



Minutes of Credition Town Council's Policy & Forward Planning Committee, held on Tuesday, 4th April 2017, at 6.00 pm, at the Council Offices, Market Street, Credition

Present: Cllrs Mrs L Brookes-Hocking (Committee Chairman), Mrs H Sansom, Miss J Harris and Mr A Wyer

In Attendance: Mrs Clare Dalley, Town Clerk

140. To receive and accept apologies

Apologies were received and accepted from Cllrs Letch and Way. (Proposed by Cllr Brookes-Hocking)

141. Declarations of Interest

Cllr Wyer declared a personal interest in agenda item 14 'To consider and agree/amend the lease agreement, prepared by the Town Clerk, for lease of land at Dynamic Links, Lord Meadow Industrial Estate for the siting of an 8 x 20ft storage container', as he is an employee of Dynamic Links.

142. Public Question Time

There were no members of the public present.

143. Order of Business

There were no changes to the order of business.

144. Chairman's and Clerk's Announcements

There were no announcements.

145. Policy & Forward Planning Committee Minutes – To approve and sign the minutes of the Policy & Forward Planning Committee Meeting held on 7th March 2017, as a correct record. It was resolved to approve the minutes of the Policy & Forward Planning Committee Meeting held on 7th March 2017, as a correct record and they were duly signed by Cllr Brookes-Hocking. (Proposed by Cllr Harris).

146. Matters Arising

There were no matters arising.

147. To receive an update on the road widening scheme at Marsh Lane and the Town Council's request for the installation of a safe crossing place between the junction of Hawkins Way and the Leisure Centre and agree any actions. The Clerk circulated an e-mail from Mr James Anstee, Traffic Engineer at Devon County Council, which listed the pros and cons to each scheme that had been previously been considered. A copy is attached at Appendix One.

It was resolved that option four was the preferred scheme with the surface area being a different colour and texture, to denote the change to motorists, therefore alerting them to the increased

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pedestrian flow. The Clerk was instructed to contact Mr Anstee to establish how the scheme can be progressed. (Proposed by Cllr Wyer)

148. **To receive an update on the progress of Crediton Neighbourhood Plan.**
Cllr Brookes-Hocking advised that it was progressing and that now Mid Devon District Council had submitted its Local Plan they were no longer following moving goal posts.
149. **To receive an update on the proposed installation of a defibrillator on the Council Office building and agree any further actions required.** The Clerk confirmed that an application for Listed Building Consent had been submitted to the Local Planning Authority (Mid Devon District Council).
150. **To consider the Greater Exeter Strategic Plan Consultation and agree a course of action.** Further information had been issued with the agenda and was considered. Cllr Brookes-Hocking advised that the Neighbourhood Plan Steering Group has formulated a response to the issues raised in the Strategic Plan. It was **resolved** to support the Neighbourhood Plan Steering Group's comments on the Greater Exeter Strategic Plan, a copy of which is attached as Appendix Two. (Proposed by Cllr Wyer)
151. **To consider the Driving Productivity in the Heart of the South West Consultation Paper and agree a course of action.** Further information had been issued with the agenda. It was noted that draft proposals will be issued in the Summer. Cllr Brookes-Hocking confirmed she would keep members up to date as matters progress.
152. **To consider Mid Devon District Council's Local Enforcement Plan and agree a course of action.** Further information had been issued with the agenda. It was **resolved** to note the plan and to recommend to Mid Devon District Council that it would be useful if it updated its website with user friendly information on what is, and isn't, a breach of planning. (Proposed by Cllr Brookes-Hocking)
153. **To consider and agree/amend the lease agreement, prepared by the Town Clerk, for lease of land at Dynamic Links, Lord Meadow Industrial Estate for the siting of an 8 x 20ft storage container.** A copy of the lease agreement had been issued with the agenda. Cllr Wyer declared a personal interest. It was **resolved** to agree the lease agreement for the lease of land at Dynamic Links, Lord Meadow Industrial Estate, for the siting of an 8 x 20ft storage container. (Proposed by Cllr Sansom) Cllr Wyer abstained from the vote.
154. **To consider the Town Council's intentions for an Autumn Health Conference and agree a course of action.** Following discussion, it was **resolved** to delay on arranging a health conference until further information about the new health and wellbeing hub had been publicised by the local doctors surgeries. (Proposed by Cllr Sansom) The Clerk confirmed that she would try and obtain an update.
155. **To consider the Keep Crediton Clean Campaign and the formulation of a 2017-2018 action plan.** The dirty state of the Town's highway infrastructure, such as signs, lampposts and bus shelters was discussed. It was **resolved** for the Town Clerk to:

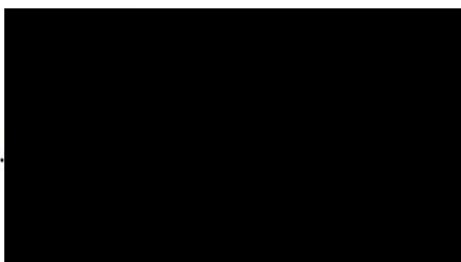
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- Ascertain if other Towns in Devon are experiencing the same problems as Crediton and if so, what action they are taking.
- Approach Devon County Council to explore the possibility of the Town Council subcontracting the cleaning of its highway infrastructure and if there would be financial consideration for doing this.
- Add the bus shelters located at Tesco, Exeter Road, to the bus shelter cleaning schedule.
- Obtain quotations from the Town Council's cleaning contractor to clean the highway infrastructure.
- Recirculate to all Councillors the agreement and supporting documents regarding the Town Council acting as an agent for Devon County Council (with delegated powers under Section 132(2) powers of the Highway Authority) to enable the speedier removal of fly posting and unauthorised signs from the highway.

(Proposed by Cllr Sansom)

156. **To review the Committee's aims and objectives as detailed within the Council's Action Plan.** A copy of the Council's Action Plan had been issued with the agenda. The Action Plan was reviewed by members and the Clerk provided a progress report. It was **resolved** to note that all aims and objectives were either completed or on target. (Proposed by Cllr Harris)
157. **To discuss this Committee's future aims and objectives in order for them to be included in Crediton Town Council's 5 Year Strategic Plan.** The Clerk recapped the Committee's future aims and objectives, which had been added to the Town Council's 5 Year Strategic Plan. She explained that more detail for each of the aims/objectives would be added over the coming months.
158. **Close.**
The meeting closed at 7.09 pm.

Signed.



Date: 02/05/2017 (Chairman)