



Minutes of Crediton Town Council's Policy & Forward Planning Committee, held on Tuesday, 3rd January 2017, at 6.00 pm, at the Council Offices, Market Street, Crediton

Present: Cllrs Mr A Wyer, Mr F Letch, Mrs L Brookes-Hocking, Mrs H Sansom, Mr D Webb and Mr N Way (part meeting)

In Attendance: Mrs Clare Dalley, Town Clerk
Mr Mike Summerton, Crediton Town Team
Mrs Rosemary Stephenson, Crediton Town Team
Mr Tony Gale, Crediton Town Team

90. **To elect a Committee Chairman for the remainder of 2016-17 following the resignation of Cllr Wyer.** It was **resolved** to appoint Cllr Liz Brookes-Hocking as Committee Chairman for the remainder of 2016-2017. (Proposed by Cllr Webb)
91. **To receive and accept apologies**
There were no apologies.
92. **Declarations of Interest**
Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
93. **Public Question Time**
There were no members of the public present.
94. **Order of Business**
There were no changes to the order of business.
95. **Chairman's and Clerk's Announcements**
No announcements.
96. **Policy & Forward Planning Committee Minutes – To approve and sign the minutes of the Policy & Forward Planning Committee Meeting held on 1st November 2016, as a correct record.** It was **resolved** to approve the minutes of the Policy & Forward Planning Committee Meeting held on 1st November 2016, as a correct record and they were duly signed by Cllr Wyer. (Proposed by Cllr Wyer).
97. **Matters Arising**
There were no matters arising.
98. **To receive an update on the road widening scheme at Marsh Lane and the Town Council's request for the installation of a safe crossing place between the junction of Hawkins Way and the Leisure Centre.** The Clerk advised that she had forwarded Cllr Wyer's suggestion of installing a roundabout to Mr James Anstey, Traffic Engineer at Devon County Council. No further

information has been received since receiving an acknowledgement of this suggestion. Cllr Wyer advised that he had spoken to the Sorting Office located in Hawkins Way and they will be talking to their drivers for any comments and suggestions.

99. To receive an update on the progress of Crediton Neighbourhood Plan.

Cllr Wyer advised that the plan was progressing slowly.

100. To amend/approve the protocols on marking the death of senior members of the Royal Family.

Copies of the protocols had been issued with the agenda. It was **resolved** to approve the protocols marking the death of senior members of the Royal Family and to recommend their adoption to full Council. (Proposed by Cllr Letch)

101. To consider Crediton Town Team's New Cultural Hub project and agree a course of action.

Cllr Brookes-Hocking welcomed members of Crediton Town Team to the meeting. Mrs Stephenson explained that so far two consultations had been held to gain the views of stakeholders and the public. The feedback received has been very positive. She added that it is important for the Town Team to know what Crediton Town Council thinks to the project and that it supports it. She explained that currently the project is very broad with five options and it is intended to hone this down based on the feedback provided. What the Town Team would like now is the Town Council's support for the concept/idea. This is important to progress the project especially in relation to funding. Moving forward they would also like a Council representative involved in the project. It is hoped that the final report including the results of the consultation will be available by the end of February 2017.

It was unanimously **resolved** to support the Town Team's aspirations to create a new cultural hub. (Proposed by Cllr Letch)

Cllr Way arrived at 6.23 pm and declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Mrs Stephenson, Mr Summerton and Mr Gale left the meeting 6.25 pm

102. To consider quotations for purchasing a defibrillator, which will be located in the vicinity of Crediton Town Square.

Copies of the quotations had been issued with the agenda. It was **resolved**, subject to obtaining the required funding, to lease a defibrillator from South West Ambulance Service through its Defibrillator Support Package Scheme, renewable every four years at a cost of £1,800 plus VAT. (Proposed by Cllr Brookes-Hocking) It was further **resolved** for the Clerk to apply for Locality and TAP Funding to meet the funding shortfall. (Proposed by Cllr Brookes-Hocking)

103. To consider the provision of health services in Crediton now and in the future and to agree a course of action.

Cllr Brookes-Hocking advised members that one of the Policy & Forward Planning Committee's objectives is to hold a health and wellbeing consultation, however, as yet this has not happened due to uncertainty surrounding the plans and aspirations of the Doctors surgeries and the new Devon CCG 'Your Future Care' consultations. In November 2016, it was confirmed publicly that funding has been granted to build a new health and wellbeing hub in Crediton, however this funding is time limited.

