	20/02/2017	Co-operative curre	bacs	Christmas lights donation	Il Casita	E	50.00	0.00	50.00
364	Christmas Lights	20/02/2017	Co-operative curre	bacs	Christmas lights donation	Bradleys	E	50.00	0.00	50.00
<b>Total</b>								<b>2,139.38</b>	<b>0.00</b>	<b>2,139.38</b>



**Crediton Town Council**  
**TRANSFERS**

Date	Desc	From	To	Amount
19/04/2016	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	50,000.00
17/05/2016	Bank to Bank Transfer	Lloyds TSB reserve a/c	Lloyds TSB current a/c	50,000.00
17/05/2016	Bank to Bank Transfer	Lloyds TSB current a/c	Cambridge & Counties	50,000.00
17/05/2016	Bank to Bank Transfer	Lloyds TSB current a/c	Petty Cash	70.27
22/06/2016	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	25,000.00
31/08/2016	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	25,000.00
01/11/2016	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	50,000.00
01/11/2016	Bank to Bank Transfer	Lloyds TSB current a/c	Co-operative current a/c	50,000.00
10/11/2016	Bank to Bank Transfer	Lloyds TSB precept a/c	Lloyds TSB current a/c	50,000.00
17/11/2016	Bank to Bank Transfer	Co-operative current a/c	Petty Cash	70.00
18/11/2016	Bank to Bank Transfer	Lloyds TSB current a/c	Co-operative current a/c	64,325.29
20/12/2016	Bank to Bank Transfer	Lloyds TSB reserve a/c	Lloyds TSB precept a/c	50.34
20/12/2016	Bank to Bank Transfer	Lloyds TSB precept a/c	Co-operative current a/c	120,639.95
16/02/2017	Bank to Bank Transfer	Co-operative current a/c	Cambridge & Counties	24,000.00
20/02/2017	Bank to Bank Transfer	Co-operative current a/c	Nationwide a/c 9009727	85,000.00
			<b>Total.....</b>	<b>644,155.85</b>

## Crediton Town Council

Bank Reconciliation at 21/02/2017			
	Cash in Hand 01/04/2016		160,713.95
	<b>ADD</b>		
	Receipts 01/04/2016 - 21/02/2017		226,662.45
	<b>SUBTRACT</b>		
	Payments 01/04/2016 - 21/02/2017		165,214.17
<b>A</b>	<b>Cash in Hand 21/02/2017</b> (per Cash Book)		<b>222,162.23</b>
	Cash in hand per Bank Statements		
	Cash 20/02/2017	0.00	
	Lloyds TSB current a/c 034522 20/02/2017	0.00	
	Lloyds TSB precept a/c 034525 20/02/2017	0.00	
	Lloyds TSB reserve a/c 067835 20/02/2017	0.00	
	Petty Cash 20/02/2017	65.48	
	Cambridge & Counties 20/02/2017	50,591.75	
	Co-operative current a/c 65809 20/02/2017	179,640.74	
			<b>230,297.97</b>
	Less unrepresented cheques As attached		8,149.33
			222,148.64
	Plus unrepresented receipts As attached		13.59
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>222,162.23</b>
	<b>A = B Checks out OK</b>		



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Welcome MRS. CL. DALLEY , CREDITON TOWN COUNCIL

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**Balance Summary**

[Balance Information](#)

Account Number	Account Name	As of date	Cleared Balance(GBP)	Uncleared Balance(GBP)
<a href="#">0892996580921700</a>	CREDITON TOWN COUNCIL	20/02/2017 10:00:00	179,640.74	179,640.74
<b>Total</b>			179,640.74	179,640.74

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Our Ref: 15006951\X201\SU  
 Date: 9th February 2017  
 DDI: 0344 225 3800  
 Fax: 0116 254 4637  
 Email: myloan@ccbank.co.uk

**Strictly Private & Confidential**

Crediton Town Council  
 Mr F W Letch  
 Council Offices,  
 Market Street  
 Crediton  
 Devon  
 EX17 2BN

**Statement of Account**

**Account name:** Crediton Town Council  
**Account number:** 15006951  
**Sort code:** 60-95-86  
**Notice description:** 120 Day Notice Business Saving Account - Issue 1 Monthly 1.54%  
**FSCS Eligibility:** Eligible  
**Sheet Number:** T 1

Date	Description	Debits £	Credits £	Balance £
08/11/2016	Brought forward			50,373.83 Cr
30/11/2016	Interest credited gross 15006951		74.11	50,447.94 Cr
31/12/2016	Interest credited gross 15006951		76.69	50,524.63 Cr
31/01/2017	Interest credited gross 15006951		67.12	50,591.75 Cr

Interest rate summary during statement period

From	To	Interest Rate
8th November 2016	3rd January 2017	1.79 %
4th January 2017	8th February 2017	1.54 %

**Message Board**

For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.fscs.org.uk](http://www.fscs.org.uk).  
 The FSCS Information sheet and Exclusions list can be found at [www.ccbank.co.uk/fscs](http://www.ccbank.co.uk/fscs).



