



**Minutes of Credition Town Council's Parish Paths Committee Meeting, held on Tuesday, 28<sup>th</sup> March 2017, at 5.30 pm, at the Council Chamber, Market Street, Credition**

**Present:** Cllrs Mr F Letch, Mr M Szabo and Mrs H Sansom

**In Attendance:** Mrs E Anderson, Assistant Clerk

17. **To receive and accept apologies**  
No apologies were received.
18. **Declarations of Interest.**  
None declared.
19. **Public Question Time**  
There were no questions.
20. **Order of Business**  
There were no changes to the order of business.
21. **Chairman's and Clerk's Announcements**  
There were no announcements.
22. **Parish Paths Committee Minutes** – To approve and sign the minutes of the Parish Paths Committee Meeting held on 25<sup>th</sup> October 2016, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve and sign the minutes of the Parish Paths Committee Meeting held on 25<sup>th</sup> October 2016, as a correct record. (Proposed by Cllr Szabo)
23. **Matters Arising.**  
There were no matters arising.
24. **To receive an update on the Parish Path Scheme from Mrs Ros Davies, Devon County Council.** The Assistant Clerk advised members that Mrs Davies had given her apologies for the meeting and would be emailing a written report for the Committee's attention. This has not yet been received but as soon as it has, it will be circulated to all Committee members.
25. **Financial Report - To receive the financial report relating to Credition parish paths.** A copy of the P3 Summary of Expenditure for 2016-2017 had been issued with the agenda. It was **resolved** to note the financial report. (Proposed by Cllr Letch)
26. **To receive an update on the works carried out to Credition's footpaths, following the survey undertaken by Devon County Council Local Path Coordinator Sam Jeffcoat.** A copy of the schedule of works had been issued with the agenda. It was **resolved** to note the schedule of works. (Proposed by Cllr Letch)

**27. To discuss the condition of Crediton's footpaths and agree any works that may be required.** There were no issues that members were aware of. It was agreed that the Committee should continue to meet three times per year to ensure the paths are regularly discussed.

**28. To discuss using noticeboards around the town to promote Crediton's footpaths and agree a course of action.** Research relating to this item had been issued with the agenda. Members agreed that a wall-mounted noticeboard would be the most appropriate option and possible locations were discussed, including the Railway Station building, the nearby Railway Station flats and the Town Hall.

Members also discussed using the noticeboard located on the Council Office building as this would not incur any additional costs. It was resolved to put the history leaflet (subject to approval under agenda item 15) and the Redvers Ramble leaflet in the Council Office noticeboard to promote Crediton's footpaths, along with details of the website.

It was also resolved for Councillor Szabo to contact the owner of the Railway Stations flats to obtain permission for a noticeboard to be erected on one of his buildings, in the vicinity of the Railway Station. Subject to obtaining permission, it was resolved to purchase an 830 x 980 mm external noticeboard, from the Notice Board Company, at a total cost of £239.00 + VAT, with the money being allocated from the P3 Parish Paths budget.

**29. To amend/approve the "Redvers Ramble & Other Walks" leaflet for publication and agree any other actions.** A copy of the leaflet had been issued prior to the meeting. There were two grammatical errors that required amending. Cllr Sansom also requested that the Assistant Clerk double check the email from the landowners of Shobrooke Park to ensure the text was accurate.

It was resolved to amend the grammatical errors and approve the amended "*Redvers Ramble & Other Walks*" leaflet for publication, subject to checking the Shobrooke Park text. (Proposed by Cllr Letch)

It was further resolved to instruct Hedgerow Print to print 1000 copies of the leaflet at a total cost of £295.00 + VAT, with the money being allocated from the P3 Parish Paths budget. (Proposed by Cllr Sansom)

**30. To discuss the progress of the Redvers Ramble promotional walk in 2017 and agree any actions.** The Assistant Clerk advised members that Bishop Dame Sarah Mullally was happy to be involved in the promotional walk, however the Crediton Walk & Talk group felt it would be difficult for them to incorporate the Redvers Ramble route at present. Cllr Sansom suggested arranging a small procession to walk up and back down the High Street handing out the new "*Redvers Ramble & Other Walks*" leaflet. The procession would be led by the Town Crier and Bishop Dame Sarah Mullally.

It was resolved to arrange a procession to promote Redvers Ramble, with the procession being held on the 1<sup>st</sup> or 3<sup>rd</sup> Saturday in either June or July 2017. (Proposed by Cllr Sansom). Members agreed to firstly contact Bishop Mullally's assistant to ascertain which dates the Bishop would be available and progress with plans thereafter.



31. **To discuss creating an A4 information sheet which details the history relating to the routes in the new footpath leaflet and agree any actions.** A draft copy had been issued prior to the meeting. It was resolved to approve the leaflet circulated prior to the meeting, titled *“Walk Through Crediton’s History”*. (Proposed by Cllr Sansom)
32. **To review the Committee’s aims and objectives as detailed within the Council’s Action Plan.** A copy of the Council’s action plan had been issued with the agenda.

The Assistant Clerk provided an update on the following:

- The Redvers Ramble route and leaflet has been a huge success. The route is regularly inspected and maintained.
- Regular path inspections have been carried out by Cllr Sansom, volunteer Graham Chudley and DCC local path coordinator Sam Jeffcoat.
- The Committee are progressing with the use of noticeboards to publicise Crediton’s footpaths.
- The leaflet publicising Crediton’s footpaths will be published within the coming weeks

33. **To discuss this Committee’s future aims and objectives in order for them to be included in Crediton Town Council’s 5 Year Strategic Plan.** The Committee agreed that one of its long-term objectives is to focus on making Crediton’s footpaths more disability friendly.

The Committee members thanked the Assistant Clerk for all her work in the production of the various leaflets and expressed how pleased they were with how much the Committee had been able to achieve in the last year.

34. **Close**  
The meeting closed at 6.00 pm

Signed.....  
(Chairman)



Date: 27/6/17