Initials *Deedll*

Cllr Letch expressed disappointment that only fifteen people attended the 'Your Future Care' consultation on Wednesday, 20th December 2016. Also, the event was imparting information about care in the community but they didn't appear to have any details on how this will be delivered, neither did they have information about the new proposed health and wellbeing hub.

The Clerk advised that she and Cllrs Letch and Brookes-Hocking had met with representatives of the Doctors surgeries to gain further information about the new health and wellbeing hub however, the information provided to them had been given in strictest confidence and could not currently be released into the public domain.

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Brookes-Hocking)

The Clerk provided an update on the confidential meeting she and Cllrs Letch and Brookes-Hocking had with representatives of the local Doctors surgeries.

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be permitted to return to the meeting. (Proposed by Cllr Brookes-Hocking)

It was resolved to invite representatives of the new Devon CCG and the local Doctors surgeries to the February Policy & Forward Planning Committee meeting, to exchange information and views regarding the future provision of health services in Crediton. It was acknowledged that this may include the need for the public and press to be excluded as it may involve the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

Cllr Way left the meeting at 7.25 pm

104. To review the Committee's aims and objectives as detailed within the Council's Action Plan. A copy of the Council's action plan had been issued with the agenda. The Clerk provided an update, highlighting the following:

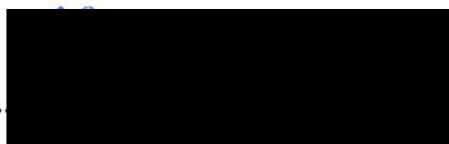
- Work on identifying key routes through the town in the event of road closures, accidents and incidents will be starting this week.
- The 'Keep Crediton Clean' campaign was on target and in full swing. The Clerk had signed the agreement to act as an agent for Devon County Council (with delegated powers under Section 132(2) powers of the Highway Authority) to enable the speedier removal of fly posting and unauthorised signs from the highway. Shortly she would be assessing items placed on the public footways which impede its use.
- Work was ongoing with the asset and service audit.
- Funding had been provided to Crediton Methodist Church for the Detached Youth Work project. The Youth Survey has been conducted and the results are awaited. Cllr Brookes-Hocking had confirmed she will join the Youth Work Management Group that manages the youth work project at Crediton Methodist. The research on identifying secular spaces that could be utilised as a youth centre had not progressed due to the ongoing work regarding the Council Office building.

Initials: 

- As discussed previously during this meeting, work on the health and wellbeing consultation has been delayed in light of recent developments.
- Work on the Community Resilience Plan (currently referred to as the Crediton Emergency Plan) has started ahead of schedule, and although in its infancy, was progressing well.

105. To receive an update from the Town Clerk on the new Traffic Regulations Orders, which includes considering a request for the newly painted yellow lines on Commonmarsh Lane to be removed. A copy of the request had been issued with the agenda. The Clerk advised that the yellow lines do not relate to the new Traffic Regulation Order. They relate to the Traffic Regulation Order implemented when the new Link Road was installed. Cllr Wyer advised members that he supported the request for them to be removed as these "new" lines are not necessary and in fact unwelcome. The Clerk confirmed Mr Steve Tucker, Neighbourhood Highway Officer at Devon County Council advised that Devon County Council has no intention to remove the lines.
106. To consider the merits of introducing 20mph signage in parts of the Town. This item was requested by Cllr Downes. As Cllr Downes was not present, it was resolved to defer this item to the February Committee meeting. (Proposed by Cllr Letch)
107. To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square. The Clerk advised that she had requested a meeting with Mid Devon District Council Officers to progress negotiations.
108. Close
The meeting closed at 7.35 pm.

Signed..



Date: 08/02/2017 (Chairman)

initials *De Pitt*