**Outstanding Debts as at 20th February 2017**

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Invoice Date	Invoice Number	Amount
<b>Jan-17</b>		
MDDC Service Charge		£107.00
<b>Feb-17</b>		
MDDC Service Charge		£107.00
Exhibition Road		£6.95
<b>TOTAL AMOUNT OUTSTANDING</b>		<b>£220.95</b>

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EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Remaining	Total Spend
Administration	11,108	337.98	945.03	688.40	716.62	5,485.87	350.35	1,134.55	527.07	514.05	269.90	937.30	937.30	106.3	-699.12	11,807.12
Council & Councilors	9,250	1,043.72	1,032.07	586.93	376.45	1,488.00	229.89	188.36	1,081.53	1,031.53	90.40	90.40	90.40	65.7	3,180.65	6,079.35
Property & Parks	24,350	2,385.00	3,516.49	809.38	1,108.07	1,343.34	42.00	2,330.34	472.32	1,338.13	283.10	704.62	704.62	58.7	10,077.01	14,312.99
Insurance	2,500	1,792.67	1,792.67	259.54										78.0	551.02	1,948.98
Patch Pits (P3)	0													-	-258.54	258.54
Grants	20,000	15,050.00	547.50	560.27	190.43	1.36	138.94	5,063.55	5,529.42	7,109.33	141.92	397.40	397.40	84.3	3,142.50	16,867.50
Amenities	23,100	27,824					3,929.04							82.8	3,867.28	19,132.62
Location Projects														67.4	9,075.14	18,748.86
<b>Sub Total</b>	<b>118,162</b>	<b>18,827</b>	<b>7,924</b>	<b>2,916</b>	<b>2,201</b>	<b>6,319</b>	<b>4,460</b>	<b>8,758</b>	<b>6,717</b>	<b>26,053</b>	<b>675</b>	<b>2,285</b>	<b>2,285</b>	<b>75.4</b>	<b>29,038.04</b>	<b>89,145.96</b>
<b>Salaries/PAY/ENI</b>	<b>Budget</b>															
Salaries	52,321	3,593.50	4,178.85	4,219.21	4,842.83	4,516.56	4,516.56	4,516.56	4,516.56	4,595.29	4,614.60	4,598.06	4,598.06	84.1	8,338.98	43,982.02
PAY/ENI	7,221	309.32	309.32	309.32	309.32	367.78	350.36	350.36	350.36	359.84	363.89	361.60	361.60	47.5	3,786.85	3,432.15
Pension Payments	10,967	747.45	747.45	747.45	747.45	835.56	809.29	809.29	809.29	823.59	829.69	826.25	826.25	72.7	3,001.69	7,965.31
<b>Sub Total</b>	<b>70,599</b>	<b>4,650.27</b>	<b>5,235.62</b>	<b>5,275.98</b>	<b>5,846.17</b>	<b>5,676.21</b>	<b>5,676.21</b>	<b>5,676.21</b>	<b>5,676.21</b>	<b>5,768.72</b>	<b>5,808.18</b>	<b>5,785.91</b>	<b>5,785.91</b>	<b>78.5</b>	<b>15,129.52</b>	<b>55,399.48</b>
<b>Budget Spend</b>	<b>188,711.00</b>	<b>18,828.70</b>	<b>12,574.46</b>	<b>8,151.14</b>	<b>7,477.12</b>	<b>14,164.74</b>	<b>10,136.54</b>	<b>14,434.54</b>	<b>12,393.58</b>	<b>31,831.58</b>	<b>6,483.10</b>	<b>8,071.94</b>	<b>-</b>	<b>76.6</b>	<b>44,168.56</b>	<b>144,545.44</b>
<b>Ear Marked Reserves/Project Funds</b>																
Wattle Garden	289	104.00	55.03											55.0	129.97	159.03
Neighbourhood Plan	4,650													-	4,650.00	-
Abornents	1,747													24.7	1,315.00	432.00
Street Furniture & Small Works	691				881.50									127.6	-160.50	881.50
Upper Deck	1,740													53.8	804.00	938.00
General Fund	47,117	358.80	3,461.06	1,073.78	45.00			1,538.96	27.00			162.00		14.1	40,450.05	6,666.58
War Memorial - Porting	394													-	394.00	-
Election Expenses	6,497										4,145.93			63.8	2,351.07	4,145.93
Economic Development	7,710													-	7,710.00	-
Christmas Lights Repair/Renewal	4,562													13.6	3,942.20	619.80
Christmas in Crediton (donations)	519													119.9	-103.32	622.80
Localism Projects	20,000													-	20,000.00	-
Feasibility Study	2,445						2,688.60							110.0	-243.60	2,688.60
Band Stand	500													76.6	107.11	392.89
Tesco Community Fund	695													-	695.00	-
P3 Parish paths	1,212													-	1,212.00	-
Floral Crediton	2,344													-	2,344.00	-
Town Clock	500													-	500.00	-
Premises	2,200													-	2,200.00	-
CCTV	2,000													-	2,000.00	-
Bonhabe Statue	1,500													-	1,500.00	-
War Memorial (General)	2,500													-	2,500.00	-
Mayors Chain	1,000													-	1,000.00	-
Repair of Back planters	1,500										1,800.00			-	1,800.00	-
P3 Grant - Bodge project	3,000													120.0	-300.00	1,800.00
Incredible Edible - Town Square	100													-	100.00	-
General Legal/Professional Fees	2,500													-	2,500.00	-
Stonypark Legal/Professional Fees	5,000													-	5,000.00	-
Crediton Town Pales	343													-	343.00	-
Tree Works	6													-	6.00	-
MDDC Building	15,000													-	15,000.00	-
<b>Sub Total</b>	<b>140,461</b>	<b>462.80</b>	<b>4,168.78</b>	<b>1,955.25</b>	<b>45.00</b>	<b>-</b>	<b>2,688.60</b>	<b>1,538.96</b>	<b>367.00</b>	<b>1,450.80</b>	<b>6,485.93</b>	<b>162.00</b>	<b>-</b>	<b>-</b>	<b>15,000.00</b>	<b>19,345.13</b>
<b>Creditors from 2015-2016 now paid</b>																
ChC - Town Square electrics	1,324															1,324.50
ChC - Waste Services	70															-
<b>Sub Total</b>	<b>1,394</b>	<b>-</b>	<b>1,323.60</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,323.50</b>	<b>1,323.50</b>
<b>Total Spend Inc reserves</b>	<b>330,565.71</b>	<b>19,289.50</b>	<b>18,095.84</b>	<b>10,106.40</b>	<b>7,522.12</b>	<b>14,164.74</b>	<b>12,825.14</b>	<b>15,973.50</b>	<b>12,760.58</b>	<b>33,282.38</b>	<b>12,969.03</b>	<b>8,233.94</b>	<b>-</b>	<b>165,351.54</b>	<b>165,214.17</b>	

*Handwritten mark*



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INCOME	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Balance	Total Income
Administration	60	8,27	9,01	7,79	21,79	5,79	5,85	379,78	82,56	83,30	67,12			1,116,8	-611,26	671,26
Council & Councillors	0													#DIV/0!	0,00	-
Property & Parks	4,461	21,26	13,10	4,75	207,00	6,72	808,61	2,489,90	691,93	499,63	214,54	13,59		111,0	-493,03	4,974,03
Insurance	0													#DIV/0!	0,00	-
Patchen Pairs (P3)	0	250,00												#DIV/0!	-250,00	250,00
Grants	0													#DIV/0!	0,00	-
Amenities	3,200	100,00	360,00	50,00	50,00	50,00		875,00	788,58	566,16	1,050,00	200,00		127,8	-889,74	4,089,74
VAT Repayment	6,500		5,920,88					2,467,01						129,0	-1,687,69	8,387,69
Sponsorship	0				1,659,73									#DIV/0!	-1,659,73	1,659,73
Precept	193,234	96,616,93						96,616,93						100,0	0,00	193,233,86
Council Tax Support Grant	6,296	3,118,07						3,118,07						100,0	0,00	6,236,14
Salaries (Transitional Grant)	0	7,000,00												#DIV/0!	-7,000,00	7,000,00
TAP Fund Grants	0													#DIV/0!	0,00	-
Neighbourhood Plan	0													#DIV/0!	0,00	-
Poodles Park Wildlife Garden	0													#DIV/0!	0,00	-
Emmalked Reserve (Tesco Fund)	0		150,00													
Sub Total	213,711	107,117,53	6,452,79	62,54	1,948,52	62,51	814,46	105,946,69	1,563,07	1,149,09	1,331,66	213,59	-	106,1	-12,951,45	226,662,45
<b>Total Income</b>	<b>£213,711</b>	<b>£107,117,53</b>	<b>£6,452,79</b>	<b>£63</b>	<b>£1,949</b>	<b>£63</b>	<b>£814</b>	<b>£105,947</b>	<b>£1,563</b>	<b>£1,149</b>	<b>£1,332</b>	<b>£214</b>	<b>£0</b>	<b>106,1</b>	<b>-£12,951,45</b>	<b>£226,662,45</b>